

# Sage 300 Construction and Real Estate Registration Form



101 W. Elm Street, Suite 500, Conshohocken, PA 19428

Phone: 610.862.1998  
Fax: 610.862.3200  
www.cpatechnology.net

Please fax the completed form to Beth at (610) 862-3200.



## Don't be afraid of Year-End!

Finish your year on a high note and prepare for the New Year! Attend this class and we'll guide you through the maze of year-end procedures which will have you arriving at the holiday parties on time and in great spirits!

<b>Place:</b>
CPA Technology Training Center, 101 W. Elm Street, Suite 500, Conshohocken, PA 19428
<b>Cost:</b>
(4 hr. class) \$495 First Attendee; \$445 each Additional Attendee  (Tuition includes all training materials and refreshments)

**The following representative(s) from our company will attend: (Choose one date)**

- Class: Year-End (Session 1)      Date: Wednesday, December 18, 2013      Time: 8:30 AM - 12:30 PM
- Class: Year-End (Session 2)      Date: Thursday, December 19, 2013      Time: 12:30 PM - 4:30 PM
- Class: Year-End (Session 3)      Date: Friday, December 20, 2013      Time: 8:30 AM - 12:30 PM

## Hands-on! Interactive! Bring your own data to class; leave with your finished product!

We can upload your data to use during the training class. We will teach you about the recommended year-end reporting and closing procedures for Accounts Payable, General Ledger, Job Cost and Payroll. We'll show you how to run your W2's and 1099's and set up formulas. See how the Aatrix e-filing service works which allows you to print and file your W2's.

Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Attendee: \_\_\_\_\_ Email Address: \_\_\_\_\_

Attendee: \_\_\_\_\_ Email Address: \_\_\_\_\_

Attendee: \_\_\_\_\_ Email Address: \_\_\_\_\_

### Is your Sage 300 Construction and Real Estate ready for year-end?

**Are you on a Sage 300 CRE version earlier than 9.8 and process your Payroll through Sage 300 CRE?** You need to upgrade your software! Please call our office at (610) 862-1998 before year-end.

**Payment Method**

- Bill me**  
(for clients only)
- Check enclosed**

*(Print out form and mail to:)*  
CPA Technology  
101 W. Elm Street, Suite 500  
Conshohocken, PA 19428

**Pay by Credit Card**

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Card Type:

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Security Code: \_\_\_\_\_

Signature: \_\_\_\_\_  
(Electronic)

Seats are on a "first come, first serve" basis  
Tuition payment must be received 7 days prior to the class to confirm your reservation.

**A \$200 Per Person / Per Day Cancellation Fee Will Apply**  
**\* CPE CREDITS AVAILABLE**

*Sage Timberline Office is now Sage 300 Construction & Real Estate.*