



LABBB Incident Reporting Form

Instructions: Complete this form following incidents that involve any physical intervention or referral to the quiet space. Submit completed form to the program coordinator or other identified administrator. Be sure to follow-up according to your program's guidelines. Staff can attach an additional sheet or typed description of the incident, intervention, consequences given, follow-up procedures, etc.

Date: _____ Student: _____ Classroom: _____

Staff Involved: _____ Location of Incident: _____

Referral source (Planning room only - circle one): Student Staff

Type of intervention: Physical restraint Escort Time-out (TO) Planning Room (PR)

Was the intervention: Per behavior plan Emergency procedure

Duration of restraint, TO, PR: _____

What other strategies were attempted prior to the restraint?

Which of the following student behaviors occurred prior to the incident?

- Student assaulted or attempted to assault Student engaged in serious or repeated self-injury
- Student was unsafe in community Student bolted from designated area
- Student exhibited repeated inappropriate verbalizations/swearing/argumentative behavior
- Other: _____

Were there any outside factors that may have contributed to the incident (i.e., illness, problems at home, argument with peer, teacher, parents, etc.)?

Intervention Description – In the space below, describe the intervention (use another sheet or type the information and attach it to this form). Include what happened during and after the incident/intervention and how the incident ended:

