



WesBank Fund | Application Form: Masilimeni 2015
Food Security and Agricultural Livelihoods Programme

This Application pack contains the following:

- Funding principles
- Description of the WesBank Fund's primary sectors of interest
- Application form
- Activities or sectors NOT considered for support

This Application Pack is to be read together with the "Invitation to Apply", available for download from Tshikululu's website via the following link [hyperlink to URL:

http://www.tshikululu.org.za/uploads/files/WesBank_Fund_Masilimeni_2015_Call_for_Applications.pdf]

Please use the application form provided, and supply information relevant to the grant being requested.

Using another application form and / or template is not acceptable and will negatively impact on the efficient and effective review of your application throughout the grantmaking process. All sections of the application form need to be completed in order for your application to be considered.

This form is an editable pdf form. Please complete all fields, then save your file.

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Please refer to <http://www.tshikululu.org.za> for updates on the submission deadlines. Note that late submissions will not be considered for that specific funding cycle.

The FirstRand Foundation bases its investment decisions on the following five core principles:

- The Foundation cannot be all things to all people – given limited resources, it narrowly targets its investment to maximise impact where possible.
- The Foundation does not respond to need only, but to evidence-based programming and performance, proven impact, and innovation.
- The Foundation supports programmes and organisations that are aligned with government priorities, objectives, and outcomes.
- The Foundation focuses strongly on the monitoring and evaluation of clearly defined objectives – this allows it to target investments more effectively.
- The Foundation is committed to partnerships and collaborations based on mutual trust with organisations (civil society, donors, institutional entities or government) that positively and innovatively pursue the goals of development. In addition to these core principles, the Foundation's basic decision making is guided by the following:
 - Only registered public benefit organisations (PBOs) can be supported by the Foundation; non-PBOs can only be supported through a 'parent' NGO that is a registered PBO.
 - Generally, a PBO can only receive one grant per annum from one of the brand committees.
 - The Foundation aims to have a presence in each province, where practical.
 - The Foundation does not generally fund infrastructure projects, though these are assessed on a case-by-case basis.
 - The Foundation provides organisations with three-year funding grants in most cases, which may include escalations to address inflation and/or reward strong performance.
 - The Foundation does provide core funding support covering the overhead and administrative costs of its partner organisations, so long as these can be directly linked to the achievement of set objectives.
 - The Foundation supports sustainable NGO partners; sustainability is understood both as the ability to create long-term, lasting impact (beyond the Foundation's involvement) and to consistently and effectively raise funds from a broad donor base in order to meet set objectives.
 - If an organisation applying for funding has readily realisable reserves (defined as current bank balances less all current liabilities) that are insufficient to cover a period of less than six months of expenses, or if they are enough to cover more than 18 months of expenses, an explanation may be required in the application. If readily realisable reserves are insufficient to cover less than six months of expenses, the organisation must motivate why it should not be considered as high risk. In the case of readily realisable reserves that cover more than 18 months of expenses, an explanation is required on the size of reserves, as well as how they are used.
- Responsible, clear exit strategies will be implemented based on a variety of factors, including the impact and performance of programmes, sustainability of partner NGOs, and the Foundation's understanding of its role in each specific circumstance.

If your organisation does not fulfil the funding criteria and / or does not implement projects within the Fund's primary sectors of interest, please do not apply for funding at this time.

Areas of funding

Food Security and Agricultural Livelihoods funding programme (FSALP) is informed by a long-term roadmap. A 15-year journey is envisaged, taking us to the year 2030. This aligns the programme strategy to that of South Africa's National Development Plan (NDP). The route to 2030 is delineated by key milestones in 2019 and 2025, breaking the journey up into three equal portions of five years each. The Fund is now embarking on the first five-year leg of the journey, beginning 2015 and extending till 2019. This leg is referred to as the Masilimeni Funding Programme.

The WesBank Fund has articulated a goal to be attained by the time we reach each milestone, as follows:

Vision for 2030

To make a definitive contribution to a key milestone cited by the NDP, namely: to achieve inclusive food security, where one-third of food consumed in South Africa is produced by small-scale and homestead farmers". This can only be achieved if South African communities, rural and urban, exhibit sustainable inclusive eco-systems of resilient food-productive micro-farming households.

Goal for 2025

To grow networks of micro-farming households within targeted communities such that they are participating regularly and fully in local agricultural markets, thereby deriving livelihoods from their agricultural enterprise

Goals for 2019: Masilimeni

Goal 1: To grow a resilient network of micro-farming households in each targeted community by 2019.

Goal 2: To enable a resilient micro-farming hub in each targeted community by 2019.

Masilimeni Programme Objectives

1. To promote selection of poor/marginalised households that are keen to be assisted in achieving a livelihood through agricultural enterprise
2. To empower selected households to identify challenges, design strategies and take charge of their future through micro-farming
3. To champion sustainable use of the natural resources endowed to each targeted community
4. To facilitate the establishment of sustainable support centres (hubs) within each targeted community, to provide technical support and facilitate market access for the local network of micro-farming households
5. To enable ongoing provision of expertise to micro-farming households
6. To facilitate access to markets for the surplus produce of micro-farming in each community
7. To promote the value of collective economic action of micro-farming households (through self-help savings and loan groups, producer and/or marketing cooperatives, etc.)
8. To champion health and wellness of micro-farming households through nutritious diets.

The following activities and / or sectors are not considered for support by the Fund.

Ineligible activities and / or sectors

- Overseas tours and exchanges;
- Sporting activities, sports and recreation clubs (except for specific projects that are focused on community development);
- Company promotions and membership subscriptions;
- Musical festivals/choirs and/or video and film productions;
- Political or quasi-political bodies;
- Religious organisations (except community outreach projects);
- Trade unions;
- General fundraising requests (only specific requests will be considered);
- Meeting the costs of collecting donations from others;
- Endowment trusts;
- Commercial ventures (closed corporations and other for profit activities);
- Loans and investments;
- Individual school requests, including ECD centres (except community outreach projects);
- Large infrastructural projects (e.g., dams, roads, water and housing); and
- Advertising in educational or other supplements.

If your organisation does not fulfil the funding criteria and / or does not implement projects within the Programme's primary sectors of interest, please do not apply for funding at this time.

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Please use the application form provided on the following pages. Using another application form and / or template is not acceptable and will negatively impact on the efficient and effective review of your application throughout the grantmaking process.

All sections of the application form need to be completed in order for your application to be considered.

Please note that Tshikululu Social Investments holds the Directors or Trustees or Members of the organisation responsible for the preparation of this application and the integrity of the documents submitted with it.

The WesBank Fund is required by the BEE Codes of Good Practice No. 29617 of 2007, statement 700, section 3 (3.2) (3.2.2) and (3.2.3) to provide the ethnic and gender breakdown of all the beneficiaries of its corporate social investment. Please note that information collated through the application process regarding racial and gender demographics are for Tshikululu's reporting purposes only and will not affect the success or otherwise of this application.

Please keep a copy of your application, as your organisation will be required to report on the activities set out in the application should funding be approved.

Send your application form together with the attachments to the email address below. **Should you have any queries, please contact 011 544 0300.**

By email: firstrandfoundation@tshikululu.org.za

Date of submission:
Name of organisation:
Date established:
Name of project for which funding is being requested:
Project reference number (only if you have previously received funding):

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Section 1 – Organisation overview

Please provide whichever of the following numbers are applicable to your organisation:

NPO number (from DSD): PBO number (from SARS):

Company registration no.: Trust registration no.:

1. Contact details

Physical address including province and code:

Postal address including postcode:

Telephone number: Fax number:

Organisation website:

2. Details of contact person for this application

Full name and designation: (Miss, Mrs, Mr, Dr, Prof)

Direct tel. & cell no.: Direct email:

3. Details of alternate contact person

Full name and designation: (Miss, Mrs, Mr, Dr, Prof)

Direct tel. & cell no.: Direct email:

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Please provide information below for the specific project for which your organisation is requesting funding. If your organisation is requesting core / operational funding, please write 'core / operational funding' in the first box titled 'name of project' and then provide an explanation of how this funding will be used in the appropriate sections.

This section is vital to the grantmaking process and your opportunity of receiving funding so please ensure that the information you provide is as complete and as detailed as possible within the space provided.

Section 2 - Funding request	
Name of project:
Planned project start date:
Expected duration of project:
1. Alignment with WesBank Fund strategy	
The WesBank Fund refers to people who engage in a lifestyle of own food production, maintaining a home or communal food garden, and/or keeping livestock, as 'micro-farmers'.	
In which focus areas of the Fund strategy does your project operate?	Food Security and Agricultural Livelihoods
Please tick only the most appropriate boxes.	<input type="checkbox"/> Training in micro-farming – or sustainable own food production
	<input type="checkbox"/> Support and/or extension work to micro-farmers
	<input type="checkbox"/> Market access schemes for micro-farmers
	<input type="checkbox"/> Organisational capacity building of community based organisations which support micro-farmers
	<input type="checkbox"/> Facilitating participatory household and/or community assessments, promoting a sense of individual and community agency and ownership
	<input type="checkbox"/> Facilitating the establishment of community based micro-farming hubs (centres where communities can access technical support, supplies and markets)
	<input type="checkbox"/> Championing health and wellness through good nutrition
	<input type="checkbox"/> Promote communal action through self-help groups, stokvels, micro-loan schemes, savings and loan groups etc.

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Section 2 - Funding request continued

3. Budget

	2015
Total budget for the organisation :	
Total budget to implement project :	
Amount already secured for project:	
Funding amount requested:	

In detail, what will this grant be used for?

4. What is the anticipated project impact using this grant - beneficiaries

	Total	Female	Male	African	Coloured	Indian / Asian	White	Foreign National	Disability
Direct									
Indirect									

Please note: **"Direct beneficiary"** refers to a person, group of persons or organisation that has direct contact with the intervention or project.
"Indirect beneficiary" refers to a person, group of persons or organisation that has no direct contact with an intervention or project but which is affected by it via a direct beneficiary.

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Section 2 - Funding request continued

Describe your direct beneficiaries:

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.....

.....

Describe your indirect beneficiaries:

.....

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.....

5. Provincial distribution of project

In which province(s) and **local municipalities** will you implement this project? If the project will take place in more than one province, please indicate the percentage of the requested funding that will go to each province. Underneath each selected province, please note in which local municipality (LM) the project will be implemented.

<input type="checkbox"/>	Eastern Cape Municipality: _____	<input type="checkbox"/>	Mpumalanga Municipality: _____
<input type="checkbox"/>	Free State Municipality: _____	<input type="checkbox"/>	North West Municipality: _____
<input type="checkbox"/>	Gauteng Municipality: _____	<input type="checkbox"/>	Northern Cape Municipality: _____
<input type="checkbox"/>	KwaZulu-Natal Municipality: _____	<input type="checkbox"/>	Western Cape Municipality: _____
<input type="checkbox"/>	Limpopo Municipality: _____	<input type="checkbox"/>	National: _____

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Section 3 - Organisation in-depth

1. Provincial distribution of organisation

In which province(s) does your organisation operate? Please check the appropriate boxes. If your organisation is a national one, please check the **national** box.

<input type="checkbox"/>	Eastern Cape	<input type="checkbox"/>	Mpumalanga
<input type="checkbox"/>	Free State	<input type="checkbox"/>	North West
<input type="checkbox"/>	Gauteng	<input type="checkbox"/>	Northern Cape
<input type="checkbox"/>	KwaZulu-Natal	<input type="checkbox"/>	Western Cape
<input type="checkbox"/>	Limpopo	<input type="checkbox"/>	National

2. Tell us about your Trustees, Directors or Members as per the table below:

Full name	Role or Designation	Race	Gender	Disability Y/N	Area of expertise

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Section 3 - Organisation in-depth continued

6. Beneficiary inclusion

How are your beneficiaries represented at board level and how are they involved in decision-making?

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.....

.....

7. Organisation partners

Provide the names of any local, provincial, national and/or international affiliations/forums to which your organisation belongs:

.....

.....

.....

If you are an umbrella body, list the organisations that are affiliated to your organisation:

.....

.....

.....

8. Partnership with government - provide details as per the table below

Government department	Local, provincial, national	Directorate	Nature of relationship
.....
.....
.....
.....
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Section 4 - Cross cutting areas

The WesBank Fund has identified four strategic priorities that cut across all of the programmes and activities that it supports: mainstreaming of disability, capacity-building, leveraging partnerships and knowledge-sharing. In the spaces below, please provide information on how this project has contributed to these priorities, if applicable:

1. How will this project contribute to mainstreaming of disability and the promotion of inclusion of people with disabilities?

2. How will this project contribute to capacity-building of individuals, organisations or communities?

3. How will this project leverage partnerships in order to bring about its success?

4. How will this project contribute to the sharing of knowledge related to development challenges in the country?

All applicants need to attach the documents listed below to their application. While the submission of these documents is unfortunately not a guarantee of funding, please note that incomplete applications will not be accepted.

Section 5 - Attachments		
Document	Check if attached	Provide reason if not attached
A copy of a letter from SARS confirming your PBO status (e.g. Section 18a or Section 30)	<input type="checkbox"/>	
An ITA 34 or a Certificate of Good Standing from SARS	<input type="checkbox"/>	
Any other relevant registration certificates (e.g. from appropriate Government departments)	<input type="checkbox"/>	
A signed copy of your constitution. If you have received a grant from the Fund before, you do not need to include a copy of your constitution unless it has changed since the original submission. . If you are a Trust, please do include a copy of your most up to date Letters of Authority.	<input type="checkbox"/>	
Latest annual report	<input type="checkbox"/>	
Latest set of unabridged, signed audited financial statements	<input type="checkbox"/>	
The most up-to-date Management Accounts for the current financial year	<input type="checkbox"/>	
If your organisation has an associated Trust or any other body that contributes to the finances of the organisation, please submit the audited financial statements of this body	<input type="checkbox"/>	
Organisational budget for current financial year and next financial year	<input type="checkbox"/>	
A detailed budget for the project for which you are requesting funding. Please ensure that the budget period is included and add any explanatory notes.	<input type="checkbox"/>	
Maximum of five photographs that could be used to better explain or motivate your proposal	<input type="checkbox"/>	
Any internal or external evaluations of the impact of the work of the organisation	<input type="checkbox"/>	
If applicable, quotations for materials, training, equipment, etc. that you are requesting funding for in this proposal	<input type="checkbox"/>	
Your organisation's banking details (bank and account name and branch code), typed onto your letterhead and signed by two senior members of the organisation: - If you are a Trust, please include your trust number allocated by the Master of the High Court and full Trust name as per Letters of Authority - If you are a NPC, please include your company name and reference number from CIPC correspondence - If you are not registered as a Trust or NPC, please include the organisation name and NPO registration number (or other number used to open the bank account	<input type="checkbox"/>	