

This is a web-optimized version of this form.

Download the original, full version:

www.usa-federal-forms.com/download.html

Convert any form into fillable, savable:

www.fillable.com

Learn how to use fillable, savable forms:

Demos: www.fillable.com/demos.html

Examples: www.fillable.com/examples.html

Browse/search 10's of 1000's of U.S. federal forms converted into fillable, savable:

www.usa-federal-forms.com

**BY THE ORDER OF THE COMMANDER
AIR FORCE SPACE COMMAND**

**AIR FORCE SPACE COMMAND
INSPECTION CHECKLIST 31-24**



2 APRIL 2007

Security

ARMS AND EQUIPMENT (WING)

ACCESSIBILITY: Publications and forms are available for downloading or ordering on the e-publishing website at: <http://www.e-publishing.af.mil>.

RELEASABILITY: There are no releasability restrictions on this publication.

OPR: A7SOP
Supersedes AFSPCCL 31-24, 3 January 2000.

Certified by: A7S (Col Peter N. Micale IV)
Pages: 4

This checklist complements Air Force Instruction (AFI) 31-101, *The Air Force Installation Security Program (FOUO)*, 1 March 2003; Department of Defense 5100.76M, *Physical Security of Sensitive Conventional Arms, Ammunition, and Explosives*, 12 August 2000; and reflects Command requirements for the Arms and Equipment rooms to prepare for and conduct internal reviews. It applies to specific areas and people within AFSPC. This publication does not apply to Air National Guard or US Air Force Reserve units. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF IMT 847, **Recommendation for Change of Publication**: route AF IMT 847s from the fields through the appropriate functional's chain of command. Ensures that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 37-123 (will convert to AFMAN 33-363), *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://afirms.amc.af.mil/>.

SUMMARY OF CHANGES

This checklist has been substantially revised and must be reviewed in its entirety due to an update to AFI 21-201; paragraph references and minor wording.

1. References have been provided for each item. Critical items have been kept to a minimum and are required by public law, executive orders, DoD directives, or safety guidelines, which if not complied with, could result in significant legal liabilities, penalties, or mission impact. The IG will inspect all critical items on AFSPC checklist. In addition, the IG will work with the functional staff prior to a major inspection to identify non-critical items that should be inspected at a particular unit.
2. This publication establishes a baseline checklist. The Command IG will use the checklist during applicable assessments. Use the attached checklist as a guide only. AFSPC checklists will not be supplemented. Units produce their own stand-alone checklists, as needed, to ensure an effective and thorough review of the unit program. See **Attachment 1**.

3. Adopted Forms: AF IMT 1473, *Gun Equipment Room Inventory*, AF Form 629, *Small Arms Hand Receipt*, and AF IMT 1297, *Temporary Issue Receipt*.

RICHARD E. WEBBER, Maj Gen, USAF
Director of Installations and Mission Support