

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

Select Board Meeting – September 29, 2014

Select Board present: Chairman Roy Fanjoy, Selectman Bruce Johnson and Selectman Roger Becker.

6:32 pm The Board signed the following for Administrative Assistant Judith Jones:

- Selectman Johnson made a motion to accept the 9/15/14 minutes as written; seconded by Selectman Becker and approved.
- Selectman Becker made a motion to accept the 9/15/2014 Select Board non-public Session 1 minutes as amended to add “may have been”; seconded by Selectman Johnson and approved. These minutes are sealed.
- Selectman Becker made a motion to accept the 9/15/2014 non-public Session 2 minutes as written; seconded by Selectman Johnson and approved. These minutes are sealed
- Selectman Johnson made a motion to accept the 9/15/2014 Select Board non-public Session 3 minutes as written; seconded by Selectman Becker and approved. These minutes are sealed.
- Selectman Johnson made a motion to accept the 9/25/2014 Select Board Work Session minutes as written; seconded by Selectman Becker and approve.
- Selectman Becker made a motion to accept the 9/25/2014 Select Board non-public session minutes as written; seconded by Selectman Johnson and approved. These minutes are sealed.

Fire Chief Rob Wolinski presented or advised the Board of the following:

- 128 total calls for the year with a breakdown of the last two weeks provided.
- Pump testing scheduled this Friday with Perkins.
- Fire Prevention scheduled at the school for this coming month on the 27th from 9 to noon.
- Had a Mutual Aid Drill last week with Warner that went well.
- Met with the Capital Area Compact re: budget. Webster’s dispatch fees are up about \$800 – \$17,220 for 2015.
- Working on the 2015 Fire Department budget to present in October.
- Advised of a grant for a free car seat for the ambulance with an approximate value of \$300; to be accepted on October 13th.
- Drea Dickerman has rejoined the Department and Art Dickerman will be on the association in a support roll.
- Had a quote from Ossipee Mountain Electronics for 3 pagers at \$500 each and 2 amplified bases for \$150 – total \$1,650.
- Chief Wolinski met with Emmett Bean today regarding the hydrant and fire pond repairs on Allen Road. The pond needs to be dredged and total cost is expected to be same as a new installation – funds needed from the Capital Reserve. Selectman Johnson made a motion to withdraw up to \$7,000 from the Dry Hydrant/Repair Capital Reserve to redo the Fire Hydrant on Allen Road; seconded by Selectman Becker and approved by the Select Board and Fire Chief.
- Selectman Johnson reminded of the meeting at the PSB Tuesday, October 30th at 4:00 pm.
- Open House at the PSB is planned by the FD and PD for October 31st on Halloween night.

The Board has scheduled October 27th Select Board meeting at 4 to 6 pm for regular Town Business and the opening of the bids for the PSB improvements at 6:30 pm to allow ample time for discussion of the awarding of the bid.

Police Chief Robert Dupuis presented or advised the Board of the following:

- 46 calls for service in the last two weeks with highlights read.
- He spoke with Greg Tandy of 433 Deer Meadow Road re: complaint of unregistered vehicles. There were three prior to two weeks ago; one has since been registered with two remaining. He has been told to have them removed in order to be in compliance. He also spoke to him about parking at the boat launch, which will not happen again.
- Corrected the number of vehicles to 504 recorded on the speed trailer on Bashan Hollow Road: 50% were clocked at 24 MPH or less; 135 above the speed limit and average speed was 36 MPH.
- Chief Dupuis spoke with Dave Huckins re: converting cruisers to propane or propane and gas for fuel at an estimated cost of \$9,000 for the conversion. Mr. Huckins would put in a filling station at the PSB at no charge. Mr. Huckins indicated that his payback to convert four trucks was about one year. Chief Dupuis is talking with Hooksett for more information.
- Chairman Fanjoy inquired about replacement of the next cruiser. Chief Dupuis advised that the Lieutenant’s cruiser has 110,000 miles and will discuss this at budget time.
- He requested a non-public session later.

Linda Wescott of Windsor Terrace met with the Board to discuss the previously prepared MOU signed by the Board re: plowing, sanding and parking issues on her street. She wants to work with the Town on a resolution, but not by signing a formal MOU. She presented pictures of the property and has recently enlarged a parking area for their cars. Chairman Fanjoy indicated that parking in the lower space or new space should not be an issue. The decision was to not sign the MOU, get through another winter and Chairman Fanjoy will talk with Road Agent Emmett Bean regarding the decision.

R E Fanjoy

B G. Johnson

R. A. Becker

Financial Administrator, Wendy Pinkham presented or advised the Board of the following:

- The August bank reconciliation.
- Had an estimate for hard wired propane detectors and installation from ESP for \$690. Discussed possible monitoring costs, probably directly with Concord Fire Alarm, which Mrs. Pinkham will check on. Selectman Johnson made a motion to withdraw \$690 from the Town Hall Capital Reserve for 3 gas detectors for the propane system and installation; seconded by Selectman Becker and approved. Carbon Monoxide detectors may be purchased locally.
- NHRS increase for Group 1 is \$10.77 to \$11.17 and Group 2 is \$25.85 to \$26.38 effective in July.
- Current budgets were provided to all Departments.

Old Business:

1. Selectman Johnson made a motion to sign the "Junkyard License" for Copart for 60 days until 11/30/14; seconded by Selectman Becker and approved. Chief Dupuis will hand deliver the license.
2. The Board approved the Financial Administrators job description. Approval dates will be put on the recently approved job descriptions. Discussion ensued regarding job descriptions for non-elected town employees, not including Fire and Police. Selectman Johnson will work on this.
3. Chairman Fanjoy requested and it was approved that the budget meetings be changed to coincide with regular meetings of the Select Board starting at 4 to 6 pm on 10/13; 11/10 and 11/24.

Chairman Fanjoy was spoken to about the number cars at 114 Deer Meadow Road. Chief Dupuis indicated that the PD had been there about five times and not found anyone home, but will check again.

Chief Dupuis has applied for a grant through Highway Safety re: Safe Commute, with no response to date. He plans to take advantage if approved. Mrs. Pinkham noted that she and Chief Dupuis applied for a grant for two Zoll AEDs, with no response. The Chief received an e-mail today saying it would take about three weeks to process.

Selectman Becker received an anonymous e-mail re: an open well. NHMA's legal opinion is that it is a civil matter, which will be forwarded to the person that sent the e-mail.

New Business:

1. Selectman Johnson advised that the Refuse Disposal Committee will meet with Steve Clough re: 2015 Landfill Budget at the Slusser Center this Thursday and with the Hopkinton Select Board on 11/3/14 at 5:30 pm and has invited the Select Board.
2. Selectman Johnson made a motion to appoint Gregory Roberts to the Highway Building Committee; seconded by Selectman Becker and approved.
3. The Board agreed that Therese Larson is not responsible for damage at the Town Hall during a rental just because the deposit had been returned.

Chairman Fanjoy opened the floor to public comments: Joan Doucette commented.

Nine Town Hall Painting bids were opened and read: American Pro Painting – \$7,600; John Ratacik – \$8,500; Anthony Imbimbo – \$16,800; Consider It Done Painting – \$6,580; E. Guimond Construction LLC – \$19,832; KDD Painting – \$9,935; Ackerman Professional Paint Services – \$17,546; Home Partners – \$4,780 and Prepped Right Painting, LLC – \$30,881. Selectman Johnson recommended that the Board look at specifications and references, which he will do and bring info back to the Board. He will also notify the bidders of the receipt of each bid.

8:12 pm Selectman Becker made a motion pursuant to RSA 91-A:3 II (c) to go into non-public session with Police Chief Dupuis for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board; seconded by Chairman Fanjoy. Roll call – Chairman Fanjoy – yes; Selectman Johnson – yes and Selectman Becker – yes.

8:18 pm Chairman Fanjoy reconvened the public meeting advising that the Board voted to seal the minutes. 8:19 pm Chairman Fanjoy made a motion to go into non-public session pursuant to RSA 91-A:3 (b) with Chief Dupuis to discuss the hiring of an employee; seconded by Selectman Johnson. Roll call – Chairman Fanjoy – yes; Selectman Johnson – yes and Selectman Becker – yes. 8:22 pm Chairman Fanjoy reconvened the meeting advising that the Board approved Chief Dupuis' hiring of Michele Derby for the Police Department Secretarial Part-time position starting tomorrow. These minutes are not sealed.

8:24 pm Selectman Becker made a motion to adjourn the meeting; seconded by Selectman Johnson and approved.

Roy E. Fanjoy, Chairman
SB/jj

Bruce G. Johnson

Roger A. Becker

R E Fanjoy

B G. Johnson

R. A. Becker