

**UNAPPROVED MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**  
**Wednesday, December 10, 2014 (3:30 PM)**

THE MEETING OF THE BOARD OF TRUSTEES OF THE TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT, WAS CALLED TO ORDER BY Kim Szczurek

## **ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

### **BOARD MEMBERS:**

Dianna Driller  
Gaylan Larson  
Kirsten Livak  
Randy Hill  
Kim Szczurek

### **ALSO IN ATTENDANCE:**

Superintendent Chief Learning Officer Robert Leri, Executive Director of Administrative Services Tom Gemma, Executive Director of Educational Services David Curry, Executive Director of Student Services Corine Harvey and Executive Assistant Milan Slikkerveer

## **Call to Order**

President Szczurek called the meeting to order at 3:30 PM

## **Public Comment on Closed Session Agenda Items**

### **2.1 General Public Comment on Closed Session Item**

No public comment

## **Closed Session**

### **3.1 Student Stipulated Expulsion 14-15 #1**

Tahoe Truckee Unified School District K-12 Guidelines for Suspension and/or Expulsion; Evidence Packet for Stipulated Expulsion; Stipulated Expulsion Agreement and Rehabilitation Plan

The Tahoe Truckee Unified School District, K-12 Guidelines for Suspension and/or Expulsion, are designed to allow school administration to assess incidents on an individual basis and issue student discipline that is age appropriate and based on a progressive discipline model. Under California Education Code section 48900.5 (a) exclusionary discipline shall only be imposed when other means of correction fail to bring about proper conduct. A student shall not be disciplined, suspended, or recommended for expulsion unless the superintendent, a designee or the principal of the school in which the student is enrolled determines the student has violated one or more parts of the California Education Code. When a recommendation for expulsion is made, a conference is held with the Executive Director of Student Services that includes the student, parents and school site administrative staff. During the conference the student and parents are provided a statement of the specific facts and the allegations upon which the proposed expulsion is based, a copy of the disciplinary rules of the district which relate to the alleged violation, an opportunity to inspect and obtain copies of all documents to be used, a notice that includes the date and place of the hearing and parent rights for legal representation. In cases where the student and parents acknowledge "responsibility" for the behavior or activity that led the school administration to recommend expulsion, they are given the opportunity to agree to a Stipulated Expulsion. The advantages in agreeing to a Stipulated Expulsion include: lost educational time is kept to a minimum; the student and parent do not have to appear before an Administrative Hearing Panel and the expulsion process may be expedited. The concept of due process is still in effect, and the parent and student are encouraged to give careful consideration to the consequences of the expulsion. Any recommendation to expel a student must also include a rehabilitation plan which is reviewed when a student applies for readmission.

**RECOMMENDATION:** Recommend the approval of the Stipulated Expulsion Agreement as written in open session. .

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- 3.2 Public Employment Certificated, Classified, Confidential and Management**
- 3.3 Conference with Labor Negotiators-Government Code 54957.6 Robert J. Leri, Superintendent/CLO, Tom Gemma, and Executive Director of Administrative Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential and Management**
- 3.4 Public Employee Performance Evaluation GC 54957 - Superintendent/CLO**

**Call to Order, Pledge of Allegiance and Roll Call**

**Open Session/Report out Action Taken in Closed Session**

**5.1 5:30 Open Session - President Will Report out any Action Taken in Closed Session**

No action taken in closed session

**Approval of Agenda**

**6.1 Approve December 10, 2014 Board Meeting Agenda**

**RECOMMENDATION:** Approve December 10, 2014 Board Meeting Agenda  
**Motion**

Member **Dianna Driller** Moved, Member **Gaylan Larson** seconded to approve the motion 'Approve December 10, 2014 Board Meeting Agenda Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**Oath of Office**

**7.1 Oath of Office for Appointment in Lieu of Election - Board Member Kim Szczurek-Trustee Area 1, Gaylan Larson-Trustee Area 4 and Dianna Driller Trustee Area 5**

Appointment in Lieu of Election Oath of Office for seating Trustee Area 1, 4 and 5 Board Members  
 Upon the conclusion of the candidate filing period for the November 4, 2014 Consolidated General Election, Kim Szczurek - Trustee Area 1, Gaylan Larson - Trustee Area 4 and Dianna Driller - Trustee Area 5 are appointed to the office of Governing Board Member for the Tahoe Truckee Unified School District for a term of 4 years in accordance with Section 5328 of the California Education Code.

**RECOMMENDATION:** Honorable Judge Robert Tamietti administered the Oath of Office for Appointed in Lieu of Election Board Members Kim Szczurek - Trustee Area 1, Gaylan Larson - Trustee Area 4 and Dianna Driller -Trustee Area 5  
 Honorable Judge Robert Tamietti administered the Oath of Office for Appointed in Lieu of Election Board Members Kim Szczurek - Trustee Area 1, Gaylan Larson - Trustee Area 4 and Dianna Driller -Trustee Area 5

**Intermission**

**Election of Officers**

**9.1 Organizational Meeting - Election of Board Officers for the 2015 Calendar Year, Statement of Facts, Addendum to Statement of Facts**

Organizational Meeting Memorandum, Ed Code 35143 and 5017, Statement of Facts and Addendum to Statement of Facts, Board Item Staff Report

School District Boards are required by law to conduct an organizational meeting on a specified date in December. This date was approved at the November 5, 2014 board meeting. Officers to be elected are president and clerk.

Board Policy requires that the superintendent/chief learning officer be appointed secretary. The 15 day window period established by statute to hold the annual organizational meeting begins on Friday December 5, 2014 and runs through Saturday December 20, 2014. The "Statement of Facts Roster of Public Agencies Filing" is a requirement of Government Code section 53051 to be completed and filed with the Secretary of State within ten days after any change in the board roster or board officers.

**RECOMMENDATION:** Board nominations for the selection of President and Clerk to the Board for the 2015 calendar year. Statement of fact will be filed with the secretary of state

**Motion**

Member **Gaylan Larson** Moved, Member **Dianna Driller** seconded to approve the motion 'Board nominations for the selection of President – Kim Szczurek and Clerk to the Board – Randy Hill for the 2015 calendar year. Statement of fact will be filed with the secretary of state. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. the motion **Carried. 5 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**9.2 Set Board Meeting Dates for the 2015 Calendar Year**

Proposed 2015 Board Meeting Calendar

As part of the yearly organizational meeting, the board sets the meeting calendar for the 2015 year. As per board policy, meetings are scheduled for the first and third Wednesday of the month. The first meeting is to conduct regular business for the district and the second meeting is a study session. Board will discuss and review the proposed dates for the 2015 Board Meetings.

**RECOMMENDATION:** Approve recommended dates for 2015 Board meetings.

**Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the motion 'Approve recommended dates for 2015 Board meetings and move July meeting to July 8, 2015. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. the motion **Carried. 5 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**9.3 Committee on School District Organization**

Voting Representative Designation Form

Each County in California is required to have a Committee on School District Organization. The primary responsibility of the County Committee on School District Organization is the reorganization of school districts, through territory transfers and unification. The Committee is also empowered by the Education Code to: • Create or abolish trustee areas • Increase or decrease the number of governing board members • Rearrange trustee areas • Determine alternative methods of electing governing board members • Establish or abolish common governing boards; and • Rearrange trustee areas based on federal decennial census. The County Committee is the central initiator, coordinator, facilitator, and arbitrator for these operations. It formulates plans, responds to petitions, conducts public hearings, develops and releases information, and analyzes proposals. The Committee is subject to the legal requirements expressed in the California Education Code and to policies and regulations of the State Board of Education. County Committees are given significant latitude to address each local situation in its own context. Note: The California Department of Education has posted on its website the handbook for school district organization. The handbook details all the duties, responsibilities, and processes for the county committee. Click <http://www.cde.ca.gov/re/lr/do/> to view the handbook. Each School District in the County appoints a representative who is responsible for casting the District's vote to appointment members to the County Committee.

**RECOMMENDATION:** Staff recommends the appointment of a TTUSD Trustee to serve as the voting representative from the District to the Placer County Committee on School District Organization.

**Motion**

Member **Gaylan Larson** Moved, Member **Randy Hill** seconded to approve the motion 'Staff recommends the appointment of TTUSD Trustee Gaylan Larson to serve as the voting

representative from the District to the Placer County Committee on School District Organization. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. the motion **Carried. 5 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes
Randy Hill	Yes

## **Public Comments**

**10.1** No Public Comment

## **Student Expulsion**

### **11.1 Student Stipulated Expulsion 14-15 #1**

**RECOMMENDATION:** Recommend the approval of the Stipulated Expulsion Agreement and Rehabilitation Plan  
**Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the motion 'Recommend the approval of the Stipulated Expulsion Agreement and Rehabilitation Plan Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**6:00pm – President Szczurek excused herself from the meeting. Randy Hill, Clerk to the Board stepped in as President for the remainder of the meeting.**

## **Student Representatives Report**

### **12.1 Student Representatives Report**

NTHS student Bridget Schroepfer, ASB President acknowledged NTTHS's cross country boys and girls, division 3 team and won state. There is a conference night on Tuesday December 16, 2014, where the parents can meet with any of the teachers for about 5 minutes. There will be a high fives assembly about winter safety, avalanche, helmets on December 17. Our winter concert is scheduled for December 18 at 6:00pm. Winter homecoming will be January 12 thru 17, and the basketball game will be against Incline High School on the 16<sup>th</sup>. I am the current president of the Interact Club and two things we have recently had is a Locks of Love donation, and a jacket drive, getting together newer used jackets for people who do not have them.

SHS student Sayra Reyes, ASB Treasurer, Site Council Treasurer spoke about a school culture and community building day here at the district office. It was a personal sharing experience for all the students and staff. The staff encourages us tremendously and we have a supportive school. We consider our school small and with a safe environment. The Stepp Program is very helpful for our students so they may attend class. Thirty three percent of the girls in the Stepp Program are enrolled in a course or courses at Sierra College. We have the College Fast Track with counselor Miss Honeywell. There are currently 34 students from Sierra High School that are enrolled at Sierra College currently taking classes. SHS took first place in the food drive, third year in a row.

THS student Emma Warren, ASB Vice President noted the basketball season is well underway; we play our rival South Tahoe on Friday. This week we have been hosting winter fest, we have been having spirit days, toy drive, and a dance Saturday, we hosted the food drive, and collected

approximately 1700 cans for the food drive, we came in second in our district. The boys' soccer team won state, Cross Country won state.

## **Recognition of Contributions to the Educational Community**

### **13.1 Superintendent/CLO Leri will Recognize Contributions to the Educational Community**

Dr. Leri recognized the board members for their role in the campaigns, speaking, volunteering, meetings, and phone banking and so on. Thank you to Laura Mohun for chairing Measure U and the community members; Sarah Purgason, Galye McAmis, Laura Brown, Katie Flynn, Donna Morgan Kirsten and Matt Pekarek who did a ton of work and deserve recognition.

Thank you to Syd Early for chairing Measure E and the community members; Stephanie Foucek, Joanna Mitchell, Suzanne Wilkens, Randy Hill, Tom Gemma, Todd Rivera, Dee Dee Driller and Ron Treabass who did a ton of work and deserve recognition.

Thank you to Ed Hilton for all his assistance with the websites for both Measures and the social media.

## **Superintendent Report**

### **14.1 Superintendent Chief Learning Officer - District Update for the Board**

Dr. Leri reported on the possible storm and blizzard conditions that could possibly happen during our normal dismissal time tomorrow. He announced that he wants parent to be prepared for possibly either a minimum day or a snow day call Thursday morning. Staff will be on storm watch all night.

Plans are moving forward for the opening of the Truckee site for the Boys & Girls Club of NLT. An informational meeting was held and the plan is to start the after school programming in January.

Congratulation to our scholar athletes on their recent accomplishments. THS boys' soccer team won the Nevada State Championships and NTH boys' soccer team placed second. NTHS girls' team won the 2014 Northern Nevada Division Regional championship. These are in addition to state championships in cross country. We will be honoring our high school scholar athletes who have achieved state recognition at our meeting in January.

## **Grants**

### **15.1 Excellence in Ed Fall Grants 2014-2015**

Fall Grant Spreadsheet

The Excellence in Education Foundation has selected the recipient grants for the fall 2014 grant cycle. Excellence in Ed will present the grants to the board at the December 10, 2014 board meeting. The total amount of funding for the fall grants is \$110,736.

**RECOMMENDATION:** Approve Excellence in Ed Fall Grants for the 2014-15 school year

#### **Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the motion 'Approve Excellence in Ed Fall Grants for the 2014-15 school year Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0** The motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

### **15.2 Approve the Lowe's Grant for Kings Beach Elementary; reimbursed by the Kings Beach Elementary Parent-Teacher Organization.**

TTUSD Gift/Donation Form, Lowe's Tool Box Grant, Superintendent Recommendation to the Board, Elkay Water Bottle Filling Station picture, Board Item Staff Report Lowe's Grant for Kings Beach.

The Lowe's Grant was applied for by the Kings Beach Parent-Teacher Organization members to improve their basic facility needs. Lowe's approved their grant request and provided them with \$5,000.00 to improve their basic facility needs. These funds will be used to purchase and install two (2) Elkay Filtered Water Cooler with EXH2O Bottle Filling Station, which will be an expenditure of approximately \$4,000.00 of the grant. These water bottle filling stations will be installed in the main halls in Kings Beach Elementary. The remaining \$1,000.00 will be used to purchase and install locks on one (1) cabinet in each classroom to provide secure storage of electronics.

**RECOMMENDATION:** Approve the Lowe's Grant for Kings Beach Elementary; reimbursed by the Kings Beach Elementary Parent-Teacher Organization.

**Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the **motion** 'Approve the Lowe's Grant for Kings Beach Elementary; reimbursed by the Kings Beach Elementary Parent-Teacher Organization. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**15.3 S. H. Cowell Literacy Plan Grant**

In the spring of 2014 TTUSD staff wrote a Literacy Plan to guide our focus on reaching the goal of grade level reading by 2020. That plan includes learning to read by third grade and reading to learn beyond third grade. Many students are not literate in content areas at upper grades. Staff wrote a proposal to the S. H. Cowell Foundation for support in the implementation of our literacy plan. While our work to date is seeing success with students in grades K-8, we now need to focus on sustaining the literacy development of students in grades 9-12. Reading proficiency is one of the most important predictors of high school graduation and career success, but secondary teachers are not always fully prepared to address the literacy needs of high school students. Driving our concern with the secondary level is the implementation of the California Common Core State Standards. These standards have introduced a new emphasis on content area literacy at the secondary level, which represents a major challenge to teachers along with their students. Secondary schools historically have focused on content acquisition rather than foundational skills and strategies to enable content application. Now all teachers must play a role in fostering student literacy, especially with nonfiction, informational text. The S. H. Cowell Foundation has awarded \$32,000 to help implement secondary literacy coaches. Selection and training of the coaches along with training administrators in secondary literacy strategies would be supported with the funding from this grant. We will follow this grant with a second request from Cowell to help fund the literacy coaches for 2015-16.

**RECOMMENDATION:** Accept the grant for HS Literacy Coaches from S. H. Cowell Foundation.

**Motion**

Member **Dianna Driller** Moved, Member **Gaylan Larson** seconded to approve the **motion** 'Accept the grant for HS Literacy Coaches from S. H. Cowell Foundation. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**15.4 Approve Grant Award from Alpine Winter Foundation: \$10,000 for a School Readiness Summer Program for at Risk-children Entering Kindergarten in the fall**

Copy of grant for K Readiness Summer Camp Program.pdf

The Alpine Winter Summer Program was a grant-funded program that provided 4 weeks of instruction to children entering kindergarten in the fall. Children were referred to the program based on risk for academic achievement due to a lack of pre-k experience or a need based on developmental indicators. In 2013, K Camp and Summer Scholars were established to support our neediest students and funding for this program now goes to support the district's K-Camp Summer Program.

**RECOMMENDATION:** Approve Alpine Winter Foundation Summer Camp grant to help with the cost incurred for the 2014 summer program.

**Motion**



Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the motion 'Approve Alpine Winter Foundation Summer Camp grant to help with the cost incurred for the 2014 summer program. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

## **Donations**

### **16.1 Accept Donation from Mark & Carolyn Guidry Foundation for use of Library Books and/or Science Curriculum Enhancement for Schools District Wide**

Cover letter from Mark & Carolyn Guidry Foundation and site allocations for funding

TTUSD is Being Offered a \$2,000 Donation from the Mark and Carolyn Guidry Foundation for library books and/or for science curriculum enhancement for the schools in the district. The Mark and Carolyn Guidry Foundation is supporting education and are happy to support the schools in the Tahoe Area. The funds are disseminated to schools by enrollment.

**RECOMMENDATION:** Approve Donation from Mark & Carolyn Guidry Foundation for use of Library Books and/or Science Curriculum Enhancement for Schools District Wide in the amount of \$2000

#### **Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the motion 'Approve Donation from Mark & Carolyn Guidry Foundation for use of Library Books and/or Science Curriculum Enhancement for Schools District Wide in the amount of \$2000 Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

### **16.2 Accept Shane McConkey Foundation Donation**

Shane McConkey Foundation Donation Forms Staff Report

The Shane McConkey Foundation (SMF) is donating \$20,000 towards a school site or program that will support TTUSD students in an environmental improvement project. The foundation now has an application process much like the Excellence in Education grant requests. The application is available on line. The Board of the SMF will present to the Leadership team at a future meeting. SMF will review the applications and select a winner for the 2014 \$20,000 donation. The funds will be placed in an account within the TTUSD budget tracking system and will be accessed to pay for the items needed by the winning applicant.

**RECOMMENDATION:** Accept \$20,000 donation from The Shane McConkey Foundation

Public Comment: Erik Strecker asked if the grant application is open to SELS Charter School. It was noted it is.

#### **Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the motion 'Accept \$20,000 donation from The Shane McConkey Foundation Upon a roll call vote being taken, the vote was: Aye: **(4)** Nay: **(0)**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

## **Consent Agenda**

### **17.1 Approve the Personnel Action Report for December 10, 2014**

Board Item Staff Report Personnel Consent

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the

personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

**RECOMMENDATION:** Approve the Personnel Action Report for December 10, 2014

**Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve the Personnel Action Report for December 10, 2014 Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**17.2 Approve Classified Leave of Absence Report for December 10, 2014**

Leave of Absence Board Item Staff Report

The Human Resources Office creates a list of classified leaves, transfer requests, and other requested changes which are used in developing staffing plans at each of the school sites. The attached classified leave request can be accommodated by the school within its respective staffing allotment; therefore, staff is recommending approval.

**RECOMMENDATION:** Approve Classified Leave of Absence Report for December 10, 2014.

**Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve Classified Leave of Absence Report for December 10, 2014. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**17.3 Approve Warrants, Contracts and Donations for the December 10th Board Meeting**

Warrants, Contracts, and Donations for the December 10th Board Meeting

Warrants, Contracts, and Donations for the December 10th Board Meeting

**RECOMMENDATION:** Approve Warrants, Contracts, and Donations for the December 10th Board Meeting

**Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve Warrants, Contracts, and Donations for the December 10th Board Meeting Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**17.4 Approve Medi-Cal Administrative Claiming Agreement between TTUSD and Sutter County Superintendent of Schools**

The Department of Health Care Services (“DHCS”) is the single State agency responsible for administering the California Medical Assistance Program (“Medi-Cal”) and the School-based Medi-Cal Administrative Activities Program (“SMAA”) for Local Educational Consortia, Region 3, in accordance with California Welfare and Institutions Code Section 14132.4(c)(1). The catalog of Federal Domestic Assistance (“CFDA”) number for this federal program is 93.778, Medical Assistance Program (“Medi-Cal”). This Agreement with the DHCS is for Administrative Services Related to Medi-Cal Administrative Activities, dated July 1, 2014, and effective through June 30, 2017.

**RECOMMENDATION:** Approve agreement with the Sutter County Superintendent of Schools.

**Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve agreement with the Sutter County Superintendent of Schools. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

H:minutes/Minutes/14-15/121014



Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

### **17.5 Approve Proposed Revisions to Board Policy 3260 Fees & Charges**

Board Item Staff Report BP3260 Fees & Charges

Board Policy 3260 Fees & Charges has been updated to reflect new Title 5 Regulation which addresses remedies to be provided to all affected students and parents/guardians if the district is found in violation of the prohibition against unauthorized student fees. Revisions also clarify that the prohibition against student fees does not restrict districts from soliciting for voluntary donations, participating in fundraising activities, or providing prizes or other recognition for participants in fundraising events. This policy was reviewed at the November 5, 2014 Board meeting and is being brought back to the Board for approval.

**RECOMMENDATION:** Approve Proposed Revisions to Board Policy 3260 Fees & Charges

#### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve Proposed Revisions to Board Policy 3260 Fees & Charges Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

### **17.6 Approve Proposed Revisions to Board Policy 3513.3 Tobacco-Free Schools**

Board Item Staff Report BP 3513.3 Tobacco-Free Schools

Proposed revisions to mandated Board Policy BP3513.3 expands the list of prohibited products to include electronic hookahs and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products. This policy also deletes the option for districts not receiving Tobacco Use Prevention Education (TUPE) funds to allow smoking outside on school or district grounds or in designated employee break rooms, although non-TUPE districts may continue to adopt such policy language at their discretion. This policy was reviewed at the November 5, 2014 Board meeting and is being brought back to the Board for approval.

**RECOMMENDATION:** Approve Proposed Revisions to Board Policy 3513.3 Tobacco-Free Schools

#### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve Proposed Revisions to Board Policy 3513.3 Tobacco-Free Schools Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

### **17.7 Approve Proposed Revisions of Board Policy Exhibits - Employee Notifications E4112.9/4212.9/4312.9**

Board Item Staff Report E4112.9/4212.9/4312.9 Employee Notifications

Proposed revisions to these exhibits regarding Employee Notifications have been updated to (1) reflect new law (AB 97, 2013) requiring the uniform complaint procedures notice to include information about LCAP requirements; (2) update notice requirements related to family care and medical leave and renumber cites to Title 2 regulations pursuant to Register 2013, No. 40; (3) reflect new TITLE 5 REGULATIONS (Register 2014, No. 14) which require notice re: employment status change reports to be given when an allegation of misconduct is pending; (4) revise notice on postretirement earnings limitation to include employment restrictions pursuant to new law (AB 1379, 2013); (5) add notification of teachers when school is identified for restructuring under Title I program improvement; (6) add notification of bus drivers when their driver's license, driver's certificate, or medical certificate is expiring; and (7) move notice of vehicle idling limitations to AR 3542 - School Bus Drivers. These exhibits were reviewed at the November 5, 2014 Board meeting and are being brought back to the Board for approval.

**RECOMMENDATION:** Approve Proposed Revisions of Board Policy Exhibits - Employee Notifications E4112.9/4212.9/4312.9

### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve Proposed Revisions of Board Policy Exhibits - Employee Notifications E4112.9/4212.9/4312.9 Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

### **17.8 Approved Proposed Revisions to BP 6141.5 Advanced Placement**

Proposed Revisions of BP 6141.5 Board Item Staff Report BP 6141.5

The Board Policy was updated to reflect the self-repeal (a repeal of the program by January 2013 was built in to the program description) of the law providing state grants to reduce the cost of Advanced Placement (AP) examination fees for economically disadvantaged students and a new law (AB 97, 2013) which redirected that funding, and funding for the gifted and talented education program, into the LCFF.

**RECOMMENDATION:** Approve the proposed revisions of BP 6141.5.

### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the **motion** 'Approve the proposed revisions of BP 6141.5. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

### **17.9 Approve Proposed Revisions to BP 6142.92 Mathematics Instruction**

Board Item Staff Report BP 6142.92

The Policy was updated to reflect California Common Core State Standards and NEW STATE CURRICULUM FRAMEWORK for mathematics. Policy also updated to (1) reflect NEW LAW (AB 166, 2013) which requires the State Board of Education, concurrent with the next revision of textbooks or the curriculum framework in mathematics, to ensure the integration of financial literacy; (2) reflect NEW LAW (AB 97, 2013) which eliminates the Professional Development Block Grant and the Mathematics and Reading Professional Development Program; and (3) add material on program evaluation.

**RECOMMENDATION:** Approve the proposed revisions of BP 6142.92 Mathematics Instruction.

### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions of BP 6142.92 Mathematics Instruction. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

### **17.10 Approve Proposed Revisions to BP 6151 Class Size**

Board Item Staff Report BP 6151 BP 6151

The Policy was updated to reflect NEW LAW (AB 97, 2013) which eliminates the K-3 Class Size Reduction and Morgan-Hart Class Size Reduction programs and requires districts, as a condition of receiving an additional adjustment to the K-3 base grant under the LCFF (Tahoe Truckee USD received no additional funding since we have no base grant), to make progress toward a class size of 24 in grades K-3, unless a different class size for each school site is collectively bargained. Policy also reflects NEW TITLE 5 REGULATIONS (Register 2014, No. 14) addressing the calculation of average class enrollment.

**RECOMMENDATION:** Approve proposed revisions of BP 6151 Class Size.

### **Motion**

H:minutes/Minutes/14-15/121014

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve proposed revisions of BP 6151 Class Size. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

### **17.11 Approve Proposed Revisions to BP 6162.5 Student Assessment**

BP 6162.5 Board Item Staff Report BP 6162.5

The Policy was updated to reflect NEW LAW (AB 97, 2013) which requires that statewide assessments be used as one measure of the district's LCAP goals for student achievement and revises the definition of "numerically significant" student subgroups for which districts must demonstrate comparable improvement in academic achievement. Policy also reflects NEW LAW (AB 484, 2013) which replaces the Standardized Testing and Reporting program with the California Assessment of Student Performance and Progress (CAASPP) and changes the content required for the individual record of accomplishment to include results of the CAASPP or any predecessor assessment.

**RECOMMENDATION:** Approve the proposed revisions of BP 6162.5 Student Assessment.

#### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve the proposed revisions of BP 6162.5 Student Assessment. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

### **17.12 Approve Proposed Revisions to BP 6162.54 Test Integrity/Test Preparation**

Board Item Staff Report BP 6162.54 BP 6162.54

The Policy was updated to reflect NEW LAW (AB 484, 2013) which establishes the CAASPP assessment system, prohibits use of a program for the sole purpose of test preparation for state assessments, and allows districts to familiarize students with item types or the computer-based testing environment used in the CAASPP. This policy deletes material reflecting state regulations on test preparation repealed by Register 2014, No. 6.

**RECOMMENDATION:** Approve proposed revisions of BP 6162.54 Test Integrity/Test Preparation.

#### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve proposed revisions of BP 6162.54 Test Integrity/Test Preparation. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

### **17.13 Approve Proposed Revisions to BP 6184 Continuation Education**

BP 6184 Board Item Staff Report BP 6184

The mandated policy update reflects NEW LAW (AB 570, 2013) which mandates that the district adopt policy with specified provisions if it allows students to voluntarily enroll in continuation education and NEW LAW (AB 97, 2013) which eliminates the Pupil Retention Block Grant. Policy also adds material on alignment of the program with goals in the LCAP, student enrollment in a regional occupational center/program in lieu of continuation education, and program evaluation.

**RECOMMENDATION:** Approve proposed revisions of BP 6184 Continuation Education.

#### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve proposed revisions of BP 6184 Continuation Education. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

#### **17.14 Approve Proposed Revisions to BP 7214 General Obligation Bonds**

Board Item Staff Report BP7214 General Obligation Bonds AR7214 General Obligation Bonds  
Proposed revisions to BP/AR 7214 reflect new law (AB 182) which requires greater transparency for the use of capital appreciation bonds and other bonds that allow for compounding of interest. These revisions also reflect new law (SB 581) which requires that performance and financial audits be submitted to the citizens' oversight committee at the same time they are submitted to the district and requires the board to respond to all findings, recommendations, and concerns within three months of receiving the audits. The Administrative Regulation has been updated to delete requirement for certain reports repealed pursuant to new law (AB 97) and has been provided as information to the Board. This policy was brought to the Board for review at the November 5, 2014 meeting and is being brought back for approval.

**RECOMMENDATION:** Approve Proposed Revisions to BP 7214 General Obligation Bonds

#### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve Proposed Revisions to BP 7214 General Obligation Bonds Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

#### **17.15 Approve Destiny Textbook Manager Contract**

StaffReport-DestinyTextbookManager.pdf Follett School Solutions, Inc. Proposal/Quote Destiny Textbook Manager Brochure

The Destiny Textbook Manager is an add-on application module to our Destiny Library Management system implemented at our school sites. While the Destiny Library Management provides accountability and tracking for regular circulation titles and e-books in our school libraries, tracking textbooks and e-textbooks in the system is not effective for resource allocation by the district and sharing of resources between school sites.

**RECOMMENDATION:** Approve the contract for services from Follett School Solutions, Inc. for the Destiny Textbook Manager.

#### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the motion 'Approve the contract for services from Follett School Solutions, Inc. for the Destiny Textbook Manager. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

#### **17.16 Approve BrightBytes Service Agreement**

BrightBytes Research Partnership Service Agreement BrightBytes Fact Sheet Staff Report-BrightBytes  
In order to create a technology plan that objectively states where we are now and states goals for where we need to go, data collection and then evaluation of that data is an important component. BrightBytes is a research and analysis tool that will allow the Tech Plan Team, the Technology Committee, and the Technology & Information Services department to gain a clear understanding of current technology tools, programs, and resources to evaluate their impact on student learning.

**RECOMMENDATION:** Approve the service agreement with BrightBytes.

H:minutes/Minutes/14-15/121014

**Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the **motion** 'Approve the service agreement with BrightBytes. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

**17.17 Approve Board Minutes - November 5, 2014, November 20, 2014, November 21, 2014 and November 24, 2014 (12:00pm) November 24, 2014 (2:00pm)**

Board Minutes November 5, 2014, November 20, 2014, November 21, 2014 and November 24, 2014 (2 sets)  
Recap of Board Minutes for November - five sets

**RECOMMENDATION:** Approve Board Minutes - November 5, 2014, November 20, 2014, November 21, 2014 and November 24, 2014 (12:00pm) November 24, 2014 (2:00pm)

**Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the **motion** 'Approve Board Minutes - November 5, 2014, November 20, 2014, November 21, 2014 and November 24, 2014 (12:00pm) November 24, 2014 (2:00pm) Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

**17.18 Approve Annual District-wide Honeywell Service Agreement**

Honeywell Service Agreement, Board Item Staff Report Honeywell Agreement.

This service agreement is an annual renewal item for the proprietary Honeywell system for the District. The Honeywell Service Agreement is a District-wide agreement that consists of the Flex Automation Services, Flex Mechanical Maintenance Services, and Special Provisions listed within the agreement. The Special Provisions: include energy contract tuning scope, which includes 2 days per month of technical labor for energy management tuning of existing building systems and controls; BMS upgrade at Donner Trail Elementary which will provide technical labor to replace existing controllers; and an upgrade at Kings Beach Elementary which will provide technical labor to replace existing controllers.

**RECOMMENDATION:** Approve Annual District-wide Honeywell Service Agreement

**Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the **motion** 'Approve Annual District-wide Honeywell Service Agreement Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

**17.19 Approve Disposal of Surplus Used Computer Equipment**

List of Surplus Material

By declaring these items surplus, we will be able to dispose of them as e-waste. Identifiable data has been removed off all the hard drives listed on the attached surplus materials. All items were reviewed by our technology team and are ready for disposal. There is no cost for disposal as there is a green program in place for recycling the computers at the regional landfill.

**RECOMMENDATION:** Approve the declared list of used computer equipment to be surplus.

**Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the **motion** 'Approve the declared list of used computer equipment to be surplus. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. he motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

### **17.20 Approve Disposal of Obsolete Instructional Materials**

Request for the Pickup of Unused/Obsolete Instructional Materials

Over the years old, outdated instructional materials have accumulated at the sites, and the district, and are no longer being used. These items are not current Board-adopted materials, and we would like to dispose of these items by following California Education Code Section 60530. As required by Education Code Section 60530(b), a list of materials to be disposed of will be provided to any party requesting a list within 30 days of Board approval for disposal.

**RECOMMENDATION:** Approve Disposal of Obsolete Instructional Materials

#### **Motion**

Member **Kirsten Livak** Moved, Member **Dianna Driller** seconded to approve the **motion** 'Approve Disposal of Obsolete Instructional Materials Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

### **Consent Items Pulled for Discussion**

No items pulled

### **Association Reports and Comments**

#### **19.1 CSEA - California School Employees Association**

No report

#### **19.2 TTEA - Tahoe Truckee Education Association**

No report

### **Negotiations**

#### **20.1 Consideration and Public Notice of the District's Initial Proposal to the Classified School Employees Association Chapter No. 383(CSEA) Regarding the Classified Unit Collective Bargaining Agreement 2014-2015 Negotiations Year**

TTUSD Initial Proposal

The attached document fulfills Government Code Section 3547 mandating the District's negotiations proposal for 2014-2015. Sunshine the District's proposal allows the public an opportunity to provide the Board of Trustees their input on the negotiations process. Negotiations will begin after a Public Hearing on TTUSD/CSEA Negotiation Proposals.

**RECOMMENDATION:** Staff recommends that the Board approve the District's initial proposal to CSEA Chapter No. 383 and directs staff to schedule a public hearing to receive public input regarding this proposal and negotiations with CSEA Chapter No. 383

#### **Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the **motion** 'Staff recommends that the Board approve the District's initial proposal to CSEA Chapter No. 383 and directs staff to schedule a public hearing to receive public input regarding this proposal and negotiations with CSEA Chapter No. 383 Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes



**20.2 Consideration and Public Notice of the Classified School Employees Association Chapter No. 383's [CSEA] Initial Proposal to the Tahoe Truckee Unified School District [TTUSD] Regarding the Classified Unit Collective Bargaining Agreement 2014-2015 Negotiations Year**

CSEA Chapter No. 383 Initial Proposal

CSEA Chapter No. 383 Initial Proposal is attached for 2014-2015.

**RECOMMENDATION:** Staff recommends that the Board approve CSEA Chapter No. 383's proposal and directs staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with CSEA Chapter No. 383.

**Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the motion 'Staff recommends that the Board approve CSEA Chapter No. 383's proposal and directs staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with CSEA Chapter No. 383. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. the motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**Fiscal Services**

**21.1 2013-14 Measure A Annual Financial Report**

2013-14 Measure A Annual Report Staff Report

Government Code 50075.1 requires that any special tax measure that is subject to a voter approval that would provide for imposition of a special tax by a local agency shall provide accountability measures that include an annual report. Per section 50075.3 the levying agency shall file a report with its governing body that contains 1) the amount of funds collected and expended and 2) the status of any project required or authorized to be funded from the parcel tax.

**RECOMMENDATION:** Approve the 2013-14 Measure A Annual Report

**Motion**

Member **Dianna Driller** Moved, Member **Kirsten Livak** seconded to approve the motion 'Approve the 2013-14 Measure A Annual Report Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Randy Hill	Yes

**21.2 2013-14 Audit Report**

TTUSD 6-30-2014 Audit Report TTUSD-SAS 114-2014 Management Representation Letter Staff Report

Not later than December 15, a report of each local educational agency audit for the preceding fiscal year shall be filed with the county superintendent of schools of the county in which the local educational agency is located, the department, and the Controller. Crowe Horwath, the District's independent audit firm has prepared the attached audit report and will present its findings.

**RECOMMENDATION:** Approve the 2013-14 Audit Report for TTUSD

**Motion**

Member **Dianna Driller** Moved, Member **Gaylan Larson** seconded to approve the motion 'Approve the 2013-14 Audit Report for TTUSD Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

### **21.3 2014-15 First Interim Report**

2014-15 First Interim Narrative 2014-15 First Interim Report 2014-15 First Interim Presentation Staff Report  
The education code requires all school districts to prepare a First Interim report for the 2014-15 school year by December 15th. The First Interim report contains all activity and any proposed budget revisions as of October 31, 2014. These budget revisions are based on information made available after the initial 2014-15 Budget Adoption approved on June 18, 2014.

**RECOMMENDATION:** Approve 2014-15 First Interim Report with a Positive Certification

#### **Motion**

Member **Dianna Driller** Moved, Member **Gaylan Larson** seconded to approve the motion 'Approve 2014-15 First Interim Report with a Positive Certification Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes  
Gaylan Larson Yes  
Kirsten Livak Yes  
Randy Hill Yes

## **First Reading Board Policies**

### **22.1 First Read of Proposed Revisions to E (1) 1312.4 and E (2) 1312.4 Williams Uniform**

#### **Complaint Procedures**

Proposed Revisions of E (1) 1312.4 and E (2) 1312.4 Williams Uniform Complaint Procedures

The Exhibits were updated to delete, from the sample classroom notice and sample complaint form, material related to the provision of intensive instruction to students who fail to pass the high school exit exam, since NEW LAW (AB 97, 2013) eliminated categorical funding for that program.

**RECOMMENDATION:** Review and provide direction on the proposed revisions of E (1) 1312.4 and E (2) 1312.4 Williams Uniform Complaint Procedures.

Bring back to the next regular board meeting for approval.

### **22.2 First Read of Proposed Revisions to BP 6163.1 Library Media Centers**

Proposed Revisions of BP 6163.1 Library Media Centers

The Policy was updated to reflect NEW LAW (AB 97, 2013) eliminating the School and Library Improvement Block Grant and State Instructional Materials Fund, which could be used to purchase materials for school or classroom libraries contingent upon the development of a district-wide library plan. New optional language addresses the development of a library plan that is aligned with other district and school plans.

**RECOMMENDATION:** Review and provide direction on the proposed revisions of BP 6163.1 Library Media Centers.

Bring back to the next regular board meeting for approval.

### **22.3 First Read of Proposed Revisions to BP 6172 Gifted and Talented Student Program**

Proposed Revisions of BP 6172 Gifted and Talented Student Program

The Board Policy was updated to reflect NEW LAW (AB 97, 2013) which eliminated categorical funding and requirements for the Gifted and Talented Education (GATE) program. Policy retains key concepts regarding the identification of gifted and talented students for specialized instructional programs, types of educational opportunities that may be offered to such students, and the participation of key stakeholders in program planning, implementation, and evaluation.

**RECOMMENDATION:** Review and provide direction on the proposed revisions of BP 6172 Gifted and Talented Student Program

Bring back to the next regular board meeting for approval.

### **22.4 First Read of Proposed Revisions to Board Bylaw 9270, Financial Conflict of Interest**

BB 9270 Financial Conflict of Interest Govt code 18702.5 Staff Report

Covers procedures prohibiting Board members from engaging in employment and/or activities that are inconsistent, incompatible, or in conflict with or inimical to their duties as Board members.

**RECOMMENDATION:** First read and request to bring back on consent agenda for approval at next regular board meeting

Bring back to the next regular board meeting for approval.

## **22.5 First Read of Proposed Revisions to Exhibit 9323.3 Board By Laws, Actions By The Board**

Exhibit Doc E9323.3 Actions by the Board

First Read of Exhibit E 9323.3 Actions by the Board. Exhibit updated to reflect NEW LAW (AB 97, 2013) which repealed Education Code 17583, including the requirement for a two-thirds vote of the board to transfer excess local funds from a deferred maintenance fund under certain circumstances. List of actions requiring a four-fifths vote of the board expanded to add two resolutions related to district borrowing.

**RECOMMENDATION:** First read and request to bring back on consent agenda for approval at next regular board meeting

Bring back to the next regular board meeting for approval.

## **Instruction/Curriculum Department**

### **23.1 First Read of Proposed Adoption of Instructional Materials for High School Spanish Classes**

AP Spanish language course descriptions including instructional material requested for adoption. Spanish 4, Spanish 4 Spanish Speaker, and Spanish 3 Spanish Speaker course descriptions including instructional material requested for adoption.

The proposed textbooks—"Temas AP Spanish Language and Culture" and "AP Spanish Language and Culture Exam Preparation" for AP Spanish—focuses on the themes and recommended contexts from the College Board's AP Spanish Language and Culture curriculum framework. Contemporary source material from the Spanish-speaking world — print, short films, and audio — provide an engaging, authentic environment for learning. The material is comprehensive with integrated grammar and extensive cultural coverage support interpretive, interpersonal, and presentational communication skill development. The proposed textbook—"Imagina" for Spanish 4, Spanish 4 for Spanish Speakers and Spanish 3 for Spanish Speakers—is designed to strengthen students' language skills and develop cultural competency. Imagina features a fresh, magazine-like design and captivating video and readings, and integrates thematic, cultural, and grammatical concepts throughout each of its 10 lessons.

**RECOMMENDATION:** Approve the request for a formal review for the proposed adoption of instructional materials for high school Spanish courses.

Bring back to the next regular board meeting for approval.

### **23.2 2014 Summer Programs Presentation**

2014 Summer Programs Presentation and staff report

The Summer Programs presentation will allow us to review and analyze key data and what we have learned from the past two years. This process will help determine best strategies to implement as we move toward our third year of summer programs and serving our neediest students. The summer programs are the single most financially effective way to address both summer learning loss and school readiness issues. Our data supports that a large majority of our neediest students are served well through both programs.

**RECOMMENDATION:** Review and reflect on the 2014 Summer Program presentation and data.

## **Board Business**

### **24.1 Comments of Board Members**

Board Member Larson attended the Donner Trail dinner and it was amazing!

Board Member Driller attended the Tuesday Morning Breakfast Club

Board Member Kirsten Livak attended Santa's Breakfast at Glenshire Elementary

### **24.2 Recess of Regularly Scheduled TTUSD Board Meeting to hold Annual Meeting of the Tahoe Truckee Unified School District Financing Corporation**

1. Agenda 2.Public Notice 3.Project Status 4.Prior Meeting Minutes 5.Bylaws 6.Staff Report

In accordance with the Bylaws, the Tahoe Truckee Unified School District Financing Corporation is required to have an annual meeting of its Board for the purpose of organization, selection of officers, and the transaction of other business.

**RECOMMENDATION:** 1) Recess the regular board meeting. 2) Call the TTUSD Financing Corporation to order. 3) Follow the Corporation meeting agenda including approving the meeting minutes from 12/11/13 and selecting new officers (Current Board President will be President of Corporation; current Clerk will be Treasurer/Secretary). Select Vice-President of the corporation from remaining TTUSD board members. 4) Adjourn the Financing Corporation. Reconvene the regular TTUSD meeting.

Adjourned the TTUSD Board Meeting at 8:15pm  
Fiscal Officers were elected, Kim Szczurek as President, Randy Hill as Vice President and Gaylan Larson at Treasurer.

Minutes (December 2013) were approved by Dianna Driller, seconded by Gaylan Larson.

Project status was reviewed, currently no projects.

Randy Hill adjourned the meeting at 8:20pm.

### **24.3 Reconvene TTUSD Board Meeting**

President Hill reconvened TTUSD Board of Education meeting at 8:20pm.

President Hill noted there was not a need for the second closed session.

### **Second Closed Session**

**25.1 Public Employee Performance Evaluation GC 54957 - Superintendent/CLO**

**25.2 Public Employment Certificated, Classified, Confidential and Management**

**25.3 Conference with Labor Negotiators-Government Code 54957.6 Robert J. Leri, Superintendent/CLO, Tom Gemma, and Executive Director of Administrative Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential and Management**

### **Report Out Action Taken In Closed Session**

**26.1 President Will Report out any Action Taken in Closed Session**

No report

### **Adjourn**

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Secretary to the Board  
Robert J. Leri

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Clerk to the Board  
Randy Hill