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Command Policy

OPERATIONAL RISK MANAGEMENT

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AFI 90-901, 1 April 2000, is supplemented as follows:

This supplement implements Air Force guidance for commanders to develop and maintain ORM implementation and sustainment plans for their organization that direct the integration of ORM into all operational decision-making processes. It serves as the current AETC ORM Integration and Sustainment Plan. This supplement does not apply to Air National Guard units or to any AETC-gained, nonflying Air Force Reserve units which are not collocated with their gaining unit. Unit supplements must be approved by the Directorate of Safety (HQ AETC/SE) before publishing. Units must publish supplements using guidance in AFI 33-360, Volume 1, *Air Force Content Management Program--Publications*, and its AETC Sup. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 37-123, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://afrims.amc.af.mil/rds/index.cfm>.

SUMMARY OF CHANGES

This document is substantially revised and must be completely reviewed. This revision describes ORM program management as it applies to mission accomplishment (paragraph 2.1. through 2.3.); specifies the duties of the AETC program manager and unit ORM advisors (paragraph 5.11.1. through 5.11.2.); adds guidance for establishing unit integration and sustainment plans (paragraph 5.11.5.1.3. (Added)); and adds AETC ORM training requirements for AETC units (paragraph 6. (Added)).

- 2.1. Use ORM to assess risk and make decisions that will improve the chances of successful mission accomplishment.
- 2.2. Integrate ORM into policy and guidance where appropriate.
- 2.3. For AETC, this also includes:
 - 2.3.1. (Added) Sustain and exhibit senior leadership support for ORM.

2.3.2. (Added) Provide our people the knowledge to implement, apply, and integrate ORM into mission accomplishment.

2.3.3. (Added) Promote ORM application and integration by personnel at all levels.

2.5. (Added) Ensure ORM applications are documented, where appropriate.

2.6. (Added) Maintain communication and partnerships that provide leadership and support for ORM.

2.7. (Added) Disseminate ORM information that supports ORM application by personnel at all levels.

4.2. Use ORM as a decision-making tool for assessing all mission-critical activities.

5.11.1. Directors, chiefs of major staff offices, numbered Air Forces (NAF), wing, group, and squadron commanders will, consistent with Chief of Staff of the Air Force direction on institutionalizing ORM processes:

5.11.1.1. (Added) Incorporate ORM, to the extent that it is possible and mission supportive, in strategic planning, fiscal planning, mission execution, and training programs. Provide overall leadership and management of the AETC ORM Program within their areas of responsibility.

5.11.1.2. (Added) Ensure visible command support for the ORM program. Wing, group, and squadron commanders will appoint an ORM advisor for their units.

5.11.2. HQ AETC/SE will appoint the AETC ORM program manager. The AETC program manager will:

5.11.2.1. (Added) Develop command-specific ORM policy, requirements, and overall strategy necessary to facilitate integration and sustainment of ORM within the command.

5.11.2.2. (Added) Represent AETC as a member of the Air Force ORM Working Group.

5.11.2.3. (Added) Conduct staff assistance visits (SAV) as necessary to ensure viable programs within all AETC organizations.

5.11.2.4. (Added) Ensure changes are made to AETC ORM program guidance as necessary to sustain the AETC ORM program.

5.11.2.5. (Added) Provide ORM tools and education and training materials (primarily through the Internet), guidance, and other initiatives necessary to support ORM integration and sustainment.

5.11.5.1. (Added) ORM advisors will:

5.11.5.1.1. (Added) Facilitate unit risk assessments.

5.11.5.1.2. (Added) Advise the commander on ORM activities.

5.11.5.1.3. (Added) Developing the unit's ORM Integration and Sustainment Plan. Unit ORM Integration and Sustainment Plan must consist of, at a minimum: (1) appointment memorandum of the ORM advisor, (2) local training of ORM advisors, (3) the unit's ORM education and training plan, (4) training documentation procedures, (5) procedures for determining ORM training requirements for inbound personnel, and (6) guidance for conducting ORM assessments on unit mission. Refer to the AETC Safety ORM Web page at: <https://www.aetc.af.mil/se2/safety/orm/orm.htm>, for a sample ORM Integration and Sustainment Plan. **NOTE:** Integration and Sustainment Plans are required for wing level and wing level equivalent units only.