B.R.A.D. Head Start
Parent-Teacher/Home Visit Conference Checklist

Child's name: _____Program year:_____

_____1. Review Development and Learning Report

_____2. If it is the last Parent Teacher Conference of the year (April 15) give the parent a copy of the Individual Child report.

_____3. Review IEP Goals (if applicable)

_____4. Share and sign Health Screening Results (At 1st Parent-Teacher Conference on or about October 15th.)

_____5. Review Individualized Checklist

_____6. Review Family Goals and Referrals

_____7. Discuss individual concerns, issues and child progress:
_____
_____
_____

_____8. Review Child and Family Portfolio
_____9. Complete parent observation

_____ _____
Parent Signature Staff Signature

_____
Date

Parent Comments:_____
_____
_____

Revised 12/10/2013 kb