

# Plan 150 Claim Form



NOTE: A separate claim must be submitted for each patient when sending bills.

**Section 1**

**Member Information** as it appears on your Blue Cross and Blue Shield of Kansas identification card:

Member Name \_\_\_\_\_ Identification No. \_\_\_\_\_  
Last First MI

Member Address \_\_\_\_\_ Group No. \_\_\_\_\_  
Street (if applicable)

\_\_\_\_\_ Date of Birth \_\_\_\_\_  
City State ZIP Code

Is the above a change of address?  Yes  No

**Section 2**

**Patient Information:**

Patient Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Last First MI

Patient Address \_\_\_\_\_  Male  Female  
Street

\_\_\_\_\_  Self  Spouse  Child  Other  
City State ZIP Code

Nature of Illness \_\_\_\_\_

Diagnosis \_\_\_\_\_

\_\_\_\_\_

Date of service on bills submitted: Earliest Date \_\_\_\_\_ Last Date \_\_\_\_\_

**Section 3**

**Physician Information:**

Diagnosing Physician Name \_\_\_\_\_ Phone No. \_\_\_\_\_  
Last First MI

Physician Address \_\_\_\_\_  
Street

\_\_\_\_\_  Yes  No  
City State ZIP Code

**Section 4**

**Report of Services:** (attach itemized bill)

| Date of Service | Description of surgical or medical services received |
|-----------------|--|
|                 |  |
|                 |  |
|                 |  |
|                 |  |
|                 |  |

**General Information:**

Claims need to be submitted within one year and 90 days from the date of service.

**Preparation of Bills:**

All bills must be itemized and attached to the claim form.

NOTE: Cancelled checks, payment receipts or balance forward bills are not acceptable.

**Preparation of the Claim Form:**

Member Information (things to remember)

- You MUST enter full first and last name, middle initial.
- You MUST enter the correct and complete identification number and group number (if applicable) for the claim to be processed.
- You MUST enter the correct and complete address for mailing of payment.

Patient Information (things to remember)

- Enter FULL name of patient, patient's date of birth, and be sure to check a "Relationship to Member" box.

NOTE: All items must be completed for this claim to be processed.

**Mailing Address:**

To ensure proper handling, mail this claim to:

Blue Cross and Blue Shield of Kansas  
1133 SW Topeka Boulevard  
Topeka, Kansas 66629-0001

A new claim form will be mailed to you with your payment.

**Customer Service:**

Our customer service center personnel are available to answer your questions:

**In Topeka: 291-4180**

**Toll Free: 1-800-432-3990**

**Authorization to Release Information:**

I hereby authorize the diagnosing physician named above to release any information acquired in the course of my examination or treatment.

**Patient's signature**

\_\_\_\_\_  
Parent or guardian, if minor

**Date** \_\_\_\_/\_\_\_\_/\_\_\_\_