The 3rd Annual

Women in Leadership Queensland Summit 2016

Practical Strategies and Essential Tips for Enhancing Leadership Excellence and Career Advancement in a Changing Environment

FEATURED SPEAKERS



Katarina Carroll Commissioner Queensland Fire and Emergency Services



Elizabeth Goli Commissioner of State Revenue Queensland Treasury



Jon Sutton Managing Director and Chief Executive Officer Bank of Queensland



Commodore Stephanie Moles Director General, Maritime

Royal Australian Navy



Robyn Saranah State General Manager Business Banking Commonwealth Bank



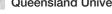
Suzanne Wauchope Deputy Director-General, Training and

Department of Education and Training QLD



Professor Suzi Vaughan Deputy Vice-Chancellor (Learning and Teaching)

Queensland University of Technology





Michelle Bagnall Executive General Manager Customer Development

Suncorp



Dr Christine Williams Assistant Director-General, Science

Department of Science, Information Technology and Innovation QLD



Elizabeth Hardcastle Assistant Commissioner, Public Groups and International Australian Taxation Office



Louise Collins Vice President, Freight Transformation



Christine Castley Senior Executive Director, Social Policy Department of the Premier and Cabinet QLD



Krissie Jones General Manager, Retail Branch Network **ANZ Bank**



Kerry Petersen Executive Director, Major Projects Office Department of State Development QLD



Anne Moffat Director Economic Development and Executive

Moreton Bay Regional Council



Nikki Poteri-Collie General Manager Strategy, People and Segwater



Stephanie Pearce General Manager Business Improvement and Technology

Pacific Aluminium



Stephanie McMahon General Manager Stakeholder Engagement

Stanwell

Trista Brohier Head of Alliance Planning and Asset Management BHP Mitsubishi Alliance







































Pre-Summit Workshop 8 March 2016 **Summit** 9 & 10 March 2016 **Post-Summit Workshop** 11 March 2016

Brisbane Convention and **Exhibition Centre**

EXPLORE

- Inspirational stories of achievement and success from accomplished female leaders
- Harnessing essential leadership competencies to accelerate career advancement
- Developing resilience and leadership agility in a changing business environment
- Key strategies to lead and manage high-performing teams for improved outcomes

EARLY BIRD DISCOUNTS

Book & Pay by 3 December 2015 to receive an additional Value Plus Discount!

Phone: +61 2 8239 9711 Fax: +61 2 8239 9777 www.liquidlearninggroup.com Booking Code - WN



Pre-Summit Workshop 8 March 2016

9.00 - 4.30

Next Generation Leadership Excellence - Advancing Capabilities and Key Skills for Leadership Success

Female leaders must sharpen and expand their capabilities and skills in order to deal with the various challenges and demands of senior management and leadership. It is imperative for women seeking to break through to the next level in their careers to rapidly refine their leadership and people management styles in order to succeed.

This workshop aims to fast-track the advancement of essential skills for next generation female leaders achieve leadership and career excellence. Delegates will gain practical insights for overcoming common challenges and obstacles, as well as consider effective strategies for communication, stress management, influence and managing team performance.

Delegates will have the opportunity to network with other female leaders and take away the tools required to enhance effectiveness and impact as a key decision maker. This workshop is ideal for any female leader aspiring to lead teams and departments.

Discovering and recognising your strengths as a female leader and self leadership

- Identifying your strengths and weaknesses
- How you can hone your strengths and work on your weaknesses to become your strengths
- Developing stress management skills and designing a work / life balance that brings out your leadership best

Powerful communication strategies to increase your leadership influence

- · Getting good at listening is key for communication success
- Powerful communication encourages others and creates positive impacts
- Practical communication tools to enhance your effectiveness as a female leader
- Leading with authenticity

Enhancing emotional agility and resilience for leadership excellence

- Developing self-awareness and mindfulness understanding your own emotions and how that impacts others
- Applying emotional intelligence in your daily interactions with your team and colleagues
- Using emotional intelligence to reduce workplace conflict

Engaging and empowering others to lead

- How to empower your team to become more proactive and efficient and developing new leaders
- Motivating your team to drive performance
- Implementing your learnings back into your workplace



Expert Facilitator: Sarah Young Leadership, Executive and Business Coach, Trainer and Founder **Vision Insight Pty Ltd**

Sarah is a leading expert in Leadership development, and personally delivers coaching and training to both leaders and aspiring leaders across Australia and Asia Pacific.

She has personally negotiated over \$700 billion in sales and trades, was the youngest female leader on the currency trading floors in London at the age of 21, (managing teams that closed deals in excess of \$1 billion per week), She has held a global, premium client list that has included chief dealers and senior management at: Lloyds Bank London, Australia and New Zealand Banking Group Limited, Standard Chartered PLC, JPMorgan Chase Bank, Deutsche Bank AG Frankfurt and Singapore, BNP Parisbas SA Paris and Credit Suisse AG Zurich.

Currently leadership coaching up to C-Suite level within listed companies; she is creating a new standard for leadership development.

WORKSHOP SCHEDULE

• 8.30 - 9.00 **Registration**

9.00 - 10.40 **Session One**

10.40 - 11.00 **Morning Tea**

11.00 - 12.3012.30 - 1.30

1.30 - 3.00

Session Two

.

Session Three

3.00 - 3.20

Afternoon Tea

3.20 - 4.304.30

Session Four

Close of Workshop



TEAM BOOKINGS

Receive a 20% discount when booking a team of 8 to attend, please call: +61 2 8239 9711 or email: registration@liquidlearning.com.au

SPONSOR TODAY!

Limited sponsorship and exhibition opportunities available. For your chance to brand yourself as a market leader, please call: +61 2 8239 9711 or email: partnership@liquidlearning.com.au

Sharpening Key Skills to Lead in a Complex Bu

Day One 9 March 2016

2016 Theme: 'Defining Moments'

Throughout a career there are defining moments, ignition points that spark innovation and inspiration and propel us on the path towards leadership. But how do you recognise them? How can you create them? And how do you prepare to take the next steps forward? We have invited these inspirational senior executive women to share their own leadership journeys, and reflect on those sometimes tiny, sometimes unexpected turning points that can become out career, and life, defining moments.

8.30 - 8.55 Registration and Morning Coffee

8.55 - 9.00 Official Welcome and Opening Remarks from the Chair

9.00 - 9.30 OPENING KEYNOTE CASE STUDY

Harnessing strategic communication and networking skills for leadership success
Having extensive experience in leading large teams and building people capabilities to deliver results across both operational and strategic business functions, Michelle knows how crucial it is to leverage networks and apply acute stakeholder communication for leadership success. She believes in empowering others to achieve high performance and will share practical insights in this session around:

- How women can enhance and harness effective communication tools to maximise leadership impact
- Developing strengths and networks to build positive culture and engagement
- Strategies to empower teams and manage people performance

Michelle Bagnall Executive General Manager Customer Development Suncorp

9.30 - 9.45 Questions and Discussion

9.45 - 10.25 **CASE STUDY**

Creating your own career journey – Moments of courage

Very often, the greatest impediment preventing leaders from reaching their potential is fear. Having the boldness and perseverance to keep going and break through challenges is crucial in order to realise your potential and achieve your career goals. In this session, Stephanie will share how she has conquered various challenges along the journey of creating her own leadership path. Discuss:

- Having the courage to say 'yes' as well as 'no'
- Finding your motivating factor and how to keep fuelling it
- Pressing on and pushing through don't stop moving forward

Commodore Stephanie Moles Director General, Maritime Support

Royal Australian Navy

10.25 - 10.35 Questions and Discussion

10.35 - 10.50 Morning Tea

10.50 - 11.25 CASE STUDY

Fostering strong, authentic relationships for leadership success

Commissioner Carroll won the Queensland Government and Academia Award at the 2015 Telstra Business Women's Awards. As a frontline, operationally-driven senior female leader, she believes it is crucial to cultivate authentic relationships and work together for success as a team. In this session,

she will share the defining moments and relationships that have contributed to her leadership achievements. Discuss:

- How communication is key in working relationships be open and transparent
- Authentic leadership and relationships what this looks like?
- Building strong team work and fostering collaboration

Katarina Carroll Commissioner
Queensland Fire and Emergency Services

11.25 - 11.35 Questions and Discussion

11.35 - 12.05 INTERACTIVE INTERVIEW

Breaking through the barriers to promote women's leadership

As a Male Champion of Change, Jon Sutton has many valuable learnings from his journey and effort of advocating for the advancement of women as leaders in organisations. One of the most common questions that Jon receives is "how are you bringing change to promote women's leadership?" In this interactive interview session, Jon will hare his views and discuss how organisations can support women, shedding light and key factors for women to consider in their quest to advance into senior management. Explore:

- Make no barriers for yourself don't discount yourself from promotion
- Recognising your strengths and giving yourself due credit
- Gaining career development support from mentors and sponsors

Jon Sutton Managing Director and Chief Executive Officer Bank of Queensland

12.05 - 12.20 Questions and Discussion

12.20 - 1.20 Networking Lunch

1.20 - 2.20 INTERACTIVE PANEL DISCUSSION

Creating a positive and thriving workplace culture While businesses are actively advocating for women's leadership development, many organisations are still grappling with issues such as gender pay gap and unconscious bias. In order to increase the number of women in senior executive roles, organisations needs to cultivate a positive and diverse business environment where everyone can thrive. In this interactive session, the panellists will share practical ways and strategies to achieve this. Discuss:

- Eliminating myths and changing the perceptions towards women in leadership
- Providing a supportive and value-based workplace culture
- Practical solutions to build the next generation female leaders

Kerry Petersen Executive Director, Major Projects Office Department of State Development QLD

Anne Moffat Director Economic Development and Executive Services

Moreton Bay Regional Council

Nikki Poteri-Collie General Manager Strategy, People and Safety

Seqwater

Trista Brohier Head of Alliance Planning and Asset Management

BHP Mitsubishi Alliance

2.20 - 3.00 CASE STUDY

Tips for transitioning across functional and discipline areas to support career progression

Career success is often achieved by successfully transitioning to bigger and broader roles within a chosen field or function. For Louise, her career and leadership success is characterised by moving across a number of organisational functions and different



usiness Environment

disciplines. This path has presented a string of challenging decisions, rapid learning, and sometimes re-learning, however Louise has thoroughly enjoyed the journey to date. In this session, she will share strategic tips gained from her unique career. Discuss:

- Taking risks and stepping out into uncharted territory
- Managing change and the transition across diverse professional disciplines
- Learning quickly, innovating and being confident enough to navigate new frontiers

Louise Collins Vice President, Freight Transformation

3.00 - 3.10 Questions and Discussion

Afternoon Tea

3.25 - 4.05 CASE STUDY

3.10 - 3.25

Building confidence and taking responsibility for your career development

When it comes to putting your hand up for an opportunity, it is commonly observed that females would disqualify themselves even though they match 8 out of 10 requirements, whereas their male counterparts would apply for the position despite meeting just 4 out of the same 10 criteria. While there are various reasons to this phenomenon, lack of confidence is one of the main factors. In this session, Suzanne will share about her own leadership journey, discussing:

- Strategies to gaining and becoming more confident
- Know your values and how to promote them
- Taking charge of your own career and leadership development

Suzanne Wauchope Deputy Director-General, Training and Skills

Department of Education and Training QLD

4.05 - 4.15 Questions and Discussion

4.15 - 4.45 **EXPERT COMMENTARY**

Fostering strategic networks for leadership and career success

While women leaders are often seen as good communicators and having a strong trait in building good working relationships, it is a challenge for many to maintain strategic networks that will enable them to enlarge their sphere of influence. This practical session will impart strategies for navigating challenges in fostering strategic networks, including tips on how to build rapport as well as support other in their career. Explore:

- Practical approaches to grow your network
- Enriching and enhancing your relationships and circle of influence
- Supporting other women in their leadership and career development

Juli Robertson Director JTB Consulting

4.45 - 5.00 Questions and Discussion

Concluding Remarks from the Chair



5.00

NETWORKING RECEPTION

5.00 - 6.00

Make the most of your Liquid Learning experience, join us to network over complimentary canapés and drinks

Day Two 10 March 2016

8.30 - 8.55 Morning Coffee

8.55 - 9.00 Opening Remarks from the Chair

9.00 - 9.35 OPENING CASE STUDY

Practical transformational leadership – Lessons learnt for business and life

The best leadership traits and qualities often surface during adversity and tough times. What makes a leader stand out is how they respond to adversity and demanding circumstances. Having witnessed and experienced transformational leadership in action, Robyn will impart the valuable lessons learnt and ignition points that sparked a determination for leadership excellence within her. She will share key points on:

- It's not about what's wrong, but what's missing
- Be resilient and never give up
- Empowering others to pursue their own leadership journey

Robyn Saranah State General Manager Business Banking

Commonwealth Bank

9.35 - 9.50 Questions and Discussion

9.50 - 10.25 CASE STUDY

Building leadership on the foundations of resilience and emotional intelligence

The careers of senior leaders are shaped by their setbacks as much as by their successes. The ability to remain resilient and having the emotional capacity to rise up from failures and remain focused on the positives is crucial for leadership. Drawing from her own defining moments as a senior female leader, Christine will share the importance of having emotional agility to keep you grounded. Discuss:

- The importance of emotional agility for cultivating a thriving workplace
- Understanding why you feel the way you feel, and how this impacts your responses
- Resilience in times of change and uncertainty

Dr Christine Williams Assistant Director-General, Science Division

Department of Science, Information Technology and Innovation QLD

10.25 - 10.40 Questions and Discussion

10.40 - 10.55 Morning Tea

10.55 - 11.55 INTERACTIVE PANEL DISCUSSION

Becoming strong for yourself and others
Receiving guidance from mentors as you progress into leadership roles can be an invaluable resource in preparing you for a variety of circumstances. However, every leader's journey is unique and one day you will find yourself in an unprecedented situation with little frame of reference and no means of soundboarding different courses of action. It is essential to have faith in your own experience and judgement, and stand by your values in every key decision. This panel features an array of outstanding leaders who have found strength in themselves as well as becoming the strong support that others need. They will discuss how to:

- Be your own leader and role model, then others will follow
- Women supporting other women what does this look like and how to increase it
- Promoting collaboration and supporting both male and female leadership development



SUPER SAVER DISCOUNT

Receive up to \$300 off registration if you register and pay by 7 January 2016



EARLY BIRD DISCOUNT

Receive up to \$150 off registration if you register and pay by 4 February 2016

Developing Resilience and Enhancing your Executive Presence

Stephanie Pearce General Manager Business Improvement and Technology

Pacific Aluminium

Stephanie McMahon General Manager Stakeholder Engagement

Stanwell

Elizabeth Hardcastle Assistant Commissioner, Public Groups and International

Australian Taxation Office

Christine Castley Senior Executive Director, Social Policy

Department of the Premier and Cabinet QLD

11.55 - 12.30 CASE STUDY

Fashion your future - Thinking out of the box of leadership

To lead effectively in times of constant, rapid and disruptive change, leaders need to develop new skills and approaches. Increasingly leaders are required to think creatively, be comfortable with ambiguity, tolerate failure in pursuit of innovation and remain optimistic in the face of an unknowable future. In short, they need to employ skill-sets more commonly associated with the creative industries. In this session, Suzi will share her passion, experience, and draw on innovative leadership thinking. Explore:

- Employing the ways of thinking like a fashion designer developing innovative leadership
- You don't need to fit into a mould finding and drawing on your strengths
- Changing the way you think to stay on top of business leadership

Professor Suzi Vaughan Deputy Vice-Chancellor (Learning and Teaching)

Queensland University of Technology

12.30 - 12.45 Questions and Discussion

12.45 - 1.45 Networking Lunch

1.45 - 2.20 CASE STUDY

Building capability and credibility as an influential leader

In order to become effective strategic leaders, it is pivotal to demonstrate an in-depth understanding of both the internal and external business landscape. Female leaders aspiring to step up into a senior management role must continuously keep up with current trends, acquire new skills, build technical competence and enhance business acumen. In this session, Krissie will share how sharpening key skill-sets has enabled her to become an influential female leader. She will discuss:

- Developing your leadership skills Learning from both male and female leaders
- Building credibility with internal and external stakeholders
- Tips for accelerating your professional growth to become a successful leader

Krissie Jones General Manager, Retail Branch Network ANZ Bank

2.20 - 2.35 Questions and Discussion

2.35 - 3.10 CASE STUDY

Applying practical leadership skills – What to focus on and what to avoid?

No single leadership pathway is the same. However, while everyone's journey may be different, drawing on key principles, practical advice and learning leadership skills from other female leaders will bring you many steps closer to leadership success. Reflecting on her own leadership experience, Elizabeth will provide insight on practical areas you can focus

on to equip yourself for the next level of leadership. Explore:

- Lessons learnt from stumbling blocks and launching pads
- Common leadership pitfalls to avoid
- How to improve strategic foresight to identify the next step in your career

Elizabeth Goli Commissioner of State Revenue Queensland Treasury

3.10 - 3.25 Questions and Discussion

3.25 - 3.40 Afternoon Tea

3.40 - 4.00 INTERACTIVE CLOSING ROUNDTABLE

Reflections and future directions for women's leadership excellence

Across today's complex and rapidly evolving business environment, up-and-coming female leaders face exciting new opportunities. As the corporate landscape looks to embrace the critical value of leadership diversity, high-achieving women are set to create a new executive vision for business excellence. This closing session will explore the future of women's leadership and review key insights and advice shared by the speakers and attendees over the two days. Discuss:

- Key takeaways to be put into practice back in the office
- Making plans to progress and advance as a female leader
- Considering strategies for executive leadership transition
- Developing a personal leadership plan

Jacqueline Nagle Director The Change Consultant

4.00 Concluding Remarks from the Chair and Summit Close



FOLLOW THIS EVENT

Tweet about this event using the hashtag #WILQ16 and @LiquidLearning for daily industry updates!

WHO WILL ATTEND

- Chief Executives
- Managing Directors
- Vice Presidents
- Directors / Assistant Directors
- General Managers
- Heads of Department
- Group Managers
- Senior Managers
- Branch / Section Managers
- Human Resources
- Team Leaders
- Consultants
- Academic Leaders
- HR / Leadership Programs

Phone: +61 2 8239 9711

Fax: +61 2 8239 9777

www.liquidlearninggroup.com



Post-Summit Workshop 11 March 2016

9.00 - 4.30

Driving and Managing Change as a Transformational Female Leader

While it is common knowledge that change is an inevitable part of business and life, people are generally apprehensive about making change and facing the unknown. However, in today's fast paced and volatile business environment, leaders must harness the capabilities and skills to not only be agile and adaptive, but also be an advocate for change to steer robust business outcomes.

In this context, women leaders play an important role in leading transformation, facilitating transitions and driving higher performance. While change may be different from one scenario to another, possessing the key skill-sets as a change leader will enable female leaders to drive team performance in diverse situations and emerge as an influential leader.

This practical workshop will discuss strategic approaches to enhance your effectiveness as a change leader, as well as ways to motivate and increase performance within your team and organisation.

Building capabilities and skills as a transformational leader

- Understanding your role as a change leader
- Taking gender out of the equation in a change setting overcoming unconscious bias
- Building credibility and influence to be an effective change leader
- Enhancing leadership agility and adaptability

Managing complex change and transitions in times of ambiguity

- Providing clear directions and transparency in times of change
- Strategies to engage with team members and encourage participation in decision making processes
- Practical approaches to communicating change
- Managing stakeholder expectations

Transformational leadership strategies to accelerate team performance

- Leveraging team dynamics to enhance performance
- Effective strategies for motivating and driving team performance
- Overcoming resistance dealing with and managing difficult conversations

Dealing with resistance to change

- Understanding the reasons for resistance to change
- · Addressing concerns and bringing clarity



Expert Facilitator: Cassandra Russell Executive Coach Cass Russell Consulting

Cass Russell is an experienced business consultant and executive coach specialising in goal achievement, performance enhancement and leadership development. She has successfully coached numerous senior leaders through change management and cultural change endeavours. Before establishing her own business, Cass had a highly successful career as a manager and change leader in higher education and IT sectors. She holds an undergrad in accounting and IT, an MBA and CPA and holds numerous coaching and change management certificates.

ABOUT THE EVENT

Women's leadership isn't a diversity issue; it is a business issue. Both public and private sector leaders increasingly understand and recognise that a diverse workforce contributes to increased financial performance, enhanced public image, greater employee satisfaction and innovation. While many organisations have made headway in making changes to address challenges such as under-representation of women in senior leadership roles, gender-related barriers and pay gap issues, workplaces now need to accelerate these efforts to achieve sustainable outcomes.

Women aspiring to advance into senior leadership must be proactive and strategic. Leaders recognise that they need embrace the challenge and refine skills to succeed in making the transition. The 3rd Annual Women in Leadership Queensland Summit 2016 brings together the foremost senior female leaders from across industries to share their unique insights and experience into leadership success, providing practical advice for the next generation of aspiring women leaders. Delegates will learn strategies to hone critical skill-sets, build key capabilities and enhance leadership effectiveness to achieve both professional and personal success. Reserve your seat today to be part of this compelling conversation!



SPONSOR TODAY!

Limited sponsorship and exhibition opportunities available. For your chance to brand yourself as a market leader, please call: +61 2 8239 9711 or email: partnership@liquidlearning.com.au

The 3rd Annual Women in Leadership **Queensland Summit 2016** 8, 9, 10 & 11 March 2016

Brisbane Convention and Exhibition Centre Cnr Merivale and Glenelg Streets Brisbane 4101 Ph: +61 7 3308 3000

Booking Form

WILQ0316A - WN

| Organisation Name | | | | | | | | |
|--|-------------------------------|--|--|--------------|--|---|--|--|
| Address | | | | Suburb State | | | Postcode | |
| Booking Contact Informa | tion | | | | | | | |
| Title Full Name | | | | Position | | | | |
| Email | | | Phone | , | | | | |
| # Title Full | Name or TBA | Position | | | Email | | Attendance | |
| 1 | | | | | | ☐ Pre-Work | shop | |
| 2 | | | | | | ☐ Pre-Work | shop Summit Post-Wor | |
| 3 | | | | | | ☐ Pre-Work | shop | |
| 4 | | | | | | ☐ Pre-Work | shop | |
| 5 | | | | | | ☐ Pre-Work | shop | |
| 6 | | | | | | ☐ Pre-Work | shop | |
| 7 | | | | | | ☐ Pre-Work | shop | |
| 8 | | | | | | ☐ Pre-Work | shop | |
| 9 | | | | | | ☐ Pre-Work | shop | |
| 10 | | | | | | ☐ Pre-Work | shop | |
| No. # Options (per p | person) | Standard Rate | Early Bird R | Rate* | Super Saver Rate** | Value Plus Rate** | * TOTAL incl GST | |
| | Day Workshop (4 days) | \$4695 + GST = (\$5164.50) | \$4545 + GST = (\$ | | \$4395 + GST = (\$4834.50) | \$4295 + GST = (\$4724. | | |
| | Day Workshop (3 days) | \$3695 + GST = (\$4064.50) | \$3545 + GST = (\$ | | \$3395 + GST = (\$3734.50) | \$3295 + GST = (\$3624. | Australian Dollars | |
| Summit Only (2 d | 7 7 | \$2595 + GST = (\$2854.50) \$1395 + GST = (\$1534.50) | \$2445 + GST = (\$ \$1345 + GST = (\$ | | \$2295 + GST = (\$2524.50) \$1295 + GST = (\$1424.50) | \$2195 + GST = (\$2414. \$1195 + GST = (\$1314. | • | |
| * Receive up to \$150 off reg ** Receive up to \$300 off re *** Receive up to \$400 off re | gistration if you register ar | | | | Group discounts apply to st Plus, Super Saver and Early | andard rates only. Group Bird rates. Value Plus, S | eously. Only one discount applies. o discounts are not applicable to V Super Saver and Early Bird Discou unts cannot be applied retrospec | |
| Group Discounts Availables | | 15% off Standard Rate Team of 5 - 7 | 20% off Standard Ra Team of 8 | ate | and must be claimed at the time of booking. Liquid Learn have sole discretion on an organisation's eligibility for disc Note: Course materials, refreshments & lunches are inclu are NOT included. Registration Options are per person of | | r discounts. included. Travel and accommoda | |
| Please Note: Payment is | required prior to attendir | ng this event. | | | | | | |
| Credit Card Details - Please charge my credit card for this registration: Card Type | | | | | | | Electronic Funds Transfer (EFT) Please transfer funds directly to: | |
| Cheque (payable to Liq | uid Learning Group Pty Lt | | | | | | Westpac Account Name: Liquid Learning Group Pty Ltd | |
| ☐ Electronic Funds Transfer | | Card Number | Note: 2% surcharge applies to American Express payments Card Number Expiry Expiry | | | | BSB: 032 002 Account No: 407 273 SWIFT Code: WPACAU2S | |
| Please invoice me: Purchase Order No. # | | Full Name as on card | | | | | Amount | |
| | | Cardholder's Contact Number Signature | | | | Please quote ref WILQ0316A | | |
| | | Cardiolder's Contact N | number | | - | | and registrant name | |

Email this form to: registration@liquidlearning.com.au or Call us on: +61 2 8239 9711

If you are unable to attend this event, you may send a substitute delegate in your place at no additional cost. Please If you are unable to attend this event, you may send a substitute delegate in your place at no additional costs. Hease advise us of any substitutions as soon as possible. Alternatively, you may transfer your registration to another event run by Liquid Learning Group Pty Ltd. A 10% service fee may apply. Should you wish to cancel your registration, please notify us in writing as soon as possible and a credit note will be issued valid for use towards any future event held by Liquid Learning Group Pty Ltd in the twelve months following date of issuance. Cancellation notifications received less than 14 days from the event running will receive a credit note to the value of the registration fee less a service fee of \$400 plus GST. Liquid Learning Group Pty Ltd does not provide refunds for cancellation. The prices above are based on one person consistents. It is not received for multiple people to stood without provided refunds for cancellation. per registration. It is not possible for multiple people to attend within any day of the event on a single registration. Split tickets, i.e. a different person attending each day of the event, can be arranged. A fee will apply. Please call us for details

Liquid Learning Group Pty Ltd takes all care to produce high quality events that deliver as promised. All advertised Liquid Learning Group Pty Ltd takes all care to produce high quality events that deliver as promised. All advertised details are correct at time of publishing. However, when circumstances beyond our control prevail, we reserve the right to change program content, facilitators or venues. We also reserve the right to cancel or reschedule events if circumstances arise whereby performance of the event is no longer feasible, possible or legal. Liquid Learning Group Pty Ltd will not be responsible for any loss or damage arising from any changes to or cancelling or rescheduling of an event. If an event is cancelled or rescheduled, Liquid Learning Group Pty Ltd will make every effort to contact every registered delegate; if an event is cancelled or you are unable to attend the rescheduled eventy out will be issued with a credit note valid for use towards any future Liquid Learning Group Pty Ltd event held in the twelve months following date of issuance.

Disclaime

Liquid Learning Group Pty Ltd has taken due care in selecting qualified professionals as its authors and course facilitators. The information provided by course facilitators is not produced by Liquid Learning Group Pty Ltd and should not be regarded as advice. Liquid Learning Group Pty Ltd accepts no responsibility for reliance on such information and recommends that its clients seek further professional advice.

Uniquid Learning Group Pty Ltd is committed to your privacy. All information collected on this registration will be held in the strictest of confidence and in accordance with the Privacy Act 1988. Liquid Learning Group Pty Ltd will add your information to a secure database. This will be used primarily to contact you for ongoing research, product development and notice of future events and services offered by Liquid Learning Group Pty Ltd. Occasionally you may receive information from organisations associated with Liquid Learning Group Pty Ltd. If you do not wish to receive such information please tick this box:

To update or have your details deleted please advise our Database team at Liquid Learning Group Pty Ltd, Level 9, 80 Clarence Street, Sydney NSW 2000, PH: +61 2 8239 9700, FX: +61 2 8239 9777, email: database@liquidlearning.com.au

© 2016 Liquid Learning Group Pty Ltd ACN 108 415 354