



WINNEBAGO COUNTY CLERK

MARGIE M. MULLINS

404 ELM STREET • ROCKFORD, ILLINOIS 61101 • ADMINISTRATION/VITAL RECORDS 815/319-4250
ELECTIONS 815/319-4252 • TAX REDEMPTIONS 815/319-4253 • FAX 815/319-4251

Death Certificates

The Winnebago County Clerk issues only certified copies of death records, which are acceptable for legal identification purposes. If the death occurred in Winnebago County, the death records are kept in our office.

You may obtain a certified copy of the death record through [VitalChek](#), in person at our office, or through the mail by providing the completed form below along with a driver's license or acceptable identification (or photocopy, if mailing). The cost is \$19 for the first certified copy and \$8 for each additional copy.

The only individuals that may purchase a complete, detailed death record are the immediate family of the deceased or a court-appointed representative. A death certificate may be purchased by anyone.

Visit the Winnebago County Clerk or mail the completed form along with payment to:

Winnebago County Clerk
404 Elm Street, Suite 104
Rockford, IL 61101

Below is the Death Certificate Request form

Winnebago County Mission Statement

It is our mission to provide high quality services and promote a safe community for all people in Winnebago County.



MARGIE M. MULLINS, County Clerk
Winnebago County Administration Bldg.
404 Elm Street, Room 104, Rockford IL 61101

DEATH CERTIFICATE REQUEST

Number of Copies _____ Please Print Information:
CHECK ONE:
 CERTIFICATION OF DEATH OR DEATH RECORD

Name of Deceased _____

Date of Death _____ Place of Death _____

~ FEE TO OBTAIN A CERTIFIED COPY OF DEATH:
\$19.00 FOR FIRST CERTIFIED COPY; \$8.00 FOR EA. ADDITIONAL.
Genealogy: 1st copy - \$7.00 Additional copies - \$4.00
FEES APPLY TO EACH VISIT

~ MAIL-IN REQUESTS, PLEASE INCLUDE: CHECK OR MONEY ORDER
PAYABLE TO: WINNEBAGO COUNTY CLERK

~ PLEASE INCLUDE A COPY OF APPROPRIATE IDENTIFICATION-SEE
REVERSE SIDE OF THIS PAGE FOR A LIST OF ACCEPTABLE ID.

I, the undersigned, do hereby certify that I am entitled to receive the above Death Certificate as the person or his duly authorized agent, having a genealogical, personal or property right interest in the record, and legally entitled according to 410 ILCS 535/25 of the IL Compiled Statutes.

Print Your Name

Your Signature

Address

Relationship to Person on Document

City/State/Zip Code

Phone

****THIS AREA FOR MAIL-IN REQUESTS ONLY****

You must include a copy of identification & payment by check or money order.

Mail _____ to: _____ Name _____

Address _____

City _____ State _____ Zip _____

Date Mailed: _____ Deputy: _____

Questions???? Please call us at 815/319-4250

Acceptable Identification to
Receive Records

*ONE OF THE FOLLOWING.....

- Certified Copy of Birth Certificate of person requesting the document
- Illinois Driver's License
- Illinois State Identification Card
- Out-of-State Drivers License or State ID Card
- U.S. Government Driver's License
- Naturalization Certificate
- U.S. Military Identification Card
- U.S. Immigration Card
- Selective Service Card
- Illinois Public Aid ID Card with Medical Card

*OR TWO OF THE FOLLOWING.....

- Social Security Card or Print-out
- Voter Registration Card
- W-2 Form
- Bank Statement (within 90 days)
- Utility Bill (within 60 days)
- Vehicle Registration Card
- Active Insurance Policy (at least one year old)
- Checkbook or Savings Book (showing name & address)
- Employee Identification Card
- Traffic Ticket Resident
- Alien Card School
- Identification Card

All documents must be current and valid. The Winnebago County Clerk's Office Reserves the right to request additional identification to receive records.
*For Mail in requests, a copy of the required identification must be included.