



Dear MCB Student Supervisor,

Thank you for participating in the Monfort College of Business Professional Experience program. This form is a mid-term evaluation for you to complete on your student employee, designed to give us feedback on their overall performance and professionalism. This is also an opportunity to address any issues, questions, or concerns you may have regarding the student and/or the Professional Experience program. Please take a few minutes to complete the questionnaire below. Thank you for your feedback, it is valued and appreciated.

Instructions:

- Complete, and then save the fillable PDF form.
- Email document as an attachment to MCB Professional Experience Coordinator, Alexa Williams at alexa.williams@unco.edu (*we ask that you use your work email address for verification purposes*)
- Please contact Alexa Williams with any additional questions or concerns.

Name of Student Employee: _____

Name of your organization: _____

Supervisor Name: _____

Date: _____

1. Overall, how satisfied are you with the student's ability to add value to your organization?

Please check the appropriate box:

Very Satisfied Satisfied Neither Satisfied or Dissatisfied Dissatisfied Very Dissatisfied

2. What has your student employee provided thus far that has been of most value to your organization? Please describe and explain:

3. Overall, how satisfied are you with the student's ability to be professional (appropriate dress, timely, etc.)? Please check the appropriate box:

Very Satisfied Satisfied Neither Satisfied or Dissatisfied Dissatisfied Very Dissatisfied

Please briefly describe and explain your answer to the above question with specific examples if possible (are there any areas for development you observed?):

4. Please provide any recommendations, comments, questions, and/or concerns you have regarding the Professional Experience program and process thus far (i.e. ease of paperwork process, feeling connected to MCB and comfortable reaching out if needed):

Thank you for your participation. You will be asked to complete another short survey at the end of the student's experience with you and your organization so the student can be given an overall satisfactory/unsatisfactory grade for this graduation requirement.

Alexa Williams, M.Ed.

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