



**Kansas State Rifle Association**  
**P.O. Box 219**  
**Bonner Springs, Kansas 66012-0219**  
**Phone: 913-608-1910**

**Email: [info@ksraweb.org](mailto:info@ksraweb.org) Website: [www.ksraweb.org](http://www.ksraweb.org)**

Dear Vendor/Exhibitor:

It is our pleasure to invite you to be an exhibitor at the Vendor Fair during the 2010 Annual Meeting of the KS State Rifle Association (KSRA). It will be held at the Grand Prairie Hotel and Convention Center in Hutchinson, Kansas on June 12 -13, 2010. In addition to exhibiting at the conference, you may advertise in the conference program and participate in KSRA sponsored activities during the weekend.

This years Annual Meeting will provide attendees the opportunity to participate in the annual members meeting, hear speakers on current issues, attend demonstration sessions and attend a PAC fundraising banquet as well as the Annual Shooting Festival on Sunday. We feel quite honored to have among our speakers Congressman Todd Tiahrt and Secretary of State Candidate Kris Kobach, As well as an NRA Past President. During the Vendor Fair we will be offering small group sessions covering "Firearms Rights" by Mike Egan and Brent Gardner from NRA/ILA and a "Long Range Accuracy" seminar by a Representative of Hornady Ammunition. Last year's attendance, for a single day event, was approximately 200 participants. We expect a substantial increase this year as our membership has almost tripled to just shy of 3400 members and we will be offering more activities than in years past since this is a two day event.

Our Vendor Fair will be held on Saturday, June 12, 2010. The cost for this event is \$35.00. This fee does not include lodging, transportation or materials shipping/handling or storage costs. This fee does include a table with skirting. Booth registration is due by May 28, 2010 and fees are non-refundable after that date.

The fee for advertising in this years program will be \$100 for a full page ad, \$60 for a half page and \$30 for a quarter page. If you have questions, would like to be one of our exhibitors or advertise in our program, please fill out and mail the Vendor Registration Form and/or contact Elizabeth Brown, Annual Meeting Chairperson, at (913) 608-1910 or by email at [PAStoneking@kc.rr.com](mailto:PAStoneking@kc.rr.com). Reservations and ad copy for program ads are due no later than May 16, 2010.

For more information about the KSRA and our 2010 Annual Meeting please visit our website at [www.ksraweb.org](http://www.ksraweb.org).

We are looking forward to a very successful Annual Meeting event and hope you can join us. We appreciate your participation and support.

Sincerely,

**Kansas State Rifle Association**  
*Annual Meeting Committee*

# KSRA 2010 Annual Meeting Vendor/Exhibitors and Program Advertising Contract

Date of Event: June 12, 2010

Set-up Time: 9:00 – 12:00

Vendor Fair: 12:30 – 5:00

Tear Down: 5:00 – 7:00

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone/Fax/Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Attend Vendor Fair (\$35) \_\_\_\_\_ (to include table with cover and skirting and one chair)

Advertise in Program \_\_\_\_\_

Program Ad Size: Full Page(\$100) \_\_\_\_\_ ½ Page(\$60) \_\_\_\_\_ ¼ Page(\$30) \_\_\_\_\_

## Payment

Vendor Space fees are due on or before **May 28, 2010** and Program Advertising fees are due on or before **May 16, 2010**.

Payment may be made by credit card or check to the Kansas State Rifle Association.

## Credit Card Information:

Name on Card \_\_\_\_\_ Exp. Date \_\_\_\_\_

Visa – MasterCard – Discover Card Number: \_\_\_\_\_

I have read & agree to the Rules and Regulations for the 2010 KSRA Vendor Fair in Hutchinson, KS on June 12, 2010.

Signature of Vendor: \_\_\_\_\_

Date: \_\_\_\_\_

Special Requests: \_\_\_\_\_

Please remit payment with Registration form to:

KSRA  
P.O. Box 219  
Bonner Springs, KS 66012-0219  
Phone: 913-608-1910  
Email: PASToneking@kc.rr.com

*Should you have any questions or concerns, please do not hesitate to contact us.*

**Rules and Regulations  
of the  
2010 Kansas State Rifle Association Annual Meeting Vendor Show.**

1. **TABLE RENTAL:** an eight-foot table will be supplied for each vendor along with linens and table skirts. If payment is not received before the mentioned date, the contract is considered void, and the table and space will be re-rented to another vendor. Should any table and space be unused on the day of the event, the organizer reserves the right to rent the space to another vendor or use it for any other purpose. There would be no refunds given. One chair will be supplied per table rented. If you require any extra tables and chairs, please contact the organizer. Extra cost will occur on extra tables. Electrical is included in table and space cost but is limited also to location in hall.
2. **CANCELLATION OF TABLE SPACE:** cancellation of table and space fees is non-refundable. All fees are refundable, if the organizer cancels the event.
3. **FIRE AND ELECTRICAL REGULATIONS:** all vendors must comply with all local fire regulations and Electrical Safety Code requirements.
4. **DAMAGE TO PROPERTY:** all vendors are liable for all damage caused by them to Grand Prairie Hotel and Convention Center.
5. **CARE of BUILDING:** painting, nailing or drilling of floors, walls, or any other part of the building (Grand Prairie Hotel and Convention Center) is not permitted. No signs or other articles are to be fastened to the walls, fixtures or floor. Ask organizer what is permitted.
6. **CLEANING:** vendor is responsible for cleaning of the rental table and space around it.
7. **FOOD AND/OR ALCOHOLIC BEVERAGES:** alcoholic beverages are NOT permitted at the event. Organizer must approve any food and beverages being served at the show. Contact your organizer for approval.
8. **VENDOR RIGHTS AND USE OF SPACE:** vendors have the right to promote or sell goods or services at the show. Only vendors listed on the vendor contract that have rented the table and space, and NO other vendors, can promote or sell their goods and services. Any other vendor that is NOT listed on the vendor contract list will be escorted out of the show along with their items. No exhibit will be permitted which interferes with other exhibits or obstructs the visible aspect of other vendors. The organizer has the right to restrict the vendors which noise, operation of equipment, and issues regarding safety hazards, or distracts other vendors. NO vendor is permitted to have their products or services in the aisles, corridors or any other featured area.
9. **ENTRY TO THE SHOW:** the organizer has the right to refuse admission to any visitor, vendor, vendor's helper who believes is unfit, intoxicated, or in any way creates a disturbance at the show. Organizers discretion.
10. **TABLE AND SPACE LOCATION:** the organizer reserves the right to assign any table and booth space as it best fits the event. It will be guided on first come/first serve basis. Organizer will try to accommodate vendors to the best they can but does NOT guarantee all other options.
11. **LIABILITY AND INSURANCE:** vendor must obtain and maintain at its own expense insurance for the day of the event. The policy shall provide coverage of at least \$1,000,000. Kansas State Rifle Association (the organizer) is not responsible for any injury, loss or damage that may occur to the vendor, vendor's helpers, or property from any cause what so ever before, during and after day of the event stated on the vendors contract. By signing this contract, the vendor consents for taking full responsibility for any loss, damage and injury to themselves, their helpers, and any other persons along with property and merchandise.
12. **SETTING UP, EVENT HOURS AND DISMANTLING:** the times will be determined by the organizer a week before the event. Ample time will be given to set up, dismantle and load up any vendor's displays, merchandise, product and so forth. Tables should be supervised and maintained at all times of the event. Setting up and dismantling will not be permitted during show time. Setting up must be done before the show start and dismantling must be done after show finish. All material must be removed from the premises at the end of the dismantling time at the vendor's expense. The Kansas State Rifle Association has the right to remove anything that remains at a vendor's table and space by the conclusion of the show and charge the expense to the vendor..
13. **THE KANSAS STATE RIFLE ASSOCIATION, ORGANIZER:** shall NOT be liable for damages or any other such charges. The organizer shall not be liable in damages or otherwise for failure to carry out terms of this arrangement in whole or part where caused directly or indirectly due to fire, storm, flood, strike, act of God, or any cause beyond the control of the organizer.