



**Town of Brewster**  
*Historic District Committee*  
2198 Main Street  
Brewster, Massachusetts 02631-1898  
(508) 896-3701 Ext. 1119  
FAX (508) 896-8089

Application # \_\_\_\_\_

**Fee: \$25.00**

Date Paid \_\_\_\_\_

Check # \_\_\_\_\_

**Map** \_\_\_\_\_

**Lot** \_\_\_\_\_

## Sign Certificate of Appropriateness

**New Sign** ☐

**Existing Sign** ☐

**Repaint Existing Sign** ☐

**Address of Proposed Sign** \_\_\_\_\_

**Owner's Name** \_\_\_\_\_

**Owner's Mailing Address** \_\_\_\_\_

**Owner's Telephone #** (    ) \_\_\_\_\_

**Agent or Sign Maker** \_\_\_\_\_

**Agents Address** \_\_\_\_\_

**Agent's Telephone #** (    ) \_\_\_\_\_

**Description of Proposed Sign** *(Complete Specification Sheet/Review Checklist on Reverse Side)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
This Certificate is hereby \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Sign Specification Sheet

The Brewster Historic District Committee regulations require all signs located within the District to comply to the sign code enacted in May 1990, Article VI, of the Brewster By-Laws.

### New Sign

Dimensions of Sign \_\_\_\_\_

Double Faced      Yes    ☐      No    ☐

Colors of Sign & Lettering \_\_\_\_\_

Material Used to  
Construct Sign \_\_\_\_\_

Height of Sign \_\_\_\_\_

*(As it will hang, measuring from bottom of sign to ground – average 3' plus)*

Size (Height) of  
Lettering \_\_\_\_\_

Describe post and  
Horizontal Support \_\_\_\_\_

*(Height of Post not to exceed 7')*

Site of Sign on Property \_\_\_\_\_

*(Distance from street to sign, not post)*

☐ Provide two (2) drawings of proposed sign

### Repainting or Alteration of Existing Sign (Note: A change of color and/or text constitutes a new sign)

Indicate colors to be used \_\_\_\_\_

☐ Provide a colored picture of existing sign

### Illuminated Sign

Describe Illumination \_\_\_\_\_

## Checklist for Sign Permit

1. A good quality scaled drawing showing how the sign will look when finished, including the exact dimensions.
2. A plot plan showing where the sign will be located relative to streets, parking lots, building(s), and any other relevant feature. If the sign is to be building mounted, a building elevation drawing showing sign placement is required.
3. Post or other ironwork structures to hold the sign must be shown with the height of the post and the distance to ground from bottom of sign indicated.
4. Provide chips of all colors to be used.
5. An Abutters' List certified by the Assessor's Office (needed to mail notices of hearing).