

## College Credit Acknowledgement Form

This form should be submitted to the Trainer at the start of the Wilson Practicum Course. This form will advise the WLT Trainer the participant is taking the course for college credit and will be used to provide documentation of grade upon completion.

Level I Certification       Level II Certification

Location Site: \_\_\_\_\_

Please submit **Acknowledgement Form** and **Grade Report** to your Trainer as soon as possible.

### Endicott College Registration Period Policy

The college credit registration form needs to be submitted **within 10 days** of completing each course. You will be enrolled into the semester in which the registration form is processed. Grade reports and transcripts will reflect the following college course semesters depending upon submission of the registration from.

**Fall Semester**                      (Registrations received between August 1st and December 1st)

**Spring Semester**                      (Registrations received between December 2nd and May 1st)

**Summer Semester**                      (Registrations received between May 2nd and July 31st)

At the end of the semester, Endicott College will mail a grade report directly to the participant's address. Once the grade report is received, an official transcript may be requested directly from the Endicott College website at [www.endicott.edu](http://www.endicott.edu).

I, \_\_\_\_\_,  
Participant Name (please print)

acknowledge that Professional Development graduate credit for Wilson Language Training professional development is offered through Endicott College in Beverly, MA. I understand that enrollment in this Professional Development graduate course is optional and that the cost associated with the college credit is separate from the cost of WLT Training.

I understand that I must successfully complete WLT Training and all requirements within the required time in order to have a grade attributed to my graduate course work.

I understand that if I fail to successfully complete all requirements within the current college semester, I will be listed as incomplete for the Professional Development graduate course work and may forfeit any monies paid to enroll in that graduate course.

I would like to have my name listed as an interested registrant.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

## Trainer College Course Grade Report

Level I Certification       Level II Certification

Location Site: \_\_\_\_\_

This is to confirm that \_\_\_\_\_ has advised me that s/he has registered in the Professional Development graduate credit course through Endicott College. I confirm that s/he has successfully completed all the necessary course requirements and submit this grade for course work:

A       B       C       D       F       Incomplete

\_\_\_\_\_  
Trainer Signature

\_\_\_\_\_  
Date