

Authorization Agreement for Preauthorized Automatic Payment

Homeowner's Association: _____
(Herein referred to as "Company")

I (we) hereby authorize Company to initiate debit entries to my (our) checking account for payment of monthly homeowners association dues. Indicated below is my (our) bank account number to which said debit entries should be applied. I (we) understand that the total amount due on my (our) account on the 10th of each month will be debited from my (our) checking account. This amount may include any maintenance fees, costs for pool or common area keys, NSF charges or outstanding dues that may be from time to time charged to my (our) account.

Bank Account Information

Bank Name _____

City _____

Account Holder Name(s) _____

Account Holder Social Security Number(s) _____

Bank Routing Number _____

Bank Account Number _____

ACCOUNT HOLDER IS REQUIRED TO CALL THEIR FINANCIAL INSTITUTION TO VERIFY THAT ELECTRONIC DEBITS WILL USE THE SAME ACCOUNT NUMBER AND ROUTING NUMBER AS PROVIDED ON ACCOUNT HOLDER'S CHECK. IF THE FINANCIAL INSTITUTION USES A DIFFERENT ROUTING NUMBER FOR ELECTRONIC TRANSFERS, IT IS THE ACCOUNT HOLDER'S RESPONSIBILITY TO PROVIDE THAT INFORMATION ABOVE.

Homeowner Information

Print Name(s) _____

HOA Account Number _____

Property Address _____

This authorization is to remain in full force and effect until Company has received written notification from me (either of us) of its termination in such manner as to afford Company and my bank a reasonable opportunity to act on it.

Signed: _____ Date: _____

Signed: _____ Date: _____

Please attach a voided check here after verifying account data with financial institution.

Professional HOA Consultants, Inc.

MANAGEMENT SERVICING HOMEOWNERS ASSOCIATIONS

8181 Mission Gorge Road, Suite E

San Diego, CA 92120-1600

Office: (619) 229-0044

Fax: (619) 229-0047

Web: www.phoac.com

AUTOMATED CLEARING HOUSE (ACH) INFORMATION

For your convenience Professional HOA Consultants is providing homeowners the options of paying their dues automatically through **Automated Clearing House (ACH)**.

Homeowners interested in this service must complete the attached ACH Form and return it to our office no later than the **thirtieth (30th) of the month** to ensure automatic payment **for the following month**.

Monthly homeowner dues will be automatically deducted from your account **on the tenth (10th) of each month. If the tenth (10th) falls on a holiday or weekend then it will be withdrawn on the next business day.**

If you have any questions regarding this service please do not hesitate to contact our office.

Important Reminder: Please be sure to attach a voided check and sign the attached form.

Thank you,

Professional HOA Consultants, Inc.