

## PTC General Meeting – September 23<sup>rd</sup> 6:30PM

### PTC Mission Statement:

The Hiteon PTC enhances student education and builds community through volunteer & fundraising efforts.

Present: *Hiteon Staff: Jennifer Klinger, Sandi Griffith, Meghan Warren*

*Monica Arbow PTC Board: Wendy Fatz, Courtney Covington, Amy Johnson, Julie Lover, Sarah Heinrich, Michelle Hill, Jen Carlton, Shannon Duffy, Christie Savage, Betsy Willing, Mary Pat Janowski.*

Christie Weaver, Cynthia Hedgecock, Heidi Marietta, Tracy Naughton, Kristin Glover, Melynda Stitt, Heidi Brown, Tara Baune, Sara Rounds, Christine Chu, Tammy Green, Amy L. Johnson, Debbi Schmidt, Terri Holland, Stacie Ayers, Anita Eng, Erica Ediger, Stephanie Moffett.

Call to order at: 6:34 pm

Welcome

-updated website to reflect 6:30 pm start time for all PTC general meetings

-Amy and Courtney introductions

### Principal's Report

- Things are up and rolling at Hiteon, approx 700 students
- New Kindergarten class will put the avg class size to 21 - 22 students, new class starts tomorrow morning with Lauren Post as sub
- Starting the interview process as quickly as possible
- Door work is going on at Hiteon as part of the security upgrades and bond work, the installation of badge readers for keyless entries. With the touch of a button Hiteon will now be able to go into lockdown
- All teachers will have badges that allow them to swipe to come into the building
- The front door is currently “zip tied” because our front door is not unlockable during the day, definitely a temporary situation
- Many Beaverton schools are having this done at the same time.
- This year we have three PTC Liaisons, Jennifer Klinger - 5th grade, Mrs. Griffith - Kindergarten, Courtney Walker - 2nd Grade
- Focusing on reading this year, looking at our reading strategies
- Exit ticket to get insight from the PTC meeting, and newsletter articles. These will be used to frame future meetings and newsletter topics.
- Update: Klinger
  - Garden planting has started, Mrs. Humphreys class has started planting. We are still in need of soil, parents are sending in supplies (trowels etc)
  - 3 D printer: going to try to create a prosthetic arm for Barbie using the materials that were obtained by the PTC last year

### Traci Chelf - Reading Lesson

- “what is in your backpack today?” - all students should have a book in their bag to take advantage of times to read
- By Kindergarten kids should be reading with or without a parent for 30 min each night
- Listen to your child read and read out loud to them
- Keep a reading list of books they’ve read
- Encourage your child to read “as much as humanly possible”
- [readingandwritingproject.org/resources/book-lists](http://readingandwritingproject.org/resources/book-lists)
- 1st chapter of the book and the first pages of each succeeding chapter have the most information so we encourage children to read the first chapter twice

## PTC:

### Past Events

- Ice Cream Social (Numbers, turnout, etc) - 476 sandwiches handed out, many adults didn't take any. Good feedback and some things will be changed up for next year to improve upon it.
- Volunteer Orientation - about 40 in attendance at AM session, and approx 25 in attendance at the evening session, all chair positions were filled except Staff Appreciation chair

### Upcoming Events

- -Popcorn Friday/Spirit Day - September 25th - the two days will be merged from now on
- Clothes Closet - September 30th - from 2-4 pm is still open and in need of volunteers
- Passport - September 30th and October 1
- Valley Cinema – sales begin around October 2nd
- Walk and Bike to School - October 7th - all set with goodies from the transportation dept
- Picture Day - October 8th - all volunteers already set-up
- Vision Screening - October 13th
- Murrayhill Pizzicato - Dining for Dollars - October 13th - An all day fundraiser (and gift cards count)

### By-Laws -

- We are in compliance with the state laws, you can find our bylaws on the Hiteon PTC website
- Review over how to get reimbursed Jen Carlton - website has forms for reimbursement, and so does the PTC room in the Treasurer box, fill the form out and leave it for Jen and she will reimburse you. Guidelines for room parties will come from the room coordinators

### Grant Review -

- Request from PYP for a “reading-rewards.com” membership for the school. Membership is \$1500
  - maybe we could have a spirit day and wear lanyards and show off achievement from “go for the goal”, possibly bring back the “bulletin board” and awards at assemblies.
  - There are concerns that this would be double work for parents of younger children.
  - Could we ask the company to upgrade us before the end of the school year and ask them to allow us to keep the data instead of committing to the \$1500 plan. Try to find out if it's an applicable program for all the grade levels.
  - Meghan - What I am hearing people say is that whatever we want to commit to we want everyone to be all in on it and fully committed, teachers will meet and discuss this and what we would like to fully commit to
  - This will be tabled for a vote at a different time
  - For “go for the gold” teachers would like to have some more info about where children are at as far as their award tracking, how close they are to the next award etc.

### Budget

- 5th Grade Party deposit may be floated by the PTC and reimbursed by the 5th grade later
- Food handlers permit will be floated by the PTC as well since it's \$10, ideally committee chairs will get one and one person per grade level
- Software updates, had to update to Quickbooks and it was \$189
- PTC grant fund also increased from \$8 to \$13K due to the request for Scholastics for each kid. Only 4th grade opted not to use Scholastics, they chose “Flocabularly”. Scholastics meets all the requirements for Grant funds (affects all students etc).
- If Scholastics becomes an annual item it will be bumped out as a line item next year

- Concerns about this include the lack of transparency with the grant money at PTC General meetings, attendees don't want to lose track of where the money goes
- Reading incentive was made to \$2K but it will be bumped back down to \$1K if the Reading-Rewards program is not approved
- Beaverton clothes closet laundry expenses were also raised, this is from the monthly clean out of our lost and found
- Approval needed for budget to move forward with cutting checks - BUDGET APPROVED with a vote

Meeting adjourned 8:17 pm.