(Insert Contractor's Letterhead here)

SUBMITTAL TRANSMITTAL FORM

PROJECT Excell Academy for
Higher Learning
6510 Zane Avenue North
Brooklyn Park, MN 55429

TO: U+B Architecture and Design, Inc.
2524 Nicollet Avenue South – Suite 200
Minneapolis, MN 55404

Project No.: 2007024EXC

Date: _____

Attached is the following submittal for your review as required by the Contract Documents:

1. We understand separate transmittal forms are required for each Specification Section for which submittal is required.
2. If submittal contains material not applicable for review, delete text that is not applicable prior to submission.
3. We further understand that submittals not dated and signed per Contract Documents will be returned without review and must be resubmitted.

PRODUCT DATA, QUALITY CONTROL, AND CLOSEOUT SUBMITTALS

Submit number of copies per Section 013300 and the following: If reviewer will be unable to photo copy this submittal, submit total of 7 copies.

Section Number and Title: _____
Article and Paragraph: _____
Description of Item: _____
Manufacturer's Name: _____
Supplier's Name: _____ Date: _____

SHOP DRAWING SUBMITTAL

Submitted reproducible transparencies and opaque reproductions per Section 013300 and the following:

Section Number and Title: _____
Article and Paragraph: _____
Description of Item: _____
Manufacturer's Name: _____
Supplier's Name: _____ Date: _____

SAMPLES

Submit Samples per Section 013300 and the following:

Section Number and Title: _____
Article and Paragraph: _____
Description of Item: _____
Manufacturer's Name: _____
Supplier's Name: _____ Date: _____

Submitted by:

Subcontractor's signature and date: _____
Contractor's signature and date: _____