



## Texoma Valley District Cub Scout Family Campout April 4- 6, 2014

- TO:** Cub Scout Leaders & Parents
- WHAT:** Texoma Valley District Cub Family Campout is an all-volunteer run, weekend camping experience. The weekend is packed full of activities *such as* Archery, Crafts, Fire starting and Activities. Saturday night will end with a council wide campfire and bridging ceremony.
- This year's theme is: **Cub Olympics**
- WHO:** Cub Scout Family Campout is open to all registered Cub Scouts entering the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> or 5<sup>th</sup> grades as of September 2013. (Tigers – 2<sup>nd</sup> Year Webelos) and siblings
- DATE:** April 4-6,2014
- TIME:** 6pm check in on April 4 & 10:00 am departure on April 6<sup>th</sup> **after Chapel Ceremony**
- WHERE:** Camp James Ray, Pottsboro, TX
- WEAR:** Cub Scout Uniform or pack t-shirt, shorts or pants, tennis shoes or hiking boots, socks and jacket if necessary. Please no camouflage clothing. **(Absolutely no open toed shoes)**
- FEES:** **\$10.00 per scout and siblings and \$5.00 per adults/leaders no later than March 29, 2014.** Registration cannot be guaranteed after deadline. Due to camp and event planning, no registrations can be accepted at camp.
- REGISTER:** Submit the required registration and the new Annual Health and Medical Record form to your Pack's Camp Coordinator. Each pack should appoint a "camp coordinator" to collect and review registration and health/medical forms for accuracy and collect appropriate fees and handle registration through Campmaster.
- BRING:** Tent, sleeping bag, jacket, bug spray, sun screen, cot or air mattress, water bottle and camp chair.
- LEAVE AT HOME:** Portable electronics, guns, and toys of any kind.
- QUESTIONS:** Contact the Camp Director /Carolyn Cherry [mommycarolyn72@gmail.com](mailto:mommycarolyn72@gmail.com) or Registrar/Cynthia Perez [cyn1266@msn.com](mailto:cyn1266@msn.com) , Or District Executive Austin O'Neil 303-906-3242 [Austin.ONeil@scouting.org](mailto:Austin.ONeil@scouting.org) with any questions.

Date: March 2014  
TO: Cubmasters/Leaders  
FROM: Carolyn Cherry, Cub Scout Family Campout Director  
RE: Camp Information & Registration Process

Cub Scout Cub Family Campout is scheduled for the weekend of April 4-6, 2014 at Beautiful Camp James Ray in Pottsboro, Texas. The weekend will be filled with fun and excitement for everyone. The scouts will participate in events *such as* Archery, crafts, BB guns, and more. The Saturday evening will end with a camp wide campfire and a Webelos II bridging ceremony.

The camp is open to all Cub Scout family members (including siblings, grandparents, aunts and uncles). The cost to attend is \$10 per scouts or siblings and \$5.00 per adult/leaders. Registrations cannot be accepted after March 29th or at camp due to camp planning.

The camp committee has procedures in place to streamline the registration and camp planning process. All Packs need to appoint a Pack Family Camp Coordinator. This person should collect everyone's registration form and payment and submit them at one time through the Campmaster system. The Pack Camp Coordinator will also provide communication to the Pack throughout the weekend. Enclosed is a copy of the Pack Camp Coordinator Agreement which needs to be signed and returned along with the registration forms( all paper forms will be collected at camp).

The camp committee also requires the Pack to verify that all adult Pack volunteers are current with Youth Protection and provide proof of the Sex Offender Database Check. Copies of these documents should be included with the Pack registration forms. BSA policy requires these two documents to be on file with the camp director.

BSA has implemented a new health form (Annual Health and Medical Record). The new form is to be used by all persons attending the event. Scouters and event participants should complete Sections A and B of the new Annual Health and Medical Record form and attach a photocopy of the individuals medical insurance card. Please have these items need to be kept in a Pack binder and available for medical staff at the event please.

I am in need of volunteers to serve as rotation coordinators and in other areas of camp. If you ,a scout leader or adult who is interested in your pack is interested in providing assistance at camp please ask them to contact me at **mommycarolyn72@gmail.com**

Sincerely,

Carolyn Cherry  
Camp Director

Enclosures



The pack family camp coordinator should sign this form and return with pack registration packet.

## Pack Family Camp Coordinator Agreement

### 2014 Cub Family Campout

**Pack Family Camp Coordinator Job Description:** Provide communication between Camp Staff and your Scout Pack, handle all forms and fees and help locate volunteers from your pack. Your responsibilities include:

1. Announce camp dates and deadlines to your cubs, parents and leaders.
2. Make sure your pack adheres to two-deep leadership while at camp.
3. Collect all forms and fees associated with camp. Verify all paperwork and fees are complete and accurate to ensure your pack's attendance at camp. Register pack within the CampMaster system at [www.circle10.org](http://www.circle10.org).
  - a) verify cub's registration with BSA
  - b) verify that all health information is filled out, especially immunization dates (current is not a valid entry) of the form has been properly signed by either the participant, parent or guardian..
4. Inform parent volunteers of the responsibility they will have:
  - a) All adult volunteers at camp must have a copy of their BSA online or Face to Face Youth Protection; sign the Volunteer Information Sheet (provided at volunteer meeting); and all adult volunteers must submit a copy of the Sex Offender Database Check or the database check should be performed by a pack representative/leader.
    - [www.circle10.org/programs/training/youthprotection.html](http://www.circle10.org/programs/training/youthprotection.html)
    - <https://records.txdps.state.tx.us>
    - [http://docapp8.doc.state.ok.us/servlet/page?\\_pageid=422&\\_dad=portal30&\\_schema=PORTAL30&id=1](http://docapp8.doc.state.ok.us/servlet/page?_pageid=422&_dad=portal30&_schema=PORTAL30&id=1)
  - b) Coordinate and educate pack parents on equipment needed for camp (ie: tents, sleeping bags, camp chairs, canteen, etc.)
  - c) Provide a copy of the camp packet which outlines what is expected of all campers while at camp.
5. Responsible for checking in your pack and collecting wrist bands and camp rotation schedule.
6. Make sure all parents and volunteers know that they should contact YOU if there are any changes in attendance plans for themselves or their Cub Scout.
7. Be prepared to act as the Pack Communicator throughout the camp.

I agree to and will abide by the responsibilities set forth in the above job description.

NAME \_\_\_\_\_

DATE: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Pack # \_\_\_\_\_



# CUB SCOUT FAMILY CAMPOUT VOLUNTEER OPPORTUNITIES

## We need your help!!

If you are interested in volunteering for the upcoming Family Campout at Camp James Ray, please complete the form below and Contact the Camp Director /Carolyn Cherry [mommycarolyn72@gmail.com](mailto:mommycarolyn72@gmail.com) or Registrar/Cynthia Perez [cyn1266@msn.com](mailto:cyn1266@msn.com) District Executive Austin O'Neil 303-906-3242 [Austin.ONeil@scouting.org](mailto:Austin.ONeil@scouting.org)

All volunteers must be registered through Boy Scouts of America and must hold BSA Youth Protection Training and provide proof of sex offender check.

Name: \_\_\_\_\_

Pack #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Cell #: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Check your preferred position:

- Den Escort/Rotation Coordinator  
Oversees rotation of assigned group and helps staff assigned rotation
- Activity Assistant – Archery  
Assists in archery rotation
- Activity Assistant – Fire starting  
Assists in fire starting rotation
- Activity Assistant – Crafts  
Assists in craft rotation
- Activity Assistant – General  
Assists in areas need during weekend

Please indicate if you have any of the following certifications or trainings.

- |   |       |                 |
|---|-------|-----------------|
| <input type="checkbox"/> BSA Youth Protection         | _____ | Expiration Date |
| <input type="checkbox"/> BSA BB/Archery Certification | _____ | Expiration Date |
| <input type="checkbox"/> CPR Certification            | _____ | Expiration Date |
| <input type="checkbox"/> EMT, RN, LVN or MD           |       |                 |



# TEXOMA VALLEY DISTRICT CUB SCOUT FAMILY CAMPOUT



April 4-6, 2014

Camp James Ray  
Pottsboro, Texas



**The following information should be given to all families attending!!**



**TEXOMA VALLEY DISTRICT  
CUB SCOUT FAMILY CAMPOUT 2014  
April 4-6, 2014**

**FAMILY REGISTRATION FORM**  
(please use one form per family)

**Registration: \$10 per scout or sibling  
\$5.00 per adults/leaders March 29, 2014  
NO REGISTRATION AFTER March 29th**

Return this completed registration form along with a medical form and copy of health insurance card (one medical form for each person attending, including adults, cubs, siblings, etc.) and fees to the Pack Family Camp Coordinator. Registration forms cannot be accepted without medical forms on all persons attending. *Each paid registration will receive a special camp patch.*

Pack # \_\_\_\_\_ Cubmaster/Coordinator: \_\_\_\_\_

\*Cub Master's E-MAIL: \_\_\_\_\_ \*Phone: \_\_\_\_\_  
(\*for questions regarding registration form) Crossover

Cub Scout Name(s): _____	Rank _____	<input type="checkbox"/>
_____	Rank _____	<input type="checkbox"/>
_____	Rank _____	<input type="checkbox"/>

*If the scout is a Webelos II, please indicate that the scout plans to participate in the crossover ceremony by checking the crossover box.*

**Family Members Attending: Relationship (Dad, Mom, legal guardian, sister, brother, grandparent)**  
\*\*\*\* (Don't forget to complete and sign a health form, everyone attending camp must complete a health form) \*\*\*\*

Name: _____	Relationship: _____
Name: _____	Relationship: _____
Name: _____	Relationship: _____
Name: _____	Relationship: _____

**An adult family member or legal guardian must be with each scout day and night.**

Make check payable to your Pack    Amount of check \$ \_\_\_\_\_    Check # \_\_\_\_\_    Cash \$ \_\_\_\_\_

Please list any special needs. \_\_\_\_\_

\*\*\*\*SORRY NO RAIN OR SNOW CHECKS \*\*\*\*

**OFFICE USE ONLY:**

Scouts or Siblings: Total Number Attending: \_\_\_\_\_ x \$10.00 = \$ \_\_\_\_\_  
Adults / Leaders: Total Number Attending: \_\_\_\_\_ x \$5.00 = \$ \_\_\_\_\_

**Total number of medical forms submitted to be on file with Pack Camp Coordinator : \_\_\_\_\_ (must equal number of adults and youth attending)**

**Questions?** Contact the Camp Director /Carolyn Cherry [mommycarolyn72@gmail.com](mailto:mommycarolyn72@gmail.com)  
or Registrar/Cynthia Perez [cyn1266@msn.com](mailto:cyn1266@msn.com) or District Executive Austin O'Neil 303-906-3242  
[Austin.ONeil@scouting.org](mailto:Austin.ONeil@scouting.org)



# Texoma Valley District Cub Family Campout April 4-6, 2014

## PACK REGISTRATION FORM Submitted by Pack Family Camp Coordinator

Pack Number \_\_\_\_\_ Cub Master: \_\_\_\_\_ Phone: \_\_\_\_\_

Pack Camp Coordinator: \_\_\_\_\_ E-mail: \_\_\_\_\_

Make sure you keep a copy of all paperwork and receipt of payment.

Please submit all fees and paperwork to the Camp Director by the posted deadlines.

Please ensure that all required paperwork is submitted for each person going to camp.

- Camp Registration Form (one per family)
- Medical Form on everyone attending camp (with actual immunization dates for everyone under age 18)
- Copy of DPS Sex Offender search results (BSA registered adults)
- Copy of online Youth Protection certification (BSA registered adults)
- Copy of other certification card (adult)

**Complete this section if submitting registration on or before March 29, 2014**

\_\_\_\_\_ # scouts /Siblings @ \$10.00 \$ \_\_\_\_\_

\_\_\_\_\_ # of Parents/Leaders @ \$5.00 \$ \_\_\_\_\_

Total # of registrations \_\_\_\_\_ \$ \_\_\_\_\_ Total Fees Collected

**Total # of medical forms must equal total # of registration**

**The form can be completed online and saved for future need.**

OFFICE USE ONLY:

Scouts/Siblings Registration: Total Number Attending: \_\_\_\_\_ x \$10.00 = \$ \_\_\_\_\_

Adults/leaders: \_\_\_\_\_ x \$5.00 = \$ \_\_\_\_\_

Total number of medical forms submitted: \_\_\_\_\_ (must equal number of adults and youth attending)

**Questions?** Contact the Camp Director /Carolyn Cherry [mommycarolyn72@gmail.com](mailto:mommycarolyn72@gmail.com)  
or Registrar/Cynthia Perez [cyn1266@msn.com](mailto:cyn1266@msn.com)  
District Executive Austin O'Neil 303-906-3242 [Austin.ONeil@scouting.org](mailto:Austin.ONeil@scouting.org)



## SCHEDULE OF EVENTS

### **Friday April 4, 2014**

6:00pm – 9:00

Camp Check In at Dining Hall/Set up camp with your pack at assigned campsite

9:00 – 9:45

Cracker Barrel for Cubmasters and Pack Committee Chairs

9:45 – 10:00

Head Count

10:00 P.M.

Lights Out!!

### **Saturday, April 5, 2014**

7:00 – 8:00 A.M.

Check in and campsite set up/Breakfast for overnight campers.

8:30

Opening and Flag Ceremony at Fry Center

8:45-9:45

First Rotation

9:50 – 10:50

Second Rotation

11:00– 11:55

Third Rotation

12:00 – 1:00P.M.

Lunch (Brown Bag with your pack)

1:10- 2:00

Fourth Rotation

2:10 -3:10

Fifth Rotation

3:15-5:45

Free time and dinner with pack at campsite

6:00-7:00

Closing Campfire at Council Ring & Webelos Crossover Ceremony

7:30 to 8:00

Cub Cracker Barrel at Fry Center

8: 00- 9:45

Return to campsite (on your own campsite activities)

9:45 – 10:00

Head Count

10:00 P.M.

Lights Out!!

### **Sunday, April 21**

Once a camp staff person checks and releases your campsite, send one representative to the Fry Center to collect your patches for your pack.

6:45 A.M.

Reveille

7:00 – 8:00

No cook breakfast at campsite/pack up

**8:10**

**Chapel Ceremony (gather at dining hall by 8:10 am)**

9:00 – 10:00

Clean-up / Check-out (Scouts always leave cleaner than they found it)

10:00

DEPART

Please be flexible; this schedule may be altered for programming purposes!

Notes for Departure: Fires MUST be COLD! Request & Pass Campsite Inspection at check out.



## TEXOMA VALLEY DISTRICT CUB SCOUT FAMILY CAMPOUT 2014

### ***CAMP RULES!!***

These rules are for the safety of all our families and comply with BSA guidelines:

- Two-deep leadership is required at all times. No exception!!!
- Male and female leaders require separate sleeping facilities. Married couples may share the same sleeping quarters if appropriate facilities are available. Male and female youth participants must not share the same sleeping facility unless they are members of the same family. When tents are used, no youth will stay in the tent of an adult other than his/her parent or legal guardian.
- No use of tobacco (Smoking or Chewing) around Cub Scouts
- Use the Buddy System while in camp!!!
- No opened toe shoes!
- No alcoholic beverages (BSA strictly prohibits the use of alcohol at scouting functions)
- Axes: Cub Scouts are not allowed to use axes or hatchets. Please store/lock them in a safe place.
- No cutting of live trees
- No open flame of any kind is allowed in tents (i.e. stoves, lanterns, heaters, hand warmers, candles, etc.). Please watch your scouts (and younger children) around the fire ring/campfire.
- No gasoline
- No barbecue grills
- Campfire in designated fire ring only (If not under Burn Ban for camp)
- No weapons (BB's rifles, paint guns, sheath knives, fireworks, etc.)
- Pocket knives for youth only if have earned whittling chip and have on hand at camp.
- No unauthorized vehicles in camp. One trailer per pack may be left at campsite
- No military style or camouflage clothing
- No am/fm radios or electronic devices (Game Boys, DVD Players, etc.) Please be respectful of your campsite neighbors.
- No generators
- No pets
- **NO RIDING IN BACK OF TRUCKS OR TRAILERS WHILE IN CAMP**
- **ALL LIQUID FUEL MUST REMAIN UNDER LOCK AND KEY WITH ADULT SUPERVISION WHILE IN USE**
- **DEPARTING ON SUNDAY – CAMPFIRES MUST BE COLD!!!**



## TEXOMA VALLEY DISTRICT CUB SCOUT FAMILY CAMPOUT 2014

### PACKING FOR CAMPOUT (CAMP DOES NOT PROVIDE)

- Tent, Ground Cloth, Sleeping Bag, Air Mattress or Camp Pad
- Cooking and eating utensils and drinking cup
- Food for all camp meals (sack lunch and dinner for Saturday ~ cook as a Pack. NO COOK BREAKFAST FOR SUNDAY).
- Canteen or water bottle
- Extra pants and shirt (clothing appropriate for any kind of weather)
- Poncho or raincoat; sweater or jacket
- Change of underwear and socks
- Toilet paper
- Soap
- Towels
- Toothbrush and tooth paste
- Flashlight and extra batteries
- Camp stool or chair (Remember, if you bring it, you have to tote it)
- Charcoal or wood for Saturday evening meal

### **The Leave No Trace Pledge:**

**I promise to apply the Leave No Trace front country principles wherever I go:**

1. Stay on the trail.
2. Trash my trash.
3. Curb my critter.
4. Leave it better than I find it.
5. Respect other visitors
6. Keep it safe.

## TEXOMA VALLEY DISTRICT CUB SCOUT FAMILY CAMPOUT 2014

### ADDITIONAL INFORMATION FOR PACKS!

Please do your best to be flexible and be prepared to HAVE FUN. All staff members are VOLUNTEERS and are paid by the smiles on the faces of the Scouts and their families!!

IF A PERSON HAS SPECIAL NEEDS OR MOBILITY PROBLEMS, THESE SHOULD BE NOTED ON THE REGISTRATION FORM SO WE MAY ATTEMPT TO ACCOMMODATE YOUR NEEDS.



**MEDICAL FORMS ARE REQUIRED FOR ALL ADULTS AND ALL YOUTH ATTENDING THE FAMILY CAMPOUT. FOR YOUR SAFETY, ALL CAMPERS AND/OR VISITORS MUST CHECK IN AND OUT AT THE DINING HALL.**

Appoint a pack volunteer as your Pack Campout Leader who communicates general information, such as activity rotation schedule, camp rules, camping needs and fire safety guidelines to the campers. An adult family member must be with each scout day and night.

PLEASE make sure all forms have been completed appropriately and don't forget to sign and date your health form!! **MEDICAL FORMS ARE REQUIRED FOR ALL ADULTS AND ALL YOUTH ATTENDING THE FAMILY CAMPOUT. IMMUNIZATION DATES ARE REQUIRED FOR ALL YOUTH ATTENDING CAMP. ADULTS ONLY NEED TO LIST LAST TETANUS.**



### **MEDICAL EMERGENCIES**

A trained first aid responder is available at camp. Immediately contact a staff member if you have a first aid emergency or report to the Med Shack. A radio will be available in the Med Shack/First Aid Station for reporting emergencies.



### **CHECK-IN: FRIDAY 6pm to 9pm or 7:00 – 8:00 A.M. ON SATURDAY**

- Please plan to arrive at Camp James Ray as a pack. The earlier the better, as you will have more time to set up your campsite before the Flag Ceremony at 9:15 a.m.
- One person from each Pack will check in your group at the dining hall check-in station. Arm bands will be issued to all participants. Individuals without the proper camp identification will be escorted from camp.
- No unauthorized personal vehicles beyond the Camp James Ray parking lot are allowed – pedestrian traffic only. If you choose, as a pack, to bring a trailer, only one trailer per pack is allowed at the campsite. It is suggested that all packs either carpool or meet prior to coming to load your camping gear. This speeds up the process and clears the parking area faster.
- Trash bags will be available at check-in. Additional bags will be available at the dining hall. Packs will be assigned by groups to campsites. Campsites will be assigned according to number of campers. Campsite assignment is final for safety purposes.



## VISITORS AND/OR CAMPERS LEAVING CAMP

- All visitors to camp are required to check in at the headquarters office. Individuals without the proper camp identification will be escorted out of camp.
- Campers: If you have to leave camp for any period of time, check in with your designated pack leader and then check out with the staff member located at the Dining Hall. A record book will be provided to document your departure and arrival back to camp. When returning to camp, please check back in at the headquarters office. The check in and check out policy is for the safety of everyone.
- Please be alert, if you notice anyone who does not seem to belong, please notify a staff member immediately.



## MEALS – SIMPLE AND FUN

- Saturday lunch should be quick and easy – possibly sack lunches you can eat at campsite.
- For Saturday dinner, we suggest you cook as a pack. Foil packs, hamburgers or hot dogs may be prepared easily and quickly.
- For cooking in your campsite, remember you will only have one campfire per pack. Camp fires are to be placed in designated fire rings.
- For Sunday breakfast, we recommend a NO COOK breakfast. (Bagels, muffins, donuts, etc.) Remember – you must have a COLD FIRE before your pack will be cleared for check out.
- Water is available for clean up in all campsites. It is recommended that you bring your own drinking water.



## CHECK-OUT – SUNDAY BY 10 A.M.

### after CHAPEL CEREMONY

- When everyone helps, clean-up /check-out is fun, fast and easy.
- Each campsite should be left cleaner than when you arrived. Scouts **always** leave their surroundings cleaner than when they arrived!
- **CAMPFIRES MUST BE COLD BEFORE YOUR PACK WILL BE CLEARED FOR CHECK OUT.**
- **EACH PACK WILL NEED TO SEND A REPRESENTATIVE TO THE FRY CENTER TO REQUEST A CAMPSITE INSPECTION FOR CHECK OUT. ONCE THE CAMPSITE HAS BEEN CLEARED BY A CAMP STAFF MEMBER, YOUR PACK MAY LEAVE.**
- Patches and pack streamers will be issued after your pack passes inspection!
- Please return the fire shovel and bucket to the Fry Center.
- **ALL TRASH FROM YOUR CAMPSITE AND LATRINES MUST BE IN TRASH BAGS. THESE BAGS ARE YOUR PACKS RESPONSIBILITY TO BRING THEM TO THE EAST SIDE OF THE DINING HALL AND PLACED IN THE LARGE GREEN DUMPSTER – OR YOU CAN PACK IT OUT YOURSELF!!**
- With everyone's help and cooperation, the 2014 TVD Cub Scout Family Campout will be a great adventure for everyone.