Job	Company:					
Description	Company Profile:					
(Sample)						
Job Title:	Mechanic	Date:				
General Job Description:						
General maintenance and repair of all equipment used in the business. Includes the servicing of vehicles, shop equipment, and machinery used.						
1. Essential Duty (4	1. Essential Duty (40%): Maintenance of Equipment					
Tasks: Keep a log of all maintenance performed on equipment. Replace parts and fluids according to maintenance schedule. Regularly check gauges and loads for deviances that might indicate any problems with equipment. Perform non-routine maintenance as required. May involve limited supervision and training of operators performing maintenance.						
2. Essential Duty(4	. Essential Duty(40%): Repair of Equipment					
equipment is to working order. T tools/equipmen	Tasks: Requires inspection of equipment and a recommendation that a piece be scrapped or repaired. If equipment is to be repaired, mechanic will take whatever steps are necessary to return the piece to a working order. This might include partial or total rebuilding of a piece using various hand tools/equipment. Also, will primarily involve the overhaul and troubleshooting of diesel engines and hydraulic equipment.					
3. Essential Duty(1	3. Essential Duty(10%): Testing and Approval					
Tasks: Ensure that all required maintenance and repair has been performed and that It was performed according to manufacturer specifications. Approve and/or reject equipment, as being ready for use on a job.						
4. Essential Duty(1	Duty(10%): Maintain Stock					
Tasks: Maintain inventory of all parts needed for the maintenance and repair of equipment. Responsible for ordering satisfactory parts and supplies and to keep it at the lowest possible costs.						
Nonessential Functions:						
Other duties as assigned.						
Job Location:		Company				
Job Location.		Industry:				
Job Role:		Joining Date:				
Employment Status:	☐ Full-time ☐ Part-time	Employment Type:	☐ Employee ☐ Internship, ☐ Contractor			

☐ Temporary Employee

Monthly Salary Range:		Manages Others:	☐ Yes ☐ No		
Number of Vacancies:		Other:			
Skills:					
Qualifications:					
Experience in vehicle and machinery maintenance.					
To post your job on, simply copy these fields and paste them into our online job posting builder.					
Career Level:	☐ Student/Internship ☐ Entry Level ☐ Mid Career ☐ Management, ☐ Executive/Director ☐ Senior Executive ☐ President/CEO	Years of Experience:	Years		
Residence Location:		Preferred Gender:	☐ Male ☐ Female		
Nationality (s):		Education:			
Degree:	☐ High School or Equivalent ☐ Certification/Diploma ☐ Bachelor's Degree/Higher Diploma ☐ Master's Degree ☐ Doctorate	Other:			
Blaces Could Application to					
Please Send Application Name:		Email:			
Address:		Country:			
City:		Zip/Postal Code:			
Phone:	()	Fax:	()		
External URL:	After you have completed this template, post your job on				
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