

## SILENT AUCTION DONATION FORM

## **DONATION GUIDELINES -**

- ✓ All items must meet \$100 minimum retail value requirements.
- ✓ All components of travel packages must be good through February 2017.
- All certificates and/or cover letters must clearly state all components of the package, product, or service donated, and outline specific redemption procedures. Items may be packaged with other donations.
- ✓ Please send your donation and this completed form to AzLTA by February 12, 2016.

## **CONTACT INFORMATION -**

Name of C	Organization:	
Contact Pe	erson:	
	e, Zip:	
		Email:
Retail Valu	TORMATION –  ue: \$  detailed description of the item(s) (Include contents	of gift basket, name of artist/author, history, etc):
Item will:	☐ Arrive at the AzLTA office no later than February 12, 2016	
	☐ Need arrangements for pick-up by Auction Committee prior to February 12, 2016	
•	donate the item as stated above to the 12 <sup>th</sup> Annual Asser with the item, travel package or gift certificate as	Arizona Tourism Unity Dinner Silent Auction, and to provide s stated above.
Signature:	:	Date:

## RETURN COMPLETED DONOR FORMS AND ITEMS TO -

Alena Hicks, Director of Events & Communication Arizona Lodging & Tourism Association 1240 E. Missouri Avenue Phoenix, Arizona 85014-2912 Phone: (602) 604-0729

Fax: (602) 604-0769

Email: ahicksr@azlta.com Web site: www.azlta.com

ARIZONA LODGING TOURISM

ASSOCIATION