

APPLICATION FOR BURSARY (FOR NEW STUDENTS) – AY2015/2016

Full Name (As in NRIC/Passport):	Applicant ID :	NRIC No / Passport No :
Submissions :	<p>Applications must be submitted (by mail or by hand) on the prescribed form to:</p> <p>Division of Student Administration (Academic Administration) Block E, Level 2 LASALLE College of the Arts 1 McNally Street Singapore 187940 (Attn: Ms Audrey Tan) Enquiries: scholarshipandbursary@lasalle.edu.sg</p> <p>Closing date : Wednesday, 20 May 2015, 5pm If you are sending your application by courier or post, please ensure that it arrives at LASALLE by 20 May 2015, 5pm. Successful applicants will be notified of the outcome of award via email & post by 30 June 2015.</p>	
Required Documents Please ensure that all required documents are submitted together with your bursary application; Late or incomplete applications will not be considered. <i>Note : If you are applying for more than one bursary, please submit only one set of form & documents but please indicate clearly in the form, the schemes that you wish to be considered for.</i>	<p>Please organise and submit your bursary application in this sequence. Late or incomplete applications will not be processed. Please <input checked="" type="checkbox"/> tick items submitted:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A completed Bursary Application Form ; <input type="checkbox"/> Photocopy of your Letter of Offer from LASALLE; <input type="checkbox"/> Photocopy of your Course Fee Schedule (found in your student contract); <input type="checkbox"/> Proof of family total income (latest payslips, IR8A Form & CPF statements, rental contracts) <i>**If payslip is unavailable due to unemployment, self-employment, adhoc/ part-time work, retirement, the family member(s) must complete the Income Declaration Form(s) & attach their latest CPF statement or latest IR8A.</i> <input type="checkbox"/> Photocopy of all NRIC and/or student concession pass / matriculation cards of declared family members / household members ; <input type="checkbox"/> Photocopy of any scholarship / grant / financial aid letters awarded (if applicable) ; <input type="checkbox"/> Photocopy of death, separation or divorced certificates (if applicable) ; <input type="checkbox"/> The monthly financial support from divorced / separate parent or spouse such as alimony and contributions to support children / household (if applicable) ; <input type="checkbox"/> Any other supporting documentation that might support your case eg. medical reports, recommendation letters / testimonials etc. <p>All information provided must be complete and true and any wilful suppression of material facts will disqualify the applicant. Only hardcopy submissions will be accepted. Please do not submit by email.</p>	
Per Capita Income (PCI):	<p>PCI = Total Gross Monthly Income of ALL family members ÷ Number of family members living in the same household</p> <p><u>Definition of Total Gross Monthly Family Income :</u></p> <ul style="list-style-type: none"> • Includes employee's CPF contributions, income contributions from self employment, business or salaried employment which includes basic salary, allowances, overtime pay and other sources of income such as rent, alimony, pension etc ; • If bonuses are declared, it should be computed as one twelfth of the annual wage supplements and bonuses received in the last twelve months ; • The monthly financial support from divorced / separated parent or spouse such as alimony and contributions to support children/household should be included ; • National Service (NS) allowance earned by NSF is not included ; 	
Immediate & non-immediate family members	<ul style="list-style-type: none"> • Immediate family members include parents and siblings living with the applicant ; • Divorced / separate parent or spouse may be excluded from the headcount ; • Non-immediate family members include grandparents, siblings' spouses, siblings' children and any other relatives who are living with the applicant ; 	
Disbursement of funds:	<p>All Bursaries (except MOE & CDC / CCC Busaries) : Disbursement of funds will be divided into equal amounts for each semester and credited into the successful student's fee account at the College. Please note that the student is liable for any remaining fees payable.</p>	
Conditions:	<p>Awards must be used for the period for which they were awarded, and no amount of the award may be carried forward. Successful candidates must pursue the course faithfully and sit for all prescribed assessments/examinations.</p>	
Others:	<p>The College reserves the right to review, withdraw, or suspend at any time any bursary in full or partially if any of the conditions are not met. The College's decision on any award and its value is final. The College will not enter into any correspondence on the reasons for the decision.</p> <p>All materials & documents submitted will not be returned; applicants are to make a copy of their application for their retention & record.</p>	



APPLICATION FOR FINANCIAL AID / BURSARY (FOR **NEW** STUDENTS) - AY2015/2016

Please tick the bursaries you wish to be considered for. You may tick several but will only be awarded one. Successful applicants will be notified via email & post by 30 June 2015.
 Note : Singaporean students will be considered for the MOE Bursary or CDC /CCC Bursary (subject to eligibility) using the same application form if they are not shortlisted for the bursaries that they have selected.

Tan Chay Bing Bursary

(Open to Sporean & SPR Diploma & BA students)

Ngee Ann Kongsii Bursary

(Open to Sporean BA students only)

30ArtFriends II Bursary

(Open to Sporeans Diploma & BA students from Fine Arts, Design, Media Arts only)

Applicant ID : _____

Type of Study *Please tick* : Diploma BA (Hons)

Programme (eg. Interior Design): _____

Level of Study in 08/2015 : 1 2 3 *Please tick*
Please tick

Have you accepted offer : Yes No *Please tick*

**Please attach
recent photograph here**

Note : All sections of the form must be completed by either filling in the spaces or ticking in the appropriated boxes provided. If any section of the form does not apply to you, insert 'NIL' or 'NA'. Incomplete applications will not be considered.

1. Personal Particulars				
Full Name (As in NRIC/Passport):		NRIC No/Passport No:		
		Date of Birth (DD/MM/YY) :		Age :
Mailing Address: Postal Code :		Nationality :		Singapore PR: Yes <input type="checkbox"/> No <input type="checkbox"/>
		Home No:		Mobile No:
Email Address:		Marital Status* Single / Married / Divorced / Widowed		
2. Current Part-time/Freelance Employment (Where Applicable)				
Current Occupation:		Monthly Gross Income : S\$		
Employer :				
3. Family and Financial Background				
Please list your immediate family and non-immediate family member's particulars living in the same household. For applicants from ASEAN countries, please convert monthly income to Singapore dollar. <i>(Please submit all documentary evidence eg parents' latest payslips, IRA8 forms & CPF statements. For families with nil income, please state source of funds for daily expenses & provide documentary evidence.)</i>				
Relationship To Applicant	Full Name (As in NRIC/Passport)	Age	Occupation	Gross Income /Month
1. Father				
2. Mother				
3. Sibling				
4. Sibling				
5. Sibling				
For Family with \$0 income, please state source of funds for daily expenses : <i>Please <input checked="" type="checkbox"/> tick</i>				
<input type="checkbox"/> House Rental : S\$ _____ per month <i>Please attach rental agreement.</i>		<input type="checkbox"/> Married siblings / Relatives : S\$ _____ per month		<input type="checkbox"/> MSF ComCare / Government Financial Aid : \$ _____ per month <i>Please attach letter / evidence.</i>
<input type="checkbox"/> Others : _____				

4. Additional Information

Note to Applicants: To qualify for MOE Bursary, you must not concurrently hold any other bursary/ scholarships from other organization/institutions (including LASALLE). If you are currently applying and waiting for bursary/scholarship results from other organization/ institutions, you must declare them now and keep LASALLE informed of the results. LASALLE will recover the bursary, on MOE's behalf, from the students if they concurrently hold other bursaries, or intermit/withdraw from their studies voluntarily, or are dismissed from the college due to disciplinary action.

Please list other external scholarships / bursaries / grants / subsidies that you are receiving or have applied for in AY2015/2016 :

Name Of Financial Scheme <i>Eg. Study Grant / Scholarship / Financial Aid</i>	Name of Sponsor <i>Eg. Lee Foundation / NAC</i>	Period of Grant <i>Eg. Aug 2014 – Jan 2016</i>	Value per Academic Yr	Status <i>Eg. Pending / Approved / Rejected</i>
1.			S\$	
2.			S\$	
3.			S\$	

For Malay Singaporeans :

Have you applied for / intending to apply for/ been awarded* the Yayasan Mendaki Tertiary Tuition Fee Subsidy (TTFS) ? Yes No
If the answer is 'Yes', please state date of approval/application* : _____ (DD/MM/YY)
Status of application : Pending / Approved / Rejected*

If your TTFS application has been approved, please tick amount of subsidy received : 100% subsidy 75% subsidy 50% subsidy
Please submit/attach a copy of the approval letter from Yayasan Mendaki with this bursary application if your application has been approved.

Note : Students applying for the TTFS cannot hold an additional bursary / scholarship from the College. However, they may apply for either the CDC / CCC Bursary or MOE Bursary.

Please tick where applicable

- a) Are you paying your AY2015/2016 tuition fees through CPF? Yes No
- b) Are you paying your tuition fees through the Post Secondary Education Account (PSEA)? Yes No
- c) Have you received tuition grant from MOE? Yes No
- d) You are staying in a : **Please tick where applicable**
 HDB flat (Please indicate room type: _____) Terrace House Private Apartment
- e) Your residence is : **Please tick where applicable**
 Rented Mortgaged Partially Paid Fully Paid

5. Declaration

I hereby declare that all the particulars given and informed in this application are true. I understand that wilful suppression of any material fact will cause my application to be disqualified. The College reserves the right to review, withdraw or suspend at any time any bursary in full or partially if any conditions are not met.

The College's decision on any award and its value is final and reserves the right not to disclose its reasons for approving and disapproving an application. All materials & documents submitted will not be returned. The College will review/submit my application for either the MOE or CDC/CCC Bursary (subject to eligibility) if I am not shortlisted for the bursaries I have indicated above.

Signature of Applicant

Date

For Official Use:**Recommendation by Scholarship & Financial Assistance Committee**

Financial Assistance Awarded: Yes No

Amount (\$): _____

* Please delete accordingly

Income Declaration Form

This form is for use by family members or relatives living in the same household who are either self-employed or unemployed.

- For a family member or relative who is self-employed, this form is only to be completed if he/she is unable to provide his/her payslip ;
- For a family member or relative who is unemployed (including housewife / retiree) ;
- One declaration form per family member or relative. Please make more copies if needed.

I, _____, of NRIC Number, _____ hereby declare that

Please tick where applicable :

<input type="checkbox"/>	I am self-employed and have no payslip. I earn S\$_____ per month working as _____. <i>(Please produce latest Income Tax Statement / IR8A Form & CPF Statement as evidence of self employment.)*</i> <i>(Type of Job)</i>
<input type="checkbox"/>	I work on a part-time/free-lance basis and have no payslip. I earn S\$_____ per month working as _____. <i>(Please produce latest Income Tax Statement/IR8A Form & CPF Statement as evidence of part-time/freelance employment.)*</i> <i>(Type of Job)</i>
<input type="checkbox"/>	I am currently unemployed but seeking employment. <i>(Please produce latest CFP statement as evidence of non-employment.)*</i>
<input type="checkbox"/>	I am currently unemployed but I have income from renting out a room in my flat. <i>(Please produce latest CFP statement* as evidence of non-employment & copy of rental agreement)</i>
<input type="checkbox"/>	I am currently unemployed but I have relatives who assist me with S\$_____ for monthly expenses. <i>(Please produce latest CFP statement* as evidence of non-employment.)</i>
<input type="checkbox"/>	I am currently unemployed and receiving S\$_____ as monthly financial aid from the ministry / government . <i>(Please produce latest CFP statement* as evidence of non-employment & copy of financial aid letter from the ministry / government)</i>
<input type="checkbox"/>	I am a housewife. <i>(Please produce latest CFP statement as evidence of non-employment.)*</i>
<input type="checkbox"/>	I am a retiree. <i>(Please produce evidence of retirement from full-time employment and/or latest CPF statement as evidence of non-employment.)*</i>

I declare to the best of my knowledge, that the particulars above are true and correct. If there is a deliberate false declaration of my financial status on this form, the College has the right to withhold the disbursement of bursaries / scholarships.

*Note :

- 1) CPF members with SingPass can obtain their CPF Contribution and Transaction History Statement from the CPF Board website at www.cpf.gov.sg
- 2) Please approach CPF branches or Community Centres (CC) in person with NRIC to obtain SingPass or call CPF hotline at 1800 – 227 1188.

Family Member's Signature & Date

Relationship to Applicant

Name of Student