

**BETH EL TEMPLE
2626 Albany Avenue
West Hartford, CT 06117**

SIMCHA FORM – WEDDING

If you will be having any type of reception at Beth El Temple in conjunction with your wedding, please fill out the information below **IN FULL** and return it to the Temple Office at least two (2) months prior to your wedding. If you have any questions, please call the Temple office at 233-9696.

Name_____ Phone#_____

Address_____ E-Mail_____

Date of Wedding_____ Start Time_____ # Invited Guests_____

Chapel____ Sanctuary____ Rehearsal Date_____

	Name of Company	Phone#	Contact
Caterer			
Band/DJ			
Sanctuary Music			
Florist			
Photographer			
Videographer			
Party Planner			
Balloons			
Decorator			

Will you be supplying?

Time of Deliveries

Chuppah_____

Liquor_____

Kiddush Cups_____

Flowers_____

Glass for breaking_____

Band_____ Misc._____

Katubah signing_____ Bedechen_____ Tish_____ Yichud_____

(All Ketubahs should be cleared by the Rabbi for appropriateness and accuracy)

Have we received the set up for the cocktail party and/or the reception?_____

Anything else the Temple should be aware of? _____

Mazel Tov

BETH EL TEMPLE OF WEST HARTFORD
2626 Albany Avenue
West Hartford, Connecticut 06117

WEDDING INFORMATION

(Please complete and sign one copy of this form and return to Temple Office).

Wedding Date and Time: _____

Bride to be: _____

Groom to be: _____

- Rabbi Rosen or Rabbi Garber and Cantor Ness will officiate at all weddings scheduled in our synagogue. They will happily welcome any colleague desired by the bride and groom to co-officiate. In lieu of a personal honorarium to the Rabbi(s) and cantor, we do ask that you contribute to their respective charitable funds. The suggested minimum amounts are \$400 for the Rabbi's Discretionary Fund, and \$300 for the Cantor's Music fund.
- The bride and groom should phone Rabbi Rosen or Rabbi Garber two months prior to the wedding to arrange an appointment with him/her. Please obtain the following information before your meeting with the Rabbi:

GROOM	BRIDE
English name(s):	English name(s):
Hebrew name(s) English Lettering:	Hebrew name(s) English Lettering:
Date of Birth:	Date of Birth:
Place of Birth:	Place of Birth:
Home Address:	Home Address:
Occupation:	Occupation:
Groom's descent: (circle one) : Kohen, Levi or Israel	Bride's descent: (circle one) : Kohen, Levi or Israel
Father's English name(s)	Father's English name(s)
Living or Deceased (circle one)	Living or Deceased (circle one)
Father's Hebrew name(s): English Lettering	Father's Hebrew name(s): English Lettering
Mother's English name(s)	Mother's English name(s)
Living or Deceased (circle one)	Living or Deceased (circle one)
Mother's Hebrew name(s): English Lettering	Mother's Hebrew name(s): English Lettering

It is most important that you call the Temple office @ 233-9696 to reconfirm the date and time before ordering your wedding invitations.

Our Temple does not permit a cocktail hour prior to the wedding ceremony.

We have noted the above _____

Signature of Bride & Groom

Date