

**SARTELL CITY COUNCIL  
SPECIAL MEETING**

**MINUTES OF MAY 28, 2013**

**SPECIAL MEETING**

Pursuant to due call and notice thereof, a special meeting was held on May 28, 2013 in the Council Chambers of the Sartell City Hall. Mayor Perske called the meeting to order at 7:00 p.m.

**COUNCIL PRESENT:** Mayor Perske; Council members: Steve Hennes, Amy Braig-Lindstrom and David Peterson

**ABSENT:** Council member Sarah Jane Nicoll

**ALSO PRESENT:** Mary Degiovanni, Finance Director  
Mike Nielson, City Engineer

**AGENDA REVIEW AND ADOPTION**

A motion was made by Peterson and seconded by Hennes to adopt the agenda with the additions of 3.b. Meeting Minutes; 3.c. Banking Authorizations; and 3.d. MSA Resolution. The motion carried unanimously.

**PREMISE PERMIT APPLICATION**

After clarifying that staff will confirm the official premise name to correlate with the address at 118 Twin Rivers Court, a motion was made by Hennes and seconded by Peterson approving Resolution No. 32-2013 Approving a Premise Permit Application. The motion carried unanimously.

**INTERIM ADMINISTRATOR**

A motion was made by Peterson and seconded by Braig Lindstrom approving Resolution No. 33-2013 Appointing Interim City Administrator. It was noted that Mary Degiovanni's appointment was for an unspecified term length and so it will continue until the Council takes formal action to change it. The motion carried unanimously.

**MEETING MINUTES**

Councilmember Peterson recommended and Council concurred that Degiovanni should bring back a recommendation after reviewing options for taking Council meeting minutes to ensure the workload is reasonable during the interim City Administrator period.

**BANKING AUTHORIZATIONS**

To comply with banking/investment signature requirements, a motion was made by Peterson and seconded by Hennes approving the Mayor, interim City Administrator, and Deputy Clerk as authorized signatures on City accounts. The motion carried unanimously.

**MSA RESOLUTION**

Engineer Nielson overviewed the recommended changes and a motion was made by Hennes and seconded by Braig Lindstrom approving Resolution No. 34-2013 Approving Amendments to the Designated Municipal State Aid Street System. The motion carried unanimously.

**ADJOURN**

A motion was made by Peterson and seconded by Hennes to adjourn the meeting at 7:20 PM. The motion carried unanimously.

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Mary Degiovanni, Finance Director

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Joe Perske, Mayor