

**Instructions:**

- 1 Please complete Sections 1 and 2 and choose the applicable category.
2. Return completed form to the Library Circulation Desk.
3. Please bring Ryerson One Card and proof of address.

Adjunct Professor  
  Visiting Scholar / Fellow  
  RA/TA  
  Other \_\_\_\_\_ ( Please Specify)

| <b>Section 1: Identification Information</b> |                 |
|--|-----------------|
| Surname <i>(please print)</i>                |                 |
| First Name                                   | Middle Initial: |
| Address: Street:                             | Postal Code     |
| City/Prov.                                   |                 |
| Mobile Telephone No.                         |                 |
| Home Telephone No.                           |                 |
| Business Telephone No.                       | Ext.            |
| Departmental Affiliation                     |                 |
| E-mail                                       |                 |

By signing below, I agree that library privileges will be used for research, academic or course development purposes.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

| <b>Section 2: Authorization</b> (must be completed by the Chair/Director of the School/Department)   |        |
|--|--------|
| I am requesting that the Library extend borrowing privileges to the above applicant in the School /Department of _____ for the time period from _____ to _____ (up to one year).<br><small style="margin-left: 40px;">Date</small> <small style="margin-left: 150px;">Date</small> |        |
| I understand that the School/Department's Office will be responsible for any outstanding library fines or penalties that may be incurred with this card.   |        |
| * NOTE: For online access to library e-resources/my. ryerson set-up, please contact CCS or email <a href="mailto:help@ryerson.ca">help@ryerson.ca</a>  |        |
| Name <i>(please print)</i> : Surname:  |        |
| First Name:  |        |
| Signature:   | Title: |
| Date:  |        |

| For Library Use ONLY |                |        |
|----------------------|----------------|--------|
| Date Received:       | Staff Initial: | Notes: |