



## Access Card Change Request Form

**Company:** \_\_\_\_\_  
**Contact:** \_\_\_\_\_  
**Phone No:** \_\_\_\_\_  
**Fax No:** \_\_\_\_\_

Return to: [BankersHall.Security@brookfield.com](mailto:BankersHall.Security@brookfield.com)  
 Bankers Hall  
 335 - 8th Avenue SW, Suite 800  
 Calgary, Alberta T2P 1C9  
 Phone: (403) 770-7164

Additions or Changes					Deletions			
Name of Card Holder (please print)	Access To		Effective Date	Comments (new, replacement, add parkade access, special hours, temporary car only, etc.)	Change Status of Proxi Card to:			Proxi Card No.
	Floor No.	Parkade			Lost / Stolen	Company Spare	Defective	

**New and replacement cards**  
**\$10.00 per card (plus Admin Fee & GST)**

**Periodic card audits are recommended.**  
**Contact Security for current list of cardholders**  
**Tel: (403) 770-7164**

**Cards received by:**

Print name :

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Tenant Signature:

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Date:

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\* Original form - return to Security

\*\* Copy to tenant