



REQUEST FOR PROPOSALS

RFP-2441-08-SN

AUCTIONEER SERVICES

City of Grand Junction, Colorado

RESPONSES DUE: July 2, 2008
at 2:00 P.M. (Mountain Standard Time)

PURCHASING REPRESENTATIVE:

Shirley Nilsen, C.P.M., CPPB

SENIOR BUYER

Phone: (970) 244-1535

Fax: (970) 244-1427

shirleyn@gjcity.org

Issue Date: June 9, 2008

This document has been developed specifically for soliciting proposals for providing Auctioneer Services on behalf of the City of Grand Junction. All offerors are urged to thoroughly review this RFP prior to submitting a response. Submittal by FAX IS NOT ACCEPTABLE for this solicitation.

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SECTION 1.0: INTRODUCTION

It is the Intent of these specifications to obtain sealed proposals for providing Auctioneering Services for the City of Grand Junction Surplus property sale(s). Auction items include vehicles, obsolete equipment, office furniture and miscellaneous police evidence items such as furniture, lawn equipment, jewelry, electronics, CD's, computers, and bicycles in as "as is" condition.

Typically the City holds two Auctions per year, one in the spring and one in the fall. The date of the auction(s) and the location and shall be identified and mutually agreed upon by the City and successful proposer. A list of the most recent auctioned items is found as Attachment A. Police items and bicycles will be stored at the City of Grand Junction Warehouse located at 2549 River Road, Grand Junction.

The City shall allow the successful proposer to deduct expenses for disposal of unsold items as specifically agreed upon prior to the sale.

The following are the sales figures (less commission) from past sales are as follows:

Revenue Recap

October 2006	\$45,822.89	Vehicles, Police Evidence
March 2006	\$54,210.60	Vehicles, Police Evidence
February 2007	\$15,509.67	Vehicles, Police Evidence

The terms of this agreement shall be for one year. Upon mutual consent of both parties the agreement may be extended three additional one year periods.

SECTION 2.0: GENERAL CONTRACT TERMS AND CONDITIONS

- 2.1 Amendment:** No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All amendments to the contract will be made in writing by the City Purchasing Agent.
- 2.2 Assignment:** The offeror shall not sell, assign, transfer or convey any contract resulting from this RFP, in whole or in part, without the prior written approval from the City.
- 2.3 Compliance with Laws:** Proposals must comply with all Federal, State, County and local laws governing or covering this type of service and the fulfillment of all ADA (Americans with Disabilities Act) requirements.
- 2.4 Conflict of Interest:** No public official and/or City employee shall have interest in any contract resulting from this RFP
- 2.5 Contract Documents:** This Request for Proposal, Offeror's Proposal, and any Addenda to the Contract Documents, as finally negotiated compose the Contract Documents, all of which are incorporated herein by this reference as if fully set forth.
- 2.6 Modification or Withdrawal of Bids**

A proposal that is in the possession of the Senior Buyer may be altered by facsimile, telegram or letter bearing the signature of name of the legal agent for the offeror, provided it is received prior to the time and date of the opening. Alterations should not reveal the price but should indicate the addition, subtraction or other change in the bid.

A proposal that is in the possession of the Purchasing Manager may be withdrawn by the bidder up to the time of the opening. Proposals may not be withdrawn after the opening. Failure of the successful offeror to furnish the service awarded from this proposal may eliminate the offeror from the active vendors list.

- 2.7.1 Contract Negotiations:** The City may negotiate a contract with the selected Offeror(s). Any and all verbal communications and/or commitments made during the negotiation process that are deemed agreeable to both the City and selected Offeror shall be submitted in written form and made part of any resulting contract.

2.8 Cooperative Purchasing

Purchases as a result of this solicitation are primarily for the City of Grand Junction. Other governmental entities may be extended the opportunity to utilize the resultant contract award with the agreement of the successful provider and the participating agencies. All participating entities will be required to abide by the specifications, terms, conditions and pricings established in this Proposal.

The quantities furnished in this proposal document are for only the City of Grand Junction. It does not include quantities for any other jurisdiction.

The City of Grand Junction will be responsible only for the award for our jurisdiction. Other participating entities will place their own awards on their respective Purchase Orders through their purchasing office or use their purchasing card for purchase/payment as authorized or agreed upon between the provider and the individual entity. The City of Grand Junction accepts no liability for payment of orders placed by other participating jurisdictions that choose to piggy-back on our solicitation.

Orders placed by participating jurisdictions under the terms of this solicitation will indicate their specific delivery and invoicing instructions.

- 2.9 Default:** The City reserves the right to terminate the contract immediately in the event the Offeror fails to meet delivery or completion schedules, or otherwise perform in accordance with the accepted proposal. Breach of contract or default authorizes the City to purchase like services elsewhere and charge the full increase in cost to the defaulting Offeror.

- 2.10 Employment Discrimination:** During the performance of the contract, the Consultant agrees to the following:

- A. The Offeror shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, handicap, or national origin except when such condition is a bona fide occupational qualification reasonably necessary for the normal operations of the Offeror. The Offeror agrees to post in conspicuous places, visible to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- B. The Offeror, in all solicitations or advertisements for employees placed by or on behalf of the Offeror, shall state that such Offeror is an Equal Opportunity Employer.
- C. Notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

- 2.12 Ethics:** The Offeror shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of the City.

- 2.13 Non-collusion:** Neither the said Offeror nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other offeror, firm or person to submit a collusive or sham proposal in connection with the contract for which the attached proposal has been submitted. The price or prices quoted in this bid are fair and proper and are not tainted by a collusion, conspiracy, connivance, or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest.
- 2.14 Preferential :** In an effort to maximize value for all taxpayers the **City of Grand Junction does not subscribe to or apply any preferential** for local vendors. All bidders are treated equally, based on the conditions of the unique solicitation. Preference **will not** be given to bidders within Grand Junction, Mesa County or the State of Colorado over bidders outside the local community or State.
- 2.15 Failure to Enforce:** Failure by the City at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the City to enforce any provision at any time in accordance with its terms.
- 2.16 Force Majeure:** The Offeror shall not be held responsible for failure to perform the duties and responsibilities imposed by the contract due to legal strikes, fires, riots, rebellions, and acts of God beyond the control of the Offeror, unless otherwise specified in the contract.
- 2.17 Immigration Reform and Control Act of 1986:** The Offeror certifies that it does not and will not during the performance of the contract employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.
- 2.18 Indemnification:** The Offeror shall defend, indemnify and save harmless the City of Grand Junction, State of Colorado, and all its officers, employees, insurers, and self-insurance pool, from and against all liability, suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the Offeror, or of any Offeror's agent, employee, Sub-consultant or supplier in the execution of, or performance under, any contract which may result from proposal award. Offeror shall pay any judgment with cost which may be obtained against the City growing out of such injury or damages.
- 2.19 Benefit Claims:** The City shall not provide to the Offeror any insurance coverage or other benefits, including Workers' Compensation, normally provided by the City for its employees.
- 2.20 Nonconforming Terms and Conditions:** A proposal that includes terms and conditions that do not conform to the terms and conditions of this Request for Proposal is subject to rejection as non-responsive. The Senior Buyer reserves the right to permit the Offeror to withdraw nonconforming terms and conditions from its proposal prior to a determination by the City of non-responsiveness based on the submission of nonconforming terms and conditions.
- 2.21 Oral Statements:** No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this document and the resulting contract. All modifications to this request and the contract must be made in writing by the City.
- 2.22 Performance of the Contract:** The City reserves the right to enforce the performance of the contract in any manner prescribed by law or deemed to be in the best interest of the City in the event of breach or default of resulting contract award.

- 2.23 Remedies:** The Offeror and City agree that both parties have all right, duties, and remedies available as stated in the Uniform Commercial Code.
- 2.24 Safety Warranty:** Offeror also warrants that the services performed shall conform to the standards declared by the US Department of Labor under the Occupational Safety and Health Act of 1970.
- 2.25 Termination of Contract:** This contract shall remain in effect until any of the following occurs: (1) contract expires; (2) completion of services; (3) acceptance of services; and, (4) for convenience terminated by either party with a written *notice of cancellation* stating therein the reasons for such cancellation and the effective date of cancellation.
- 2.26 Venue:** This contract shall be deemed to have been made in and shall be construed and interpreted in accordance with the laws of the City of Grand Junction, Mesa County, Colorado.

SECTION 3.0: INSURANCE REQUIREMENTS

- 3.1. Insurance Requirements:** The successful offeror will be required to provide, at their own expense, without cost to the City the following minimum insurance:
- 3.1.1.** Commercial General Liability Insurance policy with minimum combined single limits of (**\$1,00,000** per occurrence and **\$1,000,000** general aggregate) for bodily injury and property damage, which coverage shall include products/completed operations, independent contractors and contractual liability each at **\$1,000,000** per occurrence. Coverage must be written on an occurrence form.
- 3.1.2.** Comprehensive Automobile Liability Insurance, which includes coverage of all, owned, non-owned and rented vehicles with a minimum of **\$1,000,000** combined single limit for each occurrence.
- 3.1.3.** The required limits may be satisfied by any combination of primary, excess or umbrella liability insurances, provided the primary policy complies with the above requirements and the excess umbrella is following form. The Consultant may maintain reasonable and customary deductibles, subject to approval by the City Risk Manager, (970) 244-1592.
- 3.1.4.** All insurance shall be purchased from an insurance company licensed to do business in Colorado that has a financial rating of B+ VII or better as assigned by the BEST Rating Company or equivalent.
- 3.1.5.** The policies shall be endorsed to include the City and the City's officers and employees as additional insured's. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers, or its employees, or carried by or provided through any insurance pool of the City, shall be excess and not contributory insurance to that provided by the Contractor. No additional insured endorsement to any required policy shall contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under any policy required above. The contractor shall provide a certificate of insurance to the City as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect prior to commencement of the Contract.
- 3.1.6.** Worker Compensation and Employer's Liability Insurance shall cover the obligations of the Contractor in accordance with the provisions of the Workers Compensation Act, as amended, by the State of Colorado.
- 3.1.7.** Professional Liability coverage shall be carried by the professional service provider with minimum limits of **ONE MILLION DOLLARS (\$1,000,000)** each occurrence and **ONE MILLION DOLLARS** in the aggregate.

SECTION 4.0: INSTRUCTIONS AND CONDITIONS FOR SUBMITTAL

- 4.1 Compliance:** All participating offerors shall agree to comply with all conditions, requirements, and instructions of this Request For Proposal (RFP) as stated or implied herein. Should the City of Grand Junction, State of Colorado, hereinafter referred to as "City," omit anything from this packet which is necessary to the clear understanding of the requirements, or should it appear that various instructions are in conflict, then the offeror shall secure instructions from Shirley Nilsen, City Purchasing Department, telephone number (970) 244-1535, prior to the date and time of the submittal deadline shown in this RFP.

- 4.2 Award:** The RFP shall be awarded to the most responsible offeror which will be determined by criteria deemed essential to the City. The criteria are not limited to the lowest fee. The City reserves the right to reject any or all proposals, reject portions of any proposal, or accept the proposal or proposals deemed most advantageous to the City.
- 4.3 Submission:** Proposals shall include a letter of interest, qualifications, experience, references and all additional documents required and/or submitted. Each proposal one (1) original and one (1) additional photocopies or CD of all documents shall be placed in a **sealed envelope and marked clearly on the outside: “RFP No. 2441-08-SN Actioneering Services”** and delivered to the Purchasing Division not later than 4:30pm, Monday, July 2, 2008. Sealed proposals must be received at the following location before the deadline to be eligible for contract award.

City of Grand Junction
Purchasing Division
2549 River Road
Grand Junction, CO 81501

- 4.4 Late Proposals:** Late or unsigned proposals will not be accepted or considered. It is the responsibility of the Offeror to insure the Proposal(s) arrives in the City Purchasing Division offices prior to the submission deadline.
- 4.5 Altering Proposals:** Any alterations made prior to opening date and time must be initialed by the signer of the proposal, guaranteeing authenticity. Proposals cannot be altered or amended after submission deadline.
- 4.6 Withdrawal of Proposal:** A proposal may not be withdrawn or canceled by the offeror prior to the sixty-first (61st) day following the submittal deadline date and only prior to award. The Offeror so agrees upon submittal of their proposal. After award this statement is not applicable.
- 4.7 Exclusion:** No oral, telegraphic, telephonic or facsimile proposals will be considered.
- 4.8 Sales Tax:** The City is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the final negotiated fees shall not include taxes.
- 4.9 Addenda:** Any interpretations, corrections and changes to this RFP or extensions to the opening/receipt date will be made by a written Addenda to the RFP by the City Senior Buyer. Sole authority to authorize addenda shall be vested in the City Purchasing Agent as entrusted by the City of Grand Junction City Council. Addenda will be mailed certified with return receipt, faxed or emailed to all who are known to have received a copy of the RFP. Offerors shall acknowledge receipt of all addenda in their proposal.
- 4.10 Minimal Standards for Responsible Prospective Offerors:** A prospective offeror must affirmably demonstrate their responsibility. A prospective offeror must meet the following requirements:
- (A) have adequate financial resources, or the ability to obtain such resources as required;
 - (B) be able to comply with the required scope of service;
 - (C) have a satisfactory record of performance with similar projects;
 - (D) have a satisfactory record of integrity and ethics; and,
 - (E) be otherwise qualified and eligible to receive an award and enter into a Contract with the City.

The City may request representation and other information sufficient to determine offeror’s ability to meet these minimum standards listed above.

- 4.11 Incurring Costs:** The City shall not be obligated or be liable for any cost incurred by offeror prior to the issuance of a contract. All costs to prepare and submit a response to this solicitation shall be borne by the proposer.
- 4.12 Provision for Required Insurance:** Award of a contract will be contingent upon the successful offeror submitting certificates of insurance in accordance with the provisions set forth in Section No. 2 of this RFP.
- 4.13 Open Records:** All proposals shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the proposal so identified by offer as such will be treated as confidential by the City to the extent allowable in the Open Records Act.
- 4.14 Confidential Material:** All materials submitted in response to this RFP will become public record and will be subject to inspection after contract award. “Proprietary or Confidential Information” is defined as any information that is not generally known to competitors and which provides a competitive advantage. Unrestricted disclosure of proprietary information places it in the public domain. Only submittal information clearly identified with the words “*Confidential Disclosure*” and placed in a separate envelope shall establish a confidential, proprietary relationship. Any material to be treated as confidential or proprietary in nature must include a justification for the request. The request will be reviewed and either approved or denied by the City Senior Buyer. If denied, the offeror will have the opportunity to withdraw its entire proposal, or to remove the confidential or proprietary restrictions. Neither cost nor pricing information nor the total proposal will be considered confidential or proprietary.
- 4.15 Response Material Ownership:** All proposals become the property of the City of Grand Junction upon receipt and will only be returned to the offeror at the City’s option. Selection or rejection of the proposal will not affect this right. The City shall have the right to use all ideas or adaptations of the ideas contained in any proposal received in response to this RFP, subject to limitations outlined in the section entitled Confidential Material. Disqualification of a proposal does not eliminate this right.
- 4.16 Public Funds/Non-appropriation:** Funds for payment have been provided through the City of Grand Junction budget approved by the City Council for this fiscal year only. State of Colorado statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the current City of Grand Junction fiscal year shall be subject to budget approval.
- 4.17 Information Requests:** Requests for information regarding the contents and requirements of this RFP should be directed to Purchasing Agent and/or Buyer at (970) 244-1533 or FAX (970) 244-1427.

SECTION 5: PROPOSAL PREPARATION AND FORMAT

5.1 Proposal Elements and Format

- A. Proposals submitted shall contain all information as requested herein, and any additional information necessary to summarize the overall benefit of the proposal to the City.
- B. Proposals shall include the following:
 1. A cover letter shall be provided stating the name, address and telephone number of the Offeror, and must bear the signature of the person having the authority to make the proposal for the firm.
 2. A list of auctioneers assigned to the sale, including resumes and work experience.

3. Provide Website Address.

3. A response to the Scope of Services document contained in the Request for Proposal.

4. A list of what portion of work, if any, will be subcontracted.

5. A list of (3) references for which similar services have been provided. Include contact names, addresses and telephone numbers.

6. Any other information deemed necessary by the offering firm.

C. Submittal of a proposal shall be taken as prime facie evidence that the Offeror has full knowledge of the scope, nature, quality and quantity of the work to be performed and the detailed requirements and conditions under which the work is to be performed.

SECTION 6: PROPOSAL EVALUATION AND SELECTION

6.1 Intent: Only respondents who meet the qualification criteria will be considered.

6.2 Evaluation: Based on the following evaluation criteria, the City of Grand Junction will award in the best interest of the City.

- Responsiveness of RFP
- Understanding of the intent and objectives of this Project
- Necessary resources
- Required skills
- Demonstrated capability
- Cost

SECTION 7: SPECIAL INSTRUCTION TO SUPPLIERS

7.1 It is the intent of the City of Grand Junction to obtain AUCTION SERVICES for surplus items for either exclusive auctions (for the City of Grand Junction only) or general auctions (an auction held with another Company and/or another government agency).

7.2 The terms of this Agreement shall be for one year. The City reserves the right to negotiate up to three additional one-year terms.

7.3 Offeror shall provide three references that have used their AUCTION SERVICES.

SECTION 8: HISTORY

8.3 Attachment No. 1 is the representation of the police evidence that is currently available for sale. It is the intent of the City of Grand Junction to contract for AUCTION SERVICES to accommodate the sale of surplus and confiscated goods and equipment.

- 8.4 Attachment No.2 is a very basic list of the items the City will have at the first auction. It is our intent to hold the first auction sometime in the Fall of 2009.

SECTION 9: SCOPE OF SERVICES

- 9.1 The successful firm will be required to provide the following minimum services in order to be considered for award.
- A. The successful firm will be required to coordinate and accommodate placement of adequate newspaper advertising in a manner that will optimize buyer attendance.
 - B. The successful firm shall also be required to provide and mail sale fliers for distribution at the City of Grand Junction, and maintain a mailing list for direct distribution of auction notices to potential buyers. A website containing the auction dates and items for sale shall be available to the public. The City shall be allowed to submit names and addresses of potential buyers to be added to the successful firm's mailing list. All applicable fees for advertising must be stated clearly in the proposal.
- 9.2 Although there is no absolute requirement for participating firms to have their own auction site, this enhancement may be considered in the award. If the successful firm has their own auction site, the right will be reserved by the City to specify an alternate sale location. If an alternate sale site is specified, the successful firm will be required to make all applicable arrangements to secure the site. If the successful firm has their own auction site, they shall be responsible for all security and all damage or loss of goods and equipment, belonging to the City, which are being stored pending sale. If the sale is scheduled for an alternate location including the City site, the successful firm will be responsible for arranging adequate security coverage for items on site prior to the sale. All applicable fees for security must be stated clearly in the proposal. The successful firm will be required to arrange adequate sanitary facilities, whenever applicable, on all auction sites. All applicable fees for sanitary facilities must be clearly stated in the proposal.
- 9.3 The successful firm **may charge the actual additional dump fees for items that do not sell** and require disposal. These items will be agreed upon prior to the auction.
- 9.4 The City reserves the right to restrict participation by outside sellers when hosting an auction as deemed in the best interest of the City.
- 9.5 The City will have title paperwork for vehicles ready when vehicles are picked up prior to the sale.
- 9.6 The awarded Auctioneer shall provide purchaser of vehicle(s) with Bill of Sale and present endorsed Title of Ownership to purchaser after completing the form on the reverse side of the Title.

SECTION 10 - PROPOSAL QUESTIONNAIRE FORMS

AUCTION SERVICES RFP INFORMATION

1. Advertising (include samples of advertising for other auctions):

Do you provide advertising in major newspapers prior to the auction? Yes No

If yes, which publications do you use? List:

Do you advertise that all items are sold as is/where is with no warranty? Yes No

B. How many weeks advertised prior to auction? _____

C. What size ads? _____

D. How many ads each week prior to auction? _____

E. Do you offer special advertising for unusual or hard to sell items? Yes No

If yes, how _____

F. How are flyers distributed? (Include a sample of flyer)

Mailing list Yes No Other methods of flyer distribution: _____

G. How many names are on your mailing list? _____ How is your mailing list established and maintained?

2. Are separate sales available for confiscated goods and miscellaneous items and fleet vehicles?

Yes No

3. How often are sales held? _____

4. Buyer terms: Cash Cash Only Personal Check Certified Funds Credit Cards

Other: _____

- 5. Do you assume responsibility for bad checks? _____ Yes _____ No
- 6. Do you assume responsibility for stolen merchandise? _____ Yes _____ No
- 7. How do you remit funds? _____ Certified Funds _____ Company Check

Other: _____

- 8. Do you have an auction site? _____ Yes _____ No If Yes, include lot dimensions and address(es) _____
- 9. Do you have pickup service available? _____ Yes _____ No If yes, cost _____

Do you have pickup storage bins (empty trailer) to be located at City site?
_____ Yes _____ No If yes, cost _____

- 10. How long prior to an auction can you store goods? _____

Vehicles _____

Other items: _____

- 11. Do you provide concession services on pre-inspection day? _____ Yes _____ No

- 12. Describe clean up services provided: _____

- 13. Describe disposal procedures for electronic equipment (example: computers) that is not auctioned? How is it disposed of?

- 14. Do you provide exclusive auctions if required? _____ Yes _____ No

- 15. Is sales tax charged? _____ Yes _____ No

- 16. Will you provide bonding limits to cover the sale value of all auction items? _____ Yes _____ No

- 17. Insurance:

A. Comprehensive General Liability _____ Limits _____ Carrier

B. Comprehensive Automobile Liability _____ Limits _____ Carrier

C. Workers Compensation ____ Yes ____ No _____ Carrier

18. Automotive:

A. Is secure vehicle storage available? ____ Yes ____ No

If yes, list storage lot size _____ Location: _____

Do you charge a storage fees ____ Yes ____ No If yes, cost _____

C. Is towing service available? ____ Yes ____ No If yes, cost _____

F. Do you have service available to transport vehicles to the auction site? ____ Yes ____ No

If yes, cost _____

G. What is required of sellers to prepare vehicles for auction?

19. Number of auctioneers available for a typical auction: _____

21. Number of cashiers available for typical auction: _____

22. List pre-inspection dates and times: _____

23. List how final settlement is handled: _____

24. List number of days between auction date and final settlement date (check received by City): _____ days

25. List type of security provided: _____

26. A. Describe warehouse storage capacity, storage services available and storage costs: _____

B. Warehouse Location: _____

29. If required, can you dispose of unsold items at your site or the Agency's location?

____ Yes ____ No Cost: _____

30. If you provide auction services at the Agency's location, do you provide portable restrooms?

____ Yes ____ No Cost: _____

31. List other options and any other specialized services available:

32. What services are required of participating sellers to prepare for an auction:

33. General Fees:

A. Do you charge a single fee percentage for all items including vehicles? ____ Yes ____ No

B. If yes, list percentage: _____

C. If no, list vehicle percentage: _____

D. If no, list other all other items percentage: _____

E. Does your fee include all auction services including advertising and security? ____ Yes ____ No

F. What fees are additional and list percentages if not listed elsewhere in this RFP?

34. List inside auction site location for small items and automotive items:

SECTION 10 – ATTACHEMENT No. 1

POLICE EVIDENCE LIST

(THIS LIST DOES NOT IN ANY WAY REPRESENT AN EXACT LIST OF ALL THE ITEMS)

Clothing
Jewelry
Watches
200 Bicycles
Stereos
Televisions
Car Stereos
DVDs
CDs
Kitchen appliances
Tools
Sporting Goods
Musical instruments
Scooters
Fluorescents light fixtures
Stroller
Door lock sets
Propane heater
Coins
Printers
Kegs of beer
Lawn Mowers
Musical Instruments
Furniture

SECTION 11 – ATTACHMENT No. 2

CITY ITEMS LIST

(THIS LIST DOES NOT IN ANY WAY REPRESENT AN EXACT LIST OF ALL THE ITEMS)

Desks
Modular panels
Wall units
Repeater radio
NCR Unix servers
File cabinets
Atmospheric testing meters
Stoves
Chairs
Computers
Exercise bikes
Portable stages
Mowers
Tractors
Office Equipment
Breathing apparatus
Fans
Pictures
Copiers
Signs
Display case
Projector screen
Recliners
Computer desks
Drafting tables
Fertilizer spreader
Gurney
Wheelchairs
Typewriters
Printers
Map cases
Phones
Couch
Irrigation items
Metal shelving
Chain link fence
Truck toppers
Tool box
Furniture

SECTION 11 – ATTACHMENT No. 3**CITY VEHICLES TO AUCTION****(THIS LIST DOES NOT IN ANY WAY REPRESENT AN EXACT LIST OF ALL THE ITEMS)**

YEAR	MAKE	MODEL	AQUIRE COST	COMMENTS
1998	Ford	Crown Victoria	\$ 900.00	Sedan
1999	Ford	Crown Victoria	1,250.00	Sedan
1999	Ford	Taurus	3,000.00	Sedan
2000	Ford	Taurus	3,000.00	Sedan
1996	Ford	F-150	2500.00	Pickup
1994	Ford	F-250	2,250.00	Pickup w/Utility Box
1999	GMC	F-350 SRW	1,750.00	4 x 4 Flatbed
1997	Temco	Flat Bed Trailer	1600.00	Tandem Axle, 10 Ft. Long
1996	Smart	Trailer Box	450.00	
2002	National	Reel Mower	625.00	
	Kubota	B-5200 Tractor	1,500.00	
		Band Saw	200.00	
	Vermeer	Stump Cutter	1,100.00	
1996	Kawasaki	Mule	2400.00	
2000	Kawaski	Mule	2000.00	
1996	Kawaski	Mule	1600.00	
1998	Club Car	Utility Cart	1400.00	
1998	Club Car	Utility Cart	1300.00	
2000	Toro	Wide Area Mower	1400.00	
1999	John Deere	Mower	600.00	
1991	Case	Backhoe	11,000.00	
Other assorted items				

SECTION 12 - SIGNATURE PAGE

Purchasing Division * 2549 River Road * Grand Junction, Colorado 81501 * (970) 244-1533 * Fax (970) 244-1427

REQUEST FOR PROPOSAL

Purchasing Representative: Shirley Nilsen shirleyn@gjcity.org (970) 244-1535

DATE _____

(Company Name of Bidder – Typed or Printed) (Phone Number of Bidder)

(Address of Bidder) (Authorized Dealer Agent – Typed or Printed)

(City, State, and Zip Code) (Authorized Agent Signature)

(Fax Number of Bidder) (E-mail Address of Agent or Sales Contact)

By _____ Title _____