		TEMPLE UNIVERSITY TRAVEL AND EXPENSE REPORT														
		NAME				TUid PHONE # DEPARTMENT							DEPT. P	DEPT. PHONE		
'TL'		STREET ADDRESS		CITY	STATE ZIF					I				INDICATE CHANGE OF ADDRESS		
		PURPOSE OF TRAVEL O					CONTACT PERSON				PHONE					
		EMPLOYEE U.S. CITIZEN OR PERMANENT RESIDENT ALIEN		YPE	U.S	ON-EMPLOYEE S. CITIZEN ENT RESIDENT	OTHE	R A TYPE	DESTI	NATION		TRAVE	L MODE	DEPART DA	TE RET. DATE	
DATE	DAY		AUTOMOBILE MILEAGE EXPENSE	AIR OR RAIL FARE	LIMOU	TAXI JSINE OR C TRANSIT	PARKING, TOLLS CAR RENTAL	LODGING (ROOM + TA)		LLANEOUS AIN BELOW)	В	L	MEALS D		TOTAL	
TOTALS BRIEF EXPLANATION OF MISCELLANOUS EXPENSES AMOUN			AMOUNT	CORP	ACCOUNT	CENTE	ER	SUBLEDG	ER	AM	OUNT					
					\$ BURSE						TAL REIM- RSED AMOUNT	ED AMOUNT				
											\$			IT ON EXPENS		
											\$			SS ADVANCE	\$ 	
					A PPR (OVAL (BIII	OGET LINIT I	HEAD)	DATE	APPR	\$ POVAL	(DFP)				
SIGNATURE OF PAYEE DATE					APPROVAL (BUDGET UNIT HEAD) DATE X						APPROVAL (DEPARTMENT HEAD) DATE X					
X BITTE					PRINT NAME						PRINT NAME					
I HEREBY CERTIFY THAT THE ABOVE STATEMENT OF EXPENSES WERE INCURRED BY ME WHILE ON DUTY FOR TEMPLE UNIVERSITY AND I HAVE NOT RECEIVED ANY COMPENSATION FOR THESE EXPENSES.											SEND APPROVED TRAVEL REIMBURSEMENT CENTER WACHMAN HALL, 10 TH FLOOR TILTIP 038-26					