



APPLICATION FOR INTERNSHIP

TYPE OF INTERNSHIP ___ Spring ___ Summer ___ Fall

(Please order 1st and 2nd choices)

___ Collections ___ Development ___ Education ___ Finance

___ Graphic Design ___ Marketing ___ Public Programs ___ Visitor Services

Preferred Start Date: _____ *End Date:* _____

Preferred Days per week _____ *Hours per day* _____

How did you learn about this internship? _____

Applicants must submit a cover letter outlining interest in a particular division of the Museum and relevant materials to support their choice(s).

PERSONAL DATA

Name _____ Date of Birth: _____

Home Address _____

Home Phone _____ Mobile # _____

E-mail address _____

EDUCATION

Current Institution _____
Degree/diploma _____ Anticipated graduation date _____
Course of Study _____
Number of credits completed _____ Grade Point Average _____

(If applicable)

Previous Institution _____
Degree/diploma _____ Graduation date _____
Course of Study _____
Number of credits completed _____ Grade Point Average _____

EMPLOYMENT /Internships *(Attach resume)*

Please include **special skills and achievements**; e.g., *foreign languages, computer skills, special certifications, honors, scholarships*

REFERENCES Please provide two **academic/professional references**.

Name _____
Institution _____
Department _____
Phone _____
E-mail _____

Name _____
Institution _____
Department _____
Phone _____
E-mail _____

*All applications will be processed and those selected will be contacted.
We regret we are unable to accommodate all who apply.*

Signature _____ **Date** _____

Please return completed application:

Internship Programs
Museum of the City of New York
1220 Fifth Avenue
New York, NY 10029
interncoordinator@mcny.org

The Museum of the City of New York is an Equal Opportunity Employer