

MEMORANDUM TO: School Principals and/or Finance Officers

FROM: Roberta Hyland, President
Washington-Arlington Catholic Forensic League

SUBJECT: Invoice for 2009-2010 Membership Dues

DATE: 1 July 2009

1. The Washington-Arlington Catholic Forensic League (WACFL) provides a forum for interscholastic debate and speech competitions among public and private schools in the Washington metropolitan area. Five tournaments are held in each of five events between October and February. At these tournaments, students qualify for the Metropolitan Championship Tournament in each event held in March.
2. Membership in the WACFL must be renewed each year. Membership procedures consist of completing the appropriate registration forms and paying the appropriate membership dues. Additional entry fees are required at the Metropolitan Championship Tournaments, regardless of the dues option selected. Following are the three dues structures for membership in the league.
 - (1) The most cost effective membership option is to pay \$200 in October. This allows unlimited entries at unlimited preliminary WACFL tournaments.
 - (2) Schools may pay \$100 in October. Using this option requires that a \$3.00 fee per student per entry be paid at every preliminary WACFL tournament throughout the year.
 - (3) Schools new to our league may pay \$50 in October. Using this one-time-only option also requires payment of a \$3.00 fee per student per entry at every preliminary WACFL tournament throughout the year.
3. Two membership data forms must accompany the payment of dues: the WACFL membership form, and the National Catholic Forensic League data card. Both forms must be signed by the principal of the school. In spite of duplicated information, both forms must be complete since the school data card is sent to the national committee.
4. Membership in the WACFL, as well as all student qualifications, is contingent upon the receipt of both forms and dues.
5. For your information, WACFL's IRS EIN is **54-1558019**.

PLEASE PAY BY: October 31, 2009
Payment after October 31 must include a 10% late fee.

CHECKS PAYABLE TO: WACFL

MAIL PAYMENT TO: Mr. Roland Burdett
Treasurer, WACFL
6927 Stoneybrooke Lane, Alexandria, VA 22306

PLEASE CHECK THE MEMBERSHIP DUES OPTION YOU HAVE SELECTED:

- _____ Option 1: Pay \$200.00 with no surcharges.
_____ Option 2: Pay \$100.00 with \$3 surcharges at every tournament.
_____ Option 3: Pay \$ 50.00 with \$3 surcharges at every tournament.
Available only to schools new to the WACFL.

NAME OF SCHOOL: _____