

1. EXERCISE 1

Read the following chapters from Manual before attempting this exercise

- Chapter 1 – Login
- Chapter 3 – Party Master
- Chapter 4 - TDS Deduction Entry
- Chapter 18 – TDS Deduction Register

Create new company

- Company Code <> FFCS+2 initials of your name (e.g. Ganesh Dhakol 'GD') i.e. 'FFCGD'
- Financial Year: 2007-2008
- Name Fast Facts Computer Systems
- TAN: MUMF03364E & PAN: AAACF4268J
- Remaining fields: Enter relevant data

Deductee Master

- Look at Party Bills marked 001 to 010 in the file. Each party must be entered only once.
- All the bill, consider year as 2007-2008
- A person's name is Individual
- None of the party is Sub-contractor
- A Society is AOP
- Threshold limit is to be considered only for rent payment
- A Party name ending with Ltd, Limited is a Company, if not then firm
- For all the parties surcharge is not applicable
- PAN No. if not in the Bills, then update as PANNOTAVBL
- Enter TDS code by looking at the description in the bill

TDS Deduction Entries

- Enter the TDS deductions from Party bills marked as 001 to 010
- Paid/ Credited is Paid

Register

- Print TDS deduction register – Party wise
- Print Party Listing
- Refer to Partywise deduction register & fill up the following information

TDS Amount	
Surcharge	
Edu. Cess	
Total Amount	

** Ensure you have taken the backup for the company you have created

Answer the following questions:

- Q1. What is the importance of Company code in TdsPac?
- Q2. What is the use of Supervisor password & How can I use it?
- Q3. How can I remove supervisor password once added?

2. EXERCISE 2

Read the following chapter from Manual before attempting this exercise

- Chapter 5 - Tds Deduction Entry - Manual
- Chapter 6 - Generate/Re-set Challans
- Chapter 7 - Other Challan Details
- Chapter 12 - Print Challan
- Chapter 19 - TDS Challan Register

Open Company

- Open the company you have created in 'Exercise-1'

Editing a TDS Value

- For Voucher No 007 Mass Mailing Services, TDS amount to be deducted is Rs. 155.
- Achieve it by the following methods
 - Tds Deduction Auto – Edit -> Press F10 -> Edit Tds Amount
(This feature helps in editing TDS amount, without changing the voucher amount)
 - Tds Deduction Entries Auto – Delete (Voucher No. 007)
 - Tds Deduction Entries Manual – Add, the same voucher you have deleted

Generate Challans

- Generate challans automatically for 01/04/2007 to 30/04/2007

Other Challan Details

- Enter Other challan Details
 - For corporate challan payment is done in cash
 - For remaining challans payment is by cheque
 - Enter any cheque number / bank name

Challan Register

- Print Challan Register Summary.

Reason for amount showing in difference column:	
No. of Corporate Challans :	
No. of other than corporate challans	

How will you identify the challans whether it is for Corporate / Other?	

Print Challan

- Print Challan for only for corporate

Refer to final total in the Challan Register & update the following information:

TDS Amount	
Surcharge	
Edu. Cess	
Amount Payable	

Answer the following Questions:

- Q1. Where can I enter data for TCS?
- Q2. While adding the party master where are the rates carried from?
- Q3. Can we update/ edit the rates and from where?
- Q4. What records are shown in Tds deduction register?
- Q5. If I created a company with company code as FFCS for the year 2007-2008, the database will be created as?

3. EXERCISE 3

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter 36 – Import from MS Excel Sheet
- Chapter 3 – Party Master
- Chapter 6 – Generate Re-set challans

Open Company

- Open Demo Company 2007-2008

Master

- Create party master (ref to table 1)
- Create Excel sheet as <Transaction.xls> (refer to table 1)
- Parties fall under 94C – Contract & Total payment will not exceed more than 1 crore

Transaction Import-Excel

- Setup - Map the relevant field's Transaction.xls
- Import all the transaction

Generate Challan

- Generate challan manually for 01/04/2007 – 30/04/2007
- Generate 2 challans amounting 191 & 81

Register

- Print Challan Register - Details

Other challan Details

- Update other details
 - Enter any cheque number / bank name
 - One challan is paid by cash & remaining in Cheque

Table:1

Party Code	Party Name	Vno	Vdate	Gross Amt	Tds Amt
F001	Fast Facts Ltd	F001	01/04/2007	1275	26
F001	Fast Facts Ltd	F002	02/04/2007	1285	26
F001	Fast Facts Ltd	F003	03/04/2007	1295	27
F001	Fast Facts Ltd	F004	04/04/2007	1305	27
F001	Fast Facts Ltd	F005	05/04/2007	1315	27
J001	Joshi Enterprises	J001	06/04/2007	1325	27
J001	Joshi Enterprises	J002	07/04/2007	1335	28
J001	Joshi Enterprises	J003	08/04/2007	1345	28
J001	Joshi Enterprises	J004	09/04/2007	1355	28
J001	Joshi Enterprises	J005	10/04/2007	1365	28

Answer the following Questions

- Q1. I have 2 parties, 1 non-corp and 1 corp. For the month of Aug, I wrongly deposited a Challan as non-corp including the corp party amount in it. How can I generate the same amount Challan in TdsPac.
- Q2. In TdsPac can we edit the TDS amount, without changing the gross amount, explain?
- Q3. What are the two methods to generate challan in TdsPac?
- Q4. Can we print challans from TdsPac?

4. EXERCISE 4

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter 36 - Import from MS Excel Sheet
- Chapter 9 – Generate TDS Certificate
- Chapter 8 – Payment of Challan
- Chapter 13 – Print Certificate

Open Company

- Open Demo Company 2007-2008

Master

- Create party master referring – Transaction.xls
- Parties fall under 94C – Contract & Total payment will not exceed more than 1 crore
- Periodicity for generating certificate should be 'Monthly'

Transaction Import-Excel

- Setup - Map the relevant field's for transaction.xls files
- Import all the transaction

Generate Challan

- Generate challan Auto for 01/04/2007 – 30/04/2007

Other challan Details

- Update other details
 - Enter any cheque number / bank name

Payment of Challan

- Update Payment details
 - Challans are deposited after Due Date

Generate Tds Certificate

- Generate certificate Auto – yearly
- Update the information bellow

If users wants to change the certificate Prefix, then where the changes are required?	

Print Tds Certificate

Answer the query :

At the time of creating Party Master you have defined certificate Periodicity as ' Monthly ', How did you change it to ' Yearly ' for all Parties?	

Answer the following Questions

- Q1. What are the two import options available in TdsPac?
- Q2. What are the compulsory fields required in Excel import to Import Deduction entries?
- Q3. What is the use of difference column in the import screen?
- Q4. What is the use of the screen "Setup " on Excel Import menu?
- Q5. What is the due for payment of challan?

5. **EXERCISE 5**

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter 10 – Re-set TDS Certificate
- Chapter 25 – Enquiry Transaction

Open Company

- Open Demo Company 2007-2008

Onscreen Enquiry

- Tds amount: 2693, this deduction is pertaining to MTV Private Ltd
- Identify the challan No. & Certificate No. Before resetting the certificates & Challans

Reset Tds Certificate

- Enter the details of certificate you have reset:

Party Name	Certificate No	Certificate Amount

Reset Challan

- Refer to **Flow Chart** given in TdsPac software -> Help-> Reverse Transaction Flow
- Update the information for deleted Challan

Challan No.	
Challan Amount	

Tds Deduction Entries Auto

- Delete & re-enter the transaction details as earlier

Generate Tds Certificate

- Generate certificate for both the parties keeping the same certificate number as earlier
- Update the information after generating Certificate:

Party Name	Certificate No	Certificate Amount

Print Certificate Register

- Print Summary register & answer the following query

List All Valid PAN Numbers Found in the register	

6. EXERCISE 6

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter – Create Qtrly eTds statement

Open Company

- Open Demo Company 2007-2008
- Change the system date to 30/06/2007

Printing -> Create Quarterly eTds Statement for 26Q

No of Errors ?	
What is the error description?	
How the error was resolved?	

- Create a successful eTds return for Q1 & Update the following information

Amount of Payment/Credit	Total Tax Deposited	Total Income Tax Deducted	No of PAN not AVBL

- Print Form 27A
- Match the form 27A reports with following register
 - Tds deduction register
 - Challan Register

Registers	Voucher Amount	Total Amount / Paid
Tds Deduction Register		
Challan Register		

Answer the following Questions:

Q1. How many types of eTDS statements can be created thur TdsPac? Name them

7. EXERCISE 7

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter – Import from MS Excel Sheet

Open Company

- Open Demo Company 2007-2008

Import Master -> Excel

- Map all the field from excel file Tran-complicated.xls, import following sheets
 - Master
 - Transaction
- Import Master & Transaction
- Difference upto '10' can be ignored
 - Check with excel sheet for total records before importing else make necessary changes in the excel sheet & All 23 vouchers must be Displayed
- Prepare Control Sheet for Party master & transaction as follows
 - Update the information after importing 'Party Master' only for imported parties

Total No.of Parties	Total No. of 94C Parties	Total No. of 94J Parties	Total No. of 94H Parties	Total No. of 94I Parties	Total No. of 195 Parties

- Update the information & Problem description while Display & importing 'Transactions'

Total Vouchers	Total Vouchers with error's

Doc No.	Error Description	Solution

- You can you On-Screen to find the Totals.
- Update the information after data is imported using On screen enquiry

94C Totals TDS	94I Totals TDS	94J Totals TDS	94H Totals TDS	195 Totals TDS

8. EXERCISE 8

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter - Import from MS Excel Sheet

Open Company

- Open Demo Company 2007-2008

Import Master -> Excel

- Map all the field from excel file Tran-master.xls, import following sheets
 - Master.xls (ref to excel sheet for total no of records)
 - Transaction (ref to excel sheet for total no of records)
- You can create new rates only for 195 section, work out the rate based on transaction file
- Import Master & Transaction
- List out the error & reason for error
 - Parties

No of Parties having errors	
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Party Code with error's	Reason for Error's	Solution

- After Transaction import is over update the following information bellow:

Total Vouchers Imported	
Party where section was changed	
What is Reasons for error?	

9. EXERCISE 9

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter – Import from Tally

Open Company

- Open Demo Company 2007-2008

Import Masters -> Tally

- Use SmpleMaster.exp file for importing master
 - All sundry creditors to be imported
 - Party code to be 'Auto generate' & no threshold

Enter the name of Duplicate Party	
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- Delete all the imported parties
 - Remove tick option from 'Auto Generate' & re-import
 - Presume parties are 94C-contractor & not exceeding 1-crore
- Use SmpleTransaction.exp file for importing transaction
 - Define Tds Payable Account

Tds Account in Tally Starts with	
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- Display all the records & simulate on 'all credits' option
 - Refer to the Tds account & correct the party master accordingly to get the correct simulation
 - Difference should be 'Zero'
 - Import all transaction
 - Described the color indication before & after importing

Green	Yellow	Dark Green

- Tds Deduction register
 - Print partywise register
 - Match all the records with display entries

Answer the following Questions:

Q1. Upto how much difference can be ignored while using Excel import?

10. EXERCISE 10

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter - Import from Tally

Open Company

- Open Demo Company 2007-2008

Import Masters -> Tally

- Use SmpleMaster.exp file for importing master
 - All sundry creditors to be imported
 - Party code to be 'Auto generated' & no threshold
 - Default 94C-contractor, for all parties
- Use Transaction.exp file for importing Transaction
 - Display all the transaction, correct all the parties are per their tds payable account.
 - Correct name for crs-joshi enterprises as 'Joshi enterprises'
 - Voucher Number to appear as for e.g. ('J/1/001' instead of 'J/1')
 - You can ignore difference upto 2 rupees
 - Import only payment vouchers

Total No of Payment Vouchers	
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How will you skip the voucher from importing in TdsPac?	
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- Krishnamurthy certificate to be issued in name of 'Krishnamurthy swami & co'
- Import all journals

Total No of Journal Vouchers	
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- Entry routed thru expenses, party name is present in cost-center,

Name of the Party	
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- Prepare Control sheet for simulation process

Total No of Voucher	Cannot Import	Reason for not importing Vouchers

- Simulate based on below option & update the information

Total Vouchers based on Party credit + Tds Credit	
Total voucher based on First Debit	
Total voucher based on Narration	
Total vouchers based on all Credit	
Total vouchers based on all Debit	
Total voucher based on Party Credit	
Total parties where party name is available in Ledger	
Total parties where party name is in Narration	

- Print Advice Slip for **Krishnamurthy Swami & Co**
- Print Voucher wise register
- Create excel sheet for above all imported transaction & print (it should reflect all the fields which appears at the time of simulation)

11. EXERCISE 11

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter - Import from MS Excel Sheet

Open Company

- Open Demo Company 2007-2008

Import Master -> Excel

- Map all the field from excel file Tran-Master.xls, import following sheets
 - Master.xls
 - Transaction
- Import Master & Transaction
- Delete all transactions

Delete All Transaction

Do delete all Transaction at one go, which option to be used?	
If User wants to delete single Transaction than user has to use which screen?	

12. EXERCISE 12

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter - Import from MS Excel Sheet

Open Company

- Open Demo Company 2007-2008

Import Master -> Excel

- Map all the field from excel file Tran-Master.xls, import following sheets
 - Master.xls
 - Transaction
- Import Master & Transaction
- Delete all parties

Delete All Master

Do delete all Master at one go, which option to be used?	
If User wants to delete single Master than user has to use which screen?	

13. EXERCISE 13

Read the following chapters from Manual before attempting this exercise

- Chapter – Rate Master
- Chapter - Enquiry other options

Restore Database

- Restore Database Demo_Ratenotdefined.zip
- Login to the Demo company

Message appears:	

- Refer to the message as noted by you above, note the steps bellow in resolving the error

Which screen will you use to locate the error?		
Which option will display only parties with errors?		
Party name & Party code which has errors		
Color indicated for error		
Reason for error		
Modification done in		
What kind of change was required?		

Answer the following Questions:

Q1. What is the use to Enquiry party master?

14. EXERCISE 14

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter – Surplus Challan

Generate challan

- Use demo Company
- Generate challan for 'July' – use auto challan

Total No. of Challan Generated		
Challan No.	Tds Code	Amount

Other challan Details / Payment of challan

- Update other challan details for 94C – show the amount paid 1000 /- by cheque

Amount of Surplus Paid	
Screen where you can see challan being paid surplus challan	
Report where challan show surplus amount	

- Update Payment of challan

Tds Deduction entry - Auto

- Add – entry for fast facts as on '01/08/2007' voucher amount as 25000

Tds Amount is?	
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Transaction Surplus challan

- Adjust the above entry

Amount of Tds Adjusted?	
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Print Tds Register partywise

- Only for Fastfacts for the Month of August

If the above Transaction was pertaining to 94J, then whether this transaction could have been adjusted, if Yes / No comments you views	Yes	
	No	

15. EXERCISE 15

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter - Onscreen Enquiry
- Chapter - Surplus Challan
- Chapter - Utilities

Problem Description:

- Voucher No. 4 is wrongly entered in the TdsPac.
- This voucher needs to be deleted from TdsPac
- Excess amount created in this challan needs to be adjusted with second quarter challan
- Create etds return
- Prepare the control sheet, giving the explanation for excess challan amount shown in Form27A

Utilities

Option used to delete the transaction and to show surplus challan	Surplus Amount Created	Surplus Amount created in which Quarter	For Challan No.

- If not the above option, which process you would have followed to show the surplus challan, write down the process bellow

Surplus Challan

- Adjust the surplus amount in 2nd quarter and update following information

Total Amount Adjusted	Total surplus still available

Generate challan / Other challan details / Payment of challan

- Generate challan for unpaid transaction & update the details so as to create successful eTDS return

Create quarterly eTds Statement

- Print form 27A
- Prepare the excel sheet matching with Tax deposited (Total of challan), update the information below

Amount of Difference in Tax Collected & Deposited	
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Specify the reason for form 27A Tax Deducted & Challan Deposited Mismatch

16. EXERCISE 16

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter – Other challan details

Generate challan

- Select demo company
- Generate challan for 'July' and update the information bellow

No of Challans generated		
Challan No	Tds Code	Challan Amount

Other challan details

- Round off the challan and update the information bellow

No of Challan's rounded off			
Challan No	Tds Code	After Rounding off	Diff

- Update all other information
- Print Challan Register for 'July' Month

Total excess amount generated	
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Tick the correct option (Yes / No)

The amount of excess created after rounding off can it be adjusted with other transaction?

YES	NO
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Excess amount generated by 94C challan can it be adjusted with 94J transactions?

YES	NO
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Answer the following Questions:

Q1. Challan amount has to be rounded of to the nearest.....?

17. EXERCISE 17

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter – Utilities

Delete transaction & alter challan amount

- Select Demo Company
- Delete the following vouchers
 - 20,21 & 9

Register

- Generate Challan register summary
- How much excess amount available in 1st Quarter?

Total Surplus amount	
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Answer the following Questions:

Q1. Thru which screen can we see the surplus amount highlighted and in which transaction it has been used?

18. EXERCISE 18

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter – Utilities

Shift transaction

- Voucher no '2' is pertaining to 'MTV private ltd, shift this transaction

Specify the reason for Updating / Non-Updating	
Process to follow, if user wants to shift the transaction	

- Voucher no '10' is pertaining to 'Fact Facts Computer Systems Ltd'

Specify the reason for Updating / Non-Updating	
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Generate correct TDS certificate

- Print certificate register for 94C-summary

Grossing up Indicator

- Change the grossing up indicator for all party transaction

No of entries shown in the screen	
Grossing up indicator field is required to show in	

- Using Read eTDS
-
- file utility, check whether grossing up indicator is reflected

Change paid / credit

- Tds deduction entry auto
- Add entry for fast facts as on 31/03/2008, amounting 25000/- & Save,
- Show this entry as 'Paid' entry
- Change this entry from 'P' to 'C' using Utilities -> Change Paid / Credit screen
- Generate separate challan only from 'Credited' entries

19. EXERCISE 19

Run Upgrade before attempting this exercise

Tds deduction entry

- Add 2-entry for fastfacts as on
 - 31/03/2008
 - Entry 1 - Enter voucher amount 25000/- show as 'Paid' Entry
 - Entry 2 - Enter voucher amount 35000/- show as 'Credited' Entry

Generate Challan

- Generate challan manually
- Generate separate challans for Paid & Credited entries

Other Challan details

- For paid entries challan is deposited as on 07/04/2008
- For credited entries challan is deposited as on 31/05/2008

Payment of challan

- Update payment details, same as mentioned above for other challan details

Register

- Print challan register-summary, for march month

Generate Certificate

- Generate Tds certificate with valid dates
- Print Tds certificate register for 94C

Update the details given bellow

Tds has to be Deducted on the basis of (tick the correct option)	Paid	Credit
Tds Deducted for April Month, enter the due date for Payment		
Tds deducted & paid for April month, the last date of issuing certificate on 'Monthly' basis		
Tds deduction for entire year, the last date of issuing certificate on 'Yearly' basis		
For provisional entries, Tds deduction has to be indicated as		
For provisional entries, the last date of making the payment is		
If a party has deduction as on 30th March & 31st March (credited), what will be the due date of challans for	30 th March	
	31 st March	
If the certificate has to be issued on 'Yearly' basis for above transaction, how many certificates you will issue?		
Latest version of File Validation Utility		
Enter challan No used to deposit Tds Deduction		

Answer the following Questions:

Q1. What are Credited entries?

20. EXERCISE 20

Run Upgrade before attempting this exercise

Tds deduction entry

- Add 2-entry for FastFacts as on
 - 01/04/2007
 - Voucher No. as 'Entry 1' & Enter voucher amount 25000/-
 - Voucher No. as 'Entry 2' & Enter voucher amount 35000/-

Generate Challan

- Generate separate challan for both the entries

Other challan details

- Enter cheque details & date as 01/05/2007

Payment of challan

- Update payment dates as follows
- For challan where 'Entry 1 is considered, enter date of payment as 07/05/2007
- For challan where 'Entry 2 is considered, enter date of payment as 10/05/2007

Interest calculation

- Print the interest calculation register as on 30th June

Tax audit report

- For 'April' month how many entries are not deposited on time, name the parties & no of late days
- Calculate interest amount for above entries
- Update the information below

No of entries not deposited in time		
Party Name's	No of Late Months	Interest Amt

If user wants to deposit interest amount, where he will show the above amount?			
(Tick the correct option)			
Through TdsPac Software User can generate separate challan only for Interest amount	True	False	

Answer the following Questions:

- Q1. How is interest amount calculated? If tds amt is 5000 for a deduction made on 01/04/2007. it was actually paid on 10/05/2007

21. EXERCISE 21

Run Upgrade & read the following chapters from Manual before attempting this exercise

- Chapter – Utilities
- Chapter – Onscreen Enquiry

Consolidation

- Restore Use AVL06.zip & DBL06.zip for consolidation
- Create Company name as Test Consolidation & use this company for consolidation
- Print final summary for companies used for consolidation
- Print final summary after consolidation

eTds Statement

- Create eTds Statement for Quarter 3
- Create eTds Statement for Quarter 4

Reason for Q4 not getting created	
If user has to create successful eTds return for 4th Quarter what is the right way?	

- Prepare excel sheet only for 'UNPAID' Transaction & Print , ensure all transaction accommodate in one single page

Option used to view Unpaid Transactions	
Total Records viewed in the screen	
Total Voucher Amount	
Total Tds Amount	

Answer the following Questions:

Q1. Before creating etds statement in which screen can I check if all the transaction are generated and paid and certificates are generated

22. EXERCISE 22

Run Upgrade before attempting this exercise

Read the following issue

- User uses TdsPac at the end of the every quarter
- User monthly deposits the challan, based on tally information
- User is issuing certificate on yearly basis
- Prepare the database base on following information,

PCode	Pname	Date	Vamt	TdsAmt	Section	Status	SubStatus
K001	Kiran	01/04/2007	25000	1288	94J	Individual	Sur not applicable
S001	Saji	01/04/2007	35000	1803	94J	Individual	Sur not applicable
G001	Ganesh Pvt. Ltd	02/04/2007	45000	2318	94J	Companies	Sur not applicable
I001	Iyer	02/04/2007	55000	8498	94I	Individual	Sur not applicable
R001	Reliance Ltd	03/04/2007	65000	1473	94C	Companies	Sur applicable
S002	Software All	03/04/2007	75000	1700	94C	Firm	Sur applicable
Challan deposited & Paid as follows for 'April' month							
Section	comp/Other	Amount	Date of Payment				
94J	Others	5409	07/05/2007				
94I	Others	8498	07/05/2007				
94C	Comp	3173	07/05/2007				

Later 'kiran' party brought to the notice of company that Tds was deducted at wrong rate. it has to be at the rate of 2.06% under 94C Tds-Code

Explain the process followed to bring the party rate at 2.06%	

Print

- Print partywise register after rectification
- Print challan register after rectification

23. EXERCISE 23

Refer to the printed report below & Quote the answer below

page: 1

Nvidia Graphics Pvt. Ltd.
Form 3CD - Details of Late TDS Payments

Party Name	Date Deducted	Due Date	Paid On	Amount	Late Days
94C					
YASH LOGISTICS	31/03/2007	07/04/2007	05/05/2007	2001	28
POLITEPRINTS	31/03/2007	07/04/2007	05/05/2007	24	28
G4S SECURITY SERVICES (INDIA)	31/03/2007	07/04/2007	05/05/2007	4391	28
CB RICHARD ELLIS SOUTH	31/03/2007	07/04/2007	05/05/2007	6025	28
Sheila's Catering	31/03/2007	07/04/2007	05/05/2007	6860	28
WORLD VISION	31/03/2007	07/04/2007	05/05/2007	202	28
ARAMEX INDIA PVT. LTD.	31/03/2007	07/04/2007	05/05/2007	133	28
SHARP BUSINESS SYSTEMS (I) LTD	31/03/2007	07/04/2007	05/05/2007	116	28
EXPEDITORS INTERNATIONAL (I)	31/03/2007	07/04/2007	05/05/2007	238	28
MUTTHA ASSOCIATES	31/03/2007	07/04/2007	05/05/2007	8337	28
MOF OFFICE AUTOMATIONS PVT LTD	31/03/2007	07/04/2007	05/05/2007	728	28
EXPEDITORS INTERNATIONAL (I)	31/03/2007	07/04/2007	05/05/2007	113	28
INSTALEX	31/03/2007	07/04/2007	05/05/2007	8639	28
SUCCESS ENGRAVERS PVT. LTD.	31/03/2007	07/04/2007	05/05/2007	2004	28
EXPEDITORS INTERNATIONAL (I)	31/03/2007	07/04/2007	05/05/2007	895	28
			94 C	40706	

Answer the following questions

Why TdsPac has calculated Late Days for above deductions?	

How will you help the user to overcome this issue?	

24. EXERCISE 24

Refer to query raised by user & quote your comments bellow

Read the following issue

- User uses TdsPac at the end of the every quarter
- User has manually prepared and deposited the challans as mentioned bellows
- All the challans bellow are pertaining to April transaction

Section	Date of deposit	Amount
94C	07/05/2007	515
94I	07/05/2007	6953
195	07/05/2007	2833

- At the end of 1st quarter he started entering all the Transactions & Challans in TdsPac & finds challan amounting 2833 is actually pertaining to '94J' section and not of '195' section

User is seeking help on the above scenario from you, in what way you will help him to overcome this issue?

25. EXERCISE 25

Refer to query & update the information bellow

If user wants to print Tds certificate, which are all those screen's effected & which are those important fields to be considered at the time of delivering the certificate

Tds Certificate is knows as which form :	
List all those screens where updation is required to be complete to print certificate:	
Fields required to be updated to make certificate legally valid:	

Update the following information:

TAN Format	
PAN Format	
Date Format	
Cheque No. (field length)	
BSRCode (field length)	
Challan Serial N0 (field length)	

26. EXERCISE 26

Run Upgrade before attempting this exercise

Read the following query and give relevant solutions

- Mr. Jose who works as a CA for FFCS.
- He gave lower certificate to FFCS asking to deduct TDS at 3.09% from 01/05/2007 for the whole year.
 - Basic Rate 3%
 - Education Cess 3%
- For the month of April FFCS had deducted at normal rates as 94J Individual Without surcharge.
- Based on above mentioned details, Add the entries and Enter the TDS amount deducted by TdsPac

P.Code	P Name	Date	Rate	Voucher amt	TDS Amt
J001	Jose	01/04/2007		25000	
J001	Jose	30/04/2007		15000	
J001	Jose	01/05/2007		25000	
J001	Jose	31/05/2007		15000	

Print

- Tds Deduction Register for the whole year for only this party
- Print Details of party with special section details
- Print Qtrly Paper Returns, Print all entries for only Jose where Reason for non-deduction or lower deduction is mentioned

Answer the following Questions:

Q1. Special rate details are applicable for?

27. EXERCISE 27

Run Upgrade before attempting this exercise

Read the following query and give relevant solutions

- Rajesh uses TdsPac at the end of the every quarter. He deposits the Challan monthly
- He is issues TDS certificate on yearly basis to his deductees.

Tds Details for Q1

PCode	Pname	Date	V.Amt	TdsAmt	Section	Status	SubStatus
K001	Saji	01/04/2007	25000	1288	94J	Individual	Sur not applicable
S001	Nitin INC	01/04/2007	35000	3500	94J	Individual	Sur not applicable
G001	Ganesh Pvt. Ltd	02/04/2007	45000	2318	94J	Companies	Sur not applicable
I001	Iyer	02/04/2007	55000	8498	94I	Individual	Sur not applicable
R001	Reliance Ltd	03/04/2007	65000	1473	94C	Companies	Sur applicable
S002	Software All	03/04/2007	75000	1700	94C	Firm	Sur applicable
Challan deposited & Paid as follows for 'April' month							
Section	Comp/Other	Amount	Date of Payment				
94J	Others	7106	07/05/2007				
94I	Others	8498	07/05/2007				
94C	Comp	3173	07/05/2007				

Due to lack of information, Rajesh deducted @10% for Nitin INC from 01/04/2007 whereas he should deducted at 5% and from 01/06/2007 he should have deducted 10%

To rectify this what solution will you give him.

Explain the meaning of Sub-status, With Surcharge and Without Surcharge?	
Can I view the rate master details in report format? Which report?	
If I change the Rates in the rate master, what will be the effect on the transactions already present with the same status and sub-status?	