Physical Security Professional (PSP)

Exam Application

This application consists of six pages.

Instructions to Applicants:

> To complete an application online, visit www.asisonline.org/store/certApp1.xml.

1. Type or clearly print all information.

2. Please note the form below has been designed for data input. You must follow specific instructions for completing this part of the application.

3. Complete all pages of the application.

4. Be sure that your signature appears in ink at the end of the application (page 16).

5. Application fee (check or money order payable to ASIS International in U.S. dollars and drawn on a U.S. bank) must accompany the application. Applications, along with any supporting documentation, may be faxed or mailed to ASIS. All faxed applications must include credit card payment.

Applications must be completed in full prior to submission.

❏ Check if this application is for re-examination.

Complete the areas below. Please type or print clearly using black ink.

Name: First _____Middle initial_____Last _____

Prefix (Mr., Mrs., Ms.)_____

ASIS member No. (if applicable) _____

Please send PSP-related mail to:　❏ Business address　❏ Home address

Title _____

Business/company name_____

Street address_____Room No. or P.O. Box _____

City, state or province if applicable, country, ZIP/postal code_____

Business phone (include country/city/area code) _____

Fax (include country/city/area code) _____

E-mail _____

Home address_____

City, state or province if applicable, country, ZIP/postal code_____

Home phone (include country/city/area code) _____

Indicate whether this information reflects a change of address to use in updating your ASIS membership record:　❏ Business　❏ Home

❏ Please check here if you are disabled or require special services. Indicate your needs or requirements:

_____

Education

High school diploma/GED received ☐ Yes ☐ No

Name of school _____

City _____ State/province _____ Year graduated_____

Professional Experience

Show the progressive history of your physical security career, accounting for at least the minimum years required (5 years) for PSP certification. See page 2 for definitions of "experience" and "physical security." Part-time or secondary positions do not meet the requirements.

List each full-time assignment in reverse chronological order, beginning with your present position. Do not show job title only. Summarize each assignment, giving sufficient detail to signify the nature of the decisions you were required to make, and additional duties required by the position.

Dates of employment: From (Mo._____/Yr._____) to (Mo._____/Yr._____)

Name of employer _____

Address _____

Position title/rank/civilian grade _____Total months in this assignment _____

Name and title of immediate supervisor _____

Business telephone of immediate supervisor_____

Major product or service of this employer _____

Summary of work assignment (Do not use this space merely to refer to an attachment.)

_____

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Dates of employment: From (Mo._____/Yr._____) to (Mo._____/Yr._____)

Name of employer _____

Address _____

Position title/rank/civilian grade _____Total months in this assignment _____

Name and title of immediate supervisor _____

Business telephone of immediate supervisor_____

Major product or service of this employer _____

Summary of work assignment (Do not use this space merely to refer to an attachment.)

_____

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Dates of employment: From (Mo._____/Yr._____) to (Mo._____/Yr._____)

Name of employer _____

Address _____

Position title/rank/civilian grade _____Total months in this assignment _____

Name and title of immediate supervisor _____

Business telephone of immediate supervisor_____

Major product or service of this employer _____

Summary of work assignment (Do not use this space merely to refer to an attachment.)

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Dates of employment: From (Mo._____/Yr._____) to (Mo._____/Yr._____)

Name of employer _____

Address _____

Position title/rank/civilian grade _____Total months in this assignment _____

Name and title of immediate supervisor _____

Business telephone of immediate supervisor_____

Major product or service of this employer _____

Summary of work assignment (Do not use this space merely to refer to an attachment.)

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_____

Dates of employment: From (Mo._____/Yr._____) to (Mo._____/Yr._____)

Name of employer _____

Address _____

Position title/rank/civilian grade _____Total months in this assignment _____

Name and title of immediate supervisor _____

Business telephone of immediate supervisor_____

Major product or service of this employer _____

Summary of work assignment (Do not use this space merely to refer to an attachment.)

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Additional space if needed.

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Professional References

Professional references must be individuals who have knowledge of your physical security expertise and/or current position and the degree of responsibility held in the performance of your job. You should not use anyone as a reference who falls under your supervision. Do not use your relatives, members of the PCB, or ASIS staff as references. Three professional references are required.

1. Name_____Job title _____

Professional relationship _____How long known _____

Address _____

Home phone_____Business phone _____

2. Name_____Job title _____

Professional relationship _____How long known _____

Address _____

Home phone_____Business phone _____

3. Name_____Job title _____

Professional relationship _____How long known _____

Address _____

Home phone_____Business phone _____

Testing Dates and Locations

USA and Canada: The PSP exam is administered as a computer-based test throughout the USA and Canada. After receiving your authorization letter, you will receive further instructions on selecting a convenient date and location for taking your exam. For the latest information regarding locations, please call Prometric at 800-699-4975, or refer to www.prometric.com.

International: Check www.asisonline.org/certification/dates.xml for information on PSP exam dates and test sites. From the Web site list, choose the exam site and date you prefer and enter it below.

Site _____ Date _____

Eligibility Information

1. Have you ever been convicted of a crime (or in military service convicted by a general court-martial) or is there any criminal charge now pending against you?

   ❑ YES   ❑ NO If answer is YES, explain fully on a separate sheet.

2. Have you ever had a professional membership, license, registration, or certification denied, suspended, or revoked (other than for lack of minimum qualifications or failure of an exam)?

   ❑ YES   ❑ NO If answer is YES, explain fully on a separate sheet.

3. Have you ever been censured or disciplined by any professional body or organization?

   ❑ YES   ❑ NO If answer is YES, explain fully on a separate sheet.

If the answer to one or more of these questions is YES, explanations on signed and dated separate sheet(s) may be placed in a sealed envelope for confidentiality. This information will not be circulated outside the Professional Certification Board. An affirmative answer does not necessarily mean rejection of your application. (Please omit minor traffic violations and offenses committed before your 18th birthday.)

The applicant must not have been convicted of any criminal offense that would reflect negatively on the security profession, ASIS, or the certification program.

Applicant Declaration

I certify that all information I have provided in this application, including any attachments, is accurate and complete to the best of my knowledge. I also understand that I must adhere to the Code of Professional Responsibility. I give consent for all referenced persons to provide information concerning me and/or my application, and I release each such person from liability for providing information to ASIS, the PCB, and its agents. Any false or misleading statement, misrepresentation, or concealment or material omission of the information I have provided or failed to provide on my application and attachments may be ground for rejection of my application, or if already certified, of the "Physical Security Professional" designation.

Signature _____ Date _____

Fees and Method of Payment

Total fee must accompany this application.

Make checks payable to ASIS International in U.S. dollars; checks* must be drawn on a U.S. bank.

*A charge of $25 (U.S.) will be assessed on returned checks.

USA and Canada   International
• ASIS members: $300   Retesting: $200   • ASIS members: $200   Retesting: $100
• Nonmembers: $450   Retesting: $200   • Nonmembers: $350   Retesting: $100

Please charge my: ❑ American Express   ❑ MasterCard   ❑ Visa   Amount $ _____

Account No. _____Exp. _____

Cardholder _____Name (as it appears on card)_____

Mail or fax completed application to:

ASIS International
Certification Application
1625 Prince Street
Alexandria, VA 22314-2818
Fax: 703-706-3703

Did you remember…
• To include your signature and date on the application?
• To include payment in U.S. dollars with the application?

ASIS International offers two additional certification programs:

Certified Protection Professional (CPP)
Since 1977

Preeminent designation for individuals whose primary responsibilities are in security management and who have demonstrated advanced knowledge in security solutions and best business practices.

Professional Certified Investigator (PCI)
Since 2002

Technical designation for individuals with expertise in case management, evidence collection, and case presentation.

The Professional Certification Board oversees all ASIS International certification programs. For more information or to request an application for any certification, please call 703-519-6200 or visit www.asisonline.org.

Frequently Asked Questions

Are certification and licensure the same thing?

Certifications and licenses are NOT the same. A license is issued by a government and allows one to practice a profession. In fact, it may be a criminal act to practice without a license. Though typically not required by law, certification lets the public know that a practitioner has been professionally recognized by a credentialing organization. It is also a sign of support for the profession and the standards set by the credentialing organization.

How do I determine which certification is best for me?

There is no "one way" to determine which (if any) ASIS certification suits you. That said, the CPP is designed for security managers, the PCI is designed for investigators, and the PSP is designed for those in the physical security field. If you are still not sure which to choose, try looking at the contents of each designation's exam. The certification with an exam that most closely matches your expertise is probably the one to pursue.

I have already successfully obtained one ASIS certification. Is it necessary to apply for one or both of the other designations as well?

Since each of the three certifications is designed for a specific type of security professional (security manager, investigator, or physical security professional), in general only one will be right for you. There are, however, people who have chosen to obtain more than one ASIS designation. Typically these are CPPs who want to demonstrate not only security management expertise, but also specialized knowledge of physical security or investigations.

Does the fact that more individuals are obtaining ASIS certifications dilute their value?

The value of our certifications will not be diluted as long as the knowledge measured and the scoring parameters are consistent from year to year. The most likely effect of more individuals holding a designation is a greater public awareness of the meaning of the designation and the recognition of its value by security professionals like you.

For a complete list of FAQs, visit www.asisonline.org/certification/certificationFAQ.xml.