

MEETING AGENDA

1. **Convene - 6:00 p.m.**
Call to order, School Board Roll Call
Karla Bratrud, Dave Espe, John Estall, Ranee Jacobus, Elaine Larabee, Holly Link, Holly Parker
2. **Pledge of Allegiance**
3. **Agenda Review and Approval - 6:05 p.m.**
RESOLVE to approve the agenda for the February 10, 2015 meeting of the School Board of Independent School District 272, Eden Prairie Schools.
4. **Approval of Previous Minutes - 6:10 p.m.**
A. Approval of January 27, 2015 - Regular Business Meeting, Unofficial Minutes 3
5. **Public Comment - 6:15 p.m.**
6. **Announcements - 6:20 p.m.**
7. **Spotlight on Success - 6:25 p.m.**
-First LEGO League Team Tec Man 4956
-Verizon Innovative App Challenge Team "Invasive X"
8. **Board Work - 6:45 p.m.**
 - A. Decision Preparation
 - 1) Mid-Year Budget Update 7
 - B. Required Board Action
 - 1) Mid-Year Budget Approval 8
 - 2) Resolution to Convey the WMEP Schools to Robbinsdale and Minneapolis Public Schools 18
 - 3) Record of Board Self-Evaluation 19
-Governance Policies [Governance Process (GP's) and Board Management Delegation Policies (BMD's)]
-Ends and Executive Limitations (EL's) Policies
 - C. Board Action on Committee Reports and Minutes
 - 1) Board Development Committee
 - a. Febuary 5, 2015 Meeting Minutes 27
 - 2) Negotiations Committee
 - 3) Ownership Linkage Committee
 - 4) Policy Committee
9. **Superintendent Consent Agenda - 7:20 p.m.**
Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.
 - A. Semi-Monthly Reports
 - 1) Human Resources Report 29
 - 2) Business Services Report 31
-Acknowledgement of Electronic Transfers - January 2015
 - B. Reaffirmation of 2015-16 School Calendar 32
 - C. 2016-2017 School Calendar DRAFT 33
10. **Superintendent's Incidental Information Report - 7:30 p.m.**
Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)
 - A. Superintendent's Report

B. Reports

11. **Other Board Updates (TIES, AMSD, WMEP, PTO) - 7:35 p.m.**

12. **Board Work Plan - 7:40 p.m.**

A. Annual Work Plan

- 2014-15 Work Plan Changes Document

- 2014-15 Annual Work Plan

- 2014-15 School Board Calendar of Committee Meetings and Events

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13. **Adjournment**

RESOLVE to adjourn the February 10, 2015 Board Meeting of the Eden Prairie School Board at _____p.m.

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE JANUARY 27, 2015
SCHOOL BOARD MEETING**

The regular business meeting of Independent School District 272 School Board was held on the 27th day of January in the Administrative Services Center Boardroom, located at 8100 School Road, Eden Prairie, Minnesota.

1. CONVENE

A. Call to order

Chair Ranee Jacobus called the meeting to order at 6:00 p.m.

B. School Board Roll Call

Board Members Present: Karla Bratrud, Dave Espe, John Estall, Ranee Jacobus, Elaine Larabee, Holly Link, Holly Parker

Superintendent: Curt Tryggestad

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW AND APPROVAL

It was moved by Ms. Parker and Seconded by Mr. Estall to approve the agenda for the Tuesday, January 27, 2015 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

AMENDMENT It was moved by Ms. Jacobus, Seconded by Mr. Espe, and passed unanimously to add the amended HR Report to the agenda.

The original motion with amendment passed unanimously.

4. APPROVAL OF PREVIOUS MINUTES

It was moved by Ms. Larabee, Seconded by Mr. Espe, and passed unanimously to approve the Unofficial Minutes of the Regular Business Meeting held on January 13, 2015.

5. PUBLIC COMMENT

There was no public comment.

6. ANNOUNCEMENTS

- Congratulations to Forest Hills 3rd Grade Teacher Adam Leicht for being named a WCCO Excellent Educator.
- Congratulations to Eden Prairie Schools' First LEGO League 5th Grade Team, Tec Man 4956, consisting of Andrew Barton, Nate Ernst, Christopher Bastian, Max Theroux, Erik Teder, Max Johnson and Tune Olofinboba, for advancing to the Boston Scientific Minnesota State Championship. The Team finished first overall at a December qualifying tournament which included first place in performance and robot design, as well as second place in the programming and project categories. First LEGO League is part of an international robotics program that includes more than 200,000 kids in 63 countries. Teams build and program a robot, as well as create a solution to a problem associated with a chosen theme.
- Congratulations to the 2015 Science Fair Winners:
 - Grade 6: Christina Spicher & Aalia Syed
 - Grade 7: Varun Saini, Smrithi Karthikeyan, Aditya Verma
 - Grade 8: Avni Jain, Colleen Thompson, Ashton Voehl
 - Grades 9-12: Janvi Shah (freshman)
- Congratulations to the EPHS Dance Team for winning the High Kick Title, finishing first out of 21 teams, at the Wayzata Invitational on January 17th.
- Congratulations to the EPHS Pom Squad for taking first place in the Large Varsity Hip Hop Division at the UDA's Spirit of America Dance Competition on January 10th.
- Acknowledgement of a letter from the Minnesota State High School League commending Activities Director Mike Grant, his staff, school maintenance and volunteers for hosting a state semi-final football game.

7. SPOTLIGHT ON SUCCESS

Paraprofessional Recognition Week

Forest Hills Principal Connie Hytjan and Prairie View Principal Carol Meyer acknowledged the dedication, encouragement, support, patience and caring that the paraprofessionals give to the students in our schools. Paraprofessionals work in roles as classroom support, supervision in the lunchroom and playground areas and providing individual student attention. Paraprofessionals Carol Braunwarth and Marian Garrison were in attendance.

8. BOARD WORK

A. Decision Preparation

- 1) 2015-2016 School Calendar and 2016-2017 School Calendar DRAFT
- 2) FY 16 Budget Decision Timeline & Assumptions Only

B. Required Board Action

- 1) Superintendent Contract Approval

It was moved by Ms. Larabee, Seconded by Ms. Parker and passed unanimously to RESOLVE to approve a three-year agreement between Independent School District 272 and Curt L. Tryggstad, Superintendent of Eden Prairie Schools, effective July 1, 2015, through June 30, 2018.

Roll Call Vote:

YEAS: K. Bratrud, D. Espe, J. Estall, R. Jacobus, E. Larabee, H. Link, H. Parker

NAYS: none

- 2) Approval of the next phase of the Alternative Facilities Program: Resolution of the Intent to Sell Alternative Facilities Bonds

It was moved by Ms. Larabee, Seconded by Mr. Estall and passed unanimously to approve the Resolution Authorizing the Issuance of General Obligation Alternative Facilities Bonds, Series 2015A, in the Maximum Aggregate Principal Amount of \$10,515,000.

Roll Call Vote:

YEAS: K. Bratrud, D. Espe, J. Estall, R. Jacobus, E. Larabee, H. Link, H. Parker

NAYS: none

- 3) Record of Board Self-Evaluation

It was moved by Ms. Parker, Seconded by Ms. Larabee and passed unanimously to accept the Record of Board Policy Monitoring of Ends and Executive Limitations Policies as presented.

C. Board Action on Committee Recommendations and Committee Minutes

- 1) Board Committee Assignments
- 2) Board Development Committee
- 3) Negotiations Committee
- 4) Ownership Linkage Committee
- 5) Policy Committee

9. SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

- 1) Acceptance of Donations
- 2) Human Resources Report – with amendment
- 3) Business Services Report
-Approval of Payments for December 2014

B. Local Collaborative Time Study Agreement & Financing Framework

C. School Bus Purchases Authorization

D. American Indian Education Resolution

It was moved by Ms. Jacobus, Seconded by Ms. Link, and passed unanimously to approve the Superintendent Consent Agenda as presented.

10. SUPERINTENDENT'S INCIDENTAL INFORMATION REPORT

A. Data Request Report

- B. Business Services Monthly Revenue/Expense Report – December 2014
- C. Achievement & Integration Plan Progress Report

11. OTHER BOARD UPDATES (TIES, AMSD, WMEP, PTO)

- A. WMEP – The Joint Powers Board (JPB) met on January 14th and held a listening session with parents. The JPB made a list of missing information that is still needed to help make a decision on the conveyance of the FAIR Schools. The timeline calls for a decision at the JPB February 11th meeting.

12. BOARD COMMITTEE AND WORK PLAN UPDATE

- A. Annual Work Plan Changes

It was moved by Ms. Jacobus, Seconded by Ms. Larabee, and passed unanimously to accept the 2014-2015 Work Plan Changes as noted:

Eden Prairie School Board
2014-2015 ANNUAL WORK PLAN CHANGES

MEETINGS

WORKSHOPS

1/27/15

Date of Meeting - Changes Requested	Add or Continue
Tuesday, February 10, 2015:	Add to Post Meeting Workshop: Board 2015 Goals Discussion & Board Efficiencies Discussion (both moved from Placeholders)
Tuesday, February 24, 2015: (WORKSHOP at 4:00pm)	
Tuesday, March 10, 2015:	Add to Decision Prep: 2015-16 Budget Assumptions Final Review Add to Req'd Board Action: Capital items requiring advance order for 2015-16 School Year
Tuesday, March 24, 2015:	
Tuesday, April 14, 2015:	
Tuesday, April 28, 2015:	
Tuesday, May 12, 2015:	
Tuesday, May 26, 2015:	

Workshops Add/Remove– January 27, 2015

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Placeholders

<ul style="list-style-type: none"> • 2015-16 Integration Budget • Ends OI Policy Monitoring

13. ADJOURNMENT

It was moved by Ms. Parker, Seconded by Mr. Espe, and passed unanimously to adjourn the January 27, 2015 meeting of the Eden Prairie School Board at 7:16 p.m.

Elaine Larabee, Board Clerk

Kristin Knutson, Board Secretary

UNOFFICIAL



Inspiring Each Student Every Day

February 10, 2015

To: Dr. Curt Tryggestad, Superintendent
From: The Business Office

RE: Fiscal Year 2015 Mid-Year Budget Update

We submit and recommend to you an update to the FY 2015 Budget for Eden Prairie Independent School District No. 272. This budget report incorporates the FY 2014 actual fiscal year-end results as well as FY 2015 changes including:

- Enrollment Updates
- State funding and local cost updates
- Contract Settlements & Staff Placement
- Employee Benefit Selection
- Use of Contingency Funds
- Site and Department Budget Allocations

Highlights from the mid-year update are as follows:

General Fund – No Change in year-end fund balance

- Revenue - \$143,134 increase in estimated state and federal aid entitlements.
- Expenditures - \$143,134 increase in wages/benefits, federal aid entitlements, & other expenditures.

This budget update is presented in summary form reflecting the changes that took place in the update process. It reflects our continued efforts to proactively plan the district's future aligning allocated resources with our mission. Included in this document are:

- Projected Fund Balances Through June 30, 2015
- Supporting summary pages for funds which experienced budget adjustments.

Please contact us with any questions.



Inspiring Each Student Every Day



FEBRUARY 10, 2015

Mid-year Budget Update

Common Mid-year Considerations



- ✓ Enrollment Updates
- ✓ State Funding and Local Cost Updates
- ✓ Contract Settlements & Staff Placement
- ✓ Employee Benefit Selection
- ✓ Use of Contingency Funds
- ✓ Site and Department Budget Allocations
- ✓ Prior Year Actual Results

2014-15 Mid Year Budget



- Projected **Unchanged** ending Fund Balance
- 10 ➤ Projected **Increase** in General Fund Revenue
- Projected **Increase** in General Fund Expenditures

2014-15 Mid-Year Budget Update



General Fund

GENERAL FUND	Original	Revised	Change
Revenue	\$95,023,575	\$95,166,709	\$143,134
Expenditures	\$96,993,328	\$97,136,462	\$143,134

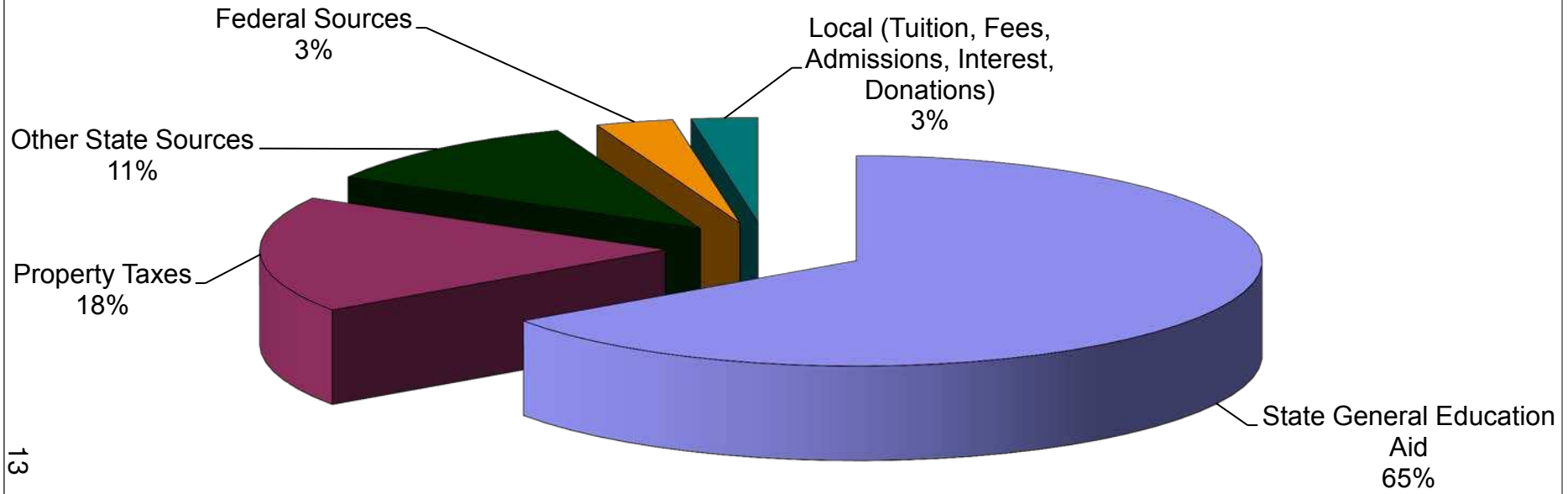
Budgets for all other funds will remain the same as adopted.

Summary of Updated Revenue



GENERAL FUND REVENUE		\$143,134
State Aid	(\$314,957)	
	Enrollment Update (General Education Aid)	
	Achievement and Integration Program	
	Special Education Programs	
Federal Aid	\$137,091	
	Entitlements for Title Programs	
	Special Education Programs	
Other Revenue	\$321,000	
	Medical Assistance/ Third Party Billing	
	Rentals	
	Donations & Misc. Revenue	

Fiscal 2015 Revenue Sources



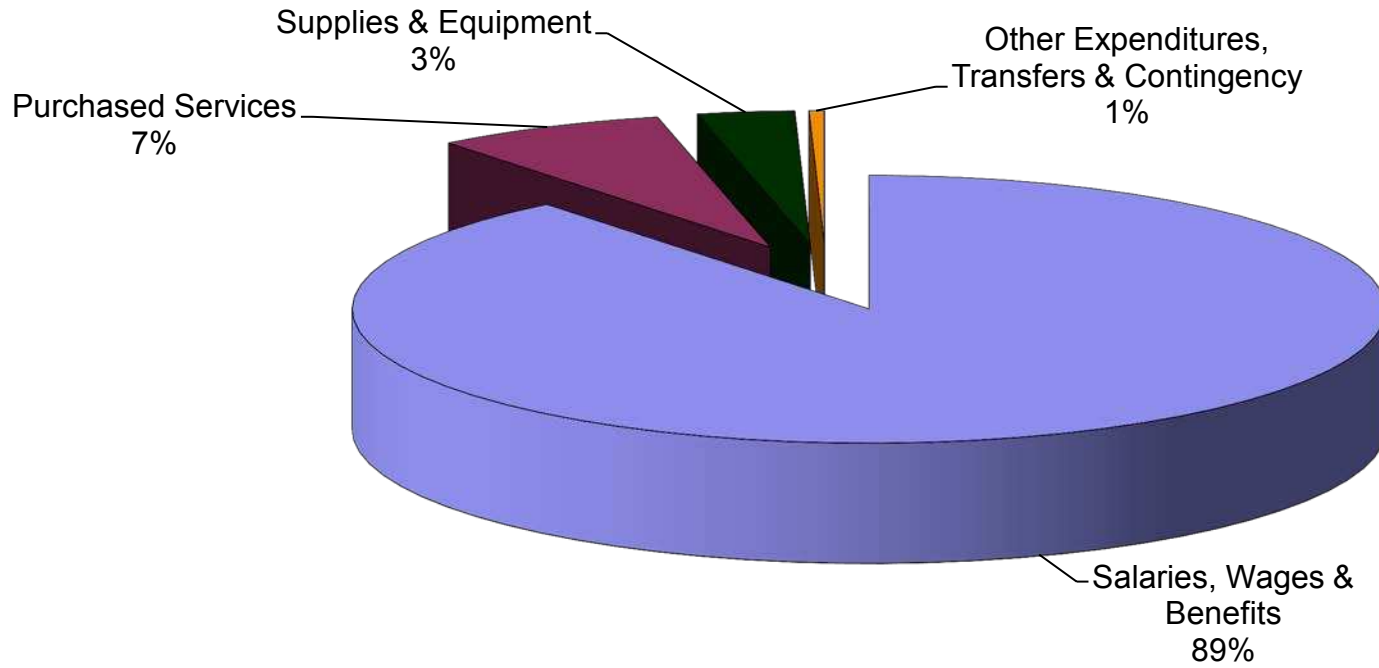
GENERAL OPERATING FUND REVENUE	2012-13 YEAR END ACTUAL	2013-14 YEAREND ACTUAL	2014-15 ADOPTED BUDGET	2014-15 REVISED BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
State General Education Aid	60,262,941	60,205,813	62,033,465	62,148,508	115,043	0.19%
Property Taxes	16,404,886	16,221,483	17,026,698	17,026,698	-	0.00%
Other State Sources	11,214,482	12,082,169	10,950,000	10,520,000	(430,000)	-3.93%
Federal Sources	2,869,641	2,707,437	2,806,412	2,943,503	137,091	4.88%
Local (Tuition, Fees, Admissions, Interest, Donations)	2,262,905	2,771,987	2,207,000	2,528,000	321,000	14.54%
TOTAL	93,014,855	93,988,889	95,023,575	95,166,709	143,134	0.15%

Summary of Updated Expenditures



GENERAL FUND EXPENDITURES		\$143,134
Salary & Benefits	\$72,331	
	Paraprofessionals: MSEA - SETTLED	
	Clerical: CLASS - SETTLED	
	Administration: AST/EPSS – PENDING Settlement	
	Principals – PENDING Settlement	
Federal Aid	\$137,091	
	Entitlements for Title Programs	
	Special Education Programs	
Other Expenditures	(\$66,288)	
	Special Education Activities Funded from Medical Assistance	
	Achievement and Integration Program	
	Property Insurance	
	Site Allocation Revisions	

Fiscal 2015 Expenditures



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GENERAL OPERATING FUND EXPENDITURES	2012-13 YEAREND ACTUAL	2013-14 YEAREND ACTUAL	2014-15 ADOPTED BUDGET	2014-15 REVISED BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Salaries, Wages & Benefits	83,278,172	84,441,447	86,576,353	86,648,684	72,331	0.08%
Purchased Services	6,598,712	6,524,945	6,977,127	6,996,974	19,847	0.28%
Supplies & Equipment	2,933,458	3,435,663	2,951,641	2,950,641	(1,000)	-0.03%
Other Expenditures, Transfers & Contingency	637,705	452,548	488,207	540,163	51,956	10.64%
TOTAL	93,448,047	94,854,603	96,993,328	97,136,462	143,134	0.15%

Updated Fund Balance



	6/30/2014	2014-15	2014-15	TRANSFERS	6/30/2015	6/30/2015	
	AUDITED	PROJECTED	PROJECTED	OUT OF	Midyear update	PREVIOUS	
FUND DESCRIPTION	BALANCE	REVENUES	EXPENDITURES	FUNDS	BALANCE	BALANCE	DIFFERENCE
GENERAL FUND							
A. UNASSIGNED	12,777,237	94,766,709	96,569,160	268,779	10,783,998	10,674,585	31,422
16 Assigned - Medical Assistance	383,324	400,000	190,205		593,119	624,541	(31,422)
Assigned - Student Activities/Fundraising	802,496				802,496	802,496	-
Assigned - Site carryovers	649,133		108,318		540,815	540,815	-
TOTAL GENERAL FUND	14,612,190	95,166,709	96,867,683	268,779	12,642,437	12,642,437	0
General Fund Balance %	13.48%			97,136,462	11.04%	11.01%	

2014-15 Mid-Year Budget Update



Proposed Board Action

Approve the updated budget for Independent School District 272, Eden Prairie Schools, for the 2014-15 school year as delineated below:

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Fund	Revenue	Expenditures
General	\$95,166,709	\$97,136,462

Resolution to Convey the WMEP Schools to Robbinsdale and Minneapolis Public Schools

WHEREAS The West Metro Education Program, under a Joint Powers Agreement, has operated the FAIR School on two campuses in Minneapolis and Robbinsdale since 1995, and

WHEREAS the schools were founded as interdistrict magnet schools to provide integrated educational opportunities for students from Minneapolis and certain of its suburbs, as well as to provide a laboratory for education strategies, and

WHEREAS, there have been significant changes in the operating landscape since the schools opened, including demographic changes in the member districts, financial constraints, Open Enrollment, and the State's new Achievement and Integration law, and

WHEREAS these changes raise questions whether WMEP is the appropriate entity to be operating the FAIR schools, and

WHEREAS the undersigned WMEP member Board believes that the purposes of the schools could be best achieved if WMEP ends its operation of the schools and works with Minneapolis and Robbinsdale to have those districts operate interdistrict integration magnet schools at the two sites, and

WHEREAS Minneapolis Public Schools and the Robbinsdale Area Schools are prepared to assume responsibility for the schools and intend to operate the schools as interdistrict integration magnet schools,

NOW THEREFORE, the undersigned Board of Education recommends to the Joint Powers Board that WMEP cease to operate the FAIR School and work to transfer ownership of the building in Crystal to Robbinsdale Area Schools and the building in Minneapolis to Minneapolis Public Schools; and for those districts to operate the schools as interdistrict integration magnet schools.

INDEPENDENT SCHOOL DISTRICT NO. 272, EDEN PRAIRIE SCHOOLS

By: Ranee Jacobus, Board Chair

Date

Attest: Elaine Larabee, Board Clerk

Date

**Record of Board Self-Evaluation
 Governance Policies
 FY 2014-15 (July 2014 – June 2015)**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Governance Process and Board Management Delegation policies.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
3.0 Global Board-Management Linkage Policy	Sept 16, 2014	Yes			
3.1 Unity of Control	Sept 16, 2014	Yes			
3.1.1	Sept 16, 2014	Yes			
3.1.2	Sept 16, 2014	Yes			
3.2 Accountability of the Superintendent	Sept 16, 2014	Yes			
3.2.1	Sept 16, 2014	Yes			
3.2.2	Sept 16, 2014	Yes			
3.2.3	Sept 16, 2014	Yes			
3.3 Delegation to the Superintendent	Sept 16, 2014	Yes			
3.3.1	Sept 16, 2014	Yes			
3.3.2	Sept 16, 2014	Yes			
3.3.3	Sept 16, 2014	Yes			
3.3.4	Sept 16, 2014	Yes			
3.4 Monitoring Superintendent Performance	Sept 16, 2014	Yes			
3.4.1	Sept 16, 2014	Yes			
3.4.2 (a)	Sept 16, 2014	Yes			
3.4.2 (b)	Sept 16, 2014	Yes			
3.4.2 (c)	Sept 16, 2014	Yes			
3.4.3	Sept 16, 2014	Yes			
3.4.4	Sept 16, 2014	Yes			
3.4.5	Sept 16, 2014	Yes	Did not monitor on annual basis, but modified schedule by mutual decision by the board and		

**Record of Board Self-Evaluation
 Governance Policies**

FY 2014-15 (July 2014 – June 2015)

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			supt.to forego the monitoring report on the date set		
3.4.6	Sept 16, 2014	Yes			
4.0 Global Governance Commitment	Oct 7, 2014	n/a			
4.0.1	Oct 7, 2014	No	As of 10/7/14 the board is not in compliance as the board has not monitored all Ends Policies	The Board will monitor all Ends Policies by June 2015	
4.0.2	Oct 7, 2014	Yes			
4.1 Governing Style	Oct 7, 2014	Yes			
4.1.1	Oct 7, 2014	Yes			
4.1.2	Oct 7, 2014	Yes			
4.1.3	Oct 7, 2014	Yes			
4.1.4	Oct 7, 2014	Yes			
4.1.5	Oct 7, 2014	Yes			
4.1.6	Oct 7, 2014	Yes			
4.2 Board Job Products	Oct 7, 2014	n/a			
4.2.1	Oct 7, 2014	Yes			
4.2.2	Oct 7, 2014	Yes			
4.2.2 - A	Oct 7, 2014	Yes			
4.2.2 - B	Oct 7, 2014	Yes			
4.2.2 - C	Oct 7, 2014	Yes			
4.2.2 - D	Oct 7, 2014	Yes			
4.2.3	Oct 7, 2014	Yes			
4.3 Annual Work Plan	Oct 7, 2014	Yes			
4.3.1	Oct 7, 2014	Yes			
4.3.2	Oct 7, 2014	Yes			
4.3.2 - A	Oct 7, 2014	Yes			

**Record of Board Self-Evaluation
 Governance Policies
 FY 2014-15 (July 2014 – June 2015)**

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4.3.2 - B	Oct 7, 2014	Yes			
4.3.3	Oct 7, 2014	Yes			
4.3.4	Oct 7, 2014	Yes			
4.4 Officer Roles	Sept 16, 2014	Yes			
4.4.1	Sept 16, 2014	Yes			
4.4.1.1	Sept 16, 2014	Yes			
4.4.1.2	Sept 16, 2014	Yes			
4.4.1.3	Sept 16, 2014	No	Continue to realize these are information only – put message back on agenda under Supt. Incidental Info. Report		
4.4.2	Sept 16, 2014	Yes			
4.4.2.1	Sept 16, 2014	Yes			
4.4.2.2	Sept 16, 2014	Yes			
4.4.2.3	Sept 16, 2014	Yes			
4.4.2.4	Sept 16, 2014	Yes			
4.4.2.5	Sept 16, 2014	Yes			
4.4.2.6	Sept 16, 2014	Yes			
4.4.3	Sept 16, 2014	Yes			
4.4.3.1	Sept 16, 2014	Yes			
4.4.3.2	Sept 16, 2014	Yes			
4.4.3.3	Sept 16, 2014	Yes			
4.5 Board Members' Code of Conduct	Sept 16, 2014	Yes			
4.5.1	Sept 16, 2014	Yes			
4.5.2	Sept 16, 2014	Yes			
4.5.2.1	Sept 16, 2014	Yes			
4.5.2.2	Sept 16, 2014	Yes		Board Development recommends that whenever there is an unavoidable conflict of interest	

**Record of Board Self-Evaluation
 Governance Policies**

FY 2014-15 (July 2014 – June 2015)

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Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
				item for board vote it cannot appear on consent. Committee also recommends this statement permanently remain on this document to serve as a reminder to the board.	
4.5.2.3	Sept 16, 2014	Yes			
4.5.3	Sept 16, 2014	Yes			
4.5.3.1	Sept 16, 2014	Yes			
4.5.3.2	Sept 16, 2014	Yes			
4.5.4	Sept 16, 2014	Yes			
4.5.5	Sept 16, 2014	Yes			
4.5.6	Sept 16, 2014	Yes			
4.5.7	Sept 16, 2014	Yes			
4.5.7.1	Sept 16, 2014	Yes			
4.5.7.2	Sept 16, 2014	No	Some board members have not yet completed		
4.5.7.3	Sept 16, 2014	Yes			
4.5.7.4	Sept 16, 2014	Yes			
4.5.7.5	Sept 16, 2014	No	Some board members have not yet completed		
4.5.7.6	Sept 16, 2014	Yes			
4.5.7.7	Sept 16, 2014	Yes			
4.6 Process for Addressing Board Member Violations	Sept 16, 2014	Yes			
4.6.1	Sept 16, 2014	No	Remind ourselves to follow policy strictly, commit in Post Meeting Workshop to not use "Other" as way to circumvent this policy		
4.6.2	Sept 16, 2014	Yes			
4.6.3	Sept 16, 2014	Yes			
4.6.4	Sept 16, 2014	Yes			

**Record of Board Self-Evaluation
 Governance Policies**

FY 2014-15 (July 2014 – June 2015)

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4.6.4.1	Sept 16, 2014	Yes			
4.6.4.2	Sept 16, 2014	Yes			
4.7 Board Committee Principles	Sept 16, 2014	Yes			
4.7.1	Sept 16, 2014	Yes			
4.7.2	Sept 16, 2014	Yes			
4.7.3	Sept 16, 2014	Yes			
4.7.4	Sept 16, 2014	Yes			
4.8 Board Committee Structure	Sept 16, 2014	Yes			
4.8.1 Ownership Linkage Committee	Sept 16, 2014	Yes			
4.8.2 Policy Committee	Sept 16, 2014	Yes			
4.8.3 Board Development Committee	Sept 16, 2014	Yes			
4.8.4 Negotiations Committee	Sept 16, 2014	Yes			
4.9 Governance Investment	Oct 7, 2014	n/a			
4.9.1	Oct 7, 2014	Yes			
4.9.1.1	Oct 7, 2014	Yes			
4.9.1.2	Oct 7, 2014	Yes			
4.9.1.3	Oct 7, 2014	Yes			
4.9.2	Oct 7, 2014	Yes			
4.9.3	Oct 7, 2014	Yes			
4.10 Operation of the School Board Governing Rules	Sept 16, 2014	Yes			
4.10.1	Sept 16, 2014	Yes			

**Record of Board Self-Evaluation
 Governance Policies**

FY 2014-15 (July 2014 – June 2015)

**The purpose of this document is to demonstrate to the owners that the Board
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4.10.1.1	Sept 16, 2014	Yes			
4.10.1.2	Sept 16, 2014	Yes			
4.10.1.3	Sept 16, 2014	Yes			

**Record of Board Policy Monitoring
 Ends and Executive Limitations Policies
 July 2014 - June 2015**

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	Date	Operational Interpretation - Reasonable or not?		Evidence (demonstrates expected progress?)		Date to bring back the district's plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							
1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school.	1/13/2015 (OI) & 3/24/15 (Evid.)		Not reasonable: The term "graduates" needs to be defined and needs to include a measurement plan			TBD	
1.1.1 Each student is reading at grade level by the end of third grade.	1/13/2015 (OI) & 3/24/15 (Evid.)		Reasonable with exceptions: more specific measurement plan, and show measurements for previous school year			TBD	
1.1.2 Each student achieves individual growth expectations annually in, but not limited to, Language Arts, Math and Science.	1/13/2015 (OI) & 3/24/15 (Evid.)		Reasonable with exception: measurement plan needs further details to define success			TBD	
1.1.3 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements.	1/13/2015 (OI) & 3/24/15 (Evid.)		Reasonable with exception: measurement plan needs metrics to define success			TBD	
1.2 Each student has the 21st century skills needed to succeed in the global economy	1/13/2015 (OI) & 3/24/15 (Evid.)		Reasonable with exception: measurement plan incomplete			TBD	
1.3 Each student has the knowledge that citizens and residents of the United States need to contribute positively to society .	1/13/2015 (OI) & 3/24/15 (Evid.)		Reasonable with exception: measurement plan incomplete			TBD	

**Record of Board Policy Monitoring
 Ends and Executive Limitations Policies
 July 2014 - June 2015**

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	Date	Operational Interpretation - Reasonable or not?		Evidence (demonstrates expected progress?)		Date to bring back the district's plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.0 Global Executive Constraint	1/13/2015	yes	yes	yes	yes		
EL 2.1 Emergency Superintendent Succession	8/12/2014	yes	yes	yes	yes		
EL 2.2 Treatment of Students	8/26/2014	yes	yes	yes	yes		
EL 2.3 Treatment of Parents	9/23/2014	yes	yes	yes	yes		
EL 2.4 Treatment of Staff	10/14/2014	yes	yes	yes	yes		
EL 2.5 Financial Planning and Budgeting	1/13/2015	yes	yes	yes	yes		
EL 2.6 Financial Condition and Activities	9/9/2014	yes	yes	yes	yes	Brought back EL 2.6.5 to board for remonitoring Oct 14 2014	yes
EL 2.7 Asset Protection	8/12/2014	yes	yes	yes	yes		
EL 2.8 Compensation and Benefits	10/14/2014	yes	yes	yes	yes		
EL 2.9 Communication and Support to the Board	11/25/2014	yes	yes	yes	yes		



Inspiring Each Student Every Day

**Eden Prairie School Board
Board Development Committee Meeting Minutes
February 5, 2015, 7:45 AM, Kowalski's Café**

Charter per Board Policy GP 4.8: This committee will ensure on-going Board development and oversee self-monitoring of the Board's performance related to Governance Process and Board Management Delegation policies

1. Approve Agenda

2. Committee Business

- a. Review post board meeting self-evaluation from January 27, 2015 Board Meeting: No notations
- b. Update Record of Board Self Evaluation: No change
- c. Update Record of Board Monitoring Ends and Els : No change
- d. Board assigned committee work:
Specific tasks assigned by Board, and actions by committee to complete those tasks
 - Forward focused agenda
 - Created Google Drive folder, summarized Board Development Committee Phase I work from calendar year 2014, placed in folder accessible to committee members only
 - Set tentative dates for post meeting workshops
 - Board Development Committee Process:
 - Researched Open Meeting Law to ensure committee practices are in accordance, recommendation to board to follow
 - Monitoring process:
 - Examined possible amendments to current Monitoring discussion process, presentation to board to follow
 - School Board on-boarding manual:
 - Drafted working table of contents; overall project plan to follow

3. Recommendations/Feedback for board: Add to work plan
 - 3/24/15 Post Meeting workshop-Phase 1 Recap
 - 4/14/15 Post Meeting workshop-Phase 2, part 1
 - 4/28/15 Post Meeting workshop-Phase 2, part 2
4. Next BDC Meeting: Wednesday, February 11, 2015, 7:45 AM, Kowalski's Café
5. Adjourn

9. SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Administrative/Supervisory/Technical (AST)

a. Promotion

Barnhart, Bryan- Transportation Coordinator, Transportation Department, effective 1/26/2015.

2. Human Resources - Licensed Staff

a. New Hires/Rehires

Rohs, Alexandra- .5 Grade 2, Cedar Ridge Elementary, effective 1/27/2015 to 6/05/2015.

b. Leaves of Absence 3-5 years

Rateike, Marilyn- 1.0 Music, Central Middle School, effective 8/31/2015.

c. Resignation/Retirements

Hammer, Kris- .338 Music, Eagle Heights Spanish Immersion and, .462 Music, Forest Hills Elementary, effective 1/19/2015.

Paske, Angela- 1.0 World Language-Spanish, Central Middle School, effective 12/03/2014.

Woods, Paula- .833 Science, Eden Prairie High School, effective 6/05/2015.

3. Human Resources - Classified Staff

a. New Hires

BUILDING SERVICES

Ostlund, Jayan – Non-Licensed Custodian, Eden Prairie High School, 8 hours/day, 5 days/week, 160 days/year, effective 01/20/2015 to 6/30/2015.

CLASS

Fogelson, Shai – Office Professional – Student Support Services, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 01/26/2015.

Olson, Elita – Food Service Assistant I – Floater, Eden Prairie High School, 4 hours/day, 5 days/week, 178 days/year, effective 01/27/2015.

FOOD SERVICE

Platisha, Casey – Food Service Assistant I – Cashier, Central Middle School, 3.5 hours/day, 5 days/week, 178 days/year, effective 01/27/2015.

MSEA

Albanese, Marianne – Special Educational Paraprofessional, Early Childhood Special Education, 2.5 hours/day, 3 days/week, 54 days/year, effective 1/28/2015 to 5/22/2015.

Ayala-Lobaton, Leticia – ESL Paraprofessional, Cedar Ridge Elementary, 6 hours/day, 5 days/week, 76 days/year, effective 02/09/2015 to 6/04/2015.

Rynda, Lindsay – Special Educational Paraprofessional and Targeted Services, Prairie View Elementary, effective 02/06/2015.

9. SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

Business Services Report

Acknowledgment of Electronic Transfers January 2015

RESOLVE to acknowledge the following electronic transfers:

INVEST DATE	FROM	TO	INTEREST RATE	MATURITY DATE	PRINCIPAL
4/1/14	PMA Financial	MNTrust	.160%	1/28/15	\$3,003,971.51
10/31/14	PMA Financial	MNTrust	.090%	1/28/15	\$9,001,975.07
10/27/14	PMA Financial	MNTrust	.103%	1/28/15	\$249,965.27
10/27/14	PMA Financial	MNTrust	.100%	1/28/15	\$249,963.75
10/27/14	PMA Financial	MNTrust	.100%	1/28/15	\$249,963.67
10/31/14	PMA Financial	MNTrust	.162%	1/28/15	\$249,212.50



2015-16 District Calendar

JULY 2015						
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- AUGUST**
 31 Teacher Workshops (**Half day for 7-12 on 9/4**)
- SEPTEMBER**
 1-4 Teacher Workshops
 7 No School: Labor Day
 8 First day of school: Kindergarten-Grade 12
 15 & 17 Central Middle School- **7th Grade** only Curriculum/Open House/Informal Conference Night (6-8 p.m.)
 21 Eden Prairie High School Conferencing/Open House (6-8 p.m.)
 22 & 24 Central Middle School- **8th Grade** only Curriculum/Open House/Informal Conference Night (6-8 p.m.)
- OCTOBER**
 7 Eden Prairie High School Conferences (4-7 p.m.)
 8 Elementary Conferences (4-8 p.m.)
 9 No School: Elementary Conferences (8 a.m. - 4 p.m.); Professional Development (**7th-12th**)
 12 Eden Prairie High School Conferences (4-7 p.m.)
 13 Elementary Conferences (4-8 p.m.)
 12 & 13 Central Middle School Conferences (3-7:30 p.m.)
 15-16 No school: Education Minnesota Convention
- NOVEMBER**
 12 End of 1st Quarter
 13 No School: Secondary Grading Day; Professional Development (**K-6**)
 26-27 No School: Thanksgiving Break
- DECEMBER**
 16 Eden Prairie High School Conferences (4-8 p.m.)
 21-31 No School: Winter Break
- JANUARY**
 1 No School: Winter Break
 18 No School: Martin Luther King Jr. Day
 29 End of 2nd Qtr/End of 1st Semester
- FEBRUARY**
 1 No School: Grading Day
 8 Eden Prairie High School Conferencing/Open House (6-8 p.m.)
 11 Elementary Conferences (4-8 p.m.)
 15 No School: Elementary Conferences (8-4 p.m.) / Professional Development (**7-12th**)
 18 Elementary Conferences (4-8 p.m.)
 25 Central Middle School Conferences (3-7:30 p.m.)
- MARCH**
 1 Central Middle School Conferences (3-7:30 p.m.)
 2 Eden Prairie High School Conferences (4-7 p.m.)
 7 Eden Prairie High School Conferences (4-7 p.m.)
 31 End of 3rd Quarter
- APRIL**
 1 No School: Professional Development (**K-6**) Grading Day (**7-12th**)
 4-8 No School: Spring Break
- MAY**
 30 No School: Memorial Day
- JUNE**
 9 Last day of school/End of 4th Qtr & 2nd Semester
 10 Grading Day

● - 1st day of school for students K-12 ● - Last day of school for students

□ - No school for students

■ - No school for students & staff



2016-17 District Calendar

PRELIMINARY AND SUBJECT TO CHANGE

Monday, September 5, 2016 Labor Day

First day of School

Tuesday, September 6, 2016

Winter Break

Wednesday, December 22, 2016 through January 3, 2017

Spring Break

Monday, April 3, 2017 through Friday, April 7, 2017

Last day of School

Wednesday June 7, 2017

**** June 8 could be a student day in the event days need to be added due to severe weather school closing.**

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AUGUST 2016						
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SEPTEMBER 2016						
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FEBRUARY 2017						
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MARCH 2017						
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MAY 2017						
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JUNE 2017						
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● - 1st day of school for students K-12 ● - Last day of school for students
 □ - No school for students □ - No school for students & staff

Eden Prairie School Board
2014-2015 ANNUAL WORK PLAN CHANGES

MEETINGS
WORKSHOPS

2/10/15 Proposed

Date of Meeting - Changes Requested	Add or Continue
Tuesday, February 24, 2015: (WORKSHOP at 4:00pm)	
Tuesday, March 10, 2015:	
Tuesday, March 24, 2015:	Add to Supt Consent Agenda: 2015-16 Integration Budget (moved from placeholders)
Tuesday, April 14, 2015:	
Tuesday, April 28, 2015:	
Tuesday, May 12, 2015:	
Tuesday, May 26, 2015:	
Tuesday, June 9, 2015:	
Tuesday, June 23, 2015:	

Workshops Add/Remove– February 10, 2015

Placeholders
<ul style="list-style-type: none"> • 2015-16 Integration Budget • Ends OI Policy Monitoring <hr/>

Eden Prairie School Board
2014-2015 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Approved 01/27/15

	Board Education	Board Work				Supt Consent Agenda Items (HR & BS Report)	Workshop Topic(s)
		Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports and Minutes		
Board Meeting Tues, Feb 10, 2015 6:00 PM			<ul style="list-style-type: none"> Mid-Year Budget Update 	<ul style="list-style-type: none"> Mid-Year Budget Approval Sabbatical Leave Committee Board Appointment Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Semi-Monthly Reports Reaffirmation of School Calendar for 2015-16 2016-17 School Calendar DRAFT 	
Post Meeting Workshop Tues, Feb 10, 2015							<ul style="list-style-type: none"> Board Meeting Self-Assessment Board Goals for 2015 Discussion Board Efficiencies Discussion
Board Meeting Tues, Feb 24, 2015 6:00 PM Changed to Workshop				<ul style="list-style-type: none"> Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Semi-Monthly Reports 2015-16 Integration Budget (Moved to Placeholders) 	
Workshop Tues, Feb 24, 2015 6:00 PM 4:00 PM							Review all GP & EL Policies (spec. EL 2.5, 2.9, 2.6.4)
Post Meeting Workshop Tues, Feb 24, 2015							Board Meeting Self-Assessment
Board Meeting Tues, Mar 10, 2015 6:00 PM		<ul style="list-style-type: none"> Ends 1.1.3 (Each student receives a broad-based...) (Moved OI to 1/13 and Evidence to 3/24) 	<ul style="list-style-type: none"> First Reading of 2015-16 School Board Meeting Schedule 2015-16 Budget Assumptions Final Review 	<ul style="list-style-type: none"> Record of Board Self-Evaluation Capital items requiring advance order for 2015-16 school year 		<ul style="list-style-type: none"> Semi-Monthly Reports 	
Post Meeting Workshop Tues, Mar 10, 2015							Board Meeting Self-Assessment
Board Meeting Tues, Mar 24, 2015 6:00 PM		<ul style="list-style-type: none"> Ends 1.2 (Graduates are prepared...) Ends 1.1, 1.2, 1.3 Evidence (Moved from 3/10, 5/12) 	<ul style="list-style-type: none"> First Reading of 2015-16 Board Budget (presented by the Treasurer) 	<ul style="list-style-type: none"> Approval of 2015-16 School Board Meeting Schedule Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Semi-Monthly Reports 	
Post Meeting Workshop Tues, Mar 24, 2015							Board Meeting Self-Assessment
Board Meeting Tues, April 14, 2015 6:00 PM			<ul style="list-style-type: none"> 2015-16 Capital Budget 	<ul style="list-style-type: none"> Approval of 2015-16 Board Budget Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Semi-Monthly Reports 	
Post Meeting Workshop Tues, April 14, 2015							Board Meeting Self-Assessment

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Eden Prairie School Board
2014-2015 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Approved 01/27/15

	Board Education	Board Work				Supt Consent Agenda Items (HR & BS Report)	Workshop Topic(s)
		Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports and Minutes		
Board Meeting Tues, April 28, 2015 6:00 PM				<ul style="list-style-type: none"> Approval of 2015-16 Capital Budget Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Semi-Monthly Reports 	
Post Meeting Workshop Tues, April 28, 2015							Board Meeting Self-Assessment
Board Meeting Tues, May 12, 2015 6:00 PM		<ul style="list-style-type: none"> Ends 1.3 (Graduates demonstrate) (Moved OI to 1/13 and Evidence to 3/24) 	<ul style="list-style-type: none"> 2015-16 Work Plan – First Reading 	<ul style="list-style-type: none"> Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Semi-Monthly Reports 	
Post Meeting Workshop Tues, May 12, 2015							Board Meeting Self-Assessment
Board Meeting Tues, May 26, 2015 6:00 PM			<ul style="list-style-type: none"> 2015-16 Budget – First Reading 	<ul style="list-style-type: none"> Record of Board Self-Evaluation Approval of 2015-16 Work Plan 		<ul style="list-style-type: none"> Semi-Monthly Reports Approval of the District Health and Safety Program MSHSL Resolution for Membership Approval of 2015-16 School Meal Prices 	
Post Meeting Workshop Tues, May 26, 2015							Board Meeting Self-Assessment
Board Meeting Tues, June 9, 2015 6:00 PM				<ul style="list-style-type: none"> Approval of the 2015-16 Budget 		<ul style="list-style-type: none"> Semi-Monthly Reports Recertification of Census Exhibit Q Comp Annual Report 	
Post Meeting Workshop Tues, June 9, 2015							Board Meeting Self-Assessment
Board Meeting Tues, June 23, 2015 6:00 PM		<ul style="list-style-type: none"> EL 2.9 Communication and Support to the Board (Semi-annual) 		<ul style="list-style-type: none"> Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Semi-Monthly Reports 	
Post Meeting Workshop Tues, June 23, 2015							Board Meeting Self-Assessment

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Placeholders/TBD

- 2015-2016 Integration Budget
- Ends OI Policy Monitoring

Eden Prairie School Board
2014-2015 SCHOOL BOARD CALENDAR OF COMMITTEE MEETINGS AND EVENTS
COMMITTEE MEETINGS

EVENTS

Revised 2/5/15

Name of Event	Date	Place	Time	Contact Information
Board Development Committee	Thursday, February 5, 2015	Kowalski's	7:45 a.m.	
Board Policy Committee	Wednesday, February 11, 2015	ASC	7:30 a.m.	
Board Development Committee	Thursday, February 12, 2015	Kowalski's	7:45 a.m.	
Board Ownership Linkage Committee	Thursday, February 12, 2015	ASC	8:00 a.m.	
Board Policy Committee	Tuesday, February 17, 2015	ASC	9:00 a.m.	
Board Development Committee	Thursday, February 19, 2015	Kowalski's	7:45 a.m.	
Taste of Eden Prairie	Saturday, February 21, 2015	Minnesota Vikings Fieldhouse Practice Facility, EP	6:00 p.m.-10:00 p.m.	Tickets are available from Holly Parker and also in Schools, Online at www.foundationforepschools.org , Kowalski's, Jerry's Foods and Dunn Bros. RSVP to Kristin by 2/18
Board Development Committee	Thursday, February 26, 2015	Kowalski's	7:45 a.m.	
Agenda Setting Meeting	Tuesday, March 3, 2015	ASC	9:30 a.m.	
MSBA Joint Legislative Conference	Wednesday, March 4-Thursday March 5, 2015	Crowne Plaza St. Paul Riverfront, 11 East Kellogg Blvd, St. Paul		
School Board Community Connection with Early Childhood Advisory Council	Wednesday, March 11, 2015	Education Center, 8040 Mitchell Road, EP	1:15 p.m.	
Agenda Setting Meeting	Tuesday, March 17, 2015	ASC	9:30 a.m.	
School Board Community Connection with Community Ed Advisory Council	Wednesday, March 18, 2015	Education Center, 8040 Mitchell Road, EP	6:30 p.m.	
All School Celebration – Recognition of Athletics and Academic Accomplishments				
Agenda Setting Meeting	Tuesday, April 7, 2015	ASC	9:30 a.m.	
Chamber Luncheon – Excellence in Education Award Presented (formerly known as the Golden Apple Award)				
Community Education's Annual Partnership Breakfast				
Agenda Setting Meeting				
EP Gives! Eden Prairie Community Foundation	Saturday, April 25, 2015	Green Acres Event Center, 14150 Pioneer Trail, EP	6:00-11:30 p.m.	
FEPS Legacy Awards Banquet				
"My Book Day" 1 st Grade Literacy Annual Event				

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Eden Prairie School Board
2014-2015 SCHOOL BOARD CALENDAR OF COMMITTEE MEETINGS AND EVENTS
COMMITTEE MEETINGS

EVENTS

Revised 2/5/15

Name of Event	Date	Place	Time	Contact Information
"Strive" Breakfast – AM Rotary				
Agenda Setting Meeting				
Above and Beyond Awards Dinner – AM Rotary				
EPHS Senior Community Scholarship Awards Night				
Golden Eagle Awards Breakfast – AM Rotary				
Agenda Setting Meeting				
All School Celebration – Recognition of Athletics and Academic Accomplishments				
Agenda Setting Meeting				
Commencement	Friday, June 7, 2015	Mariucci Arena	7:00 p.m.	

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