

RASHTRIYA CHEMICALS & FERTILIZERS LTD.
(A Government of India Undertaking)

Registered office: Priyadarshini, Eastern Express Highway, Sion, Mumbai – 400 022.

Department : General Administration (Civil Engineering)

Office Address : Office of Civil Department , Ground floor , Priyadarshini Building ,
Sion, Mumbai : 400022. (Contact No: 25522095 / 2715).

Name of Tender work :- Repairs and Renovation of office space at 8th floor of “Priyadarshini” Corporate office building with requisite facility and amenity for RCF Estate, at Sion, Mumbai – 400 022 during the year 2012-13.

Offers are invited from the experienced Civil Contractors for the above mentioned tender work.

The profile of the Contractor ought to be well established firm with proven techno-economic capacity, competence and managerial capacity of execution of jobs adhering to time schedule & conversant with work specifications and standard code practices etc. with a team of experienced Technical staff, resourceful with trained workforce, requisite machinery, equipment, tools & tackles.

The intending Contractors should submit their duly filled bid documents along with prescribed format and attested copies of relevant Documents in sequential order.

Scope of Work:

The above tender work includes the renovation of flooring, false ceiling and furniture works etc at 8th floor of “Priyadarshini” Corporate office building of RCF.

Tender Fees : Rs. 1125/-

Estimated Cost of work:- Rs.1,70,55,725/- (Inclusive of all applicable taxes)

Pre-qualification/ preset eligibility criteria for Civil Contractors :

The contractors are required to meet the following pre-qualification /eligibility criteria set for pre-qualification of parties:

1) Average annual Financial turn over during the last three years (2009-2012), ending 31st March of 2012 shall be at least Rs. 51.17 lacs .

2) Experience of having successfully completed similar works during last 7 (Seven) years i.e. 2005-2006 to 2011-2012 should be either of the following:

a) Three similar completed works costing not less than Rs. 68.22 lacs.

Or

b) Two similar completed works costing not less than Rs. 85.28 lacs.

Or

c) One similar completed work costing not less than Rs. 136.45 lacs.

3) Provident Fund Registration Code Number (PF Code No.)

4) Employees State Insurance Corporation's Registration Code Number (ESIC Code No.)

5) Latest Bank Solvency certificate of Nationalized /Scheduled Bank of minimum value of Rs. 34.11 lacs.

6) Income Tax Department's PAN.

7) Established organization with a set of well experienced technical staff & supervisors.

8) Requisite machinery, Equipments, tools & tackles.

9) VAT and Service Tax Registration Number .

10) In case of registration with NSIC, then furnished the information.

11) A Declaration form from the party that their firm/establishment has been not stopped issuing tender enquiry/banned/de-listed/black listed by any Government Department/Financial Institution/Court of Law/other central or state level Public Sector Undertakings as on the date of submission of their applications.

Note:

The outer big sealed Envelope mentioning the subject title of Tender work & containing duly filled application with attested copies of relevant documents shall reach to the office of Civil department at the address as mentioned above **within 21 days from the date of press release notice in the specific daily News paper/s.** The contractor shall apply by furnishing the relevant/ specific data/ information as invited in the prescribed format only to facilitate us while scrutiny & process the applications effectively. No applications shall be entertained at the later dates. M/s RCF reserves the right to reject any or all applications without assigning any reason thereof and decision of RCF shall be conclusive, final & binding on the applicants.

Name of the applicant: -----

Seal & Signature: -----

Place: -----

Date-----

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Department : General Administration (Civil Engineering)**Office Address :** Office of Civil Department, Ground floor ,
Priyadarshini Building, Sion, Mumbai : 400022
(Tel. No. 25522095/2715).**Stage I Bid (Envelope I & II)****Tender ref.No.:** RCF/GA/TS/Civil/Priyad.8th fl.Renov./2012-13.**Date:** 29/06/12**Name of Tender Work :** Repairs and Renovation of office space at 8th floor of
“Priyadarshini” Corporate office building with requisite
facility and amenity for RCF Estate, at Sion,
Mumbai – 400 022 during the year 2012-13.**Stage I Bid :****(All the bid documents to be dropped in the tender box at the office of Civil
Department latest by 4.30 P.M. on 23/07/12)****Envelope I : EMD****Envelope II : Technical & Un- Priced Commercial Bid along with
Prequalification Documents.****Name of the Bidder :** _____

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Non Transferable Form

Contents of bid documents (Two Stage Bidding)

Envelopes earmarked	Contents of bid documents	Pages
Stage I Bid documents : EMD (Envelope I) & Technical & Un-priced Commercial Bid Documents Envelope II)		
Envelope I	Format for Earnest Money Deposit with forwarding note & list of Banks (Appendix A & B)	02
Envelope II	Notice Inviting Tender (NIT) and Prequalification Criteria.	07
	General Terms & Conditions of the Contract (GTCC)	16
	E- Reverse Auction modalities , Business rules for e-Reverse auction , Format A & B	05
	Appendix C: Deviation Sheet	01
Stage II Bidding : Price Bid documents (Envelope III)		
Envelope III	Bid Form	01
	Schedule of Rates	09
	Drawings	10

DGM(A), RCF Ltd.

Seal & Signature of the Bidder

Place _____ & Date _____

APPENDIX : A**VENDOR DATA UPDATION FORM**

Both New Vendors and Existing Vendors may please note that details listed below are required and will be used for making all payments POs / WOs, refund of EMDs / SDs, forwarding the details of payments by email, issue of TDS certificates, Works Contract TDS Certificate, C Form for CST purchases etc.

Vendors registered with RCF and currently receiving payment through Direct Bank Credit need to indicate only the RCF Vendor code and may not fill and furnish the other details again, if all the details as above are already furnished to RCF earlier and available in RCF SAP Vendor Master.

Sr.No	Title	Sub Titles	Purpose to be used for
I	NAME	Title (Whether Company / M/s / Mr / Mrs / etc.)	
		Name (As it appears on the Bank Cheque) *	
		Type (Whether for Purchases or Services)	<i>will be filled by RCF</i>
		RCF Vendor Code (for existing RCF Vendors)	
		RCF Vendor Code (for new Vendors, RCF will create and fill) *	<i>will be filled by RCF</i>
II	ADDRESS	House/ bldg. Number *	
		Street *	
		Street	
		City / Postal Code *	
		District / State *	
		Country	
		Region Code	<i>will be filled by RCF</i>
III	SUPPLY STATE	District / State (If the state from which supplies are going to be made is different from the State given above, then specify the Place / State for C- forms.) *	<i>To be given, if applicable.</i>
		Other Region Code	<i>will be filled by RCF</i>
IV	COMMUNICATION	Contact person *	
		Telephone incl. ext. *	STD Code Tel No Extn
		Mobile Phone	
		Fax	STD Code Tel No
		Email *	
		Standard communication method	<i>by email only</i>
V	ACCOUNT CONTROL	If also a RCF's Customer ?	Yes / No
		Group Key	<i>will be filled by RCF</i>
VI	TAX INFORMATION	CST Reg NO. for C forms	
		LST No. (Local VAT REG NO)	
		Service Tax Reg. No.	
		Excise Reg. No.	
		PAN NO. *	

VII	DETAILS OF BANK	Bank Key		<i>will be filled by RCF</i>		
		Bank Account No. of Vendor	*			
		Name of Bank	*			
		Name of Branch	*			
		Bank IFSC Code	*			
		Bank Branch Code (Only for SBI accounts)				
		Bank Address	*			
		Bank City	*			
		9 Digit code appearing on MICR cheque	*			
		Telephone No. of Bank		STD Code	Tel No	Extn
		Fax No. of Bank		STD Code	Fax No.	
		Type of Account (for SB A/c=10, Current A/c=11 or CC=13)	*			
		Region		<i>will be filled by RCF</i>		
VIII	REFERENCE DATA	Industry (whether psu, air force, military, Govt, others)				
		Micro / SSI Status (Whether Micro , Small, Medium Enterprise under Micro , Small and Medium Enterprises Development Act, 2006)				

For new vendors :

- 1 It is mandatory (Compulsory) to fill relevant data for item marked " * "
- 2 Enclose a blank cheque / a photocopy of the cheque.
- 3 Enclose a photocopy of Pass Book first page containing name and address of Account Holder
- 4 We hereby authorise RCF Ltd to make all payments to us by Direct Credit to our Bank Accounts details of which are given above.
- 5 We hereby authorise RCF Ltd to deduct bank charges applicable for such Direct Bank Payments.

Place : Common Seal **Signature**
Date : **Name**
Designation

APPENDIX : B

List of Approved Banks :

A) State Bank Of India & its associated Branches. (06 Nos.)

- 1) State bank of India
- 2) State bank of Bikaner & Jaipur
- 3) State bank of Hyderabad
- 4) State bank of Mysore
- 5) State bank of Patiala
- 6) State bank of Travancore.

B) Nationalized Banks (19 Nos)

- 1) Allahabad Bank
- 2) Andhra Bank
- 3) Bank of Baroda
- 4) Bank of India
- 5) Bank of Maharashtra
- 6) Canara Bank
- 7) Central Bank of India
- 8) Corporation Bank
- 9) Dena Bank
- 10) Indian Bank
- 11) Indian Overseas Bank
- 12) Oriental Bank of Commerce
- 13) Punjab National Bank
- 14) Punjab & Sindh Bank
- 15) Syndicate Bank
- 16) Union Bank of India
- 17) United Bank of India
- 18) UCO Bank
- 19) Vijaya Bank

C) Other Banks (14 Nos.)

- 1) Axis Bank
- 2) Catholic Syrian bank Ltd.
- 3) City Union Bank Ltd.
- 4) HDFC Bank Ltd.
- 5) ICICI Bank Ltd IDBI Bank Ltd
- 6) IDBI Bank Ltd.
- 7) ING Vysya bank
- 8) Kotak Mahindra Bank Ltd.
- 9) South Indian Bank Ltd.
- 10) Tamilnad Merchantile Bank Ltd.
- 11) The Federal bank Ltd.
- 12) The Jammu & Kashmir Bank Ltd.
- 13) The Karnataka Bank Ltd.
- 14) The karur Vysya Bank Ltd.

D) Foreign Banks (13 Nos.)

- 1) American Express bank Ltd.
- 2) Bank of America National Trust & Saving Associates.
- 3) Bank of Tokyo – Mitsubishi UFJ Ltd.
- 4) Barclays Bank PLC
- 5) BNP Paribas
- 6) Calyon Bank
- 7) Citibank N.A.
- 8) Deutsche Bank

- 9) Development Bank of Singapore (DBS)
- 10) Hongkong & Shanghai Banking Corporation Ltd.
- 11) JP Morgan Chase Bank
- 12) Royal bank of Scotland
- 13) Standard Chartered bank

E) Co-Operative Sector Banks (03Nos.)

- 1) Bombay Merchantile Co- operative Bank
- 2) District Co- operative Banks in the state of Maharashtra upto a sum of Rs. 5 lakhs.
- 3) State Apex Co-operative Banks

Seal & Signature of the Bidder

NOTICE INVITING TENDER (NIT)

Tender ref. No.: RCF/GA/TS/Civil/Priyad.8th fl.Renov./2012-13.

Date: 29/06/12

Name of Work: Repairs and Renovation of office space at 8th floor of “Priyadarshini” Corporate office building with requisite facility and amenity for RCF Estate, at Sion, Mumbai - 400 022 during the year 2012-13.

Introduction:

M/s Rashtriya Chemicals & Fertilizers Ltd. (RCF), a Govt. of India Undertaking is having its Corporate office “Priyadarshini” located at just opposite to the junction of Eastern Express Highway (Priyadarshini Circle), Sion, Mumbai- 400 022.

This Y shaped 11 storied building is having a typical central foyer area and three wings as A,B,C at each floor. Existing flooring at the 8th floor is of cement mosaic tiles, false ceiling is of powder coated Aluminium strips in the cabins and POP panels in the passages & central foyer areas. The existing construction of cabins at this floor is done in the modular grid work by erecting single skin ply laminated from both sides with the supports of extruded aluminium members. This arrangement has served more than 25 years and has to be renovated with consideration of modern trends adopted by other corporate sectors.

Architect M/s Ashwinee Deshpande has been appointed for the above tender work.

Scope of Work:

The above tender work includes the renovation of flooring, false ceiling and furniture works etc at 8th floor of “Priyadarshini” Corporate office building of RCF.

The entire work will be taken up under the guidance of the Architect M/s Ashwinee Deshpande & Associates.

In case of any clarification, doubts, and queries in this regard, you are requested to contact **Architect Mrs. Ashwinee Deshpande (Cell No. 9820247044)**.

Invitation of Bid Offer:

The Sealed % Rate Offer is invited hereby from the parties in two stages of bidding system. The bids are invited in three sealed envelopes specified against each a detailed here under. The each sealed envelope & outer sealed big cover shall be super-scribed with Tender Reference Number, Name of work & content in it. All three sealed envelopes shall be put in outer big sealed cover The NIT shall prevail over the in consistence terms & conditions of GTCC.

Stage I Bidding

Sealed Envelope - I : Earnest Money Deposit (EMD)

The bidder shall furnish the EMD in the form of Demand Draft /Pay Order / Banker's Cheque of any approved list of banks. The format for forwarding letter for EMD is given as Appendix –A. The list of Approved bank is given – Appendix B.

Sealed Envelope -II : Technical & Un-priced Commercial Bid.

The bidder shall sign each & every component of the Bid document. The bidder shall stipulate any deviations from the terms & conditions laid down in this Bid documents in the prescribed format – Appendix –C only. The bidder shall note the deviations if any such stipulations not in the prescribed format shall be considered null & void & may render the bid itself non – responsive. The bidders are directed herewith to stipulate the deviations if it is considered by them imperative & unavoidable. The bid shall be considered non responsive bid & rejected on the ground of substantial deviations at the sole discretion of RCF. In case of non – responsive bid so declared by RCF for non – acceptance of the deviations, the price bid of the bidder shall not be opened & EMD shall not be mentioned anywhere else in this bid document or in the covering letter and be refunded at an earliest possible.

Stage II Bidding

Sealed Envelope III : Price Bid

Submission & opening of the Bid Documents:

The Bidder shall submit the duly filled in all the bid documents by affixing the copies of relevant papers as directed & signing on each page & every component & send the sealed documents through hand delivery so as to drop in Tender Box which is kept at the office of Civil department **latest by 16.30Hrs. (4.30 P.M.) on 23/07/2012.** The stage I Bid documents i.e. sealed Envelope I & sealed Envelope II shall be opened on the subsequent working day. The stage II Bid document i.e. The Price Bid (Envelope III) shall be opened , if all the bids so received by the participated bidders shall be adhering by the terms & conditions of the contract i.e. no deviated conditions by any of the participated bidder and they satisfy the prequalification criteria. In case of any deviations of any participated Bidder in that case the Price Bids shall be opened on the later date & time fixed by RCF.

E Reverse Auction :

After opening of the Price Bid , E reverse auction will be conducted. E-reverse auction will be governed by the contents of Modalities of E reverse auction and business Rules for Reverse Auction of this bid documents. The bidders shall have to strictly follow the procedure & abide by the out come of the E- Reverse auction price as per the stipulations laid down in this bid document.

Tender Fees : Rs.1,125/-

Schedule Cost of work : Rs.1,70,55,725/- (Inclusive of all applicable taxes)

Contract Period : Six (06) Months

Earnest Money Deposit (EMD) : Rs. 87,000/-

M/s RCF reserves the right to accept or reject any or all bids at its sole discretion & without assigning any reasons or giving any explanation there of.

Name of the bid signing authority of the bidder.

Status / Designation of bid signing authority on behalf of Bidder :

RCF , Ltd.
DGM (A)

Seal & Signature of Bidder

Place :

Date :

Prequalification Criteria

(AC-1)

APPENDIX : C - P r e s c r i b e d f o r m a t :

Tendered work: Repairs and Renovation of office space at 8th floor of “Priyadarshini” Corporate office building with requisite facility and amenity for RCF Estate, at Sion, Mumbai – 400 022 during the year 2012-13.

Bid stage I & bid envelope II:

(The bidder shall have to submit the duly filled in document along with self attested copies in sealed envelope II. The bidders are requested to furnish the information as directed for only & affix the supportive copies in sequential order.)

1. Name of firm:

2. Status of Firm:

(Proprietary/ partnership/ Company etc. furnished the attested copies)

3. Year of Establishment:

4. Registered address & contact Numbers, E-Mail addresses, Web sites etc.

Address:

Contact Numbers :

E-Mail Address :

Website :

5. Correspondence address & contact Numbers, E-Mail addresses, Web sites etc.

Address:

Contact Numbers :

E-Mail Address :

Website :

6. Permanent Account Number (PAN) :

(Attested Copy to be enclosed)

- 7.** PF Code No. (Maharashtra State) :
(Attested Copy to be enclosed)
- 8.** ESIS Code No. (Maharashtra state) :
(Attested Copy to be enclosed)
- 9.** VAT & Service Tax Registration Number:
(Attested Copy to be enclosed)
- 10.** Valid CLL number & its validity in case of having the same:
(Attested Copy to be enclosed if the firm is possessing the same)
- 11.** Latest Bank Solvency Certificate:(Attested Copy to be enclosed)
(From any Indian Nationalized bank/ Scheduled bank)

Name of Bank / Banker.

Solvency Amount: Minimum Rs.34.11 Lakhs

Certificate: No.

Dated :

- 12.** Registration of the firm if any : (Attested copies to be enclosed)
Registration Body/ bodies:
Class/category Validity:
Work Value/s : Rs
(In State PWD,MSRTC, MMRDA, MHADA, CIDCO, MIDIC, CPWD, Indian Railways, State
/Central Government bodies/ undertakings etc.)
- 13.** ISO Certification holder if any :
Name of certification: Validity:
(Attested Copy to be enclosed if any)
- 14.** Organization Chart:
Executives with Designations:
Technical Staff:
(Attach the chart separately.)
- 15.** Set of requisite machinery, tools & tackles, equipment.
(Attach the list separately)

16 Audited annual Turn over: for last three Financial Years.
(Attested Copies to be enclosed)

Financial Year	Annual Turn Over (Rs)
2009-20010	
2010-2011	
2011-2012	
Cumulative Total	
Average Annual Turn Over (Minimum Rs.51.17 Lakhs)	

17 Similar executed works during last Seven Financial years (2005-2006 to 2011-2012) :
(Attested Copies of Work order and completion certificate to be enclosed)

a) Three similar work : (costing not less than 68.22 Lakhs.)

Year	Name of Work	Client	Completion Date	Executed Work Value (Rs)

or

b) Two similar work : (costing not less than 85.28 Lakhs.)

Year	Name of Work	Client	Completion Date	Executed Work Value (Rs)

or

c) Single similar work : (costing not less than 136.45 Lakhs.)

Year	Name of Work	Client	Completion Date	Executed Work Value (Rs)

**18. Give the details of similar nature of work/s in hand if any :
(The copy of Work Order to be enclosed)**

Sr.No.	Name of Work	Client	Completion Date	Work Value (Rs)

19. I/We declare that my/our firm/establishment has been not stopped by issuing tender enquiry / banned/ de-listed/ black listed by any Government Department/ Financial Institution/ Court of Law/ other central or state level Public Sector Undertakings as on the date of submission of my/our application/s. (strike whichever not applicable)

Particulars in case of putting your firm on the list of ban/ de-listed/ black listed :

Name of the organization:

Period till :

20. Name/s of the authorized officials to be contacted :

Name/s:

Designation/s :

Contact Nos:

E-Mail :

SEAL & SIGNATURE OF THE BIDDER

Place:

Dated :

RASHTRIYA CHEMICALS & FERTILIZERS LIMITED (RCF)
CHEMBUR, MUMBAI – 400 074 TOWNSHIP CIVIL DEPARTMENT
GENERAL TERMS AND CONDITIONS OF THE CONTRACT (GTCC)

1.0 DEFINITIONS :

The following expression shall have the meanings specified against the respective item wherever used in this document, unless repugnant to the context and meaning thereof :

- (a) The term Contract shall mean and include any award of work for fabrication, construction, civil works including civil structures, erection, commissioning including supply, erection of equipment, renovations, repairs etc. and also including contract for services.
- (b) The term ‘Contractor’ shall mean the person (s), firm or company with whom the contract is placed and shall be deemed to include their representatives, heirs, executors and administrators, successors approved by RCF unless excluded by the contract and the term defined under the Provisions of the Contract Labour Act.
- (c) Contract’ shall mean and include work order, the accepted schedule of rates or the scheduled of rates of RCF modified by the tender percentage for items of the works quantified or not quantified, the general conditions of contract, the special conditions of contract (if any), the drawings, the specifications, the special specifications (if any), tender documents etc.
- (d) Effective Date of Contract means the date of start of work as mentioned in the Work Order / Letter of Intent.
- (e) ‘Equipment’ means any items of plant and machinery, equipment, accessory or thing supplied by RCF to be erected / installed by Contractor.
- (f) ‘Initial Contract Price’ means the value of Work Contract initially as per Schedule.
- (g) The term ‘RCF’ or Company shall mean Rashtriya Chemicals & Fertilizers Limited having its Registered Office at ‘Priyadarshini’ Eastern Express Highway, Sion, Mumbai- 400 022 and shall include the administrative and executive officers authorized to deal with all the matters relating to the contract.
- (h) Site’ shall mean the site and other places on, in or through which the works are to be carried out and any other lands or places provided by RCF for the purpose of contract.
- (i) Work’ means all duties, responsibilities and obligations to be discharged by Contractor pursuant to the Contract.
- (j) ‘Administrative Charge’: Chief Engineer or equivalent designated manager and/or above Senior managers of RCF shall mean administrative charge of work.

- (k) 'Engineer' shall mean the executive in-charge of works and shall include the senior Engineer of this Department of RCF.
- (l) 'Engineer's Representative' shall mean the Engineer's Assistant, Supervisor assisting the Engineer in the execution of works.
- (m) 'Specifications' shall mean the specifications for materials and works issued by Engineer or as amplified, added or specified by special conditions, if any.
- (n) 'Drawings' shall mean the maps, drawings, plans, tracings or prints issued, if any, or that may be issued from time to time by the Engineer.
- (o) 'Period of Maintenance' shall mean the specified period of maintenance from date of completion / contractual closing period of the work as certified by the Engineer.

2.0 **INSTRUCTIONS FOR SUBMISSION OF TENDER :**

- (i) The tenderers are advised to visit the site of work to acquaint themselves as to the nature and location of the work, access to the site, the general & local conditions, particularly those bearing upon transportation, disposal, handling and storage of materials, availability of labour, water, electric power, physical conditions etc. and shall be included on such account while quoting for the tender.
- (ii) Tenderers shall quote the tender in the prescribed format of the tender document. Tenders should be free from overwriting. All corrections should be duly attested by the tenderer. Tenders should be signed by person/s that are legally authorized to sign on behalf of the person or firm or company tendering and in case of firm / company tender should bear its seal or stamp.
- (iii) Tender format should contain columns for amount in Rupees (if any), and amount in words.
- (iv) The tenderers shall not stipulate any additional conditions. Any tender containing such conditions will be summarily rejected. Canvassing in connection with tenders is strictly prohibited. Tenders submitted by the tenderers, who resort to canvassing, will be rejected outright.
- (v) The work may be split up between two or more Contractors or accepted in part and not in entirety, if considered expedient at the sole discretion of RCF Management.
- (vi) Submission of a tender will be conclusive evidence to the fact that the tenderer has fully satisfied himself as to the nature and scope of work to be done, procedures for issue or materials, conditions of contract,, local precautions to be ensured, security rules to be followed and all other factors affecting the performance of the contract and the cost thereof.

- (vii) It will be obligatory on the part of tenderer to sign the documents for all the component part on each and every page.

3.0 AMENDMENT TO NIT

At any time prior to the deadline for submission of bids, RCF or its nominee or its consultants may for any reason, whether at its own initiative or otherwise or in response to any clarification requested by a prospective Bidder, modify the NIT by amendment. The amendment will be notified in writing to all prospective Bidders who have received the NIT and the amendment will be binding on them. In order to afford prospective Bidders reasonable time to take the amendment into account in preparing their tenders, extension of time as may be reasonable, will be given for submission of tenders.

4.0 SUBMISSION OF TENDERS:

The Bidder shall bear all costs associated with the preparation and submission of Bid and neither the company nor its nominee nor its consultants will be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process. Any clarification required by prospective bidder shall be furnished in writing soon after its receipt so as to ensure submission of bid on or before bid closing date. Metric measurement system shall be applied, wherever it is applicable.

5.0 EARNEST MONEY DEPOSIT (EMD)

The amount of earnest Money shall be deposited in the form of draft payable at Mumbai preferably drawn on State Bank India, Mahul Road Branch. The EMD will be forfeited in the event of the Contractor failing to commence the work within a reasonable period. The Earnest money deposited (E.M.D.) by the successful tenderer shall be appropriated towards Security deposit. The tenders without E.M.D. shall be liable for rejection. If for any reason the bidder withdraws his bid at any time prior to expiry of the validity period or refuses to execute the work after issue of the letter of intent/Work Order, the amount of Earnest Money is liable to be forfeited. Earnest Money Deposit will not carry interest. E.M.D. of the unsuccessful participated bidders will be refunded as soon as possible.

6.0 RIGHT OF ACCEPTANCE & REJECTION OF TENDER:

RCF Ltd. reserves the right to accept at their sole discretion any tender in whole or part or split the work among two or more Contractors or reject any or all Bids without assigning any reason thereof. No claim for compensation etc. whatsoever will not be entertained by RCF. If a Contractor whose past performance has not been found satisfactory in the opinion of RCF, then RCF reserves the right to refuse the tender documents or reject the tender while opening or evaluating the tenders.

The decision of RCF regarding performance evaluation shall be final & binding on the Contractors.

7.0 VALIDITY OF BIDS:

Bids shall be valid for at least 120 days after the date of submission of bid in RCF Ltd. A bid valid for a shorter period may be rejected at the discretion of RCF. In exceptional circumstances, RCF may solicit the bidder's consent to an extension of the period of validity. The request and responses thereto shall be made in writing. The bids shall be suitably extended where it is necessary at the request of RCF. Where bidder is unwillingly to extend the validity period, his bid shall be deemed to be invalid and the EMD would be returned to the bidder. No bidder shall be permitted to modify his bid, after commercial bids have been opened unless asked by RCF due to change in specifications / scope or otherwise.

8.0 AMENDMENT OF BIDS:

Modifications or withdrawal of bids after the bids submission prior to the deadline prescribed for submission of bids may be permitted, provided that written notice of this modification or withdrawal is received by the RCF / Consultant. No bid shall be allowed to be withdrawn after the expiry of the deadline for submission of bids. Withdrawal of a bid after expiry of deadline shall result in the forfeiture of the EMD.

9.0 OPENING OF BIDS.

The tenderers shall arrange to drop their tenders duly filled in along with EMD in the drop box provided at the mentioned address. Regret letters may be faxed or sent in time before opening of the Bids. Any bid received after the opening of bids will be treated as 'Late bids' and will be ignored.

10.0 NEGOTIATIONS:

RCF reserves the right to conduct negotiations with Contractors to have the possible reduction from the original offer or if the condition so warrants. RCF reserves the right to divide the work in appropriate parts by negotiating with the bidders. The bidders shall attend the negotiation meeting in time upon intimation to them by RCF.

11.0 AWARD AND SIGNING OF CONTRACTS / WORK ORDERS :

RCF will determine to its satisfaction whether the Bidder selected as having submitted the lowest evaluated, responsive bid is qualified to satisfactorily perform the contract. RCF will take into account the bidder's financial, technical and production capabilities. It will be based upon examination of the documentary evidence of the bidders qualifications and any additional information submitted by the bidder.

12.0 SCOPE OF SERVICES :

The Contractor shall execute the whole and every part of the work with good workmanship and quality and to the satisfaction of RCF. Contractor shall arrange all tools, tackles, material handling equipment, welding equipment and cables, welding rods, scaffoldings, consumable stores safety equipment & appliances and all other equipment/accessories required for execution of work. These shall not be removed from the site without the written permission of the RCF. Contractor shall provide necessary supervisory staff and work force required for the execution of the contract. Contractor shall immediately on receipt of notice from RCF, make good any defective work without any cost to RCF. Contractor for this work shall co-ordinate with other Contractors who will be simultaneously carrying out the work in the same area. The work shall be completed as per detailed time schedule, which shall be prepared after issue of work order. The Contractor shall execute the work as per the sequence given by the Engineer-in-charge from time to time. The Contractor shall be required to set out the works and to provide at his own cost, all the materials and labours and shall be entirely responsible for true and perfect setting out and for the correctness of all levels, dimensions, alignments etc. of all the parts of the work to the satisfaction of Engineer. The periodic testing for the samples of materials going into the work shall be done in the approved laboratories at the discretion of Engineer. Cost for the same will be borne by the Contractor. To determine the acceptable standard of materials and workmanship a sample shall be made and completed by the Contractor in all the respects as directed by Engineer. After approval of such sample of the work, the further works shall be carried out by the Contractor as directed by the Engineer.

13.0 EFFECTIVE DATE :

Effective date of Contract / Work Order shall be the date as specified in the Letter of intent or Work Order. The completion period of the contract shall be inclusive of the mobilization period of 10 days to commence the work and Contractor shall proceed with the work with due expedition and without delay. The Contractor shall take instructions and seek the assistance to take up the work in time by contacting the Engineer. The Contractor shall submit the list of his authorized officials and their authorization to Engineer in time.

14.0 LIQUIDATED DAMAGES :

If the Contractor fails to complete the work and clear the site on or before the schedule date of completion or the Contractor has not achieved the progress of work as set out in time schedule, the Contractor shall be liable without prejudice to the right and remedy of RCF on account of such failure, be liable to pay the compensation as Liquidated Damages (L.D.) equivalent to 1% (One percent) of the contract value of the work for each week or part of the week for which the Contractor is in default subject to maximum of 10% of the contract value of the work.

15.0 SECURITY DEPOSIT :

On acceptance of the Tender by RCF, for due and faithful fulfillment of the contract, the Successful Tenderer shall have to pay Security Deposit worked out as follows :

- i) 10% of the value of work for first Rs.10 lakhs.
- ii) 7.5% of the value of work for next Rs.10 lakhs.
- iii) 5% of the value of work for remaining value of work.

The period of maintenance shall be **12 (Twelve)** months from the date of handing over the work to Engineer after satisfactory execution of work in opinion of Engineer. The Security Deposit so deducted from the Bills of the Contractor shall be retained with RCF for the period of maintenance. The work executed by the Contractor shall be under the maintenance period of contract for satisfactory performance and free from all defects. In the event of any defects being noticed in the work during the maintenance period, the Contractor shall, upon the notification from RCF, carry out proper repair / rectification as may be necessary to comply with and without any cost to RCF. In case of non-fulfillment of the terms & conditions of the contract during the period of maintenance, deduction against Security Deposit shall be recovered as may deem fit at the discretion of RCF.

No interest or compensation shall be payable in respect of Earnest Money Deposit, Security Deposit or any amount retained by RCF or any money which may be in RCF hand owing to dispute between RCF and the Tenderer or in respect of any delay on part of RCF in making any interim or final payments.

16.0 PRICE ADJUSTMENT / ESCALATION :

The Contractor's accepted offer shall remain firm and subject to no escalation whatsoever during the entire contract period of the work.

17.0 TAXES / DUTIES :

Rates mentioned in the schedule are inclusive of VAT under composition @ 8% and Service Tax under composition @ 4.94 % . All the duties, octroi, customs duty of any kind, fees etc. pertaining to this contract shall be entirely borne by the Contractor. The Contractor shall submit the tax invoice/ Bill showing tax elements separately. Income Tax shall be deducted at source from Contractor's bill as per Government rules.

18.0 RIGHTS OF CANCELLATION :

RCF reserves the right to cancel the contract or part thereof and shall be entitled to rescind the same forthwith by a written notice to Contractor if:

- (i) The Contractor does not adhere to any of the terms and conditions of the contract.
- (ii) The contract or fails to execute the job in time.
- (iii) The quality of the supply received/workmanship is poor or not in conformity with the requirement.
- (iv) The Contractor attempts for any corrupt practices.
- (v) The Contractor becomes bankrupt or goes into liquidation.
- (vi) The Contractor makes a general assignment for the benefit of creditors.
- (vii) A receiver is appointed for any of the properties owned by the Contractor.

Upon receipt of said cancellation notice, the Contractor shall discontinue all work on the contract and matters concerned with it. RCF in that event will be entitled to get the job executed from any other sources and recover the excess payment over the Contractor's agreed price, (if any), from the Contractor. RCF also reserves the right to cancel the contract due to Force Majeure conditions and the Contractor will have no claim of compensation whatsoever.

19.0 TERMINATION FOR CONVENIENCE :

RCF may, by written notice sent to the Contractor, terminate the contract, in whole or in part, at any time for RCF's convenience. The notice of termination shall specify that termination is for RCF's convenience, the date /extent to which such termination becomes effective. The works that are complete, at the time of receipt of notice of termination shall be taken over by RCF at the contract terms and prices.

20.0 PAYMENT TERMS:

The Contractor shall be entitled to be paid monthly for running account bill on the basis of the actual work executed at the rates mentioned in the bill of quantity of the work order. Net payable amount shall be released within seven days from the date of Certification of the bill by the engineer. The Contractor shall raise the bills on the printed forms in triplicate copies at the office of the Engineer, according to the terms & conditions of the contract. RCF shall have recourse to Contractor for any costs, claims, demands, proceedings, damages and expenses whatsoever arising out of, or in connection with any failure of Contractor to perform any of his responsibilities / obligations under the terms of the contract. Any money due or becoming due from the Contractor pertaining to this contract shall be recovered from Contractor's bills.

21.0 **VARIATION IN SCOPE OF WORK & EXTRA ITEMS:**

Quantities indicated in Schedule of quantities are subject to variation on either side. The quantity of individual item may be deleted. Contractor shall not be entitled for any compensation on this account and the quoted rates shall hold good for such Quantity variations etc. 10% increase in the overall initial work value shall be allowed as per the sole discretion of RCF as per requirement in the work and RCF reserves the right and it is binding on the part of Contractor to adhere with the terms & conditions of the awarded contract

In case of executing of items of work not included in the rate schedule, the rates for such items shall be fixed / derived on the following basis after prior written approval of work order issuing authority, following the order of basis as under.

- a) Similar item-rate basis or otherwise.
- b) On basis of Fair Market Schedule of Rates of Brihan Mumbai Corporation for **Building Work** of the year **2009** along with percentage applicable as per Work Order .
- c) On prevailing market rate basis for deployment of work force and requisite materials in the work with an addition of 10% thereon for profit and overhead charges.

22.0 **FORCE MAJEURE:**

Neither the Contractor nor RCF shall be considered in default in the performance of their obligations as per the contract so long as such performance is prevented or delayed because of strikes, war, hostilities, revolution, civil commotion, epidemics, accidents, fire, cyclone, flood or because of any law and order proclamation, regulation or ordinance of Government or subdivision thereof or because of any act of God, provided it shall promptly, in any case not later than 14 days of happening of the event, notify the other, the details or of the Force Majeure and the influence on its activities under the contract. The proof of existence of Force Majeure shall be provided by the party claiming it to the satisfaction of the other.

Should either party be prevented from fulfilling the obligations provided for in the contract by the existence of causes of Force Majeure lasting continuously for a period exceeding 3 months, then the parties shall consult immediately with each other with regard to the future implementation of the contract.

In the event of indefinite delay, even if arising out of reasons due to Force Majeure, RCF shall have the right at their discretion to can the order or part of the work order without any liability on their part to make any payment to the Contractor, while reserving the right to claim refund of any payment if advanced or paid to the Contractor.

23.0 JURISDICTION :

The contract shall be deemed to have been entered into at Mumbai and all causes of action in relation to the contract will thus be deemed to have been arising only within the jurisdiction of the Mumbai Courts.

24.0 DISPUTES AND ARBITRATION :

In the event of any question, dispute or difference arising under this contract, the same shall be referred to the sole arbitration of a person appointed to be the Arbitrator by CMD, RCF. It will be of no objection that the Arbitrator is in service of RCF, that he had to deal with the matters to which the contract relates or that in the course of his duties as an employee of RCF he had expressed views on all or any of the matters in dispute or difference, the Arbitrator shall give a reasoned or speaking award. The award of the Arbitrator shall be final and binding on the parties to this contract. In the event of the arbitrator dying, neglecting or refusing to act or resigning or being unable to act for any reason, it shall be lawful for the CMD of RCF to appoint another Arbitrator in place of outgoing Arbitrator in the manner aforesaid. The venue of Arbitration shall be Mumbai.

In the event of any dispute or difference between RCF and any other Public Sector Undertaking or between RCF and Government Department relating to the interpretation and application of the provisions of the Contract, such dispute or difference shall be referred by either party to the Arbitration machinery provided by the Department of Public Enterprises.

25.0 FACILITIES TO BE GIVEN BY RCF :

At single point at site Power shall be made available free of cost and water shall be made available on chargeable basis and the cost recovered from Contractor's bill at rate of **1.50%** (One point Fifty percent) of total executed work value. Further distribution shall be arranged by Contractor. All electrical installations put up by Contractor shall be in conformity with Indian Electricity Act (latest edition) or rules there-under. No claim in any form on account of failure of power/water supply will be entertained.

Contractor shall be provided with limited amount of open space near the site, free of cost. He shall not use at any time any other open / covered land near the site other than the space provided for his use, without the permission of RCF. Contractor shall specify his minimum requirement of space at site well in advance.

Contractor will be permitted to construct temporary sheds at the space allotted to him at his own cost to accommodate his site office / stores. Any temporary structure set up at site by Contractor shall be of sound construction and Contractor shall be solely responsible for any damage or consequence thereof of the same. Any temporary structure made by Contractor in connection with the work shall be dismantled and removed by him and entire area where the work was performed cleared of any surplus or scrap materials, rubbish or debris within thirty days of

issue of Taking over Certificate or such earlier date as RCF may require. In order to complete the work in the scheduled time, the Contractor will be allowed to work beyond normal working hours.

26.0 LAWS PERTAINING TO LABOUR:

- (i) Contractor shall obtain all licenses / permits required for the employment of labour at site under relevant laws and shall maintain all such registers / records as required by such laws in force for the time being and display such information and notices as are required. Any information required by Personnel & Welfare Department of RCF for discharge of obligations under such laws shall be promptly furnished by the Contractor.

The Contractor shall keep the Employer - RCF indemnified in case of any action is taken against the Employer by the competent Authority on account of contravention of any of the provisions of any Act or rules made thereunder, regulations or notifications including amendments. If the Employer is caused to pay or reimburse such amounts as may be necessary to cause or observe, or for non-observance of the provisions stipulated in the notifications/bye laws/Acts/Rules/ regulations including amendments, if any, on the part of the Contractor, the Employer-RCF shall have the right to deduct any money due to the Contractor including Security Deposits/pending and other running bills.

Any obligation, financial or otherwise imposed under any statutory enactment, rules and regulations which is prospectively (giving retrospective effect) thereunder shall be the sole responsibility of the Contractor.

The Contractor shall furnish the following information to the Personnel Dept., within 7 days of the receipt of the Work Order or actual date of commencement of work, whichever is earlier through Execution Dept.

- Work Order Copy.
- ESI & PF Allotment letter.
- Labour Licence/application for Labour Licence for Form No.V by the Principal Employer, if applicable.
- Nature of work and the no.of workers to be engaged from the date of commencement of work.
- List of sub-Contractors, if any, to execute the work alongwith detail information of Sub-Contractors.
- Exact period of Contract as well as Contract value.
- Rate of Wages and the date of payment.

Execution Dept., may please ensure that all above documents are forwarded to Personnel Dept., by the Contractor through Execution Dept. This must reach to Personnel Dept., before forwarding first bill of Contractors for payment so as to comply with the requirements of Law.

LABOUR LICENCE

- (i) Contractor engaging 20 or more workers must obtain valid Labour Licence for employing no., of persons as Contract Labour and it should mentioned the location and the maximum no.of contract labour to be employed/ engaged before actual execution of work and copy be forwarded to Personnel Dept., before actual execution of work. The Contractor shall not undertake or execute any work through contract labour except under and in accordance with the licence issued on that behalf by the Licensing Officer. The licence may be renewed as per the requirement.
- (ii) Contractor shall keep muster rolls of the labour employed at site noting their attendance and wages. Payments to them shall be made as per rules in the force. Such rolls shall always be open for inspection by RCF.
- (iii) Contractor must obtain Registration No. under Bombay Labour Welfare Fund Act & also submit ESI,PF, allotment letter issued by Govt. authorities to RCF before execution at work at RCF site.
- (iv) If the work entails employing 20 (twenty) or more contract workers, the Contractor should obtain a license from competent authority as per provisions of contract labour (Regulations and Abolition) Act-1970 and the Maharashtra Contract Labour (R&A) Rules – 1971 and produce copy before actual commencement of work at RCF site..
- (v) The Contractor will be liable for payment of all claims of damages, compensation or expenses payable as a result of any accident or injury or death sustained by workmen employed or used by him in execution of this contract, which he is liable to pay by rule, law or order of Government. The expenses, if any, incurred by RCF on the above will be recovered from the Contractor, from any amount that may be due from RCF to the Contractor. If any accident or injury or death is sustained by any worker, the Contractor should immediately inform RCF in writing giving full particulars about the injured person for preparing the accident report and giving the necessary first aid.
- (vi) The Contractor shall ensure that at all times the persons appointed by him to serve in the company's premises are physically fit and are free from any disease, injury or illness, contagious or otherwise, in order to ensure that a healthy, hygienic and clean services are maintained.
- (vii) If required, the employees and those declared unfit shall be removed by the Contractor taking action promptly.
- (viii) The Contractor shall ensure that the person or persons appointed or to be appointed by those for service in the company's premises do not suffer from any legal disqualification for service by reason of his age or any law or statute in force from time to time or any other reason whatsoever.
- (ix) The employees of the Contractor shall be liable to search by the Company's Security Force and shall have to strictly observe the Company's directions.

- (x) If the Company is not satisfied with the services for conduct of any of the employees of the Contractor for any reason whatsoever, the Contractor shall remove such employees from the Company's premises.
- (xi) The Contractor shall comply with all the Central, State and Municipal laws and rules and shall be solely responsible for complying with the provisions. Any obligations, financial or otherwise, imposed under any statutory enactments, rules, and regulations there under seven intimated shall be the sole responsibility of the Contractor.
- (xii) The Contractor should deposit the P.F & ESIC contributions on every calendar month; the Contractor should give such list of employees and recovery of P.F. & ESIC from them as also the Contractor's contribution. The bill shall be passed for payment only after the Contractor produces the receipts of P.F. as well as ESIC contributions of workers.
- (xiii) The Contractor shall cover their employees under the Group Personal Accident Insurance Scheme.
- (xvi) Engagement of child Labour / Adolescent is prohibited and any one violating this clause will be Black Listed and whenever there are violation of the Provisions, the Company will resort to legal action against the Employer as deemed fit.
- [xv] All persons employed by the Contractor shall be his own employees for all intends and purposes i.e., Contractors own strength. Contractor Supervisors should available to give instructions to the Contractor workers and will supervise the entire work.
- [xvi] The Contractor shall ensure that he, his sub-Contractor and his, or their personnel or representatives shall comply with all safety regulations issued from time to time by the Company.

Any contract labour problem arising out of contract terms will have to be sorted out and settled by the Contractor and RCF will not own any responsibility in this regard of whatsoever nature.

PRE-EMPLOYMENT MEDICAL EXAMINATION (BEFORE ENGAGEMENT) OF CONTRACT WORKERS

"Contractors will have to submit a certificate of fitness in Form 6 in respect of workers to be engaged inside the factory and no person/ contract labour shall be employed without the valid certificate of fitness".

Execution Department while granting the permission for entry of contract workman shall ensure that a certificate is produced by the Contractor in respect of each worker engaged and the copy of the same is maintained in the record so as to produce to be authority whenever asked for.

It is the responsibility of the Contractor to get the Pre-Employment Medical Examination of his workers, done from the Doctor/Agency whose addresses are available with the contract awarding Authority (Execution Dept.), so as to get the certificate from the said Competent Authority. Such Pre-Employment Fitness Certificate obtained by the Contract Awarding Authority/ Department from each Contractor and maintained separately would be periodically checked at random by the Factory Medical Officer/ Welfare Officer.

GROUP INSURANCE :

The Contractor must take Policy under Group Personal Accident Insurance Scheme through Rashtriya Chemicals & Fertilizers Limited and make provision for premium.

27.0 STATUTORY REGULATIONS :

Contractor shall, in all matters arising out of performance of the work order conform at his own expenses with all Acts Orders, Regulations Rules & Bye-laws of Government of India, State Governments, local bodies and other authorities there-under, for the time being in force and applicable to the work. Contractor shall also ensure that any temporary installation, facilities set up by him to carry out the work conform to such regulation, prior to putting the same into use. Any work or part thereof rejected for non-compliance with statutory regulations shall be modified or replaced by Contractor at no cost to RCF within the agreed time schedule so as to make it conform to applicable regulations. Contractor shall also hold RCF harmless from liability or penalty which might be imposed by reason of any asserted or established violation of such acts, regulations, rules etc.

STATUS OF THE CONTRACT LABOUR

All the labours employed and engaged by the Contractor shall be the Contractor's employee for all indents and purposes and compliance of all statutory laws are concerned.

28.0 SUB CONTRACT

In the event that Contractor intends to employ sub-Contractors then the written consent of RCF should be obtained before the work is being subcontracted. Subcontracting shall not imply any limitation of Contractor's liability to fulfill the work order. If the subContractor should appear unfit to carry out his part of the work order or the progress of the sub-Contractor's work is such that the planned

time of completion within the terms of the order is jeopardized, RCF has the right to instruct Contractor in writing to terminate the sub-contract at a short notice.

The Contractors or the sub-Contractors will not employ any inter-state migrant labour without the permission of Principal Employer. Execution Department must ensure that the following three Proforma with relevant details are submitted to Personnel Department.

1]	Indemnity Bond	On 200 Rs. Stamp paper for issuing Form V to obtain Labour Licence to be submitting by Main Contractor.
2]	Affidavit	On 100 Rs. Stamp paper to be signed by sub-Contractor about the Compliance of ESI & PF.
3]	Undertaking	On letter head to be signed by Main Contractor for engaging sub-Contractors.

29.0 RCF's REPRESENTATIVE :

The Engineer appointed by RCF at site shall be responsible for all matters concerning this work, except as otherwise provided herein. All instructions and directions at site to the Contractor shall be issued by the Engineer in writing to Contractor and Contractor's representative/s at site. Contractor shall carry out the work under the direction of and to the satisfaction of the Engineer-and in accordance with the provisions herein.

30.0 CONTRACTOR'S REPRESENTATIVE:

Contractor shall depute technically qualified, competent and experienced supervisors whose name, qualifications and experience shall be intimated in writing to RCF. The supervisors shall be present at site during working hours and any instruction / directions or other communications delivered to them by Engineer shall be deemed to have been received by Contractor.

31.0 MATERIALS:

Contractor shall have to make their own arrangement for procurement for all materials required for the execution of the work. The receipts, test certificates

etc., shall be furnished by the Contractor as insisted by Engineer-. An account of consumable materials procured and actually consumed in the work as compared to the theoretical requirement shall be prepared in consultation with Engineer.

32.0 GENERAL :

- (i) During execution the Contractor shall at all times keep the work and storage area free from accumulation of waste materials or rubbish. After completion of the work, the Contractor shall remove or dispose off, in a satisfactory manner, all temporary structure, waste and debris and leave the premises in a condition satisfactory to RCF.
- (ii) The Contractor shall not object to the execution of work by other Contractors or tradesmen and offer them every facility for the execution of their several works simultaneously with his own.
- (iii) The Contractor shall carry out all his works at site in close consultation with RCF so that other works at the site are not impeded.
- (iv) The Contractor shall submit Fortnightly Progress Report of the work to Engineer in a mutually agreed format.
- (v) The Contractor shall provide at his own cost all necessary safety measures required to protect the public as well as his workmen from accident and shall be bound to bear the expenses of defense of any action or legal proceedings that may be brought by any person for injury or death sustained owing to the neglect of safety precautions and to pay any damages and costs which may awarded in consequence as per rules in force.
- (vi) The Contractor shall carry out the work in a manner that would ensure the safety of the property and the personnel working at / near the site and if RCF objects to any unsafe practice in use, the Contractor shall rectify it at his own cost. It shall be the responsibility of the Contractor to install and maintain adequate safety devices, to meet the requirement of all statutory regulations in vogue from time to time and to the satisfaction of RCF. Such safety devices shall include, but not limited to, temporary guards, shores, bracing, scaffolding, guard rails, fences, temporary floorings, notice boards, lights, watchmen etc. to protect and warn the public and guard the works.

DGM(A)

For & on behalf of M/s. R.C.F. Ltd.

Seal & Signature of the Tenderer

Place: _____ **& Dated** _____

Modalities for reduction In Price Bid offer through e-reverse auction.

The general methodology for carrying out the bidding process through the route of Reverse auction is mentioned below. The steps enumerated may vary or be replaced / deleted in order to accommodate for certain systemic or bidding process compliance.

1. The bid shall be invited in two stage Bid System. The bidders shall be required to submit their offers in four separate envelope parts- (a) **EMD** (b) **Technical & Un-priced Commercial Bid along with the prequalification criterion** and (c) **Bid price offer**.
The bidders whose price bids have been opened shall have to participate in e-reverse auction as decided by RCF at its sole discretion. You shall have to abide by the terms & conditions stipulated in the bid document & shall have to duly filled in process compliance form (Format A).
2. The Technical & Un-priced Commercial Bid, shall be opened on the due date and time as per the NIT, in the presence of the representatives of those bidders who choose to remain present.
3. The stage I opened bid documents shall be scrutinized for technical and commercial acceptability including the pre-qualification criteria (the existing pre-qualified suppliers shall be exempt from this criteria). The offers not fulfilling the technical criteria as per the NIT shall be rejected outright.
4. The offers will be evaluated as per the evaluation procedure mentioned in the NIT. The offer which meets the NIT requirements, technically (including pre-qualification criteria) and commercially, shall be eligible for further consideration. Before opening of the Price bid offers, offers of all techno-commercially acceptable tenderers shall be at par. The tenderers whose offers qualify, their Indicative offers will be opened.
5. After opening the Indicative offers and arriving at evaluated cost to RCF, the tenderers whose Indicative offers have been opened shall be required to participate in the Reverse Auction event conducted by the RCF's Service Provider.
6. It shall be RCF's discretion to use the Lowest Evaluated Cost obtained amongst the Price Bids opened or any other price as decided by RCF as the Opening Bid Price for the Reverse Auction.

BUSINESS RULES FOR REVERSE AUCTION

A. GENERAL TERMS AND CONDITIONS OF REVERSE AUCTION (ON-LINE BIDDING ON INTERNET)

1. For the reverse auction, technically and commercially acceptable Bidders only shall be eligible to participate.
2. In case the Bidder desires to have necessary training/ assistance to participate in e-reverse auction the same shall be extended by RCF through authorized service provider.
3. RCF will inform the bidders in writing regarding the details of service provider including contact details to enable them to contact and get trained.
4. Business rules like event date, time, start price, bid decrement, extensions, etc. also will be communicated through service provider for compliance.

5. Bidders shall have to enclose the duly signed & filled-in compliance form in the prescribed **Format A – Process Compliance Form** along with the un-priced commercial bid. Without this said form, the bidder will not be eligible to participate in this process.
6. It is mandatory for tenderer to have a valid digital signature certificate issued by any of the valid Certifying Authority approved by Government of India for participation in the Reverse Auction event at the time of submission of offer. The cost of digital signature will be borne by respective tenderer.
7. RCF will provide the evaluation sheet (e.g.: EXCEL sheet) to each tenderer, if any, the start of reverse auction which will help to arrive at “Evaluated Cost to RCF” as detailed in NIT.
8. Reverse auction will be conducted on schedule date & time.
9. At the end of reverse auction event, the evaluated lowest tenderer cost will be displayed on the auction website.
10. The lowest tenderer has to fax / e-mail the duly signed filled-in prescribed **Format B – Price Confirmation** as provided to RCF immediately after closing of reverse auction event.
11. The reverse auction will be treated as closed only when the bidding process gets closed in all respects for the item listed in the Reverse Auction (RA) event.

B. Business Rule for finalization of the procurement

Please go through the guidelines carefully given below and submit your acceptance to the same in the attached prescribed **Format A – Process Compliance Form** along with the un-priced commercial bid.

1. Reverse Auction ON-LINE BIDDING ON INTERNET) shall be conducted by RCF, on pre-specified time & date, the tenderers shall be quoting from their own offices/ place of their choice. Internet connectivity and other paraphernalia requirements shall have to be ensured by tenderers themselves.. In order to ward-off such contingent situation like internet connectivity failure, power failure etc., tenderers are requested to make all the necessary arrangements / alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the reverse auction successfully. However, the tenderers are requested to not to wait till the last moment to quote their bids to avoid any such complex situations. It is to be noted that either RCF or RCF'S SERVICE PROVIDER shall not be responsible for these unforeseen circumstances
2. RCF'S SERVICE PROVIDER shall arrange to train the nominated person(s) of the tenderer, without any cost. Service provider shall also explain all the Rules related to the Reverse Auction mentioned in the Business Rules Document to be adopted, as per NIT.
3. **OPENING PRICE / BID DECREMENT:** The opening bid price of the Reverse Auction and the bid decrement value shall be available to the tenderers on their respective bidding screen.
4. **BID PRICE:** The Tenderer has to quote the Evaluated Cost to RCF for the items specified. Any techno-commercial loading, to arrive at the Evaluated Cost to RCF, shall be intimated to tenderers prior to Reverse Auction event in the form of Evaluation sheet. Detailed evaluation procedure of bids is mentioned in the NIT as annexure
5. **Procedure for Reverse Auctioning**
 - a. **Reverse Auction:** RCF will declare its **Opening Price (OP)**, which shall be displayed to all tenderers during the start of the Reverse Auction. The tenderer will be required to start bidding after announcement of Opening Price and decrement amount. Opening Price displayed on screen is evaluated price to

RCF. The first online bid and the subsequent bids, received in the system during the event shall be less than the Auction's opening bid price by one decrement or multiples of decrement.

- b. Reverse Auction shall be for a period of 60 minutes or as per RCF's requirement. If a tenderer places a bid in the last **5 minutes** of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another **5 minutes**, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. The auto-extension will take place only if a bid is received & accepted in those last **5 minutes**. If the bid does not get accepted, the auto-extension will not take place. In case, there is no bid in the last **5 minutes** of closing of Reverse Auction, the auction shall get closed automatically without any extension. **However, tenderers are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.**
- c. After the completion of Reverse Auction, the **Closing / Final Price (CP)** shall be available on auction screen.
- d. At the end of the reverse auction, L1 tenderer (i.e. tenderer who has quoted lowest final closing price) has to provide price confirmation giving a detail break up through email or fax on tenderer's letter-head immediately as per attached prescribed **FORMAT B – Price Confirmation**.
6. During Reverse Auction, if no bid is received within the specified time, RCF, at its sole discretion, may decide to reschedule / scrap the Reverse Auction process / proceed with conventional mode of tendering / or finalize the tender based on Prices Bid submitted in the envelope
7. Placement of order on the conclusion of Reverse Auction shall be at the discretion of RCF. Bids once made by tenderer, cannot be cancelled or withdrawn.
8. It shall be the prerogative of RCF to offer the Final / Closing Price of Reverse Auction to the other bidders for matching in case RCF decides to have more than one supplier. The bidders shall be offered to confirm FINAL / Closing Price in Reverse Auction in sequence of their ranking in Final Price offered during Reverse Auction event.
9. The tenderer shall be assigned a **Unique User Name & Password** by RCF'S SERVICE PROVIDER. The tenderer are advised to change the Password and edit the information in the Registration Page after the receipt of initial Password from RCF'S SERVICE PROVIDER to ensure confidentiality. All bids made from the Login ID given to tenderer will be deemed to have been made by them.
10. The tenderer will be able to view the following on screen along with the necessary fields in the Reverse Auction:
 - Leading Bid in the Auction (Current Lowest Rate)
 - Bid placed during the event
 - Opening Price & Decrement Value.
11. RCF's decision for award of Contract shall be final and binding on all the Tenderers.
12. RCF shall not have any liability to tenderers for any interruption or delay in access to the site irrespective of the cause.

13. The tenderer will be required to submit their acceptance to the terms / conditions / modality given above before participating in the reverse auction.

C. Other terms & conditions

- The Tenderer shall not indulge either by himself or through any of his representatives in Price manipulation of any kind either directly or indirectly and shall not divulge, in any manner, the details of rates and other information connected with the tender to other suppliers / tenderers.
- The Tenderer shall not divulge particulars of his Bids or any other exclusive details of RCF to any other party.
- RCF and/or RCF'S SERVICE PROVIDER shall not have any liability to Tenderers for any interruption or delay in access to the site irrespective of the cause.
- RCF and/or RCF'S SERVICE PROVIDER is not responsible for any damages, including damages that result from, but are not limited to negligence.
- RCF and/or RCF'S SERVICE PROVIDER will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

FORMAT – A

Process Compliance Form

(Tenderers are required to print this on their company's letter head and sign, stamp before putting it into un-priced commercial bid)

To

M/s. RCF Ltd.

Attention :

Sub: Acceptance to the Process related Terms and Conditions for the Reverse Auction

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the NIT NO.....

We hereby confirm the following -

- 1) The undersigned is authorized representative of the company.
- 2) We have carefully gone through the NIT, Tender Documents and the Business Rules governing the Reverse Auction as well as this document.
- 3) We also confirm that we will undergo the training by RCF's SERVICE PROVIDER on the auction tool and the functionality of the same..
- 4) We confirm that RCF and RCF'S SERVICE PROVIDER shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-auction platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the auction event.
- 5) We also confirm that we have a valid digital certificate issued by a valid Certifying Authority and self attested copy enclosed
- 6) We also confirm that we will fax / e-mail the price confirmation & price break up of our quoted price as per FORMAT B – Price Confirmation after the closing of reverse auction event

We, hereby confirm that we will honour the Bids placed by us during the auction process.

With regards

Signature with company seal

Name –

Company / Organization –

Designation within Company / Organization –

Address of Company / Organization –

E-mail Id:

Tel no.:

Mobile no. :

FORMAT – B**Price Confirmation**

(Tenderers are required to print this on their company's letter head and sign, stamp before faxing)

To

M/s. RCF Ltd.
Trombay Unit
Attention -

Sub: Final price quoted during Reverse Auction and price break up

Ref : 1. RCF NIT no,
 2. Reverse Auction dt.

Dear Sir,

We confirm that we have quoted the final price

1. _____ (in words & figures)

(Price quoted on Evaluated cost to RCF basis)

as our final prices during the Reverse Auction conducted on _____ (date)

With regards

Signature with company seal

Name –

Company / Organization –

Designation within Company / Organization –

Address of Company / Organization –

E-mail Id

Tel no.:

Mobile no.:

Sign this document and deliver/Courier to the office of Addl. C.E. (Civil) in case of L1 position after E reverse auction.

APPENDIX : C

Format of Deviations Sheet (Deviations from Terms & Conditions of this Bid documents)

Note : The Bidders who are accepting all the terms & conditions of the Bid documents shall clearly mention “No deviation” in tabular form given below.

(If Considered imperative & unavoidable , then only the bidder should stipulate here the deviations to Terms & Conditions of this Bid. The deviations which shall be not acceptable to RCF shall be considered substantial deviations & non responsive bid & shall be rejected by RCF without assigning any clarification. The deviations indicated elsewhere in the offer shall be considered null & void)

Clause No.of Bid Document	Deviation to Clause	Reasons for deviation

Seal & Signature of the Bidder

RASHTRIYA CHEMICALS & FERTILIZERS LTD.**(A Government of India Undertaking)**

Registered office : Priyadarshini , Eastern Express Highway, Sion, Mumbai – 400 022.

Department : General Administration (Civil Engineering)**Office Address :** Office of Civil Department, Ground floor ,
Priyadarshini Building, Sion, Mumbai : 400022
(Tel. No. 25522095/2715).**Stage II Bid (Envelope III) : PRICE BID****Tender ref. No.:** RCF/GA/TS/Civil/Priyad.8th fl.Renov./2012-13.**Date:** 29/06/12**Name of Tender Work :** Repairs and Renovation of office space at 8th floor of
“Priyadarshini” Corporate office building with requisite
facility and amenity for RCF Estate, at Sion,
Mumbai – 400 022 during the year 2012-13.**Stage II Bid :****(All the bid documents to be dropped in the tender box at the office of
Civil Department latest by 4.30 P.M. on 23/07/12)****Envelope III : Price Bid****Name of the Bidder :** _____

BID FORM : PRICE BID (Bid stage II)

Name of Work: Repairs and Renovation of office space at 8th floor of “Priyadarshini”
Corporate office building with requisite facility and amenity for RCF Estate,
at Sion, Mumbai – 400 022 during the year 2012-13.

Schedule Cost of work :- 1,70,55,725/- (Inclusive of all applicable taxes)

I/We hereby quote my/our % rate offer , corresponding bid value on my/our % (percent) rate quote adhering by the terms & conditions of the Bid.

My/ Our % Rate Offer _____% (In Figures)as well as (In words)
_____percent _____(above/ below/ at par
at with) the schedule of rates entered in the Bid documents.

My/ Our Bid Value comes Corresponding to my /our % rate quote as offered above, to Rupees (In
figures) _____as well as In words Rupees

Should this my/our offer be accepted for part of the work or whole of the work by RCF, I/We hereby agree to abide by the Terms, Conditions of the Contract and fulfill the performances of the Contract in all respects.

Name of the Signing Authorized Person on Behalf of the Bidder :

Designation / Status of the person on behalf of the Bidder :

Seal /stamp & Signature of the Bidder.

Place _____ & Date _____

Note : 1) The bidder shall have to Quote % rate correctly, precisely & distinctly in figures as well as in words i.e. above or below or at par at with on the schedule of rates entered in the Bid. The quoted percent rate expressed in words shall prevail over expressed in figure. The computation of amount shall be accurate & in line of your % rate offer. The Bid value expressed in words shall prevail & treat as conclusive bid offer.

RCF/GA/TS/Civil/Priyad. 8th fl. Renov./2012-13.

NAME OF WORK - Repairs and Renovation of office space at 8th floor of "Priyadarshini" Corporate office building with requisite facility and amenity for RCF Estate, at Sion, Mumbai – 400 022 during the year 2012-13.

Schedule of Quantity

Sr. No.	Description of Item	Qty	Unit	Rate inclusive of S.Tax & Vat	Amount in Rs.
1	Dismantling , Demolishing , Cutting Breaking Removing & Cleaning existing item carefully and stacking the material at site or as instructed including carting away debris from site as directed & specified by the Architect / Client in writing for the following items :- (NOTE : Necessary permissions shall obtained by the contractor prior to commencement of the work.)				
1.1	Removing existing flooring, skirting, tiles, wall cladded marble, etc., removing existing sand & cleaning the entire area, making it ready for new flooring.	1500	sq.m.	146.82	220230.00
1.2	Removing existing loose cement plaster/plaster of any finish from the wall, complete with racking out the joints to a depth of 20mm. Including preparing surface, necessary scaffolding, cleaning, shifting debris etc. complete	100	sq.m.	146.82	14682.00
1.3	Demolition of existing brickwork where ever required & mentioned by the architect including necessary scaffolding, cleaning, shifting debris etc. complete	100	sq.m.	146.82	14682.00
1.4	Removing existing door & window with frames and shutters etc. complete	50	nos.	564.70	28235.00
1.5	Removing notice boards, display boards, partitions, shifting of existing furniture from the lobby to other place, etc. Also removing & refixing of name board as require complete	75	nos.	225.88	16941.00
1.6	Removing existing electrical conduits, cables, switchboards, as per instructions. Also removing & refixing of check in/out machines after completion of work as per architects instructions.(Rate per switchboard & machines).	50	nos.	1129.40	56470.00
1.7	Removing existing false ceiling with framing.	1500	sq.m.	146.82	220230.00
2	Providing and constructing brick masonry of thickness 150 mm thick in 1st class bricks using cement mortar of proportion 1:6 (cement: Sand) including scaffolding work, raking out joints, watering, cleaning and soaking the bricks at least for 24 hours before use , curing etc. for 7 days etc. all complete at all heights / depth. Curing etc. complete as specified and as directed. The work shall include pillars, Fins, Batters, etc. complete.	35	sq.m.	762.35	26682.25

3	Providing and constructing brick masonry of thickness 150 mm thick in 1st class bricks using cement mortar of proportion 1:6 (cement: Sand) including scaffolding work, raking out joints, watering, cleaning and soaking the bricks at least for 24 hours before use, curing etc. for 7 days etc. all complete at all heights / depth. Curing etc. complete as specified and as directed. The work shall include pillars, Fins, Batters, etc. complete.	30	sq.m.	508.23	15246.90
4	Providing and applying 12 mm - 15mm. thick single coat cement sand plaster in cement mortar of mix in ratio of 1:3 (1 cement : 3 fine sand), smooth or as required to receive specified finish or to receive tiles/marble over to correct line, plumb and level to internal faces of walls/ ceilings including providing & fixing in position 150 mm wide 20 gauge GI chicken mesh at junctions of concrete and masonry work and if required apply chemical adhesive to concrete surfaces and scratch coat, necessary scaffolding with all lifts and leads, hacking, watering, curing, etc complete as directed by Engineer In Charge. NOTE: Only river sand shall be used for internal plastering work.	220	sq.m.	395.29	86963.80
5	Providing & applying POP wall punning as required to internal walls including scrapping of existing paint or on new surfaces, hammering so as to make the level smooth.	1200	Sq.m.	259.76	311712.00
6	Providing & applying Asian paints lusture paint as required to internal walls & ceiling as per manufactures specifications which includes scrapping the wall, applying 1 coat of primer & 2/3 coates of putti, scrapping the wall with water paper and applying 3 coates of luster paint.	2300	sq.m.	219.10	503930.00
7	Same as above in addition to providing & applying Asian paints texture paint as per manufactures specifications.	25	sq.m.	485.64	12141.00
8	Providing & fixing wall paper of approved design, pattern & shade as require. (basic rate Rs. 150/- per sq.m.)	20	sq.m.	1919.98	38399.60
9	Providing & fixing 12mm. Thk. Gypsum False Ceiling as per design of India Gypsum make in reception, waiting area with necessary aluminium frame supports suspended from celing at regular intervals & making required no. of cut outs to the celing for fixing spot lights, fans, AC ducts, etc. (Rate exclusive of Paint)	1450	sq.m.	1129.40	1637630.00
	OR				
	Providing & fixing 2' X 2' Gypsum pinhole sheet with aluminium coating over with necessary framework supported from existing slab,wall,column,beam etc in grid pattern, 9mm thk gypsum sheet placed on 15mm central black frame patti. The ceiling shall be in perfect lvl and smooth in finish. Necessary cutouts shall be made for electrical fixtures,speakers,A.C grills				
	Note: The Gypsum false ceiling & 2'x2' grid ceiling may be used in combination.				

10	Providing and fixing of granite platform 1'-6" wide for counter top wash basin with require no. of cut outs as per basin size using 20mm thk granite of approved shade for top, 3" fascia & 3" skirting including edge moulding etc laid over 25mm thk cuddapah stone frame work consisting of verticals, and top fixed with 12mm thk cement mortar in 1:3 (cement : coarse sand) joints in white cement mixed with matching pigment, etc. complete. The platform shall be provided with 19mm. thk. block board shutters with TW frame around. The shutters shall be clad with laminate & internally with white laminate also edges & frame shall be melamine polish including all hardwares such as handles, magnets, locks, etc.	15	R.m.	2597.62	38964.30
11	Providing all the materials as cement, sand, white cement, vitrified tiles of size 32"x32" (basic rate Rs. 120 Per sq.ft) and fixing it for entire flooring (except GM cabins) laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), including grouting the joints with white cement and matching pigments etc., complete. as directed. The flooring shall be laid in proper line & level with gradual slope if require.	1325	Sq.m.	2258.80	2992910.00
12	Providing & fixing vitrified tile skirting around entire area 4" high over 12 mm thick bed of cement mortar 1:3 (1cement: 3 coarse sand), including grouting the joint with white cement & matching pigments etc. complete.	525	R.m.	564.70	296467.50
13	Providing and Fixing in position double patti 18 - 20 mm thick approved colour and shade Granite to window frame , over backing of 12mm thick bed of cement mortar 1:3 (1 cement :3 coarse sand) including fixing, filling and flushing the joints with cement, watering, curing, moulding, polishing, cleaning etc. complete as directed and to the satisfaction of the Architect. (basic rate of granite Rs. 150 per sq.m.)	425	R.M.	1185.87	503994.75
14	Providing and Fixing in position double patti 18 - 20 mm thick approved colour and shade Granite to toilet door frame , over backing of 12mm thick bed of cement mortar 1:3 (1 cement :3 coarse sand) including fixing, filling and flushing the joints with cement, watering, curing, moulding, polishing, cleaning etc. complete as directed and to the satisfaction of the Architect. (basic rate of granite Rs. 150 per sft.)	75	R.m.	1298.81	97410.75
15	Providing & fixing approved colour vitrified dado tiles for toilets of size 12" x 24" of 1st quality with design for dado in required position with back coat of plaster float of cement,including filling joints with coloured cement slurry curring,cleaning etc complete in the toilets and pantry as directed by architect/engineer.(Basic Rate 70/-Sq.ft.)	550	Sq.m.	1641.02	902561.00

16	Providing all the materials as cement, sand, white cement, vitified tiles of size 24" x 24" (basic rate Rs. 100 Per sq.ft) and fixing it for entire toilet laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand) as directed including filling with colour base material, curing etc. complete. The flooring shall be laid in proper line & level with gradual slope required.	135	Sq.m.	2004.69	270633.15
17	Providing all the materials as cement, sand, white cement, ceramic tiles of size 12" x 12" (basic rate Rs. 15 Per sq.ft) and fixing it for flooring in GM cabins as a base for vinyl flooring as directed including filling with colour base material, curing etc. complete.) The flooring shall be laid in proper line & level with gradual slope if require.	140	Sq.m.	976.93	136770.20
18	Providing & fixing ceramic tile skirting around entire cabin 4" high.	85	R.m.	259.76	22079.60
19	Providing & fixing Vinyl wooden planks 9" x 36" & 2mm. Thk. Of approved shade & colour as per architect in GM cabins & conference room. The flooring shall be fixed with the suitable adhesive as recommended by the manufacturers specifications. The installation must be done from recommended vender only. (basic rate Rs. 120/- per sft.)	145	Sq.m.	1750.57	253832.65
20	Providing & fixing 4" high skirting of vinyl wooden planks	100	R.m.	564.70	56470.00
21	Providing & fixing concealed Astral make CPVC pipe in toilets, kitchen with necessary fittings like elbow, unions, plug, PVC insulation pipe & other hardware and making all pipes leak proof including plumbing lines for below mention sanitary fittings.				
a	20mm.	60	R.m.	254.12	15247.20
b	25mm.	10	R.m.	271.06	2710.60
c	32mm.	10	R.m.	293.64	2936.40
22	Providing & fixing counter top Wash basin of parryware/hindware make & color with its fittings including brass waste coupling, SS bottle trap, CP pillar tap (Jaquar/Plumber make), Connector for angel cock, CP heavy quality angle stop cock, etc. complete so as to make it fit to use. (Basic cost Rs. 2000/-)	6	nos.	7341.10	44046.60
23	Providing & fixing European Wall hung W.C. of parryware/hindware make & color with its fittings, 4" dia. PVC bend pipe, M.S.brackets, soft closer seat, pneumatic flush tank, CP 2 in 1 Bib cock with CP flange of approved make etc. CP Health Faucet with pvc tube etc. complete so as to make it fit to use. (basic cost Rs. 6000/-)	6	nos.	16941.00	101646.00
24	Providing, fixing & jointing in position heavy quality Prince make PVC pipes for soil, waste, agri pipes as outlet for wash basins, etc. including all fittings such as plug bend, plain bend, offsets, tees, nahani traps, Yconnection single or double, shoe etc. complete laid in alignment joined with PVC solvent and fixed.				
a	110mm dia	20	Rm.	204.42	4088.40
b	75mm dia	20	Rm.	155.86	3117.20
c	40mm dia	40	Rm.	110.68	4427.20

25	Providing, suppling & fixing 12mm. Thk. Double leaf Toughned glass door (6' x 7'-6") with fixed glass panel (5' wide) on both sides of SAINTGOBAIN/MODI/ASAI make. The glass door shall be made operatable on floor sping of ENOX/OMEGA make & capable to taking its load with other patch fittings such as lock, botton & top patch, pivot, handle, etc. the side fixed glass shall be fixed in proper line & level with necessary fittings, C channel below floor. Care shall be taken in order to avoid the loss of air conditioner.	1	nos.	33882.00	33882.00
26	Providing and Fixing 35mm thick single leaf door 3'x7' with 8mm. thk. glass as per design. Door shutter finished with approved laminate on both side including necessary hardware, fittings & fixtures. The door shall be made operatable on floor sping of ENOX/OMEGA make & capable to taking its load with other patch fittings such as lock, botton & top patch, pivot, handle, etc. The sides of the door shall be finish in polish complete as per detail drawing, as specified and as directed.	36	nos.	20329.20	731851.20
27	Providing and Fixing 35mm thick single leaf marine pine door 3'x7' with, door shutter finished with approved laminate on both side of shutter including necessary hardware, fittings & fixtures like handle, mortice door lock, door stopper, aldrop, melamine polish to all exposed surfaces etc. complete as per detail drawing, as specified and as directed. (for toilet doors)	6	nos.	10164.60	60987.60
28	Providing and fixing in position window of extruded modular aluminium section, anodised, coloured, partly fixed and partly sliding, two track mounted on rectangular tube frame of size 75mm x 38.10 mm x 2.00 mm thick (1.054 kg/Rmt) made up of two track drain bottom Rmt) of size 75 mm x 45.50 mm x 1.25 mm thick (1.073 kg/Rmt) and top and sides sections of size 82.80 mm x 44 mm x 2.0 mm thick (1.429 kg/Rmt). The shutter bottom and top member of size 43 mm x 25 mm x 1.70 mm thick (0.717kg/Rmt) Interlocking section size of 43 mm x 25 mm x 1.70 mm thick (0.802 kg/Rmt) and handle section of size 43 mm x 25 mm x 1.70mm thick (0.642 kg/Rmt), selected quality 5.5mm thick clear glass to be fixed in shutter with neoprene gasket with approved quality PVC rollers with ball bearings, necessary locks, handles, PVC lining and wooden encasement wherever necessary etc. complete. All sections shall be of jindal make only. Fixed glass panel shall be assembled with suitable size beading angle 0.90 mm thick (wt. 0.124 kg/Rmt). All the gaps in between window frame and sill shall be sealed by approved quality silicon sealant.	200	sq.m.	4278.00	855600.00
29	Providing and fixing Garware make Sun control film of approved quality/shade to the window glasses as directed.	200	Sq.m.	455.00	91000.00

30	GENERAL MANAGERS CABIN				
	Providing & supplying General Manager's Table of size (6'6"L x 2'6"W x 2'6"H) & side table size (3'0"L x 1'6"W x 2'6") with keyboard tray, pencil drawer, skirting, CPU trolley made in 3/4"thk ply for front, sides, verticals & shelves, front apron cladded with 3/4" thk ply raised panel finished with veneer, table top shall be provided in 3/4" thk 2'6"wide ply with 4mm. thk. veneer, 12mm thk glass top with polished edges and cutout. All exposed surfaces finished in veneer of approved shade and melamine polish to all internal surfaces, complete with approved hardware such as drawer slides, cable managers brass hinges, locks, handles, ball-catches of approved make complete as per design/instructions. (note: all ply used shall be MR GRADE ply ISO 303)	4	nos.	28235.00	112940.00
31	PA TABLE				
	Providing & fixing Officers Table of size 4'6"L x 2'0"W x 2'6"H) & side table size (3'0"L x 1'3"W x 2'6"H) with keyboard tray, pencil drawer, storage with openable shutter and 12"thk divider shelf, made in 3/4"thk ply for front, sides, verticals & shelves. Front apron cladded with 3/4" thk raised panel finished with laminate, top in 3/4" thk ply cladded with laminate. All exposed surfaces finished in laminate of approved shade and polish to all internal surfaces complete with approved hardware such as drawer slides, cable managers of approved make complete as per design/instructions. (note:all ply used shall be MR GRADE ply ISO 303 & laminates shall be 1 mm thk)	4	nos.	20329.20	81316.80
32	CABIN TABLES				
	Providing & fixing Officers Table of size 5'3"L x 2'0"W x 2'6"H) & side table size (3'0"L x 1'3"W x 2'6"H) with keyboard tray, pencil drawer, storage with openable shutter and 12"thk divider shelf, made in 3/4"thk ply for front, sides, verticals & shelves. Front apron cladded with 3/4" thk raised panel finished with laminate, top in 3/4" thk ply cladded with laminate. All exposed surfaces finished in laminate of approved shade and polish to all internal surfaces complete with approved hardware such as drawer slides, cable managers of approved make complete as per design/instructions. (note:all ply used shall be MR GRADE ply ISO 303 & laminates shall be 1 mm thk)	10	nos.	22588.00	225880.00

33	CUBICAL TABLES				
	Providing & fixing Officers Table of size 5'0"L x 2'0"W x 2'6"H) & side table size (3'0"L x 1'3"W x 2'6"H) with keyboard tray, pencil drawer, storage with openable shutter and 12"thk divider shelf, made in 3/4" thk ply for front, sides, verticals & shelves. Front apron cladded with 3/4" thk raised panel finished with laminate, top in 3/4" thk ply cladded with laminate. All exposed surfaces finished in laminate of approved shade and polish to all internal surfaces complete with approved hardware such as drawer slides, cable managers of approved make complete as per design/instructions. (note:all ply used shall be MR GRADE ply ISO 303 & laminates shall be 1 mm thk)	14	nos.	21458.60	300420.40
34	CONFERENCE TABLE				
	Providing & fixing Conference table of size 20' x 6' with 3/4"thk ply for front, sides, verticals. All exposed surfaces finished in laminate of approved shade and polish to all internal surfaces complete with approved hardware such as cable managers of approved make complete as per design/instructions. (note:all ply used shall be MR GRADE ply ISO 303 & laminates shall be 1 mm thk)	1	No.	62117.00	62117.00
35	LOW HEIGHT PARTITION				
	P/F of Low Height Partitions (for cubicals) 5'0" high made out of 2"x2" aluminium framing at 2' x 1'6" C.to C. horizontally & vertically as per design. The framing shall be covered with 12mm thk ply & approved laminate from both sides as directed by the architect. The partition shall be provided with 3-1/2" wide x1 1/2" thk moulding patti in B.T.C on edges and the same shall be finished with matching mellamine polish with 12mm thk edge polished clear glass fixed over with s.s finish brass make D-brackets as directed. The necessary opening shall be provided in the partition for electrical/telephone conduits & outlets as per design/instructions. (Note: laminates shall be 1 mm thk)	110	Sq.m.	3049.38	335431.80
36	FULL HEIGHT PARTITION				
a	P/F of Full Height solid Partitions both side laminate made out of aluminium frame work of size 2" x 1 1/2" at maximum spacing 2'C. to C. vertically and 1'6" C. to C. horizontally cladded with 12mm thick ply upto ceiling level. The necessary framing shall be provided in the partition for electrical conduits & electrical outlets as per directions as per specification.	480	Sq.m.	3049.38	1463702.40

b	P/F of Full Height Partly Glazed Partitions Both side laminate made out of aluminium frame work of size 2" x 1 1/2" at maximum spacing 2'C.toC. vertically and 1'6" C.toC. horizontally clad with 12mm thick ply on all sides and partly glazed with 8mm thick clear glass with BTC moulding melamine polished beading patties as per design/instructions same shall be finished with 1mm thick laminate on all exposed surfaces upto false ceiling level. The necessary framing/opening shall be provided in the partition for electrical conduits & electrical outlets as per directions as per specification.	30	Sq.m.	2936.44	88093.20
37	LOW HEIGHT STORAGE				
a	P/F half hight storage 2'6" high / 4' high & 16" deep made out of 3/4" MR GRADE ply 16" deep, 6mm MR GRADE ply for the back with openable shutters with brass hinges as recommended & with laminate for all exposed surfaces and white laminate from inside. 3/4" shelves shall be provided with leaping patties on all sides. All hinges tower bolts, ball-catches shall be of brass heavy duty. Complete with approved make locks, handles etc.complete as per design/instructions. All the shutters shall be made out of 19mm thick MR GRADE block board laminated on both side as per design/instructions.	110	sq.m.	7905.80	869638.00
b	P/F half hight storage 2'6" high (for GM cabin) & 16" deep made out of 3/4" MR GRADE ply 16" deep, 6mm MR GRADE ply for the back with openable shutters with brass hinges as recommended & with 4MM. THK. veneer for all exposed surfaces and white laminate from inside. 3/4" shelves shall be provided with leaping patties on all sides. All hinges tower bolts, ball-catches shall be of brass heavy duty. Complete with approved make locks, handles etc.complete as per design/instructions. All the shutters shall be made out of 19mm thick MR GRADE block board veneer on outer side as per design/instructions. (basic rate of veneer Rs. 100/- per sft.)	20	Sq.m.	9035.20	180704.00
38	FULL HEIGHT STORAGE				
	P/F full hight storage 7' high & 16" deep made out of 3/4" MR GRADE ply 16" deep, 6mm MR GRADE ply for the back with openable shutters with brass hinges as recommended & with laminate for all exposed surfaces and white laminate from inside. 3/4" shelves shall be provided with leaping patties on all sides. All hinges tower bolts, ball-catches shall be of brass heavy duty. Complete with approved make locks, handles etc.complete as per design/instructions. All the shutters shall be made out of 19mm thick MR GRADE block board laminated on both side as per design/instructions.	30	Sq.m.	8470.50	254115.00

39	Providing & fixing notice board 3" deep made out of outer frame 2nd class C.P.T.W. framing 3" x 2' wide & 19mm. thk. with 6mm. glass shutters openable on pivot hinges complete with lock and push magnet. Internally consist of soft board covered with felt cloth on 6mm MR GRADE ply back. (size 4' x 2'-6")	6	nos.	2823.50	16941.00
40	Providing & fixing key board 3" deep made out of outer frame 2nd class C.P.T.W. framing 3" x 2' wide & 19mm. thk. with 6mm. glass shutters openable on pivot hinges complete with lock and push magnet. Internally consist of laminate cladded on 6mm. MR GRADE ply back with J-hook to hang keys.	2	nos.	2823.50	5647.00
41	CHAIRS				
a	P/S Executive high back revolving/tilting chair for General manager as per approved make ,approved fabric supplied by the company,with fab guard treatment. (Basic rate + Tax + Transport = 8000)	4	nos	9599.90	38399.60
b	P/S Executive medium back revolving/tilting chairs for officer's cabins, meeting rooms & conference room as per approved make ,approved fabric supplied by the company, with fab guard treatment. (Basic rate + Tax + Transport = 6000)	60	nos	7341.10	440466.00
c	P/S Executive low back revolving/tilting chairs for workstation staff as per approved make, approved fabric supplied by the company, with fab guard treatment. (Basic rate + Tax + Transport = 4500)	40	nos	5647.00	225880.00
d	P/S Executive low back revolving/tilting chairs for visitors as per approved make, approved fabric supplied by the company, with fab guard treatment. (Basic rate + Tax + Transport = 4500)	68	nos	5647.00	383996.00
42	Providing & supplying sofa set made of high density foam with leather belts internally & cladded with leather finish fabric. The Fabric shall be durable & easy to clean.				
a	3 seater sofa	4	nos.	33882.00	135528.00
b	2 seater sofa	6	nos.	22588.00	135528.00
43	Providing & fixing center table with 12mm. Thk. Glass top & 19mm. Thk. Ply faces on sides & bottom supported on 3" x 3" T.W.legs with polish.	4	nos.	6776.40	27105.60
44	Providing & supplying side table.	4	nos.	5647.00	22588.00
45	P/F of 4" wide vertical blinds of fabric 100% polyester as approved and including all standard fittings, accessories as per the manufacturers specifications.	220	Sq.m.	1129.40	248468.00

46	P/F Garware make frosted film milky white shade for glazed partitions, glass doors & wherever necessary.	10	Sq.m.	734.11	7341.10
47	PANELLING				
a	Laminate panelling				
	P/F laminate panelling to the existing columns/walls made out of aluminium framing 2" x 2" size at 2' to 1'6" C/C vertically and horizontally. Covered with 12mm thk MR ply and 1mm thk laminate as per design/instructions. The necessary framing/opening shall be provided in the panelling for electrical conduits & electrical outlets as per directions.(Basic cost of laminate Rs. 1200 per sheet)	120	sq.m.	3614.08	433689.60
b	Veneer panelling				
	P/F Veneer panelling to the existing columns/walls made out of aluminium framing 2" x 2" size at 2' to 1'6" C/C vertically and horizontally. Covered with 12mm thk MR ply and veneer as per design/instructions. The necessary framing/opening shall be provided in the panelling for electrical conduits & electrical outlets as per directions. (Basic cost of veneer Rs. 100/- per sft.)	20	sq.m.	4517.60	90352.00
c	Cement board panelling				
	P/F ACP cement board panelling to the existing columns/walls made out of aluminium framing 2"x2" at 2'to 1'6" C/C vertically and horizontally. Covered with 10mm thk internal grade cement board . Rest as per design/instructions. The necessary framing/opening shall be provided in the panelling for electrical conduits & electrical outlets as per directions.	40	sq.m.	2552.44	102097.60
d	MDF panelling				
	P/F MDF Wave board panelling to the existing columns/walls made out of aluminium framing 2" x 2" size at 2' to 1'6" C/C vertically and horizontally. Covered with 12mm thk MR ply and 8mm thk MDF board as per design/instructions. The necessary framing/opening shall be provided in the panelling for electrical conduits & electrical outlets as per directions. (Basic cost of MDF board Rs. 2000 per sheet)	10	sq.m.	3952.90	39529.00
Total value of work Rs.					17055724.94

(The rates above are inclusive of all applicable taxes viz. 8% Vat & 4.94% Service Tax)

Dy.G.M.(A)
RCF LTD.

Seal & Signature of Bidder

Date :

Place :