

PETITION FOR LETTERS OF ADMINISTRATION

Standard form 3

FILING FEES ** 2nd Filing: \$75.00

(Pursuant to O.C.G.A. §15-9-60 / 15-21A-6 / 36-15-9 / 15-23-7(a))

Please total the required fees AND those fees required in your particular situation and submit the appropriate fees with your petition.

Required Fees

(made payable to Gwinnett County Probate Court)

Petition Filing	\$130.00
Indigent Defense	15.00
Law Library	5.00
A.D.R.P.	3.00
Microfilming	2.00 (per page)
Certified Letter	10.00(first one free)
First Class Mailing (In U.S.)	5.00 (per envelope)
First Class Mailing (Outside U.S.)	10.00 (per envelope)

Fees/Documents Required in Certain Cases:

TYPE OF FEE	WHEN REQUIRED	HOW MUCH
Publication	1) If waiver of bond and/or grant of certain powers (under §53-12-232) is sought** 2) When unknown heirs	\$80.00 payable to <u>Gwinnett Daily Post</u>
Guardian Ad Litem Fees	1) A minor child is an heir 2) An incapacitated adult/ward is an heir 3) There are unknown heirs	\$75.00 guardian ad litem fee payable to Gwinnett County Probate Court
County Administrator Fees	When asking for the appointment of County Administrator to serve as representative when such appointment is solely for the purposes of filing a law suit against the estate	Petitioner must contact the county administrator to arrange for payment for services as administrator and submit information regarding such agreement <u>when petition for administration is filed</u> . An acknowledgment of the Petition signed by the County Administrator must be filed with the Petition.

**Please Note: If all heirs have not selected waiver of bond a surety bond will be required for the amount of personal property in the deceased's estate. The petitioner should contact an insurance agency who issues surety bonds to see if they qualify for a bond