

**LSEC N101 Semi-Formal Presentation Summary Assignment
Evaluation Form**

Name: _____

ID: _____

Scale: 5=Excellent; 4=Good; 3=Satisfactory; 2=Needs improvement; 1= Very weak

Format: heading, appropriate font and spacing. The report is between 200 – 250 words	2	4	6	8	10
Includes an introductory paragraph stating presenting the student's name, his ID number, the venue, the date and time	1	2	3	4	5
Discusses and evaluates presentation the presentation referring to specific criteria with description and examples.	2	4	6	8	10
An overall comment on the success of the presentation	1	2	3	4	5
Writing band (HCT) Less than 5.0 (2 – 4); 5.25 – 5.5 (6); 5.75 (8); 6.0 (10)	2	4	6	8	10

Comments : _____

Total: _____
40

X 2.5 = _____
100