



FREEPORT AREA SCHOOL DISTRICT
Freeport, Pennsylvania

REGULAR MEETING AGENDA

Wednesday, August 12, 2015, at 7:30 pm

Executive Session – 7:00 pm

Attachment

1. CALL TO ORDER BY THE PRESIDENT

a. Roll Call:

Frank J. Borrelli	John A. Marty
Christine Davies	Frank C. Prazenica, Jr.
William B. Gaiser	Mark A. Shoaf
Michael J. Huth	Barbara Toy-Gaydos
Daniel P. Lucovich	

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

2. REPORTS

- | | |
|---|---|
| a. Minutes of the Regular Meeting held on June 10, 2015 | Tab A |
| b. Minutes of the Special Meeting held on June 29, 2015 | Tab B |
| c. Minutes of the Regular Meeting held on July 21, 2015 | Tab C |
| d. Secretary's Meeting Report | Tab D |
| e. Administration Reports | FYI
Page 387 |
| f. President | |
| g. Middle School Project Update | Tab E |
| h. Armstrong Indiana Intermediate Unit 28 (ARIN) | |
| i. Lenape Area Vocational-Technical School | |
| j. Legislative Report | |

k. Committees

3. PERSONNEL

- a. Action on the recommendation to employ the individual listed below as a full time Teacher for the District, effective September 1, 2015, and subject to satisfactory completion of all pre-employment requirements:

Name

Degree/Step

- | | | |
|----|---|-------|
| b. | Action on the recommendation to employ _____ as Payroll and Benefits Coordinator at an annual salary of \$_____, prorated for days worked, effective _____, 2015, and pending satisfactory completion of all pre-employment requirements. | |
| c. | Action on the recommendation to employ _____ as a full time Custodian, at a probationary hourly wage rate of \$_____, effective _____, 2015, pending satisfactory completion of all pre-employment requirements. | |
| d. | Action on the recommendation to employ _____ as a full time Head Cook, at a contractually set , probationary hourly wage rate, effective _____, 2015, pending satisfactory completion of all pre-employment requirements. | |
| e. | Action on accepting the resignation of Katelyn A. Schulmeister, full time Teacher, effective August 11, 2015. | Tab F |
| f. | Action on accepting the resignation of Donna M. Smith, part-time Food Service Worker, effective July 23, 2015. | Tab G |
| g. | Action on accepting the resignation of Patricia Ann McCurdy, part-time Food Service Worker, effective July 30, 2015. | Tab H |
| h. | Action on accepting the resignation of Mary Lou Frizza, part-time Food Service Worker, effective August 1, 2015. | Tab I |
| i. | Action on approving the attached list of Educational Assistants and Nurse Aides and the Employment Guidelines for Educational Assistants for the 2015-2016 school year. | Tab J |

Attachment

- j. Action on the recommendation to employ the personnel listed on the attachment as Department Chairs during the 2015-2016 school year according to contracted terms of compensation. Tab K
- k. Action on approving a stipend of \$_____ for Bobbi Jo Abbott, Secretary, to reflect the assignment of additional responsibilities through July 2015.
- l. Action on approving the following schedule of compensation rates for substitute teachers during 2015-2016:
- During the first forty-four (44) days in the same assignment the substitute teacher will be compensated at the regular-substitute daily rate of \$90.
- Upon reaching the forty-fifth (45th) day in the same assignment, the substitute teacher will be compensated at the extended-substitute daily rate of \$130 for the duration of the entire assignment.
- Assignments projected to be ninety (90) days or greater will be Board approved prior to the assignment, and the substitute teacher will be compensated as per contracted terms of employment.
- m. Action on the recommendation to employ the personnel listed on the attachment for the District's athletics programs during the 2015-2016 school year, according to contracted terms of remuneration to be determined and approved by the Board. Tab L
- n. Action on the requests from the various head coaches to approve the volunteer coaches listed on the attachment for the 2015-2016 sports season, at no cost to the District. Tab L

4. CURRICULUM AND TECHNOLOGY

- a. Action on approving the attached assessment schedule for the 2015-2016 school year. Tab M

5. ATHLETICS AND ACTIVITIES

- a. Action on approving pay rates for officials and athletic-event game workers for the 2015-2016 school year as listed on the attachment. Tab N

Attachment

- b. Action on the request from Thomas D. Koharchik, Play Advisor - Senior High, for an advance of \$1,000 to cover the initial costs of rentals, royalties, and set construction to begin preparations for the high school play, *While the Lights Were Out*, to be presented [November 20-21, 2015](#), provided no outside musicians, actors, or production personnel be contracted, except according to Board guidelines under the direction of the Superintendent. Tab O
- c. Action on the request from Thomas D. Koharchik, Musical Advisor, for an advance of \$4,000.00 to cover the initial costs of rentals, royalties, and set construction to begin preparations for the High School musical, *Thoroughly Modern Millie*, to be presented March 3-6, 2016, provided no outside musicians, actors, or production personnel be contracted, except according to Board guidelines and under the direction of the Superintendent. Tab P
- [\[intentionally left blank\]](#) Tab Q

6. **FINANCE**

- a. Action on approving the June and July financial reports as listed: FYI
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- General Fund – Revenue
 - General Fund – Expense
 - General Fund – Balance Sheet
 - Athletic Fund – Revenue and Expense [\(June only\)](#)
 - Athletic Fund – Balance Sheet [\(June only\)](#)
 - Cafeteria Fund – Income Statement [\(June only\)](#)
 - Cafeteria Fund – Balance Sheet [\(June only\)](#)
 - Cafeteria Fund – Supplemental Report [\(June only\)](#)
 - Senior High Student Activity Fund – Report
 - Junior High Student Activity Fund – Report
 - Freeport Area Middle School Project Budget
- b. Action on approving payments in the amount of [\\$11,518,715.66](#) as listed: FYI
Page 430
- | | |
|--|----------------|
| 2014-2015 General Fund Checks | \$636,412.26 |
| 2015-2016 General Fund Checks | \$624,586.57 |
| 2014-2015 Capital Project Fund Checks | \$1,532,932.11 |
| 2015-2016 Capital Project Fund Checks | \$4,975,167.38 |
| General Fund Wires for June and July | \$3,690,741.57 |
| 2014-2015 General Fund Visa Transactions | \$6,911.22 |
| 2015-2016 General Fund Visa Transactions | \$1,853.78 |
| 2014-2015 Athletic Payments (June only) | \$39,200.63 |
| 2014-2015 Cafeteria Payments (June only) | \$10,910.14 |

Attachment

- c. Action on approving the attached Third Amendment to Credit Agreement, in connection with the District's \$10.6 million bond issued through the Emmaus General Authority. Tab R
- d. Action on approving the attached Third Amendment to Credit Agreement, in connection with the District's \$7.9 million bond issued through the Emmaus General Authority. Tab S

7. POLICY

- a. Action on final adoption of the attached School District Policies - Section 200 (PUPILS). Tab T

8. OTHER BUSINESS

- a. Action on approving _____ and _____ as Student School Board members for a one-year term during the 2015-2016 school year. Tab U
- b. Action on adopting the Free and Reduced Lunch Policy and Guidelines as established by the Department of Education to be included in district policy for the 2015-2016 school year. FYI
Page 480
- c. Action on approving the purchase of the maintenance equipment listed on the attachment for the Freeport Area Middle School from Pitt Chemical Co., at a cost of \$25,198.05, to be paid from capital projects funds. Tab V
- d. Action on approving the purchase of a cafeteria mixer from Singer Equipment Company in the amount of \$9,382.72 to be paid from the Freeport Area Middle School Project capital project fund. Tab W
- e. Action on entering into the attached agreement with Armstrong-Indiana Drug and Alcohol Commission, Inc. for the provision of services for the Student Assistance Program (SAP) Initiative for the 2015-2016 school year. Tab X
- f. Action on the District's entering into the attached letter of agreement with the Armstrong-Indiana Behavioral and Developmental Health Program for the provision of mental health liaison services under the District's Student Assistance Program through the Family Counseling Center during the 2015-2016 school year. Tab Y

Attachment

- g. Action on approving [Frank J. Borrelli](#), [Frank C. Prazenica, Jr.](#), and [Mark A. Shoaf](#)'s attendance at the Pennsylvania Association of School Administrators/Pennsylvania School Boards Association (PASA/PSBA) School Leadership Conference scheduled for October 13-16, 2015 in Hershey, Pennsylvania, at a cost to the District of approximately [\\$3,100](#), to include registration, lodging, mileage, and meals. Tab Z
- h. Action on appointing _____ and _____ as the Board's Voting Delegate to the Pennsylvania School Boards Association (PSBA) 2015 Delegate Assembly to be held on October 13, 2015. Tab AA
- i. [Action on approving attached Change Order No. GC-3 to the Freeport Area Middle School Project General Construction Agreement with Massaro Corporation dated June 5, 2014, at an increased cost in the contract sum of \\$90,220.00.](#) Tab BB
- j. [Action on approving the attached resolution providing for the reassignment of students and the opening of the newly constructed Freeport Area Middle School.](#) Tab CC
- k. Action on the District's entering into the attached Field Lease agreement with the Borough of Freeport for the lease of the Freeport Borough Athletic Field (James E. Swartz Sr. Memorial Field), for a term beginning on August 15, 2015 and ending on June 14, 2016. Tab DD

9. NEXT MEETINGS:

SPECIAL MEETING – August 19, 2015 at 7:30 pm

COMMITTEE MEETING – September 2, 2015 at 7:30 pm

REGULAR MEETING – September 9, 2015 at 7:30 pm

Concerns or comments from Board members.

Visitors are welcome to comment on any non-agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

10. ADJOURNMENT

A work session will follow the Regular Meeting, if necessary. A closed executive meeting will follow the work session, if necessary.