



Booth Participant Form

Booth participants are invited to sell plants, produce, art, crafts, jewelry, etc., share information about an "art or garden" related business or nonprofit, or any area nonprofit, and more.

Date: _____

Contact: _____

Company/Organization Name: _____

Address: _____

Phone: _____ E-mail: _____

Please give a brief summary of what will take place at your booth?

*The IFAS campus has some indoor space and outdoor space provided under tents. We will provide one 6 foot table and up to two chairs. The outdoor tented space will be given on a **first come first serve** basis.*

If our tents fill up you may set up your own 10x10 tent.

Preferred Location?

Inside _____

Outside under the main tent _____

Outside using my own tent _____

If the outdoor tented space is fully occupied, I will

Bring my own tent _____

Not use a tent _____

Decline to participate _____

Vendors are responsible to provide their own display apparatus, table, chairs, etc.

For-profit - All booths are \$20.00 if paid by August 17, \$30.00 thereafter.

501 (c) (3) Nonprofit - please attach IRS designation letter for a **free booth**.

Reservation and Payment deadline is September 14th.

Please make checks payable to **University of Florida** and send to:

University of Florida

Attention: Charlene Cupp Kinch

155 Research Rd.

Quincy, FL 32351

The University of Florida – IFAS - North Florida Research & Education Center Presents:

ART AND GARDEN FALL FAMILY FESTIVAL
SATURDAY OCTOBER 3, 2015
9AM – 2PM EST.

EXHIBITOR/VENDOR RULES AND REGULATIONS for ART AND GARDEN

LIABILITY: Through applying for presentation/exhibitor space, the organizers University of Florida other sponsors and partners, their respective directors, officers and employees, agents and representatives shall not be liable for, and are thereby released from, all claims, liabilities, losses, damages, costs or expenses relating to or arising out of injury to any personnel or exhibitor/presenter or to any other person or any loss of or damage to any property of exhibit or to any other property such injury, loss or damage is incident to, arises out of, or is in any way connected with exhibitor/presenter or vendor participation in the Art and Garden program.

ALCOHOL: In accordance with State of Florida liquor laws **ALCOHOL IS NOT PERMITTED** on University property.

ANIMALS: Only service animals are allowed on all University property including the area for exhibition/presenter and vendor areas of the grounds.

SET UP: Set up will be at 3pm-5pm on Friday, Oct 2nd and beginning again at 7am on Saturday, Oct. 3rd. There will be security on site from 5pm Friday through 2pm Saturday.

SPECIAL ACCOMODATIONS: For individuals with physical limitations requiring special accommodations, please call (850)875-7100 so that proper consideration may be given to the request. For persons having hearing and/or speech impairments, please call the Florida Relay Service (TDD) at 1-800-955-8771.