

**Lower Providence
Rod and Gun Club, Inc.**

Rules and Regulations

and

Club By-laws

Lower Providence Rod and Gun Club, Inc.

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Welcome to the **Lower Providence Rod and Gun Club**. The officers and board of directors are pleased to have you with us and we hope that your association with the club will be long, safe and beneficial. You are encouraged to contact any member of the board or various committees should you have any questions.

The rules, regulations, and by-laws set forth in this booklet have been established to help ensure the safe and proper operation of your club. This information will be reviewed in your formal orientation and discussed personally with you. If you should have any questions or need further clarification, the orientation session will give you the opportunity to discuss your concerns with a representative of the club. However, if you have any further questions you may ask any officer, director or committee chair of the club. A list of the board of directors is posted in the clubhouse. It would also be helpful for you to keep a record of the club phone numbers in case you need information or an emergency.

Adherence to the rules of the club is a requirement of membership. It is your duty to bring any violation of the by-laws, rules and regulations or generally accepted safety practices to the attention of the appropriate committee or the board of directors.

Lower Providence Rod and Gun Club is your club. We depend on volunteers to keep the club functioning. With your help we will remain the premier club in this area. Again, welcome and thank you for joining our club.

**Officers and Board of Directors,
Lower Providence Rod and Gun Club, Inc.**

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Rules and Regulations

I. MEMBERSHIP

1. A person must be sponsored by a voting member in good standing.
2. All new applicants for membership must thoroughly read the application and any related papers, including the rules and regulations.
3. All members are encouraged to join the National Rifle Association. Membership applications for the NRA are available through the Club.
4. Dues are payable to the Membership Secretary from September 1st through October 31st. Prompt payment is urged.

II: GENERAL RULES

1. All members are required to wear a valid membership card, signed by the member, at all times while on Club property. Anyone not displaying a properly validated membership card will be required to leave the Club grounds.
2. Except for Board Sanctioned events all members and guests are required to sign-in upon arrival on Club property and sign-out upon departure, as directed by the signs posted at the clubhouse and club ranges. Members are required to provide all appropriate information on the sign-in sheet. Members who wish to purchase guest stamp passes are required to execute the **GUEST PASS CERTIFICATION** contained on the annual **Membership Renewal** form, and to (1) procure the full execution of the **INDEMNIFICATION, HOLD HARMLESS, DEFENSE, WAIVER, RELEASE AND ASSUMPTION OF THE RISK AGREEMENT** by each guest using the Club premises on each individual occasion, and (2) deposit the fully executed Agreement in the place designated by the Club from time to time. When a member possessing a valid guest stamp brings a guest (or guests) to the Club, he/she shall have the guest(s) sign-in upon arrival on Club property, and sign out at departure. Also, the guest should indicate the name and membership card number of the member accompanying him/her.
3. Guests may not make use of any Club facilities unless they are accompanied by a member displaying a validated guest stamp. Exception: Shoots open to the public. Members permitting an unauthorized guest to utilize Club facilities will be subject to disciplinary action by the Board of Directors. Yearly guest stamps are available from the Membership Secretary, with the cost set by the Board of Directors. Members holding a valid guest stamp are permitted no more than two guests per visit to the Club. Members bringing guests on

Club grounds are responsible for their actions and must provide close supervision to ensure their safety and the safety of others.

4. Junior Members are not permitted on the grounds unless they are accompanied by a voting member. Voting members must maintain close and safe supervision of Junior members (interpreted by the Board as being at arm's length) while on Club grounds. Junior members are to be kept away from firing areas at all times when shooting is in progress. They are not to play in areas close to any guns, gun racks, bows or bow racks or on any ranges. Under no circumstances are they allowed on the Club roof. Parents will be held responsible for any damage to Club property caused by their children.
5. When you have finished using the Club facilities, clean up the area. All trash must be discarded into the proper containers.
6. All Club members are range officers. If you observe a member engaged in unsafe activities, show him/her the correct way. If there is a safety violation, call it to the attention of the Club Safety Officer. If the Safety Officer cannot be reached, contact a Board Member and report the incident. Remember, you or someone else could be injured!
7. During a sanctioned Club event, the range in use will be closed to all other activities until the scheduled events have been concluded.
8. When a regular or special event is scheduled by any Committee of the Club, all other ranges may be closed if Board approval is granted.
9. All ranges will be closed for Club social events and Club work parties.
10. The speed limit on the driveways is **15 MPH**. The speed limit around the Clubhouse and in the parking areas is **5 MPH**.
11. There is to be no parking along any roadway or in any manner which may be considered a hazard to others entering or leaving the Club grounds. Please observe and obey **NO PARKING** and **HANDICAPPED PARKING** signs. Violators will be prosecuted.
12. Nothing is to be removed or borrowed from the Club without the permission of the Board of Directors. Also, no items are to be deposited at the Club unless approved by the Board of Directors.
13. Use of tractors and special equipment is limited to those who have been properly approved by the designated Director(s) of House and Property, Chairman of the Board or President.
14. Vandalism, negligence, or unauthorized use of Club facilities is to be reported at once to the Lower Providence Police (**610-539-5900**) and the Board of Directors. A list of emergency telephone numbers hangs at the Clubhouse entrance, by the sign-in sheets. At the discretion of the Board of Directors a reward of \$200.00 will be paid for information leading to the arrest and conviction of anyone doing damage to any Club property.

15. It is required that all persons use both eye and ear protection on all firing ranges.
16. Club members shall not engage in shooting activities if under the influence of judgment impairing medication or similar substances.
17. Alcoholic beverages shall not be consumed and shall not be present while any shooting is in progress. This includes shoots open to the public. Exceptions:
- Those people engaged in work parties and **not shooting**.
 - Those people attending a committee meeting and **not shooting**.
18. No hunting or trapping is permitted on the Club grounds; violators will be prosecuted.
19. As of **January 1, 2008**, all new members must qualify to use hand guns and centerfire or rimfire rifles on all ranges on which such member wishes to shoot. If a member is qualified to shoot a hand gun of a certain caliber on the indoor range, the member may shoot a hand gun of any allowed caliber on the outdoor 25 yd. range. Outdoor range qualification does not permit such a member to shoot on the indoor range. Individuals who were members before **January 1, 2008** will be permitted to use the outdoor 100 yd. and 25 yd. ranges for rimfire and centerfire rifle and hand gun shooting without qualification. All members regardless of when they joined the Club must be qualified to be permitted to load more than one round at a time into a rifle magazine when using the outdoor 100 yd. range.
- 19. Handling of firearms in all parking areas is prohibited except with regard to shotguns used during trap events and as further qualified by the Trap rules under article V.**
20. The Chairman of any Club discipline committee shall have the authority to eject anyone from an event conducted by such Chairman's committee, and/or from Club property, for violation of Club or committee rules.

III: CLUBHOUSE RULES

1. **NO ONE** shall handle, unholster, or uncase guns in the main clubhouse lounge. Exceptions:

- Club organized events after specific approval of the Board of Directors
- Trap Committee events
- All Club sponsored programs
- Such other events or occasions as may be allowed after specific approval of the Board of Directors

All excepted handling, unholstering or uncasing shall be in a Board-designated “safe area” of the Clubhouse. Plugs or chamber flags are required.

2. No unconcealed firearms shall be in evidence for the period 1 (one) hour before, during and for the period 1 (one) hour after general club meetings and during board meetings.
3. The pool table should be kept covered when not in use. It is prohibited to place beverage containers or food on the table surface. Pool cues and pool balls are to be used only in the manner for which they were designed. Children must be supervised by a voting member when using the pool table.
4. Fireplace use is prohibited unless under the supervision of a board member or a committee. Only hardwood shall be burned in the fireplace; no scrap pine lumber. Firewood may be stored indoors in the rack provided for the purpose. Excess firewood must be stored outdoors, but not against any building. Close the fireplace doors before leaving the clubhouse.
5. Chairs and tables may not be borrowed without permission of the Board of Directors.
6. If you are the last to leave the clubhouse, turn off the lights. Check all doors to be sure they are securely closed and locked. Familiarize yourself with the light switch box and the various door locks.
7. It is the responsibility of all Club members to clean up any debris left in the clubhouse. Please empty all trash cans.
8. No pets are allowed in the clubhouse. Exception: Service dogs (e.g., seeing eye dogs, police dogs).

REMEMBER : It is everyone's responsibility, and it is a requirement of this club to adhere to these provisions.

IV: ARCHERY RULES

1. All archery facilities are open to all current members who have completed orientation.
2. A member who completes **8 (eight)** hours of work for the Club Archery Committee will be issued a discount on Committee open shoots, subject to Archery Committee approval.
3. Do not shoot at anything other than club sanctioned targets provided by the club. Example: targets will be paper or 3-D only.
4. When looking for lost arrows, one member of your party must remain in front of the target or a bow must be placed in front of the target until the search is completed.
5. When using the Archery Practice Area, turn off all lights when finished and remove any personal targets. Example: paper targets, plates, target dots.
6. The use of broadheads is permitted only at Club-approved broadhead sighting-in event. The use of broadheads must be approved by the Archery Chairman. At no time will broadheads be used on the practice area targets or 3-D targets. If anyone is observed using broadheads without the written consent of the Archery Chairman, he or she will be brought before the Club Board of Directors or its duly appointed committee for appropriate action.
7. Crossbows are permitted only on the indoor and crossbow range.
8. All crossbows must be uncocked at all times except when on the firing line.
9. The use of crossbows is **NOT** permitted on the outdoor archery practice area, field course, or the 3-D archery course.
10. Crossbow shooters using the crossbow range must remove all personal targets upon completion of their shooting session.
11. Only paper archery targets may be placed on indoor backstops, practice area targets, and the archery field course targets.
12. Do not litter on any archery field course.
13. After using the indoor practice range, turn off all lights, fans and heaters and return the target backstops to the rear of the range closest to the entrance.
14. The field course and practice range are closed to all shooting during the work party on those Saturdays preceding the month's second Sunday archery shoot.
15. Any infraction of these rules must be brought to the attention of the Archery Committee and to the Board of Directors if the committee feels the offense is serious.

16. The Archery Committee shall retain the right to govern all Board approved archery activities.

V: TRAP RULES

1. All shotguns are to be carried open and empty while on Club grounds and in the clubhouse. Away from the firing lines all firearms will be open and empty. Any infraction of the above must be brought to the attention of the Trap Committee and to the Board of Directors if the Committee feels the offense is serious.
2. Firearms having Damascus, laminated or twist steel barrels are prohibited.
3. **NO** high brass, or load of **greater than 3 (three) drams equivalent** is allowed. Any shot **larger than 7 ½ is NOT allowed**. A **maximum of 1,290 FPS** is allowed.
4. Buckshot, pumpkin balls or slugs are not permitted on the trap field.
5. When a squad is on the firing line, no one will be permitted to point birds (clay pigeons) with a gun while standing off to either side or behind the squad.
6. Only one round will be loaded at a time unless firing a doubles event.
7. **NO SHOULDERING** of a shotgun is allowed other than on the trap line; no shooter will shoulder a gun until it is his/her turn to shoot.
8. Shooters will not start to move to their next station until all shooters have finished firing.
9. No shooter shall leave the firing line until all shooters have finished firing.
10. All shotguns **MUST be unloaded and actions opened** when moving from station to station on the trap line.
11. In the event a **Cease Fire** is called, all shooters will unload at once and hold their positions until told to resume firing.
12. Shells that do not fire are not to be left on the ground or thrown into trash containers. They must be removed from the Club grounds, turned in at the desk, or discarded into properly marked **“DUD”** containers.
13. **ATA (American Trap Association)** rules shall apply to organized Trap shoots.
15. Instructions for use and safety of the manual trap are located on the unit's inside cover. Operators must read and understand instructions before use. Extensions attached to the release mechanisms, e.g., ropes, cables, strings, wires, etc. are prohibited. **Do not leave the arm cocked when closing unit.**

16. Members are not permitted to use any manual traps other than the ones provided by the Club. No personal hand traps or hand throwers are to be used on Club grounds.
17. Eye and ear protection must be used when using the manual trap and during a trap event.
18. Except for committee-sponsored events, i.e., Friday night trap shoots, range hours will be from **8:00 AM to sunset on weekdays and Saturdays** and from **11:00 AM to sunset on Sundays and major holidays**. Major holidays are as follows: **New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day and Christmas Day**. Time of sunset is defined as provided in **VII: OUTDOOR 100 YARD AND 25 YARD RANGE RULES** of these Rules and Regulations.
19. The Trap Committee shall retain the right to govern all Board approved activities on the Trap field.
20. Management reserves the right to change or modify any of these rules in whole or in part without prior consent.
21. **NO ALCOHOLIC** beverages are allowed during any shoot.
22. **ALL GUNS MUST BE POINTED IN A SAFE DOWN RANGE POSITION AT ALL TIMES.**
23. All shotguns must be in proper working condition, as determined by the Trap Committee.
24. **NO more than 1 (one) shell** will be loaded into a shotgun on the trap line unless it is a doubles event.
25. No conversation or other distractions are permitted on the shooting line.
26. New shooters and junior shooters **MUST be supervised on the shooting line.**

VI: INDOOR RANGE RULES

1. THERE WILL BE NO HANDLING OF FIREARMS IN ANY PARKING AREA ON CLUB GROUNDS!
2. All firearms are to be carried unloaded and cased while on club grounds, and only uncased at the firing line. Any infraction to this rule must be brought to the attention of the Pistol Committee and to the Board of Directors if the Committee feels the offense is serious.
3. Priority days for indoor range use are:

Monday	Archery
Tuesday (5 p.m.-9 p.m.)	Action Pistol
Wednesday (5 p.m.-9 p.m.)	Junior Rifle/air gun/pellet gun
Thursday	Firearms
Friday	Archery
Saturday	Firearms
Sunday	Firearms

4. It is required that everyone use both eye and ear protection on the indoor range while shooting of firearms is in progress.
5. Club provided target frames must be set in the thin channel just behind the angled toe plate in the backstop.
 - a. Target stands must be placed at least a foot from the walls on either side.
 - b. Targets must be placed in the center of these frames so that bullets don't damage the frames wooden edge.
 - c. These frames are designed to center your targets in the impact area.
 - d. Do not staple your targets to the wooden frame.
 - e. Use tape to attach your targets to the frames.
6. Do not hang targets from or shoot at the plywood splashguard that hangs over the impact area. This is a safety violation.
7. Member provided target stands must be placed within 2 (two) yards of the backstop and are not to be moved from the impact area.
 - a. To shoot at a closer distance, the shooter must move forward.
 - b. Shooters may not be positioned (shoot from) closer than 7 yards from the impact area as marked with the red 7 Yard line.
8. Only paper, cardboard, or "Newbold" type polymer targets may be used on the indoor range.
9. Do not handle any firearms while anyone is forward of the firing line.

- a. Before anyone moves forward of the firing line, all firearms must be cased, holstered, or benched with cylinders open and empty, or actions open with magazines out and ejection port up.
 - b. Tubular magazine rifles must, in addition to having the action open, have the inner magazine tube partially extracted from the outer tube.
 - c. Members who are licensed to carry a concealed firearm must safely unload and bench their firearms if practicing or shooting with the firearm they carry. They may not draw and fire from concealment.
 - d. Concealed carry firearms can be reloaded and holstered at the bench in a safe manner before leaving the indoor range.
 - e. Everyone must stand at least 2 yards away from the bench while someone is down range.
10. Qualification is required to shoot a pistol, rim fire rifle or pistol caliber rifle on the indoor range, and is good only for firing such firearms up to the caliber for which the shooter specifically has been qualified.
- a. Members may use the indoor range only if displaying a valid qualification card, or in the company of a member displaying a valid qualification card.
 - b. Pistol, rim fire rifle and center fire rifle are separate qualifications. Indoor range qualifications are held on the second Thursday of each month.
 - c. Guests of members may only shoot up to the caliber and firearm the member is qualified to shoot.
 - d. Members who bring guests must stay with their guests while the guest is shooting and while firearms are uncased.
11. Magazines may be loaded to capacity in a firearm and a 1 (one) second interval between shots is required.
12. No drawing from the holster is allowed at any time.
13. All shooting is from the bench.
- a. Members and Guests must stand behind the bench while shooting.
 - b. There will be no standing beside the bench while shooting.
14. All exterior doors must be closed while shooting.
15. Participation in IDPA, IPSC, Etc., at LPRGC or any other Club does NOT give a member the privileges of Action or Holster qualification at LPRGC. Contact the Pistol Chairman for the requirements of Action or Holster qualification.
16. Cartridges that do not fire are not to be left on the floor or thrown into trash containers. They are to be removed from the Club grounds or discarded into properly marked “DUD” containers.

17. Ammunition allowed:

All .22 caliber rimfire including .22 WM	.380 ACP
5 mm rimfire and lead airgun and PBA ammo	.40 S&W
.25 ACP, .25 NAA, 25-20	.400 Corbon
.30 Luger, .30 Mauser	.44 Colt, .44 Special, .44 Russian, .44-40
.32 ACP, .32-20, .32 NP, .32 Colt, .32 S&W Long, .32 S&W, .32 NAA, .32 H&R Magnum	9 mm Luger, 9 mm Parabellum, 9x18 Makarov, 9 mm. Comp, 9 mm. Major, 9mmx21, 9mmx23
.327 Federal Magnum	10 mm
.35 S&W, 7.62 Nagent	.41 Long Colt
.356 TSW	.45 Long Colt, .45 S&W, .45 ACP, .45 Auto Rim, .45 GAP
.357 Sig	.455 Webley
.38 Special, .38 Short Colt, .38-40, .38 Long Colt, .380-200, .38 S&W, .38 NP, .38 Auto, .38 Super, .38 Super. Comp, .38 TJ	All black powder pistol cartridges.

18. Prohibited:

• Any caliber not listed in #17 above.
• Magnum ammunition not listed in #17 above.
• Metal-piercing tracers, incendiary or steel or steel-core projectiles.

The Pistol Chairman may update additional approved ammo upon Pistol committee initiative, or after written request from a Club member and after research and approval by the Pistol Chairman and the Director of Safety.

19. Rifles chambered for ammunition allowed under item 17, preceding, may be fired on the indoor range if the member has qualified with the rifle on the indoor range.

- Rifle and Pistol qualifications to shoot on the indoor range are separate qualifications.
- Rifle qualifications on the indoor and outdoor ranges are separate and not interchangeable.
- Having qualified for any caliber in pistol does not give the member the same qualification with rifle.
- Rifle Shooters with Current Multi-Position Qualification may shoot from Seated or Prone only when all others using the range at that time are also shooting from the same position.
- If a member is shooting a rifle from a seated or prone position and another member arrives and wishes to shoot, the first member has 15 (fifteen) minutes to complete what he is doing, at which time all shooting continues from the bench positions.

20. When finished shooting on the indoor range, the range must be left as pristine as possible. Members must:

- a. Make sure all brass is cleaned up and that the entire floor is swept down range. Leave exhaust fans on while sweeping. Sweep toward the backstop and the exhaust fans.
- b. Check all exit doors making sure they are secure and make sure all indoor range lights are turned off.
- c. If the trashcans are full, please empty at least one of them.

The Appropriate Committee shall retain the right to govern all Board Approved activities on the indoor range.

VII. 100 YARD OUTDOOR RANGE RULES

- 1) THERE WILL BE NO HANDLING OF FIREARMS IN ANY PARKING AREA ON CLUB GROUNDS!

All firearms shall remain holstered or cased except at the firing line.

- 2) Except for Board Sanctioned Events, everyone (including guests) must sign-in and sign-out as directed in the signs posted on the Club grounds. Guests must also sign a waiver each time they use the range.
- 3) All members must qualify prior to using the 100 Yard range. Contact the Rifle Chairman for details on the qualification procedure.
 - a. Range qualification is not required in order to attend Board Sanctioned Events.
 - b. Members who joined prior to January 1, 2008 may use the 100 Yard range without qualification, but may only load one round in the firearm at a time.
- 4) Do not handle, uncase or case firearms when anyone is forward of the firing line. When anyone is forward of the firing line, all firearms must be cased, holstered, or benched with cylinders open and empty, or actions open with magazines out and ejection port up, and an open bolt chamber flag in place. Tubular magazine rifles must, in addition to having the action open, have the inner magazine tube partially extracted from the outer tube. Flintlocks must have no powder in the pan and a cloth or leather sleeve placed over the Frizzen. Percussion firearms must have no cap on the nipple and a plastic cap or flag placed between the nipple and the hammer.
- 5) Before shooters go forward of the 100 yard firing line, the **MAN DOWN RANGE** signs must be displayed. While the **MAN DOWN RANGE** sign is displayed, no firearms will be handled, cased/uncased, or otherwise manipulated. When the range is clear of down range shooters, the signs must be returned to the **RANGE CLEAR** position before firearms may be handled or fired.
- 6) 100 Yard Outdoor Range hours will be from 8:00 AM to Sunset Monday through Saturdays and from 11:00 AM to Sunset Sundays and major holidays.

- Major holidays are as follows:

New Year's Day	4 th of July	Thanksgiving Day
Memorial Day	Labor Day	Christmas Day

- Time of sunset for purposes of this provision is defined as follows:

November, December, January:	4:00 PM Prevailing Eastern Time
February:	5:00 PM Prevailing Eastern Time
March, April, May:	7:00 PM Prevailing Eastern Time
June, July, August:	8:00 PM Prevailing Eastern Time
September:	7:00 PM Prevailing Eastern Time
October	6:00 PM Prevailing Eastern Time

- 7) It is required that all persons shall use both eye and ear protection on the range while shooting of firearms is in progress.
- 8) All shooting is from the bench.

- a. All Pistol and Long Gun shooting must be done from the club-provided benches at the designated firing line.
- b. No shooting may be done from the Multi Position Bay unless Multi Position Qualified.
- c. Flintlocks should use position 1 unless the flintlock is equipped with a flashguard.
- d. Specific rules in regard to Muzzleloaders must be followed:
 - i. When loading the muzzleloader the shooter is to stand at the side of the bench with the muzzleloader forward of his body towards the eyebrow baffle. At no time can the muzzleloader be behind any shooter that is on the line.
 - ii. No charging of any muzzleloader is to be done directly from a powder flask. Powder is to be introduced into the barrel from a separate powder measure or pre measured tube.
 - iii. When transferring the muzzleloader to the bench the muzzle is to be kept vertical and slowly rotated to a horizontal position keeping the muzzle as close to the eyebrow as possible and pointed down range.
 - iv. All bulk powder is to be removed from the bench prior to firing. Any powder that is spilled must be cleaned up immediately.
 - v. Once the muzzleloader is secure on the bench and the shooter is in position the cap may be placed on the nipple or powder placed in the flash pan.
- e. Specific rules in regard to Pistols must be followed to ensure that all rounds land in the earthen backstop.
 - i. Pistols may not be fired at targets closer than 50 yards.
 - ii. Pistol shooters wishing to shoot targets at closer distances must use the 25 Yard Outdoor Pistol range.
 - iii. No drawing from the holster is allowed on the 100 Yard Outdoor range.

9) Targets and Stands:

- a. Only paper targets may be used. Newbold type polymer targets may not be used without explicit written permission from the rifle committee chairman. Items such as bowling pins or steel targets may not be used. Exception: Targets as specified for Committee or Club organized events and permanently mounted steel targets authorized by the Rifle Committee Chairman.
- b. On the 100 Yard range, members must use the target stands and bases that have been provided at 25, 50, 75, and 100 Yard distances. Target stands have been marked and color coded for use with matching bases provided at each distance and may not be interchanged. Targets must be placed within the boundaries of the provided target stand backers, which may not be enlarged. Do not staple targets to the wooden frames.
 - i. Long Guns may be used on targets at all four distances.
 - ii. Pistols may only be used with targets on the 50, 75 and 100 yard stands to ensure that rounds land in the backstop. Pistol shooters wishing to shoot targets at closer distances should use the 25 Yard Pistol range.
- c. Shooters may not bring their own target target stands for use on the 100 Yard range.
- d. Shooters may not bring rocks/stones onto the ranges for ballast.

- e. Targets should not be placed in a position where the bullet will impact the target stand, ground, or the metal and the concrete uprights that support the backstop. When a target is positioned properly, the shooter should see the dirt of the backstop above, below, and on either side of the target. Targets must be placed such that no Club property and target holders/supports are damaged.
- 10) Any shooting that results in rounds impacting the ground, side berms or the backstop supports will be ground for suspension or termination of range privileges.
- 11) Magazines may be loaded to capacity. A 3 (three) second interval between shots is required unless the shooter is Action, Holster or Multi-Position qualified.
Exception: Committee or Board Sanctioned Club sponsored events. Contact the Rifle or Pistol Chairman for Action, Holster and Multi Position qualification requirements.
- 12) 100 Yard Outdoor Pistol Range Maintenance: It is the responsibility of every member to clean up the range when finished shooting.
 - a. Cartridges that do not fire are not to be left on the ground, or thrown into trash containers. They are to be removed from the Club grounds or discarded into properly marked DUD containers.
 - b. Please pick up all your discarded brass or steel casings and take all your target materials with you when you leave and place trash in proper containers.
 - c. Make sure the gate is closed, locked and secure when you enter and leave the range.
- 13) No calibers based on the .50 BMG or larger case, such as the .416 Barrett, .499 or .50 BMG, are permitted. No center fire handgun or rifle cartridges over .50 cal. are permitted. Shotguns and Muzzle Loading black powder firearms over .50 cal. are permitted.
- 14) No fully automatic firearms are allowed, whether fired in semi-automatic, burst, or full automatic mode. Use of these firearms will result in membership termination.
- 15) All shooting must impact the earthen backstops.
- 16) Shotguns:
 - a. Shotguns utilizing slugs must be fired from the common firing line on the 100 Yard range.
 - b. Shotguns firing multi-projectile (shot) loads must be fired from the 50 Yard target position or closer to the backstop so that all projectiles impact the backstop.
 - i. Shotguns must be cased and carried to the desired shooting distance and then used and re-cased before returning to the covered firing line.
 - ii. Targets must be placed on target stands in the bunker section of the 100 yard target stands.
 - iii. **Man Down Range** signs must be displayed
 - iv. If a member is shooting a shotgun with multi-projectile (shot) loads at less than 50 yards and another member arrives and wishes to shoot at the common firing line at 100 yards, the first member has 15 (fifteen) minutes to complete what he is doing and return to the covered firing line, at which time all shooting continue from the bench positions.
 - v. The arriving member may not uncased or handle any firearms until:
 - i. The first shooter has returned to the covered firing line.

ii. The **Range Clear** signs have been displayed.

16. The appropriate Committee shall retain the right to govern all Board approved activities on the outdoor ranges.

VIII. 25-YARD OUTDOOR RANGE RULES

1. THERE WILL BE NO HANDLING OF FIREARMS IN ANY PARKING AREA ON CLUB GROUNDS!

All firearms shall remain holstered or cased except at the firing line.

2. Except for Board Sanctioned Events everyone, including Guests must sign in and sign out as directed by the signs posted on Club grounds. Guests must also sign a waiver each time they use the range.
3. There will be no parking on the 25 Yard Outdoor Range or in the driveway leading to 25 Yard Outdoor Range. The driveway leading to the 25 yard outdoor range must be clear at all times.
4. Do not handle any firearms while anyone is forward of the firing line.
 - d. Before anyone moves forward of the firing line, all firearms must be cased, holstered, or benched with cylinders open and empty, or actions open with magazines out and ejection port up. Everyone must stand away from the bench when anyone is down range.
 - e. Members who are licensed to carry a concealed firearm must safely unload and bench their firearms if practicing or shooting with the firearm they carry. They may not draw and fire from concealment.
 - f. Concealed carry firearms can be reloaded and holstered at the bench in a safe manner before leaving the range.
5. Qualification is required to shoot a pistol on the 25 Yard outdoors range. If the shooter is qualified to shoot in the indoor range, that qualification covers the 25 Yard outdoors range as well. Qualifications to shoot on the indoor and 25 yard outdoor ranges at LPRGC are good only for firing such firearms up to the caliber for which the shooter specifically has been qualified.
 - a. Members may use the 25 Yard outdoor range only if displaying a valid qualification card, or in the company of a member displaying a valid qualification card.
 - b. Pistol qualifications for Indoor and 25 Yard outdoors range are held on the second Thursday of each month on the indoor range.
 - c. Guests may only shoot up to the caliber and firearm the member is qualified to shoot. The member must stay in the bay with their guest while shooting and while firearms are uncased.
6. 25 Yard Outdoor Range hours will be from 8:00 AM to SUNSET Monday through Saturdays and from 11:00 AM to SUNSET Sundays and major holidays.

- Major holidays are as follows:

New Year's Day	4 th of July	Thanksgiving Day
Memorial Day	Labor Day	Christmas Day

- Time of sunset for purposes of this provision is defined using Prevailing Eastern Time as follows:

November, December, January	4:00 PM
February	5:00 PM
March, April, May	7:00 PM
June, July, August	8:00 PM
September	7:00 PM
October	6:00 PM

7. EYE and EAR protection is required for all persons on the 25 Yard outdoor range while shooting of firearms is in progress.
8. Shotguns:
 - a. Using a Shotgun on the 25 Yard Outdoor Pistol Range requires a separate Shotgun Qualification. Contact the Safety Director or Pistol Chairman for details.
 - b. Shotgun qualification is for members only. Guest's of members may not use shotguns on this range.
 - c. Shotguns must be cased unless they are in use on the firing line. Gun socks are not a sufficient case.
 - d. Shotguns may not be carried onto the range uncased from any vehicle or parking area.
 - e. Shotguns may be used only for the purpose of patterning or function testing on Bay 2 only.
 - f. All Shotgun firing must be done from behind the bench on Bay 2 only.
 - i. No Slugs, Buckshot or shot larger than number 4 can be used on this range.
 - ii. A maximum of 3 rounds may be loaded into the tube of the shotgun at any one time.
9. Rifles chambered in .22lr may be fired on the 25 Yard Outdoor Range. No center fire calibers or rimfire calibers other than .22lr may be used in rifles on the 25 yard range.
10. All shooting will be from the Club provided shooting benches with eyebrows on bays 2, 3 & 4 only.
 - a. Bays 1 and 5 are used only for Action or Holster Qualified members and Board Sanctioned Events.
 - b. The small tables located on the 25 yard outdoor range in bays 1 and 5 are not shooting benches and cannot be moved to bays 2, 3 or 4.
 - c. No drawing from the holster is allowed.
 - d. No shooting while standing beside the bench is allowed.
 - e. The shooting benches cannot be moved. If a shooter wishes to shoot at a distance less than the maximum distance allowed by the bench position, the targets must be moved toward the bench in such a manner that all rounds impact the backstop.
11. No shooting is allowed beyond concrete dividers, or in the direction of the concrete dividers.
12. Targets & Stands:

- a. Only Paper, Cardboard or “Newbold” polymer targets may be used on the 25 Yard Outdoors Range. Items such as bowling pins, steel targets, soda cans, water bottles or anything else may not be used.
 - b. Targets must be placed on stands in front of the earthen berm. Shooters who bring their own target stands must insure that their shots impact the earthen backstop.
 - c. Any shooting that results in rounds impacting the ground, side walls or going over the berm will be grounds for suspension or termination of range privileges and possible membership termination.
- 13. Magazines may be loaded to capacity. A 1 (one) second interval between shots is required.
- 14. All shooting must impact the earthen backstops between the concrete dividers.
- 15. No center fire handgun or cartridges over .50 cal. are permitted unless approved by the Board of Directors. Muzzle loading black powder pistols over .50 cal. are permitted.
- 16. Participation in IDPA, IPSC, Etc., at LPRGC or any other Club does not give a member the privileges of Action or Holster qualification. Contact the Pistol Chairman for the requirements of Action or Holster qualification.
- 17. Cartridges that do not fire are not to be left on the ground or thrown into trash containers. They are to be removed from the Club grounds or discarded into properly marked DUD containers.
- 18. 25 Yard Outdoor Pistol Range Maintenance: It is the responsibility of every member to clean up the range when finished shooting.
 - a. Please pick up all your discarded brass or steel casings and take all your target materials with you when you leave and place trash in proper containers.
 - b. Make sure the gate is closed, locked and secure when you enter and leave the range.
- 19. No fully automatic firearms are allowed, whether fired in semi-automatic, burst, or full automatic mode. Use of these firearms will result in membership termination.
- 20. The Appropriate Committee shall retain the right to govern all Board approved activities on the 25 Yard Outdoor range.

IX. RULES FOR LPRGC ACTION AND HOLSTER QUALIFIED MEMBERS

A. Action & Holster Qualification

1. Contact the pistol chairman for the requirements to become Action or Holster qualified.
2. Holster qualified members may shoot from the holster without the benches.
3. Action qualified members may shoot from the holster and while moving.
4. There is no time limit between shots fired for Action and Holster qualified members.

B. LPRGC GENERAL PROPERTY

1. THERE WILL BE NO HANDLING OF FIREARMS IN ANY PARKING AREA ON CLUB GROUNDS!

All firearms shall remain holstered or cased except at the firing line.

2. Carrying of loaded firearms on Club Grounds is limited to the following:
 - a. Police Officers licensed to carry handguns.
 - b. Club members who are Action or Holster qualified shooters.
 - c. Members who are licensed to carry a concealed firearm.

All loaded handguns shall remain holstered, except when on the firing line.

3. Members who are licensed to carry a concealed firearm ARE NOT automatically Action or Holster qualified at LPRGC.
 - a. They must shoot from a bench.
 - b. They must safely unload and bench their firearms if practicing or shooting with the firearm they carry.
 - c. They may not draw and fire from concealment.
 - d. Concealed carry firearms can be reloaded and holstered in a safe manner at the bench before leaving the Indoor and/or Outdoor 25 yard range.

Any infraction of this rule must be brought to the attention of the Pistol Committee and will be then brought to the Board of Directors if the Committee feels the offense is serious.

C. INDOOR PISTOL RANGE

1. Only Action or Holster qualified members may shoot from the holster without the benches.
2. Member's who hold an Action Eligibility Card may shoot from the holster or while moving if, and only if, accompanied by a member who is LPRGC Action or Holster qualified and only at the level which that member is qualified.
 - a. Guests of action or holster qualified members must shoot from behind the benches and are not allowed to draw from the holster.
 - b. Members must stay on the indoor range with their guests while the guest is shooting and while firearms are uncased.

D. 25 YARD OUTDOOR PISTOL RANGE

1. Only action or holster qualified members may use bays 1 and 5 on the 25 Yard Outdoors range.
2. Members who hold an Action or Holster Eligibility Card may shoot from the holster or while moving if, and only if, accompanied by a member who is LPRGC Action or Holster qualified and only at the level which that member is qualified.
 - a. Guests of Action or Holster qualified members must shoot from behind the benches on bay's 2, 3 or 4.
 - b. Guests are not allowed to shoot on bay's 1 and 5.

- c. Members must stay on the same bay as their guests while the guest is shooting and while firearms are uncased.
 - d. Guests are not allowed to draw from the holster.
- 3. No shooting is allowed beyond the concrete dividers, or in the direction of the concrete dividers.
- 4. Action and Holster qualified members may use steel targets that are approved by the Pistol Chairman on Bay 5 only. Static, front-falling, knock out plates and sliding steel targets may be used only in bay no. 5, and then only if the specific steel targets are approved by the Pistol Chairman and the member using them is Action or Holster qualified.
- 5. When shooting at steel targets, no magnum or magnum-type loads, .45 ACP 230 g. FMJ, .500 S&W or .460 may be used. The velocity limit for shooting at steel targets is 1,375 feet per second.
- 6. Action qualified shooters may use shotguns on Bay 5.

E. 100 YARD OUTDOOR RIFLE RANGE – USE OF PISTOLS

- 1. The 100 Yard Outdoors range is always Rifle Priority.
 - a. Any Action or Holster qualified member must relinquish the range within 15 minutes of a rifle shooter arriving to use the range.
- 2. Action and Holster qualified members may shoot Pistol at any distance from the earthen backstop to just in front of the sky baffle system from standing or other positions. There will be no shooting from a standing position while under the sky baffle system.
 - a. 100 Yard Target Stands must be placed on the 100 Yard line in front of the earthen backstop.
- 3. There will be absolutely no pistol shooting from the Multi Position Bay.
 - a. The Multi Position Bay is for long guns only used by Multi Position Qualified members.
- 4. Make sure the Man Down Range sign is displayed whenever downrange shooting or setting targets.
- 5. Any infraction of these rules regarding the Outdoors 100-Yard range will be immediately brought to the attention of the Board of Directors and will result in sanctions against the offending member(s).

X. RULES FOR MULTI-POSITION QUALIFIED MEMBERS

Multi-position shooting may be done only by members with a valid multi-position shooting card. The 100 Yard range qualification card does not include multi-position privileges. Contact the Rifle Committee chairman for details on prerequisites and qualification procedures. The rules outlined in this section shall only apply to Multi-Position Members when shooting on the 100 Yard range.

1. Multi-position qualified members may shoot long guns (Rifles and Shotguns with slugs) from the prone, kneeling, seated and standing positions only in the bay designated for multi-position shooting on the left-hand side of the 100 Yard Range.
2. Multi-position shooters must display their qualification cards in the cardholder provided above the multi-position bay while it is in use.
3. When shooting is finished, the multi-position bay and shooting bench must be locked.
4. All shooting must impact the earthen backstop at 100 yards.
 - a. Shooters must take care to not hit the sky or ground baffles. Targets must be positioned properly to prevent unsafe shooting angles.
 - b. Provided that rounds are fired safely and land on target, no time limit shall apply between shots.
5. Unless specifically superseded by this set of rules, all 100 Yard Range Rules in section VII shall apply while shooting from multiple positions.
6. Multi-position qualified members may also shoot rimfire rifles on the 25yard range and the Indoor range. Rifle Shooters with Current Multi-Position Qualification may shoot from Seated or Prone only when all others using the range/bay at that time are also shooting from the same position.
7. If a member is shooting a rifle from a seated or prone position and another member arrives and wishes to shoot, the first member has 15 (fifteen) minutes to complete what he is doing, at which time all shooting continues from the bench positions.

XI. RULES FOR BOARD SANCTIONED EVENTS

4. For Board Sanctioned Events that require sign in at the range for participation, members and guests will not be required to sign in or out using the sign in book at the clubhouse
 - a. Non-members participants must sign and submit a club event waiver at the event.
5. Parking on the Outdoors 25-Yard and 100-Yard Ranges will be allowed only for Board Sanctioned Events and limited to vehicles necessary for that event. Any vehicles driven onto the ranges must not damage any part of the range.
6. The benches on the Outdoor 25 Yard range may be removed from the shooting bays only for Club Sanctioned Events and must be replaced after the event.
7. Shooting is allowed beyond the concrete dividers on the Outdoors 25-Yard range or in the direction of the concrete dividers only for Board Sanctioned Events where specific targets are set with a bullet catcher and a setup that has been specifically approved by the Pistol Chairman.
8. There will be no time limit between shots fired during a Board Sanctioned event.
9. Steel: Static, front-falling, knock out plates and sliding steel targets may be used in all bays only for Board sanctioned events, and then only if the specific steel targets are approved by the appropriate discipline Chairman.
10. Board Approved Events may begin prior to 11:00 A.M. on Sundays but never earlier than 9:00 AM regardless.
11. Rifles and Shotguns may only be used on the Outdoors 25 Yard range at Board Sanctioned Events and **only with specific approval** by the Board of Directors.
12. Any event can be suspended or ended where the President or Director of Safety along with another Board Member is concerned about the safety of the participants, the Club, or Club Property.
13. The Appropriate Committee shall retain the right to govern all Board approved activities on all the ranges.
14. It will be up to each event operator to see that the range or facility used is cleaned and all items returned to their original place. Trash cans need to be emptied and the range or facility left clean.

Approved by the Officers and Board of Directors, Lower Providence Rod & Gun Club, Inc.

First Revision-June, 1989; Second Revision-November, 1990; Third Revision-July, 2000; Fourth Revision-July, 2005; Fifth Revision – September, 2010; Sixth Revision – November 2011;Seventh Revision – July 2014.

Lower Providence Rod and Gun Club, Inc.

By-laws

ARTICLE I

Section 1. The name of this club shall be **LOWER PROVIDENCE ROD & GUN CLUB, INCORPORATED, AUDUBON, MONTGOMERY COUNTY, PENNSYLVANIA.**

Section 2. The Charter of this club shall not be voluntarily surrendered so long as **7 (seven)** voting members are willing to continue it.

ARTICLE II. OBJECTIVES

Section 1. The objectives of this Club are:

1. To promote the interests of men and women in the development of opportunities for the greater enjoyment of outdoor recreation, particularly hunting, fishing and recreational shooting.
2. To increase youth participation in the shooting sports.
3. To promote safety in the shooting sports
4. To encourage true sportsmanship by obeying the game and fish laws and regulations and support the enforcement of same.
5. To encourage conservation of the forests, streams, and wildlife of our community and the Commonwealth of Pennsylvania.

ARTICLE III. MEETINGS

Section 1. The monthly general meeting shall be the 1st Tuesday of each month. Should the date be a holiday, the President shall announce, at the previous general meeting, the new meeting date. The annual meeting or election meeting shall be held the **1st Tuesday of October**. The new Board of Directors will preside at the **November** General Meeting.

Section 2. 40 (forty) voting members in good standing shall constitute a quorum for a general or special meeting.

Section 3. If **20 (twenty)** voting members in good standing request the President to call a special meeting, it shall be his/her duty to do so. A date shall be set for that meeting to fall within **15 (fifteen)** business days of said request, provided the request is in writing and the purpose of the meeting so stated. The President will advertise said meeting for **3 (three)** consecutive days, during that **7 (seven)** day period immediately prior to said date, in the local newspaper(s). The President will notify the Board of Directors of the special meeting.

Section 4. The regular monthly meeting of the Board of Directors shall take place on the Wednesday prior to the monthly general meeting. To conduct the business of the Club, there must be present at least a simple majority of all current board members, not including the Chairman of the Board. At least **2 (two)** executive board members must be present in the simple majority. The Chairman presides over the board meeting. If the Chairman cannot be present, the sequence of presiding board members shall be President, Vice President and Treasurer, followed by the executive board member with the longest tenure. The Recording Secretary or a substitute chosen by the presiding board members shall record all minutes of the board meeting. Club members may attend but not participate in the regular board meeting unless recognized by the Chair. Non-board members may be asked to leave the meeting when a sensitive matter is being discussed. Should the date be a holiday, impractical or if an emergency arises wherein at least two executive board members cannot attend the board meeting, the chairman shall announce, as soon as practical, the new monthly meeting of the board of directors. The chairman shall notify the membership and the board of directors of this change via electronic means and shall notify the membership via the club's website and electronic means.

Section 5. A special board meeting, i.e., other than the regular monthly board meeting, may be requested by: (1) the Chairman of the Board; or (2) the President; or (3) by written, signed request of a majority of the current Board of Directors. The request, in writing, must be submitted to the Chairman or the President. The special board meeting must take place within **10 (ten)** business days after receipt of the written request. Notification of the special board meeting must be given to the Board of Directors within **5 (five)** business days of receipt of the request. Notification may be done by phone, mail, or electronic notification. The special board meeting must be presided over by the Chairman or President. Attendees must include at least two (2) executive board members. Minutes of the special board meeting must be recorded and entered into the Club's Book of Minutes.

Section 6. All monthly general meetings and board meetings are to be governed by Robert's Rules of Order.

ARTICLE IV. MEMBERSHIP

Section 1. Any reputable law-abiding person, who is legally allowed to possess a firearm, is a resident of the United States or one of its Territorial Possessions and who is recommended by a voting member in good standing shall be eligible for membership.

Section 2. There shall be **9 (nine)** classes of membership: **Regular, Senior Citizen, Life, Spouse and/or Partner, Enhanced Spouse and/or Partner, Junior, Provisional Honorary** and Group Industry.

Section 3. **Regular** members shall be those members who have reached their eighteenth birthday prior to November 1st of the membership year and have met all the requirements for admission into the club listed under Provisional members. They can hold office, vote in general meetings or elections, be issued the means of private admission to club facilities and recommend candidates for membership. Beginning **November 1, 2004**, Regular members who join after this date must also perform **4 (four)** hours of work annually, within the limits of their physical ability, for the first **4 (four)** years of their membership. The **4 (four)** hours worked as a Provisional member counts towards this requirement. Members may opt out of the work requirement, excluding the Provisional requirement, for an additional fee as last set by the board of directors.

The Board of Directors, with approval of the general membership may grant **Life** membership. Life members are included as Regular members in all references to Regular members in these By-laws except that they do not pay annual dues.

Group Industry members shall be those members who are employed on a full or part time basis, not including sponsored shooters, by an employer who is regularly engaged in the firearms/archery industry. In order for a member to be eligible as a Group Industry member, the employer must certify they employ a minimum of ten (10) members, all of whom are regular members.

Senior Citizen membership is open to any Regular member who is **65 (sixty-five)** years of age or older and has been a member in good standing for at least **15 (fifteen)** consecutive years. A Senior Citizen member can hold office, vote in general meetings or elections, be issued the means of private admission to club facilities, and recommend candidates for membership.

Provisional members are those applicants for membership who have not yet fulfilled the following prerequisites:

1. Attended **2 (two)** General Meetings
2. Attended **1 (one)** Orientation Meeting
3. Performed at least **4 (four)** hours of work, within the limits of their physical ability.
4. Received the approval of the membership

A Committee Chairman, Board Officer or Director must verify completion of the first three prerequisites. If necessary, a waiver of the second General Meeting may be requested. The request must be made in writing and submitted to the Board of Directors for approval.

Provisional members cannot hold office, vote in general membership meetings or elections or be issued the means of private admission to Club facilities.

The Board of Directors will establish the rules and procedures by which membership approval will be granted.

Section 4. Spouse and/or Partner membership may be purchased by a Regular or Senior Citizen member in good standing. Spouse membership shall run concurrent with that of the Regular or Senior Citizen membership. A Spouse member cannot hold office, vote in general meetings or elections, be issued the means of private admission to club facilities or recommend candidates for membership.

Section 5. Enhanced Spouse and/or Partner members shall be those members who are married to and not separated from a Regular member on November 1. An Enhanced Spouse and /or Partner member shall have all privileges of a Regular member and must satisfy all requirements of a Regular member as set forth in Article IV, Section 3. Enhanced Spouse and/or Partner membership shall run concurrent with that of the Regular member. (1) If a regular member is subject to discipline that results in suspension or expulsion from the club, the Enhanced Spouse and or Partner must become a regular member within fifteen days of the regular member's discipline. (2) If a Spouse and/or Partner, Enhanced Spouse and/or partner, or Junior member are subject to discipline, the penalty imposed shall also apply to the Regular member.

Section 6. Junior members shall be those who have not reached their eighteenth birth anniversary prior to **November 1st** of the membership year and who are assumed to be the responsibility of a voting member in good standing. They can not hold office, vote in general meetings or elections, be issued the means of private admission to club facilities or recommend candidates for membership. Junior members will be required to convert to the next higher level of membership upon attainment of the proper age. Junior members converting to Regular membership will not be required to pay an initiation fee, but shall fulfill all other membership prerequisites.

Section 7. Honorary membership may be granted, for a period of twelve months, to those who have performed for the Club a service worthy of honorary membership (e.g., local police department(s), County Detectives). Requests for Honorary membership must be submitted to the Board of Directors for approval. Anyone who has been granted Honorary membership cannot hold office, vote in general meetings or elections, or recommend candidates for membership.

Section 8. Members of the Armed Forces, while on active duty, shall be considered in continuous good standing without payment of yearly dues until separation from said armed forces. Such extension of membership shall only be honored upon proper notification to the Club. This provision shall not apply to those who have reenlisted or are pursuing a career in the armed forces.

ARTICLE V. DUES and FEES

Section 1. Annual dues and initiation fees for **Regular** members shall be as last approved by a **2/3 (two-thirds)** majority of the members voting at a general or special meeting. The initiation fee and the first year's dues (as determined by Section 6 of Article V) will accompany a Regular membership application. If the applicant is denied membership, only the initiation fee will be returned. A subsequent application will not be accepted for a period of **1 (one)** year after denial of membership.

Section 2. Dues for **Senior Citizen** members shall be **25% (twenty-five percent)** of the current year's Regular membership fee. Any member who qualified for Senior Citizen status before **September 3, 2002** shall retain that status but their annual dues will be **25% (twenty-five percent)** of the current year's Regular membership fee.

Section 3. Annual dues for **Spouse** members shall be **15% (fifteen percent)** of the current year's Regular membership fee. Upon reaching the age of **62 (sixty-two)**, the spouse of a Senior Citizen member shall pay a fee equal to that of the Senior Citizen member. Spouse members may convert to Regular membership by payment of the balance of Regular member dues and without payment of initiation fees, but shall be required to fulfill all other Regular member prerequisites, including the **4 (four)** hours of work for the first **4 (four)** years of Regular membership. The member may opt out of the last **3 (three)** years of the work requirement by payment of an additional fee as last set by the board of directors.

Section 3(a) Annual Dues for Enhanced Spouse and/or Partner members shall be 33 1/3%) percent of the current year's regular membership fee.

Section 4. Group Industry members shall be seventy-five (75%) percent of the current year's regular membership fee. The regular member must be employed on the renewal date by an employer engaged in the firearms/archery industry. The employer shall each year certify that they continue to employ a minimum of ten (10) regular members at the time of membership renewal.

Section 5. Annual dues for **Junior** members shall be **10% (ten percent)** of the current Regular membership fee. Junior members may convert to Senior membership by payment of the balance of the Regular member dues and without payment of initiation fees, but shall be required to fulfill all other Regular member prerequisites, including the 4 hours of work for the first **4 (four)** years of Regular membership. The member may opt out of the last **3 (three)** years of the work requirement by payment of an additional fee as last set by the board of directors.

Section 6. All dues for the year are payable beginning **September 1st**. Dues must be paid by the **November General Membership meeting** or the member shall be considered delinquent and suspended. Membership at this point may be regained only upon payment of all dues in arrears in addition to a late fee as last approved by a two-thirds majority of the members voting. A member who is delinquent beyond **October 31st** of the current year may regain membership only by submitting a new membership application, unless an amnesty program is in effect.

Amnesty programs must be approved at a general membership meeting by a two-thirds majority vote.

Section 7. Dues for new members joining the Club will be accepted on a prorated basis throughout the year according to the following schedule:

November 1st through January 31st	100%
February 1st through April 30th	75%
May 1st through July 31st	50%
August 1st through October 31st	25%

This schedule applies only to Club dues and not to the initiation fee to join the Club.

Section 8. The Board may grant, on an individual basis, a temporary **1 (one)** year leave of absence that is to run concurrent with the membership year. A member seeking a leave must make the request in writing to the club Recording Secretary. Dues and work requirements are waived during the leave of absence. At the end of the leave, the member must resume paying the appropriate dues and fulfill any work requirements missed during the leave. A member on leave has no rights or privileges of club membership. A leave of absence does not constitute a break in membership for the purposes of any clause in the By-laws., but any time spent on leave will be deducted in any computation of years of membership. A leave may be extended annually, at the Board's discretion. The member must make a written request for each annual extension.

ARTICLE VI OFFICERS

Section 1. The officers of this Club shall be:

President
Vice President
Recording Secretary
Membership Secretary
Treasurer

Successful candidates shall take office after all other business has been transacted at the Board meeting prior to the November General Meeting.

ARTICLE VII. DUTIES OF OFFICERS

Section 1. PRESIDENT. The President shall be elected for a term of **12 (twelve)** months at the annual (**October**) meeting. It shall be the duty of the President to preside at all meetings of the Club and to see that all rules and regulations are strictly enforced. He/she shall cast the deciding vote in the case of a tie, and perform such other duties that pertain to the office. He/she shall be an ex officio member of all committees not herein provided. All presidential appointments of committee chairmen so stated in Article IX, Section 2, shall be approved by the Board of Directors. The President shall be bonded for an amount as determined by the Board of Directors.

Section 2. VICE PRESIDENT. The Vice President shall be elected for a term of **12 (twelve)** months at the annual (**October**) meeting. The Vice President shall assist the President and, in his/her absence, perform the duties of the President as herein defined. Should neither the President nor the Vice President be present at any regular meeting, the Chairman of the Board shall preside. Should it be required, another Board Member will preside. The Vice President is responsible for supervising and/ or conducting the orientation meeting. The Vice President shall be bonded for an amount as determined by the Board of Directors.

Section 3. RECORDING SECRETARY. The Recording Secretary shall be elected for a term of **12 (twelve)** months at the annual (**October**) meeting. The Recording Secretary shall keep accurate minutes of all regular and special business meetings and Board of Director meetings. He/she shall have custody of all papers and documents of the Club. He/she shall conduct and keep records of all correspondence relating to the Club. The Recording Secretary shall be bonded for an amount as determined by the Board of Directors.

Section 4. TREASURER. The Treasurer shall be elected for a term of **13 (thirteen)** months at the annual (**October**) meeting, serving as an ex-officio/advisor for the thirteenth month. The Treasurer is responsible for maintaining all financial records of the club, issuing all checks drawn on the club accounts and developing the club's annual budget. The Treasurer shall serve as the Chairman of the Finance Committee. The Treasurer's books shall be audited as deemed necessary by the Board of Directors or its appointed representative. All checks drawn on the treasury must bear the signature of any two of the following board members: Chairman of the

Board, President, Vice President and Recording Secretary. The Treasurer shall be bonded for an amount as determined by the Board of Directors.

Section 5. MEMBERSHIP SECRETARY The Membership Secretary shall be elected for a term of **12 (twelve)** months at the annual **(October)** meeting. The Membership Secretary shall be responsible for the collection of all monies associated with membership. An accurate accounting of all monies collected by the Membership Secretary shall be turned over to the Treasurer. These records shall be audited yearly by the Board or their appointed representative. The Membership Secretary shall be responsible for the issuance of all memberships. He/she shall keep accurate records of it and make same available as directed by the President. The Membership Secretary shall be bonded for an amount as determined by the Board of Directors.

ARTICLE VIII. BOARD OF DIRECTORS

Section 1. The Chairman of the Board will preside at all Board Meetings.

Section 2. The Board of Directors shall consist of **5 (five) elected executive officers (President, Vice President, Treasurer, Recording Secretary and Membership Secretary), 4 (four) Committee chairs (Archery, Pistol, Rifle, Trap), 4 (four) Directors at Large (Ways & Means, Safety, House and Property), and the Past President of the previous year.**

The Archery Committee, the Pistol Committee, the Rifle Committee and the Trap Committee are recognized by the Club as operating committees. So long as the Club continues this recognition and these committees continue to function with **7 (seven)** or more Regular members each, they shall elect a chairman prior to the November general meeting to serve as head of that activity. These chairmen shall automatically become members of the Board for a **12 (twelve)** month period.

The **4 (four) Directors at Large** shall be elected by the membership for a term of **12 (twelve)** months at the annual **(October)** meeting.

The **Past President** shall automatically be appointed Chairman of the Board for a **12 (twelve)** month term. Should the President be elected for a second term, an additional Director at Large shall be elected at the annual **(October)** meeting. This additional director will be the candidate that receives the fifth highest number of votes for Director at Large. If only **4 (four)** directors were nominated, the election committee chair will establish the nominating and voting rules and procedures for the election of the additional director. Under these circumstances, the new Board Chairman will be a Director, other than a Chairman from an Operating Committee, elected by a majority vote of the incoming Board. Successful candidates shall take office after all other business has been transacted at the Board meeting immediately prior to the November General Meeting.

Section 3. DUTIES OF THE BOARD OF DIRECTORS: They shall be charged with the general supervision and care of all real and personal Club property. They shall consider and/or investigate subjects or matters of consequence and prepare recommendations of action to the general body. With regard to alleged violations of Club Rules and Regulations, the Board may designate the authority to investigate such violations and recommend appropriate discipline to a "Safety Committee" duly appointed by the Club President and confirmed by the Board. The Board of Directors shall have the authority to expend an amount as last determined by a two-third majority of members voting at a general or special meeting, on extraordinary matters, when the occasion so demands between meetings of the general body. The Board of Directors meeting minutes shall be read at each General Meeting. The Board of Directors shall provide for the bonding of the Chairman of the Board, President, Vice President, Treasurer, Recording Secretary, Membership Secretary, and all others who have the ability to sign checks or disburse funds. The Board of Directors or its appointed representative shall examine all bills against the Club, and, if correct, recommend their payment. They shall hear cases concerning the conduct of members and determine a course of action as indicated in Article XII.

ARTICLE IX. COMMITTEES

Section 1. There shall be **4 (four) operating Committees: Archery, Pistol, Rifle and Trap.** These committees shall have their books reviewed periodically, as determined by the Treasurer.

Section 2. There shall be **standing committees** of this Club as follows:

Conservation	Hunter Safety
Junior Rifle	Entertainment
Publicity and Public Relations	Finance

ARTICLE X. ELECTIONS

Section 1. At the August general membership meeting, the President shall appoint a chairman and **2 (two)** members of a nominating/election committee. The nominating election committee shall serve as Judge of Elections, Machine Operator and Clerk of the Election. The committee may be larger in number, as determined by the chairman, to accomplish its purpose. The purpose of the nominating/election committee is to equitably consider all potential candidates and select a slate of eligible members available for office. It is the responsibility of all Club members desiring to hold office to make their wishes known to the committee. The committee shall attempt to place at least two (2) candidates for each office on the slate. The committee shall give its report at the September general membership meeting, at which time additional nominations from the floor will be accepted. A motion to close the nominations is not in order until a reasonable time has been given for making nominations, as determined by the chairman. Nominations may be reopened by a majority vote of those members present at the meeting or by the committee chair at any time prior to elections; however, the names of those nominated after the September general membership meeting will not appear on the ballot. Voters have the right of writing in names on the ballot.

Section 2. The nominating/election committee will confirm the eligibility of the nominees, prepare ballots, certify credentials, tally votes, and perform any other duties which might be required for the orderly and fair election of officers and directors. The names of the nominees for a given office shall be placed on the ballot in an order determined by random lots. The committee shall, upon demand of any eligible voter, produce for examination the tabulations of the ballot. Ballots, or the tally printout in the case of voting machines, shall be retained for a period of **30 (thirty)** days after the election is held.

Section 3. Elections shall be held by secret ballot at the **October General Membership** meeting. Each voting member in good standing, upon satisfactory proof of qualifications, shall be entitled to vote for each candidate on the ballot. If a Club member is not known personally to a majority of the nominating election committee, that member must present either a valid

membership card or a current driver's license or other state or federal identification in order to be allowed to vote. The current Membership Secretary shall provide the Election Committee with a current list of the Club membership prior to the election so that the voter's membership status can be verified. The October meeting shall begin at **7:00 PM** and the polls shall open immediately following any required preliminary activities of the election committee. Polls shall close promptly at **8:30 PM**. Anyone in line at **8:30 PM** shall be accorded the right to consummate the voting process, but no additional members may vote who were not in line to vote at poll closing time. **No proxy votes shall be allowed, and no vote may be cast once the polls close other than as specified herein with regard to persons waiting in line to vote at poll closing time.** The winning candidates shall be determined by a plurality vote. In the event of a tie, a runoff election for the tied office shall take place at the next regularly scheduled general meeting and notice promptly shall be posted on the Club web site. Any runoff election shall be conducted in full compliance with the rules for a regular election.

Section 4. No member shall be eligible to accept nomination or be elected to any office unless he or she has been a voting member in continuous good standing for a minimum period of **12 (twelve)** months. The member shall have attended at least **1/3 (one-third)** or **4 (four)** of the regular monthly meetings prior to the annual election. This shall be determined by the log book, or as confirmed and accepted by the general body. No waiver will be permitted concerning requirements for eligibility for nomination.

Section 5. All nominees have the option of writing a short statement of qualifications. The length of the statement is to be determined by the nominating/election committee. Statements will be published in the Club newsletter, if one is published, prior to the election. Candidates will also be permitted time to address the membership prior to the election. The period of time allotted to address the membership is to be determined by the Nominating Committee. Campaign posters, limited to **8.5 x 11 inches**, may be posted on the bulletin board next to the indoor range. Posters should detail the nominee's qualifications, and not be demeaning to other nominees. No other written material may be distributed or posted on Club grounds prior to elections or on election night.

ARTICLE XI. VACANCY AND RESIGNATION

Section 1. In case of a vacancy in the position of an officer, director at large, or the Chairman, nominations shall be made and the election held at the first general membership meeting after such a vacancy occurs. A vacancy in the position of Archery, Rifle, Pistol, or Trap committee chairman will be filled by election by that committee at their earliest regular meeting after such a vacancy occurs.

Section 2. Voluntary resignation of an officer or director must be tendered in writing to the Board of Directors at their monthly meeting and will be effective upon receipt of such written intention. Should any board member be absent and unexcused from two (2) consecutive board meetings, an inquiry shall be made into the absences. The Recording Secretary shall be responsible for contacting the missing board member. The Recording Secretary shall report his/her findings at the next board meeting. Based on the Recording Secretary's report, or if a

third board meeting is missed, involuntary resignation will be voted on and accepted if a simple majority of the board members concur.

ARTICLE XII. DISCIPLINARY ACTION

All alleged violations of Club Rules & Regulations which bear upon a safety issue shall be reported to the Safety Director who initially shall review the same and determine if the matter should be referred to the Board for further consideration. The Board of Directors shall have the right to investigate any member's alleged activities that are considered to be injurious to the interest or welfare of the Club or any of its members. Except in cases involving allegations of violations of Club Rules and Regulations which are inherently unsafe (i.e., which present an actual danger of personal injury or property damage, and are not merely technical violations), in which case the Board, by majority vote, summarily may issue an interim suspension of Club privileges pending a hearing before the Board, action may be taken by the Board of Directors only after the following procedures have been accomplished:

1. The alleged offender must be given the opportunity to be heard in his/her own defense and confront all witnesses.. Prior to the Board of Directors meeting (or a special meeting called for the purpose of reviewing charges), the alleged offender must be given **2 (two)** weeks notice, in writing, by certified/return receipt mail, of the charges against him/her. The notice shall also include the date, time, and location of the meeting. Should the alleged offender decline to attend, or neglect to show up at the meeting, the Board may proceed with the meeting.
2. At the conclusion of the meeting, a majority of board members present must agree that the alleged activities have been injurious to the interest or welfare of the Club. Upon a majority agreement of the Board of Directors, the individual may be required to forfeit membership (expulsion) or rights in the Club for a period to be determined by the Board of Directors. This period must be determined and approved by a majority vote of the Board of Directors. If necessary, the Board shall have the right to levy fines against any member found guilty of malicious destruction of club property. If practical, verbal notification of the Board's decisions must be made immediately. Written notification of the Board's disciplinary decision must be mailed to the individual by certified/return receipt mail, within **48 (forty-eight)** hours of the meeting.
3. Disciplinary expulsion of any member will be subject to review at a General Membership meeting if the accused and **20 (twenty)** voting members in good standing sign a petition requesting such a review. The Board reserves the right to review the petition for a period of **30 (thirty)** days and must take action at the General Meeting immediately after the **30 (thirty)** day period.

As provided under **ARTICLE VIII. BOARD OF DIRECTORS Section 3.**, the Board may delegate the authority to investigate and impose appropriate discipline with regard to disciplinary

action under this Article to a “Safety Committee” duly appointed by the Club President and confirmed by the Board. The following rules will govern a “Safety Committee”:

The Safety Committee shall consist of **5 (five)** members. The Chairman shall be the Club Safety Director;

Each Club Operating Committee (Archery, Pistol, Rifle and Trap) shall appoint 1 member to the Committee who shall not be the Chairman of that Operating Committee;

The Safety Committee shall observe all requirements under which the Board of Directors would be required to act under this ARTICLE XII., shall hold hearings as appropriate and issue a recommendation in writing to the Club Recording Secretary who shall deliver the same to the Board of Directors within 48 hours of receipt. If any **3 (three)** Board members object to the recommendation within **24 (twenty-four)** hours of receipt by them of the recommendation, the Club Recording Secretary shall so note and schedule a de novo hearing before the Board. If timely objections are not raised by **3 (three)** Board members, the Secretary shall mark the recommendation final and send it to the member.

The Club member who is the subject of disciplinary action by the Safety Committee shall have **14 (fourteen)** days from the mailing of the Committee’s decision within which to file an appeal to the Board of Directors, otherwise such decision shall be final and enforceable by the Board of Directors. Where such an appeal is filed duly, the Board of Directors shall schedule a hearing to review the matter, observing all requirements under this ARTICLE XII, which would be applicable had the matter come before the Board directly. In hearing the appeal, the Board of Directors shall be apprised of and may consider the decision of the Safety Committee and basis therefor, from which the appeal has been taken.

ARTICLE XIII. DISSOLUTION

Should a decision be made to substantially change the nature or location of this organization, two years shall be allowed to effect that change. This period may be extended by one additional year by a simple majority of members voting. If no substantial or permanent change has occurred in that time, a vote to recommend dissolution may be called for.

Section 1. The following examples might be considered sufficient reason for calling for a vote to dissolve:

- (a) Prohibition of the use of firearms on the property
- (b) Inability to obtain insurance
- (c) Condemnation of the property
- (d) Lack of interest and/or participation
- (e) Receipt of an unusually financially attractive offer for the organization's assets, *i.e.*,
real and/or personal
- (f) Unforeseen circumstances

Section 2. In the event that a vote is taken to recommend dissolution, the Board of Directors shall designate a committee for this purpose that shall obtain an attorney disinterested in the transaction to advise this committee. An impartial ballot judge shall be appointed by this committee.

Section 3. In the event that a vote is taken to recommend dissolution, the membership will be closed at that time, unless or until this vote is subsequently reversed. However, dues will continue to be collected during this period.

Section 4. The announcement for the meeting at which the dissolution vote shall be conducted, shall include a return envelope and a ballot, including, but not limited to the member's name, current card number, and total number of shares held by the member, as fully set forth below; all proposals to be voted on at the announced meeting set forth in detail, each followed by the words "yes" and "no". Members may choose to attend the meeting personally and vote their shares, or complete the ballot form as aforesaid, sign and date his/her signature and return the ballot in the pre-addressed envelope to the ballot judge to be held by him/her until the time of the dissolution meeting.

COMPUTATION AND DETERMINATION OF SHARES

Section 5. For the purpose of this vote, (computation and assignment of shares) a qualified voting member shall be one who has been a voting member for at least **4 (four)** continuous years immediately prior to the decision to recommend dissolution, with the exception of a break in membership due to active military duty.

Section 6. Qualified voting members will receive one share for each year of continuing active membership immediately prior to the dissolution vote, calculated from the anniversary date of membership.

Section 7. Any voting member with less than **4 (four)** complete years of membership shall receive a refund of the dues paid for the year of dissolution.

Section 8. The determination of years of membership for shares will be made by the Membership Secretary and will be included in the announcement sent to all voting members. A five person committee will be set up to research Club records and arbitrate any disputes. These procedures will include a personal contact with the person replying and a study of evidence supporting the member's response.

Section 9. No value shall be assigned to the shares until after the provision for payment of all outstanding obligations. The value to be assigned to each share shall be the Net Proceeds of all Club property divided by the total number of shares as calculated under paragraph 6. of this section. The Net Proceeds is defined as the value of all Club property after the provision for payment of all outstanding obligations including payment of all local, state and federal taxes and penalties.

Section 10. Should a member entitled to a share or shares die between the vote to recommend dissolution and the actual payment, that member's shares shall continue in effect to be paid to his/her legal heirs.

Section 11. 7 (seven) or more members may retain the organization's corporate charter, records, and memorabilia, but not its assets.

Section 12. All distributions made under this Article must comply with all applicable local, state and federal laws and regulations, including tax codes.

ARTICLE XIV. AMENDMENTS

These By-Laws can be amended, altered, suspended, repealed or annulled only by a vote of **2/3 (two-thirds)** of the members present and voting at any General Membership meeting or at a special meeting called for the purpose. Notice of the intent to amend, alter, suspend, repeal or annul these By-Laws must be given to all members of the Club by announcement at one General Meeting and by posting to the Club web site at least **10 (ten)** days prior to such meeting for a vote.

Approved by the members on September 2, 2014

Member Name: _____

Address: _____

Phone: _____