

State Readiness Rubric for PIC Services to States

State Name _____

Degree of readiness/ Critical elements	1 Not ready	2 Somewhat ready	3 Ready	4 More Ready	5 Very Ready
1.State staff assigned to project	No person assigned to the work.	One person assigned to the work- may be relatively inexperienced in personnel development work; time commitments and roles and responsibilities are undefined.	One person assigned to the work- may be somewhat experienced in personnel development work; time commitments and roles and responsibilities are loosely defined.	One person assigned to the work- well experienced in personnel development work; time commitments and roles and responsibilities are defined.	More than one person assigned to the work- all are well experienced in personnel development work; time commitments and roles and responsibilities are very clearly defined.
2.Resources available for use with this work	No resources are listed.	Communication networks are not firmly in place or well described; little to no additional funding is mentioned; collaborative work with others in the state is somewhat evident.	Communication networks are in place and described; additional funding is mentioned; collaborative work with others in the state is evident.	Communication networks are well developed; additional funding is adequate for the work; collaborative work with others in the state is strong.	Communication networks are very well developed; additional funding is more than adequate for the work; collaborative work with others in the state is strong.
3.Other related initiatives involved	No other related initiatives are mentioned.	Other related initiatives are mentioned, but the connection to this work is not well-developed.	Other related initiatives are mentioned and the connection to this work is evident.	Other related initiatives are mentioned and the connection to this work is will strengthen the results.	Other related initiatives are clearly connected to this work and the impact of their contribution is evident.
4.Time to do the work	No time commitments are mentioned	Time commitment is mentioned but not clearly defined or are inadequate for the work	Time commitment is loosely defined and appears adequate for the work	Time commitment is well defined and adequate for the work	Time commitment is well defined and more than adequate for the work
5. State leadership	Not evident.	State administrator is aware of the proposed work.	State administrator is supportive of the proposed work and will be kept informed of its progress.	State administrator is very involved in the work and ongoing involvement is evident.	State administrator is leading the work and will continue ongoing involvement.
6. Related work that has already been done	Little to none.	Related work is loosely described and mostly incomplete.	Related work is well described and partially implemented.	Related work is well described and mostly implemented.	Related work is well described and fully implemented.

Scores for this state:

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1. Staff	1	2	3	4	5
2. Resources	1	2	3	4	5
3. Other initiatives	1	2	3	4	5
4. Time	1	2	3	4	5
5. Leadership	1	2	3	4	5
6. Work already done	1	2	3	4	5