

# Superannuation Insurance Symposium (SIS)

Thursday 25 October 2012 Hilton, on the Park, Melbourne



Please complete in pen using BLOCK letters. Print 'X' to mark boxes where applicable.

## STEP 1: PERSONAL INFORMATION

Surname	First name	Other name	Mr	Mrs	Ms	Miss	Other
Job title/occupation		Organisation					
Postal Address							
Suburb	City	State	Postcode	Country			
* Email for correspondence				** Delegate Email (if different)			
Telephone (BH)	Facsimile	Mobile					

\* Symposium correspondence sent by AIST will be to this email address

\*\* Delegate email is required for creating personalised login ID for AIST event registrations. (Email will not be made public or used for marketing purposes)

## STEP 2: REGISTRATION All prices are inclusive of GST

Category	Standard Rates	*Special Offer
<input type="checkbox"/> AIST Trustee & Fund Staff Member	\$750	\$700
<input type="checkbox"/> Non-Member Trustees & Fund Staff	\$950	\$900
<input type="checkbox"/> Regulator/Government	\$950	\$900
<input type="checkbox"/> Service Providers	\$1,150	\$1,100

\* Register 3 or more delegates at the same time to receive the special offer rate for each registration.

By registering you will receive:

Symposium book with program, attendance at all symposium sessions and meals, and post symposium networking function on 25 October.

**Important note:** Payment must be received prior to attending this event.

Please specify the type of fund you are a Trustee/employee of:

<input type="checkbox"/> Corporate	<input type="checkbox"/> Public Offer	<input type="checkbox"/> Industry	<input type="checkbox"/> Public Sector
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## STEP 3: SPECIAL REQUIREMENTS

I have the following special requirements (Diet/Allergies or Medical/Wheelchair):

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## STEP 4: PAYMENT SUMMARY

Registration Total \$

This registration form becomes a Tax Invoice upon completion. To secure your registration, payment must be received within 14 days. **Cancellation Policies** apply, go to [www.aist.asn.au](http://www.aist.asn.au) and view the AIST **SIS** Policies page.

Please note that registrations will not be processed if the information below is not complete:

Are you responsible for payment of this invoice?  Yes  No *If no, please provide details of the invoice payee:*

Surname	<input type="text"/>	First name	<input type="text"/>
Telephone/Mobile	<input type="text"/>	Email	<input type="text"/>

## STEP 5: PAYMENT OPTIONS

Credit Card

EFT

Cheque

### Credit Card

MasterCard  Visa  AMEX **The relevant credit card fee will apply to Mastercard, Visa and Amex**

Card number	<input type="text"/>	CCV	<input type="text"/>	Name on Card:	<input type="text"/>	Expiry date	<input type="text"/>
<input type="checkbox"/> I authorise AIST to debit my credit card with the above amount including the nominated merchant fee.	Signature (please type your full name for electronic registration)					Date	<input type="text"/>

### EFT

Please email a remittance advice citing the invoice number as the reference to [info@aist.asn.au](mailto:info@aist.asn.au)

**Account Name:** AIST Business Management  
**BSB:** 083-004  
**Account Number:** 86-569-8137  
**Bank:** National Australia Bank

### Cheque

Please make cheques payable to:  
**Australian Institute of Superannuation Trustees**  
**Ground Floor . 215 Spring Street . Melbourne . VIC 3000**

**Registration helpdesk:** 61 3 8677 3800  
**Fax:** 61 3 8677 3801  
**Email:** [sis@aist.asn.au](mailto:sis@aist.asn.au)

## STEP 7: TERMS AND CONDITIONS

I have read and agree to the Terms and Conditions below.

AIST understands the importance of protecting the privacy of individuals and is committed to complying with the Privacy Act 1988 and the National Privacy Principles to ensure the confidentiality of any personal information collected.

This Policy applies to AIST who register people for events, exhibitions, symposiums and who arrange travel and accommodation to those events. AIST is committed to complying with the Privacy Act 1988 and the National Privacy Principles.

Symposium delegates' names and organisation details will be published in the symposium booklet and delegates contact details will be available to our Industry Partners.

I do not wish my contact details to be available to industry partners

## STEP 8: CANCELLATION/TRANSFER POLICY

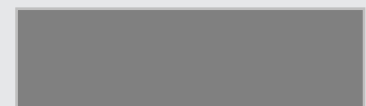
I have read and agree to the Policy below.

**Delegate Transfer Policy** - You may transfer your registration prior to the conference. The initial transfer is free however subsequent transfers will incur a \$25 transfer administration fee.

Refunds of event registration fees will only be made when written notification is received no later than **Friday 12 October 2012**. A \$150 cancellation fee will apply.

No refund of registration fees will be made when cancellations are received after **Friday 12 June 2012**; however a transfer of registration to another person is permitted.

All cancellations and request to transfer a registration to another person must be received in writing. Please email request to [sis@aist.asn.au](mailto:sis@aist.asn.au)



**MARKETING FEEDBACK:** How did you hear about this event?

Please complete below

<input type="checkbox"/> AIST Email	<input type="checkbox"/> Magazine	<input type="checkbox"/> AIST Website	<input type="checkbox"/> Word of mouth	<input type="checkbox"/> Other	<input type="text"/>
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Please consider the environment before printing any documents. If possible please book your registration online: [www.aist.asn.au](http://www.aist.asn.au)

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