

State Director Program Evaluation Form

MICHIGAN KNIGHTS OF COLUMBUS

Directors Name:	Date:	
Program Category:		

(26-50% = 3 pts.)

Program Criteria: Use the criteria listed below to determine the top submission in the program category indicated. Copy this form as needed for each program category. A separate form must be used for each entry.

- 1. Program Quality (Description / Organization / Impact / Service, etc.):
- 40 pts.

2. Number of Council Members Involved:

05 pts. (75 + = 5 pts.)

Percentage of Members Involved:

05 pts.

• (1-10% = 1 pt.) (11-25% = 2 pts.)

(51-75% = 4 pts.) (76-100% = 5 pts.) **05 pts.**

- Total Time Involved (number of hours):
 - (1-20 hrs. = 1 pt.) (21-50 hrs.) = 2 pts.) (51-100 hrs. = 3 pts.) (100-150 hrs. = 4 pts.) (151 + hrs. = 5 pts.)
- Documentation: (council/parish bulletins, newsletters, photos; before, during & after, local news/media items, endorsements, thank you letters, etc.: 20
- local news/media items, endorsements, thank you letters, etc.: 20 pts.
 Presentation: (typed, neat, accurate, proper, sequential order, professional display): 15 pts.

(1-10 = 1 pt.) (11-25 = 2 pts.) (26-50 = 3 pts.) (51-75 = 4 pts.)

7. Uniqueness: (new, special, out of the ordinary, etc.):

10 pts.

Total Possible Points:

100 pts.

^{*}Rate each submission in the category at the top of this page by using the point system. *List in order of scoring. *Include a copy of this completed from with each entry.

Council #	Project Title	Quality	# of Members	% of Membership	Time Involved	Documentation	Presentation	Uniqueness	Total
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