



# Sport Facilities Fund Projects Under £100,000

## Small Project Strand Application Form

Applicant:

Project title:

Although we may have supplied you with an electronic PDF version of this application form, completed forms must be returned to **sportscotland** in a printed format containing all pages and sections and a signature from an authorised party. We are unable to accept and process electronic versions of this form.

# Sport Facilities Fund: Projects Under £100,000

## Small Project Strand Application Form

### Introduction

**sportscotland** welcomes applications for funding under its Sports Facilities Fund: Small Projects Fund. This single stage application form should only be used for projects with a value up to £100,000. Before completing this application please read the form from start to finish, paying particular attention to the advice notes provided in the margin of each page. It is essential that you also read in full the accompanying Sports Facilities Fund Guidelines document ([www.sportscotland.org.uk/FacilitiesGuidelines](http://www.sportscotland.org.uk/FacilitiesGuidelines)).

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### Completing the application form

This form has been created as an editable pdf. In order to edit it electronically you will need Adobe Reader (version 7) or newer. This file may then be edited and saved.

If you are not using Adobe Reader, either on a Mac or a PC, please do so. The latest version (currently version 9) can be downloaded from <http://get.adobe.com/uk/reader/>.

If you are using a Mac to edit the form, please ensure that you've opened the document in Adobe Reader (version 7) or newer and not the Mac default 'preview' menu.

Older versions of adobe will allow you to view and print but not edit the form. Forms may be printed and completed by hand. If you have any problems with the form request a hard copy from [sportscotland.enquiries@sportscotland.org.uk](mailto:sportscotland.enquiries@sportscotland.org.uk).

### Data Protection

**sportscotland** will use and process information provided in accordance with the requirements of the Data Protection Act 1998. The information you provide us with may be held on files, both paper and electronic. We will use this information to process applications and grants, to prepare statistics and to monitor and evaluate the effectiveness of investments. Please note that by signing the application form you are giving explicit consent for the data collected about you and/or your organisation to be recorded, processed and used for the purposes outlined above or for any other legitimate reason.

**sportscotland**  
Doges  
Templeton on the Green  
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GLASGOW  
G40 1DA  
Tel: 0141 534 6500  
Fax: 0141534 6501  
[www.sportscotland.org.uk](http://www.sportscotland.org.uk)

## 1. Advice Notes

Please ensure that your organisation is eligible to apply for an award. See the Guidelines for eligibility criteria.

Please provide your normal business address.

If you need to provide more information than the boxes allow for, please use the additional notes page at the end.

1.2 For example, trust, company, local authority, governing body of sport, local club, etc.

We require a copy of your Constitution, Articles of Association, etc

1.4 Before applying we strongly recommend that you seek the advice of Customs and Excise to determine the extent (if any) of VAT recovery.

## 1 Applicant Details

Please notify **sportscotland** if any of the details you provide in this section should change while the application is under assessment.

### 1.1 The applicant body

Name of the applicant organisation

How many years has your organisation been in existence?

Contact name

Position within organisation

Address for correspondence

Postcode

Tel no (Work)

Tel no (Home)

Tel no (Mobile)

Fax number

E-mail address

### 1.2 What is the status of your organisation?

- |   |   |
|---|---|
| <input type="checkbox"/> Local voluntary or community sports club | <input type="checkbox"/> Trust                        |
| <input type="checkbox"/> National governing body of sport         | <input type="checkbox"/> Company limited by guarantee |
| <input type="checkbox"/> Company limited by shares                | <input type="checkbox"/> Statutory body               |
| <input type="checkbox"/> Other (please specify)                   |   |

### 1.3 Does your organisation have Charitable Status?

- Yes       No       Applied for

If yes, please provide Scottish Charity Number:

### 1.4 Is your organisation registered for VAT?

- Yes       No

If yes, please provide VAT registration number:

1.5 For some activities it may be necessary to affiliate to the governing body where safety is a major consideration.

### 1.5 Membership

Are you a member of any of the following? (please indicate and name)

governing body

affiliated association

other

1.6 Please provide details, specifying project reference number, date application was made and the outcome.

### 1.6 Have you applied to sportscotland previously for capital project funding?

Yes

No

| Reference | When | Outcome and Amount of Award (if any) |
|-----------|------|--------------------------------------|
|           |      |                                      |
|           |      |                                      |
|           |      |                                      |
|           |      |                                      |

## 2. Advice Notes

## 2 Clubs, Community Groups and all other Non-Public Body applicants

Please complete this section if your organisation is a club with individual members, an association of clubs ie. community sports hub, a community group, or any other non-public body organisation. Public body applicants please proceed to section 3.

2.1 Please describe the main activities of your club, Community Group or association.

### 2.1 Main sports activities

### 2.2 Membership Numbers

|                          | Male | Female | Total |
|--------------------------|------|--------|-------|
| Playing members under 16 |      |        | 0     |
| Playing members over 16  |      |        | 0     |
| Non playing members      |      |        | 0     |

2.3 Do you, for example, limit the number of juniors (U-16)?

### 2.3 Are there any restrictions on the numbers of members in each category of membership?

Yes  No

If yes, please give details:

### 2.4 Club Integration

Are you engaging with the Governing Body and/or your Local Authority over the development of your club?

Yes  No

If yes, please give details. If no, please explain why not:

2.5 We need to be satisfied that equality of opportunity is observed in all respects ie access, pricing policy, voting rights etc

### 2.5 Does your club operate an equal opportunities policy?

Yes  No

If no, please give details:

### 3 Project Details

#### 3.1 Project Title

3.2a To your knowledge, is the project referred to (either generally or specifically) in any strategy document published by, for example, **sports**scotland, local authority, governing body of sport or local sports council?

#### 3.2 Project Integration

##### 3.2a Is the project referred to in any strategy document?

Yes  No

If yes, please give details:

3.2b Please state why the facility is needed, what you hope to achieve, how you intend to do this and how you will measure progress.

##### 3.2b Aims and objectives

It is important you respond to this fully but briefly:

##### 3.2c Where will your project be located?

Address

Town/City

Postcode

Ordnance Survey grid reference:

Letters

Numbers

### 3.3 Project Support

Have you discussed this project with your Local Authority/National Governing Body for Sport?

**Local Authority**  Yes  No

**Governing Body**  Yes  No

If yes, please explain how your project integrates with any relevant sports development programmes, policies and initiatives. Please provide relevant letters of support with your application. If no to either, please give reasons why.

3.4 Please provide any photographs you have of your existing facilities if available.

### 3.4 Description of all existing facilities

3.5 Please provide a brief description of your proposed project with sketch plans as these will be helpful to the assessment process.

### 3.5 Description of proposed facilities

3.6 Please list the sports in priority order.

### 3.6 Which sport will benefit most from this project?

What other sports will also benefit significantly from the project?

|   |   |
|---|---|
| 1 | 4 |
| 2 | 5 |
| 3 | 6 |

### 3.7 Planning permission

Is planning permission required?

Yes  No

If yes, you must have planning permission at least in outline for your project before your application can be considered. Please provide a copy of the consent.

If no, you must provide written confirmation from the local authority that planning permission is not required.

Is your project on the site of existing playing fields?

Yes  No

If yes, please provide details and confirm whether your project will result in a reduction in the number of pitches on the site.

### 3.8 Timescales

If this application is successful, how soon after notification can the project start and how long is it likely to take to complete the project?



### 3.9 Security of Tenure

#### Project site/facilities

**Current arrangement** (please indicate)

|   |   |
|---|---|
| <input type="checkbox"/> Owned            |   |
| <input type="checkbox"/> Leased           | Lease Expiry date                       |
| <input type="checkbox"/> Hired            | Hire Term                               |
| <input type="checkbox"/> Access Agreement | Length                      Expiry date |

**Proposed arrangement** (please indicate)

|   |   |
|---|---|
| <input type="checkbox"/> Owned            |   |
| <input type="checkbox"/> Leased           | Lease Expiry date                       |
| <input type="checkbox"/> Hired            | Hire Term                               |
| <input type="checkbox"/> Access Agreement | Length                      Expiry date |

If you do not own the leasehold, licence or freehold for the existing/proposed facilities, who does/will and what is their connection to your organisation?

3.10 Are you utilising any professional/technical services in the preparation and management of your project? For instance, the services of an architect, quantity surveyor or civil/structural engineer. Please provide details and describe the services you are using.

### 3.10 Professional and technical services

|            |
|------------|
| Name       |
| Profession |
| Address    |
|            |
| Service    |

3.11 Please provide brief details of the person responsible for managing the project, indicating whether or not he/she is independent of your organisation

### 3.11 Project Management

|                            |
|----------------------------|
| Name                       |
| Organisation               |
| Professional qualification |

3.12 What are the current and future provisions at your facility for people with disabilities and impairments?

### 3.12 Access for people with disabilities

What is your provision? (please indicate)

|                       | Current |             | Future  |             |
|-----------------------|---------|-------------|---------|-------------|
|                       | Playing | Non-playing | Playing | Non-playing |
| Ambulant Disabled     |         |             |         |             |
| Wheelchair users      |         |             |         |             |
| Visually impaired     |         |             |         |             |
| Hearing impairment    |         |             |         |             |
| Learning disabilities |         |             |         |             |

### 3.13 Disability Discrimination Act

To comply with the requirements of the Disability Discrimination Act 1995, as amended 2005, all new facilities, extensions and refurbished facilities should wherever possible meet with Best Design Practice [BS8300:2001]. There will be occasions such as existing physical features which prevent the design complying with best practice.

Does your proposed project comply fully with BS8300:2001?

Yes       No

If NO, we will require you to provide an Access Statement. This statement should clearly set out why the facility does not comply and must indicate what systems, either physical or management, will be adopted to counter the problem. Information on Access Statements can be found on our website –

<http://www.sportscotland.org.uk/ChannelNavigation/Resources/TopicNavigation/Publications/Facilities+Report+03.htm>

#### 4. Advice Notes

4.1 Please include VAT in the estimated project cost unless you can avoid or recover it.

4.3 Remember to include VAT charges if you cannot recover or avoid them.

4.4 Please provide a copy of any quotations or estimates you have obtained for your project.

## 4 Project Costs

### 4.1 Project Costs

|                                 |          |              |
|---------------------------------|----------|--------------|
| Estimated cost of the project   | £        |              |
| Inflation/contingency allowance | £        |              |
| Estimate of fees                | £        |              |
| VAT at                          | %        | £            |
| <b>Total cost</b>               | <b>£</b> | <b>£0.00</b> |

### 4.2 VAT Recovery

What % VAT recovery will be applicable to your project? %

### 4.3 Cost breakdown

Please summarise the costs below in as much detail as you consider appropriate.

| Category  | Cost (£)     |
|---|--------------|
| New Build                                       |              |
| Improving/upgrading/extending existing facility |              |
| Floodlighting                                   |              |
| Major items of non-personal sporting equipment  |              |
| Professional fees and expenses                  |              |
| Other (please specify)                          |              |
| <b>Total VAT</b>                                |              |
| <b>Total Costs</b>                              | <b>£0.00</b> |

### 4.4 How did you arrive at the above cost?

Initial estimate  Detailed costing

Quotation(s)  Tender(s)

Other (please specify)

## 5. Advice Notes

5.1 If the total funding applied for from sportscotland exceeds 50% of the estimated project cost, please indicate how this higher figure is justified.

5.3 If you plan to contribute in-kind, for example by providing voluntary labour, please describe the type of contribution(s) to be made and you estimate of its (their) value.

## 5 Funding Profile

In most cases, we will only be able to fund part of the cost of capital projects, so we need to know where the balance of funding is likely to come from and to what extent it has been secured.

### 5.1 How much sportscotland funding are you applying for?

|   |   |
|---|---|
| In this application                           | £ |
| Percentage of total estimated cost of project | % |

Justification for support of more than 50% (brief details):

### 5.2 Your contribution

How much can the organisation contribute from its own resources?

|   |          |              |
|---|----------|--------------|
| In cash                                 | £        |              |
| Contribution(s) in-kind (per 5.3 below) | £        |              |
| <b>Total</b>                            | <b>£</b> | <b>£0.00</b> |

### 5.3 Your in-kind contribution

| Type of contribution in-kind | Estimated value (£) |
|------------------------------|---------------------|
|                              |                     |
|                              |                     |
|                              |                     |
| <b>Total</b>                 | <b>£0.00</b>        |

Has the value of the work relating to any contribution(s) in-kind been included in the project costs?

Yes  No

5.4 Please enter amounts in appropriate columns and attach a letter of support, or other documentary evidence, for every confirmed source of funding.

#### 5.4 Other sources of finance, including grants and loans

| Funding sources | Grant (G)<br>Loan (L) | Funding<br>in place £ | Promised<br>£ | Applied for<br>£ | Total<br>£ |
|-----------------|-----------------------|-----------------------|---------------|------------------|------------|
|                 | Select type           |                       |               |                  | £0.00      |
|                 | Select type           |                       |               |                  | £0.00      |
|                 | Select type           |                       |               |                  | £0.00      |
|                 | Select type           |                       |               |                  | £0.00      |
| <b>Total</b>    | Select type           | £0.00                 | £0.00         | £0.00            | £0.00      |

If funding is in place and/or promised please provide copy of appropriate Letters of Offer, etc.

5.5 Please complete summary of funding from all sources, taking care to ensure that the total agrees with the estimated total costs show in Section 4.2

#### 5.5 Funding Summary

|                                    | Amount £     |
|------------------------------------|--------------|
| <b>sportscotland</b>               |              |
| Organisation's own resources (5.2) |              |
| Other sources (5.4)                |              |
| <b>Total</b>                       | <b>£0.00</b> |

#### 5.6 If the project is to be part-funded by loans and mortgages:

Is the organisation empowered to borrow to the extent planned?

Yes  No

Is your property already subject to a mortgage or similar charge?

Yes\*  No

Do you intend to offer your property as security?

Yes\*  No

\*If yes, please attach details

5.7 Please provide figures relating to your organisation's financial position as shown in its most recent balance sheet.

**5.7 Financial position** (not required from statutory authorities)

Financial Year ended

|   |  |       |   |              |
|---|--|-------|---|--------------|
| a | Fixed assets                             |       | £ |              |
| b | Current assets                           |       | £ |              |
| c | Current liabilities                      |       | £ |              |
| d | Net current assets/(liabilities) (b - c) |       | £ | <b>£0.00</b> |
| e | Long term liabilities                    |       | £ |              |
| f | Net assets (a + d - e)                   | Total | £ | <b>£0.00</b> |

**Please provide a copy of your latest and last two years Annual Accounts and a copy of a current bank statement(s).**

## 6. Advice Notes

6.1 Please indicate the last two years and current income and expenditure position (where appropriate) as shown in your annual accounts, and summarise your forecasts for the first three years of operation. Please include loan repayments and interest but exclude all capital costs and funding

## 6 Operating Income & Expenditure

### 6.1 Operating income & expenditure

|                  | Income (£) | Expenditure (£) | Net (£) |
|------------------|------------|-----------------|---------|
| 2 years ago      |            |                 | £0.00   |
| Last Year        |            |                 | £0.00   |
| Current Position |            |                 | £0.00   |
| Year 1           |            |                 | £0.00   |
| Year 2           |            |                 | £0.00   |
| Year 3           |            |                 | £0.00   |

### 6.2 What assumptions have been made in preparing your forecast?

6.3 If you are projecting a deficit in your funding profile, please indicate how you plan to finance it.

### 6.3 Deficit funding

6.4 Does the estimated income arising from the project include grants or loans from any public bodies?

#### 6.4 Support from public bodies

| Public Body | Grant/loan | Year 1 (£) | Year 2 (£) | Year 3 (£) |
|-------------|------------|------------|------------|------------|
|             |            |            |            |            |
|             |            |            |            |            |
|             |            |            |            |            |
|             |            |            |            |            |

6.5 Your expenditure forecasts should provide for loan repayments and interest if appropriate. What annual repayments do you plan to make?

#### 6.5 Cost of borrowing

|            | Loan repayment (£) | Interest (£) |
|------------|--------------------|--------------|
| Year 1 (£) |                    |              |
| Year 2 (£) |                    |              |
| Year 2 (£) |                    |              |



## 7 Facility Use

### 7.1 Active participants per week

How many active participants per week do/did use your facility? How many do you anticipate will use your facility in years 1, 2 and 3?

|                   | Previous | Last year | Current | Year 1 | Year 2 | Year 3 |
|-------------------|----------|-----------|---------|--------|--------|--------|
| Under 16 – Male   |          |           |         |        |        |        |
| Under 16 – Female |          |           |         |        |        |        |
| Adult – Male      |          |           |         |        |        |        |
| Adult – Female    |          |           |         |        |        |        |

How many days per week will the proposed facility be available for sports participation?

How many weeks per annum will the proposed facility be available for sports participation?

7.2 Please summarise the number of hours allocated to club use, school use and sports development classes and provide full details in support of your application. Please note that your programme will have to be approved by **sportscotland**.

### 7.2 Programme

Please complete and return a copy of your proposed the programme of use for the facility. A template is attached at Appendix 1.

| Number of hours          | Current Weekdays | Current Weekends | Future Weekdays | Future Weekends |
|--------------------------|------------------|------------------|-----------------|-----------------|
| Club use                 |                  |                  |                 |                 |
| Schools                  |                  |                  |                 |                 |
| Development work/classes |                  |                  |                 |                 |
| Casual use               |                  |                  |                 |                 |

What is your rationale for this allocation of facility time?

If you have an agreed bookings policy setting out, for example, priorities, restrictions, etc; please provide brief details.

7.3 Please summarise the number of hours currently allocated each week to each of the following types of use, and how will they be used in the future?

### 7.3 Purpose

|                                      | Current | Future |
|--------------------------------------|---------|--------|
| Encouraging new participants         |         |        |
| Match play                           |         |        |
| Teaching beginners – Adults          |         |        |
| Team training – Club                 |         |        |
| Teaching beginners – Under 16        |         |        |
| Team training – Representative squad |         |        |

### 7.4 How will you increase the number of people participating in sport at your new or improved facility?

### 7.5 What sports development programmes or initiatives currently operate or will be set up?

7.6 How many qualified coaches do you have at present and/or expect to have access to in the future?

### 7.6 Coaching provision

|              | No. | Qualification/level |
|--------------|-----|---------------------|
| 2 years ago  |     |                     |
| Last year    |     |                     |
| Current year |     |                     |
| Year 1*      |     |                     |
| Year 2*      |     |                     |
| Year 3*      |     |                     |

\*After completion of project

7.7 On average, how many coaching hours per week are offered, and/or are likely to be offered to, adults (ie 16+) and also Under-16s

### 7.7 Average coaching hours per week

|           | Current | Future |
|-----------|---------|--------|
| Adults    |         |        |
| Under 16s |         |        |

7.8 Please indicate the charges you make at present and/or propose to make, using your discretion where the description does not exactly match your own. (You may wish to enclose a copy of your charges schedule)

### 7.8 Current and Proposed Charges

|                                   | Current    |              |            | Future     |              |            |
|-----------------------------------|------------|--------------|------------|------------|--------------|------------|
|                                   | Male adult | Female adult | Junior U16 | Male adult | Female adult | Junior U16 |
| Entrance fee/ admission charge    |            |              |            |            |              |            |
| Joining fee (for membership)      |            |              |            |            |              |            |
| Annual subscription               |            |              |            |            |              |            |
| Playing charge                    |            |              |            |            |              |            |
| Other subs/levies (specify below) |            |              |            |            |              |            |

Other subs/levies:

|  |
|--|
|  |
|--|

## 7.9 Equity and Inclusion

sportscotland identifies the following target groups as part of our Single Equity Scheme. Please indicate the target groups and approximate number who will benefit from the project.

| Target Group                                      | Current U16 | Current Adult | Future U16 | Future Adult |
|---|-------------|---------------|------------|--------------|
| Women and Girls                                   |             |               |            |              |
| Those not currently involved in physical activity |             |               |            |              |
| People with a disability                          |             |               |            |              |
| People from Black and Minority Ethnic communities |             |               |            |              |
| People from areas of socio-economic disadvantage  |             |               |            |              |

What actions have been/will be taken to engage with the above target groups in relation to this facility? If none please clarify.

## 8 Management

### 8.1 Management

Who manages the existing facilities?

Who will manage the proposed facilities and how will this be done

## 9 Documentation

Please confirm that you are enclosing the following documents, where relevant, in support of this application.

| Enclosed                 | Not applicable           |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Constitution</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Memorandum and Articles of Association</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Lease, draft lease, rental or access agreement</b>                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Drawings</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Site plan and location plan</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Full or outline planning consent plus copy of approved drawings</b>                |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Schedule of equipment</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Outline specification of works</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Tenders/quotations for the project</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Last two years and latest annual accounts</b>                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Income and expenditure projections for first 3 years of the completed facility</b> |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>List of names and addresses of office bearers</b>                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Management or access agreement</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Child Protection Policy</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Disability Access Statement</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Letters of support for project</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Other (please specify below)</b>   |

## 10 Certification

10.1 Please note that we will not be liable, nor will we accept any liability, for any costs incurred by the applicant, either on the project or in making this application, irrespective of its outcome.

### 10.1 Endorsement

Your application must be endorsed and countersigned by an authorised representative of your organisation (e.g. President, Treasurer, Secretary) other than the main contact person referred to in Section 1.1, page 1, or the signatory to the applicant's statement on this page.

*I endorse this application, confirm that it has been authorised by the organisation, and certify that to the best of my knowledge, the information provided is truthful and accurate.*

Signature (first signatory)

Name

Position

Date

Home tel no

Business tel no

### 10.2 Applicant's statement

Read and sign this statement. This is a legally binding declaration.

*I confirm and certify on behalf of this applicant that:*

*I am completing this application on behalf of the organisation named in question 1.1 and that I have read the Guidelines, including sportscotland's obligations under the Freedom of Information (Scotland) Act 2002 and the Environmental Information (Scotland) Regulations 2004 and formally authorised this application to **sportscotland**.*

*This project falls within the objects of the Organisation's constitution, or Memorandum and Articles of Association, or Trust Deed*

*The project which is the subject of this application has not been commenced by way of letting a contract or start on site*

*On completion of the project no-one will be denied the right to equal access to our facilities because of their age, race, creed, colour, gender, occupation, religion, sexual orientation, or political persuasion, and*

*To the best of my knowledge all information provided in this application and its supporting documentation is truthful and accurate. I understand that any misleading statements given at any time will render this application invalid. I undertake to inform **sportscotland** fully and immediately if any changes in circumstances require us to amend the application or the supporting material.*

*I certify that I have made full and complete disclosure of all relevant facts relating to the application, or its subject matter, whether supportive of the application or otherwise.*

Signature (second signatory)

Name

Position

Date

Home tel no

Business tel no

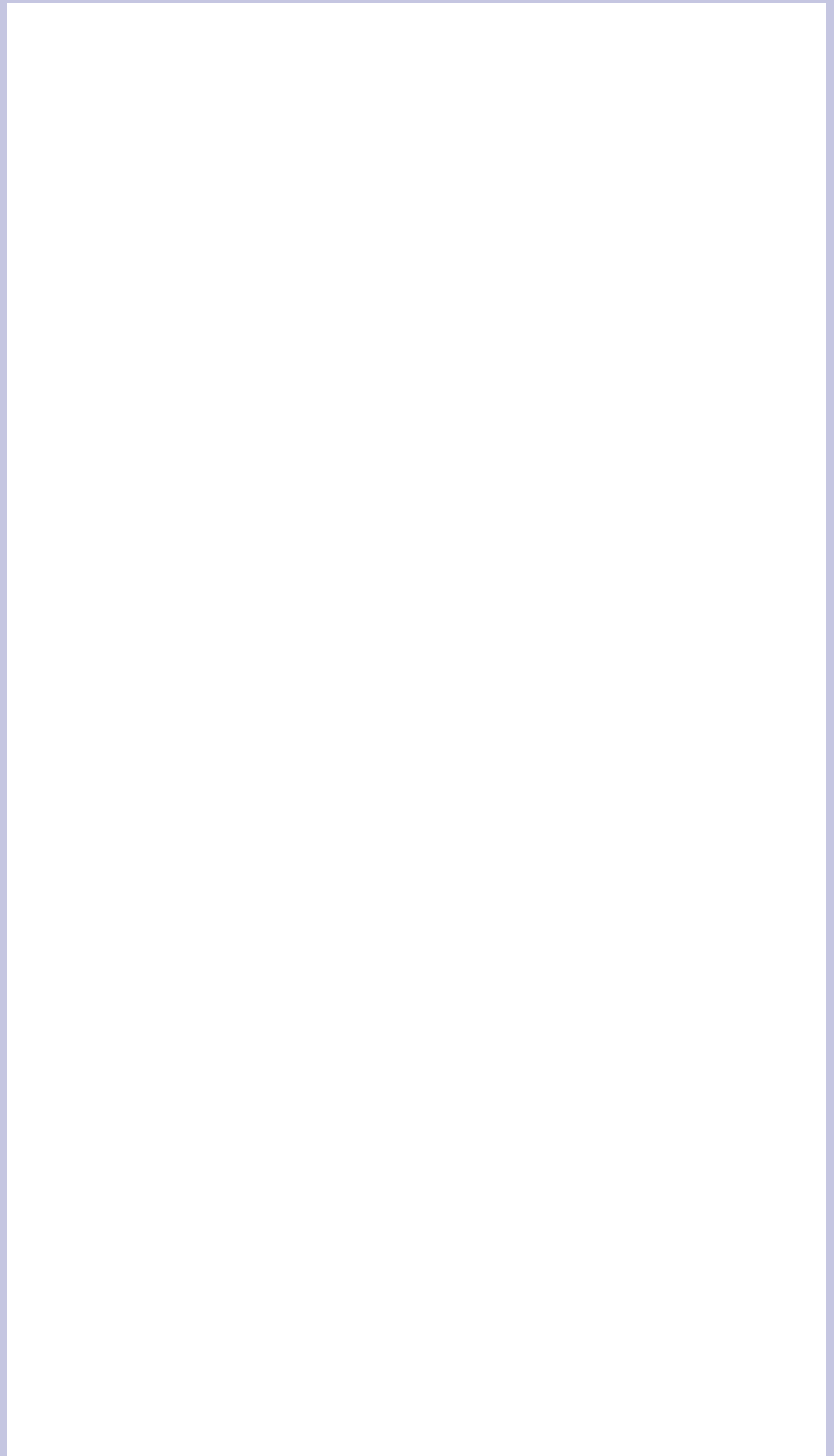
The completed form and supporting documentation should be sent to:  
**sportscotland**, Doges, Templeton on the Green, 62 Templeton Street, Glasgow, G40 1DA

### **Additional Notes**

Please use the section and question numbers for our reference.

### **Additional Notes**

Please use this section if you could not fit all relevant information in the boxes provided.



### Appendix Notes

Please complete your proposed programme of use using the template to the right. In each box, specify whether the use is either by Clubs, Schools, Development work, Casual use.

### Appendix 1 – Proposed programme of use

|      | 9-10 | 10-11 | 11-12 | 12-1 | 1-2 | 2-3 | 3-4 | 4-5 | 5-6 | 6-7 | 7-8 | 8-9 | 9-10 |
|------|------|-------|-------|------|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Mon  |      |       |       |      |     |     |     |     |     |     |     |     |      |
| Tue  |      |       |       |      |     |     |     |     |     |     |     |     |      |
| Wed  |      |       |       |      |     |     |     |     |     |     |     |     |      |
| Thur |      |       |       |      |     |     |     |     |     |     |     |     |      |
| Fri  |      |       |       |      |     |     |     |     |     |     |     |     |      |
| Sat  |      |       |       |      |     |     |     |     |     |     |     |     |      |
| Sun  |      |       |       |      |     |     |     |     |     |     |     |     |      |