

**Dunellen Public Schools  
Dunellen, New Jersey**

---

**Agenda:** For the meeting of the Board of Education, September 1, 2015 at 7:30 pm Special Public Meeting in the Dunellen High School Library, 411 First Street, Dunellen, New Jersey

- I. Call to Order**
- II. Pledge of Allegiance and Moment of Silence**
- III. Roll Call**
- IV. Approval of Minutes**
  - A. Approval of July 14, 2015 minutes**
- V. President’s Remarks**
- VI. Superintendent’s Report**
  - A. Opening Day**
  - B. Building projects update**
- VII. Questions/Comments from Public – Agenda Items**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In support of this position, the law establishes a period of public comment at every public Board meeting.*

*Individuals wishing to speak must state their name and address. Comments can be limited to five minutes’ duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard.*

*All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.*

*Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.*

## **VIII. Information/Reports/Action**

### **A. Curriculum and Instruction**

1. Approval to adopt Conceptual Physics and Environmental Science textbooks and materials at Dunellen High School
2. Approval of the revised curriculum in grades K-12 in all subject areas
3. Approval for all teachers from Faber Elementary, Lincoln Middle and Dunellen High Schools to provide home instruction in their HQT area; Megan Kayser and Anindita Chaudhuri to provide IEP Counseling as needed for the 2015-2016 school year

### **B. Buildings and Grounds**

### **C. Finance**

1. Approval to accept student DE as a 4<sup>th</sup> grade John P. Faber Elementary School tuition based student for the 2015-2016 school year at a tuition rate of \$3,550
2. Approval to accept student JC as a 12<sup>th</sup> grade Dunellen High School tuition based student for the 2015-2016 school year at a tuition rate of \$3,900
3. Approval to accept student KH as a 10<sup>th</sup> grade Dunellen High School tuition based student for the 2015-2016 school year at a tuition rate of \$3,900
4. Approval to accept student AH as a 9<sup>th</sup> grade Dunellen High School tuition based student for the 2015-2016 school year at a tuition rate of \$3,900
5. Approval for placement of a South Plainfield student AG in the MD Class Placement for the 2015-2016 school year at a tuition rate of \$18,000

### **D. Executive Session**

### **E. Personnel**

1. Approval of employment for the following substitute teachers (\$85/day), aides (\$85/day), secretaries (\$75/day) and nurses (\$150/day) for the 2015-16 school year

Russel Brindley	Sarah Hamill
Taryn Cafro	Pamela Vail
Kelli Castro	Tonia Lewis
Karl Geiger	Emelia O'Dougherty
Bernice Kerman	Anne Nilsson
Margaret Olivi	Allison Verdic
Nirmala Patel	James Duhamel
Roushan Rahman	Michel Humphries
Samantha Scudiero	Amira Awad
William Slinger	Cristina Diaferia
Charles Ulrich	

2. Approval to add the position of Girls Junior Varsity Soccer Coach for the 2015-16 school year

3. Approval for translation services by Ana Torres at a rate of \$41/hour for the 2015-2016 school year, Funded by NCLB FY16 – Title IIA, Title III
4. Approval to accept the resignation of Kelly DeVecchio, K-5 Technology teacher at Faber Elementary School effective July 28, 2015
5. Approval to accept the resignation of Jennifer Ruiz, 3rd grade teacher at Faber Elementary School effective August 17, 2015
6. Approval to grant a one-year leave of absence for the 2015-2016 school year without salary or benefits to Natalie Chianese, first grade teacher at Faber Elementary School from September 1, 2015 through June 30, 2016
7. Approval to re-employ Brenda Perry as a 1st grade teacher at Faber Elementary School for a teacher on a leave of absence for the 2015-16 school year, effective September 1, 2015 at an annual salary of \$48,300, BA+30 Step 2
8. Approval to employ Michael Munley as a Chemistry teacher at Dunellen High School for the 2015-16 school year, effective September 1, 2015 at an annual salary of \$53,200, MA+30, step 4 pending the successful completion of his criminal history background check
9. Approval to employ Kathleen Struthers as a 5th grade teacher at Faber Elementary School for the 2015-16 school year effective September 1, 2015 at an annual salary of \$51,700, MA, step 5, effective September 1, 2015 pending the successful completion of her criminal history background check
10. Approval to employ Julie Switkes as a district Speech Language Specialist for the 2015-16 school year, effective September 1, 2015 at an annual salary of \$50,900, MA, step 4, effective September 1, 2015
11. Authorize the Superintendent of Schools to file the appropriate emergent hiring forms pending completion of a criminal history check pursuant to Title 18A:6-7.1c for the following staff members: Michael Munley, Kathleen Struthers
12. Approval of the following revised personnel for 2015-16 Summer Employment Projects

<b>2015-2016 Summer Employment Assignments</b>		
<b>Project</b>	<b>Recommendation</b>	<b>Salary</b>
Summer Weight Room	Christopher Osborn	\$2,460

13. Approval to place Catherine Cooper, ESL teacher at Lincoln Middle and Dunellen High Schools on the MA, step 2 of the salary guide effective September 1, 2015
14. Approval to place Anne North, School Nurse at Faber Elementary School on the MA, step 10 of the salary guide effective September 1, 2015

15. Approval to employ \_\_\_\_\_ for the Girls Junior Varsity Soccer Coach, at step \_\_\_\_\_ with a stipend of \_\_\_\_\_

**IX. Board Policy and Operations**

**A. Approval of Student Teacher**

Student Name	School	Placement	Date
Kimber Cafro	Middlesex Co. College	Faber Elementary	Fall 2015

**B. Approval of the first reading of the following policies and regulations**

- 2415.04 Parental Involvement (annual review)
- 3322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
- R3432 Sick Leave
- 4322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
- 5330 Administration of Medication
- R5330 Administration of Medication
- 5339 Screening for Dyslexia
- 5615 Suspected Gang Activity
- 5756 Transgender Students
- 6630 Athletic Fund
- 6660 Student Activity Fund
- R6660 School Funds
- 8540 School Nutrition Programs
- R8540 Free and Reduced Rate Meals (Abolished)
- 8550 Outstanding Food Service Charges
- 8820 Opening Exercises/Ceremonies

**C. Approval of the 2015-2016 Dunellen High School Student Handbook**

**D. Approval of the 2015-2016 Lincoln Middle School Student Handbook**

**E. Approval of the 2015-2016 Faber Elementary School Student Handbook**

**F. Approval of the following volunteers for 2015-16**

VOLUNTEER	ASSIGNMENT
John Ciannello	Football
Robert Puckett	Football
Jonathan Shealy	Football

**G. Consent Motions**

1. Approval of the Bills list dated 9/1/15
2. Transfers of Funds for June 2015

3. Approval to accept the following financial reports, append the reports to the minutes and approve the following certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of June 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Dunellen Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1

  
\_\_\_\_\_  
Brian P. DeLucia, Board Secretary

\_\_\_\_\_  
June 30, 2015  
Date

Pursuant to N.J.A.C. 6A:23A-16.10 (a), the Dunellen Board of Education hereby certifies that as of June 30, 2015 after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Transfers of Funds for July 2015
5. Approval to accept the following financial reports, append the reports to the minutes and approve the following certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of July 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Dunellen Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1

  
\_\_\_\_\_  
Brian P. DeLucia, Board Secretary

\_\_\_\_\_  
July 31, 2015  
Date

Pursuant to N.J.A.C. 6A:23A-16.10 (a), the Dunellen Board of Education hereby certifies that as of July 31, 2015 after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Acceptance of the John P. Faber Activity Account, High School Activity Account and Athletic Activity Account reconciliations for June 2015
7. Acceptance of the John P. Faber Activity Account, High School Activity Account and Athletic Activity Account reconciliations for July 2015
8. Approval for placement at Cranford Achievement Program for the 2015-2016 school year for student 19070 at a tuition cost of \$48,473 with transportation to be determined

9. Approval for services provided by the New Jersey Commission for the Blind and Visually Impaired for student 14023 at a cost of \$1,900 and student 28002 at a cost of \$1,900 for the 2015-2016 school year
10. Approval for LPN services provided by Bayada Home Pediatrics for student 27080 at a cost of \$42.50/hour for the 2015-2016 school year
11. Approval for Therapeutic Enthusiasm, Inc., Edison, NJ to provide Occupational Therapy services during the 2015-16 ESY and school year at \$83/hour for Treatments/Evaluations/ Consultations performed by Occupational Therapy Registered/Licensed - Scheduling to be completed prior to 9/14/15 at the rate of \$55/hour (any additional changes after 9/14/15 will be at regular billing rates); \$67/hour performed by Certified Occupational Therapy Assistant/Licensed
12. Acceptance of the donation of a brass trumpet to Dunellen High School from Mrs. Patricia Tredway
13. Approval of the following staff travel

<b>Participant</b>	<b>Workshop</b>	<b>Date</b>	<b>Cost</b>	<b>Funded by NCLB Title II</b>
Brian DeLucia	<i>Association of School Business Officials International Annual Meeting &amp; Expo - Grapevine, TX</i>	10/24/15 thru 10/27/15	Registration \$695 Airfare \$229.20 Lodging \$483.84 Meals/Other \$350	No
Candy Harshaney	<i>New Jersey Department of Education - Certification &amp; Professional Development Training</i>	8/10/15	Mileage \$15.70	No
Randi Axelrad	<i>Middlesex County Guidance Association (MCGA) meetings</i>	9/15/15, 12/8/15, 3/8/16	Mileage \$20.22	No
Allyson DeVito	<i>Rutgers-New Jersey School Development Council (NJSDC) - Professional Learning Series</i>	10/6/15, 10/13/15, 12/10/15, May 2016- TBD	Mileage \$21.08	Yes
Kevin Downey	<i>Rutgers-New Jersey School Development Council (NJSDC) - Professional Learning Series</i>	10/6/15, 10/13/15, 12/10/15, May 2016- TBD	Mileage \$21.08	Yes
Sandy Hoy	<i>Rutgers-New Jersey School Development Council (NJSDC) - Professional Learning Series</i>	10/6/15, 10/13/15, 12/10/15, May 2016- TBD	Registration \$220 Mileage \$22.88	No

<b>Participant</b>	<b>Workshop</b>	<b>Date</b>	<b>Cost</b>	<b>Funded by NCLB Title II</b>
Sandy Hoy	<i>Rutgers-New Jersey School Development Council (NJSDC) - Leadership Conference</i>	10/15/15	Mileage \$5.72	No
Brendan Tennant	<i>Rutgers-New Jersey School Development Council (NJSDC) - Leadership Conference</i>	10/15/15	Mileage \$5.72	Yes
Barbara Guhl	<i>Rutgers Center for Literacy Development - 48th Annual Conference Reading &amp; Writing</i>	10/23/15	Registration \$180 Mileage \$5.16	Yes
Caitlin Stanley	<i>Rutgers Center for Literacy Development - 48th Annual Conference Reading &amp; Writing</i>	10/23/15	Registration \$180 Mileage \$5.16	Yes
Brendan Tennant	<i>Rutgers Center for Literacy Development - 48th Annual Conference Reading &amp; Writing</i>	10/23/15	Registration \$180 Mileage \$5.16	Yes
Stephanie Zelonis	<i>Rutgers Center for Literacy Development - 48th Annual Conference Reading &amp; Writing</i>	10/23/15	Registration \$180 Mileage \$5.16	Yes

## **H. Looking Ahead**

1. 1<sup>st</sup> Day of School (1/2 day) – September 2
2. Back to School Night LMS – September 15
3. Back to School Night DHS – September 16
4. Back to School Night Faber – September 17
5. Yom Kippur – September 23 – Schools Closed
6. Dunellen Education Foundation 5K Run – September 26

## **X. Comments from the Public – Any Issue/Topic**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In support of this position, the law establishes a period of public comment at every public Board meeting.*

*Individuals wishing to speak must state their name and address. Comments can be limited to five minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard.*

*All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.*

*Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.*

- XI. New Business**
- XII. President's Remarks**
- XIII. Executive Session**
- XIV. Adjournment**