

**Dunellen Public Schools  
Dunellen, New Jersey**

---

**Agenda:** For the re-organization meeting of the Board of Education, May 3, 2011 at 7:30 pm in the Dunellen High School Library, 411 First Street, Dunellen, New Jersey

- I. Opening Exercises**
- II. Pledge of Allegiance and Prayer**
- III. Call to Order**

Meeting Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Dunellen Board of Education has caused notice of this meeting by having the date, time, and place thereof posted on April 28, 2010 at the Dunellen Board of Education Office and by having sent a copy of such notice to:

Dunellen Borough Clerk  
The Courier-News  
The Home News Tribune  
The District Schools

Transaction of Business for Which Meeting was Called

Public Session: Re-Organization Meeting

#### IV. Organization

The re-organization meeting of the Dunellen Board of Education to be called to order at 7:30 P.M. by Board Secretary, Mr. Vincent J. Olivo.

##### A. Announcement of Unofficial Results of School Elections

The total number of votes cast was 551.

The following results of the School Election held on Wednesday, April 27, 2011 are not official until certified by the County Board of Elections.

George Johnson	for 3 years received	<u>353</u>
Barbara McGuane	for 3 years received	<u>326</u>
Phillip C. Heiney, Sr.	for 3 years received	<u>339</u>
Jeffrey Portik	for 1 year received	<u>360</u>

	<u>Yes</u>	<u>No</u>
For the General Fund: \$ 8,826,123	<u>253</u>	<u>287</u>

Write-In votes:

Numerous

##### B. Administration of Oaths to Newly Elected Board Members

##### C. Roll Call

##### D. Election of Officers

Nominees for President:

Meeting turned over to the President of the Board of Education.

Nominees for Vice President:

##### E. Executive Session

**F. Establishment of Regular Meeting Dates**

The following dates are designated as the regular meeting dates of the Dunellen Board of Education:

DUNELLEN BOARD OF EDUCATION  
REGULAR MEETING DATES

All meetings begin at 7:30 p.m. at Dunellen High School unless otherwise noted

2011

May	10	(7:00 pm Executive Session: personnel matters until approximately 8:00 pm)	24
June	7		21
July	19		
August	23		
September	6		20
October	4		18
November	1		15
December	13		

2012

January	10		
February	7		28
March	13		27
April	16 (Monday)		24 (Re-Organization)

**G. Conduct of Meetings**

Robert’s Rules of Order, Newly Revised, shall govern the Board of Education in the conduct of its meetings.

**H. Continuation of Policies**

The Board of Education shall continue existing By-Laws and Policies.

**I. Continuation of Education Program**

The Board of Education shall maintain the district’s educational program for Grades Kindergarten through Grade Twelve as per **Addendum IV.I.**

**J. Approval of Textbooks**

The list of textbooks currently in use shall be approved for the 2011/2012 school year until such time that the Board decides to revise or update this list.

**K. Official Newspapers**

The Courier News and The Home-News Tribune are designated as the official newspapers of this Board of Education.

**L. Committee Appointments**

The Board currently operates as a committee of the whole and Ad-Hoc committees will be formed as necessary.

**M. Bank Depositories**

The following are named depositories of Board of Education funds:

1. Provident Savings Bank of Dunellen (Depository)
2. State of New Jersey Cash Management Fund
3. The Bank of New York (Escrow Agent for Refunding of Bonds)

**N. Approval for the Maintenance of Bank Accounts**

The following bank accounts will be maintained by the Board of Education for the respective purposes:

1. Board of Education Regular Account
2. Board of Education Payroll Account
3. Board of Education Payroll Deduction Account
4. Board of Education Athletic Checking Account
5. Dunellen High School Fund Checking Account
6. John P. Faber Fund Checking Account
7. Athletic Department Lock Box
8. Dunellen Board of Education Safety Deposit Box

## **O. Approval of the Student Activities Sub-Accounts**

The following sub-accounts will be maintained by the Board of Education for the respective purposes:

### **DHS/LMS ACTIVITIES ACCOUNTS**

LMS Spanish Fund  
Cheerleaders  
Student Council 9-12  
Student Council 6-8  
Honor Society  
DHS Vocal Music  
Band and Orchestra  
Library Book Fund  
BOTH (Drama)  
French Club  
Key Club  
Spanish Club  
SAFE Home  
Art Club  
Renaissance Program  
78'ers Cheerleaders  
Special Education Fund  
Biology Club  
NAHS Scholarship Fund  
Varsity Boys Basketball Fund  
Economics Club  
Girl Varsity Basketball  
Girls Varsity Soccer  
LMS Vocal Music Account  
Megan Ripley Scholarship Fund  
Hall of Fame  
Exodus  
Girls Varsity Softball  
DHS Track  
Debate Club  
DHS Cross Country  
8th grade field trip  
LMS Yearbook  
Boys Varsity Baseball  
6th Grade Field Trip Account  
7th Grade Field Trip Account  
Transition Project  
Class of 2011  
DHS Tennis  
LMS Enviro Club  
Class of 2012  
Save Darfur Club  
Class of 2013  
Class of 2014  
Scholarship/AP Clearing

### **FABER ACTIVITIES ACCOUNTS**

Band  
Faber Choir  
Ecology Club  
Library  
Chess Club  
Jump-A-Thon Account  
Art Club  
Faber Student Council  
Pre-School  
General  
Kindergarten Field Trips  
Yearbook Account  
1st Grade Field Trips  
2nd Grade Field Trips  
3rd Grade Field Trips  
4th Grade Field Trips  
5th Grade Field Trips  
American Legion Scholarships  
Newspaper  
Faber Strings  
Kate Klise Author Visit  
Katrina Relief Effort Fund  
Greenhouse  
Special Education (MD Class)

**P. Approval for the Appointment of Agents for Accounts**

1. RESOLVED, that \_\_\_\_\_, President, or \_\_\_\_\_, Vice President, and Mr. Vincent J. Olivo, Board Secretary, or Mr. Pio Pennisi, the Superintendent of Schools, and Mr. Michael T. Catapano, Treasurer of School Moneys, be hereby authorized to sign all checks and drafts of the Board drawn on the Board's Regular Account No. 6422-0123-4 at the Provident Savings Bank of Dunellen, Dunellen, New Jersey (three signatures required) and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled, and that the provisions of this resolution take effect this date.
2. RESOLVED, that Mr. Michael T. Catapano, Treasurer of School Moneys, be hereby authorized to sign all checks and drafts of the Board drawn on the Board's Payroll Account No. 6036-0596-5 at the Provident Savings Bank, Dunellen, New Jersey (one signature required), and that he is hereby authorized to endorse for deposit checks and drafts payable to the Board, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.
3. RESOLVED, that Mr. Michael T. Catapano, Treasurer of School Moneys, be hereby authorized to sign all checks and drafts of the Board drawn on the Board's Payroll Deduction Account No. 6036-0928-6 at the Provident Savings Bank, Dunellen, New Jersey (one signature required), and that he is hereby authorized to endorse for deposit checks and drafts payable to the board, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.
4. RESOLVED, that the High School Principal or Lincoln Middle School Principal, and Mr. Vincent J. Olivo, Board Secretary or Mr. Pio Pennisi, the Superintendent of Schools, be hereby authorized to sign all checks and drafts on the Board's Athletic Checking Account No. 8822-0868-3 at the Provident Savings Bank, Dunellen, New Jersey (two signatures required) and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled, and that the provisions of this resolution take effect this date.
5. RESOLVED, that the High School Principal or Lincoln Middle School Principal, and Mr. Vincent J. Olivo, Board Secretary or Mr. Pio Pennisi Superintendent of Schools (two signatures required) be hereby authorized to sign all checks and drafts drawn on the Board's Dunellen High School Fund Checking Account No. 6422-0161-7 at the Provident Savings Bank, Dunellen, New Jersey, and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board and, BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.

6. RESOLVED, that the John P. Faber School Principal, and Mr. Vincent J. Olivo, Board Secretary, or Mr. Pio Pennisi, the Superintendent of Schools, be hereby authorized to sign all checks and drafts drawn on the Board's John P. Faber School Fund Checking Account No. 7822-0274-8 (two signatures required) at the Provident Savings Bank, Dunellen, New Jersey, and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board and, BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.
7. RESOLVED, that Mr. Vincent J. Olivo or his designee be permitted to deposit moneys collected at athletic events into Lock Box Account No. 1948 at Provident Savings Bank, Dunellen, New Jersey. BE IT FURTHER RESOLVED, that Mr. David DeNapoli, Coordinator of Athletics, or Mr. Vincent J. Olivo, Board Secretary, or Mr. Pio Pennisi, the Superintendent of Schools, or High School Principal, be authorized to collect the moneys deposited into Lock Box Account No. 1948.
8. RESOLVED, that Mr. Vincent J. Olivo, Business Administrator/Board Secretary, or Ms. Eileen Sanok, Assistant to the Business Administrator, be authorized to access a Safe Deposit Box #1300 in the vaults of the Provident Savings Bank, Dunellen, New Jersey, and that all documents be subject to access on the application of the Dunellen Board of Education signed by Mr. Vincent J. Olivo, Board Secretary, or Mr. Pio Pennisi, the Superintendent of Schools, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date
9. RESOLVED, that Mr. Vincent J. Olivo, Board Secretary, or Mr. Pio Pennisi, the Superintendent of Schools, are authorized to make wire transfers for the purpose of investment of Board funds in accordance with Board of Education Policy No. 604 – Investments and applicable State of New Jersey statutes.
10. RESOLVED, that Mr. Vincent J. Olivo, Board Secretary or Mr. Pio Pennisi, the Superintendent of Schools, are authorized to make withdrawals on the Laurie Keating-Petrolino Scholarship Fund Passbook Savings Account No. 22015495-0 at the Provident Savings Bank of Dunellen (one signature required), and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and the provisions of this resolution take effect this date.
11. RESOLVED, that Mr. Vincent J. Olivo, Board Secretary or Mr. Pio Pennisi, the Superintendent of Schools, are authorized to make withdrawals from the Edward & Beverly Ryan Scholarship Trust Money Market Account No. 8322-1622-4 at the Provident Savings Bank of Dunellen, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and the provisions of this resolution take effect this date.

**Q. Approval of the 2011-2012 Tuition Rates**

The recommended 2011-2012 rates are:

K	\$ 9,285
1 – 5	\$ 9,806
6 – 8	\$10,006
9-12	\$12,438
Behavioral Disabilities	\$19,359
Pre-School Handicapped	\$19,000
Resource Room	\$18,200
Multiple Disabilities	\$17,651
Autism	\$27,163

- R.** Mr. Vincent J. Olivo is appointed as Board Secretary.
- S.** Mr. Michael T. Catapano is appointed as Treasurer of School Moneys.
- T.** The firm of Schenck, Price, Smith & King, LLP is appointed as Board Attorney.
- U.** The firm of Schwartz, Simon, Edelstein & Celso, LLC is appointed as Special Counsel for Construction, Contracts and other matters.
- V.** The firm of VM Associates, Inc. is appointed as the District Auditor.
- W.** James F. Hurley Insurance Agency Corporation is appointed as the Insurance Agent of Record for Commercial Package policies (e.g. property, liability).
- X.** Brown & Brown Benefit Advisors is appointed as Broker of Record for Health Insurance.
- Y.** AHERA Consultants, Inc. is appointed as Designated Person for Asbestos.
- Z.** The firm of Wilentz, Goldman, and Spitzer, P.A. is appointed as Bond Counsel.
- AA.** The firm of Capital Financial Advisors, Inc. is appointed for financial advisory services.
- BB.** Dr. Ronald Frank is appointed as School Physician.
- CC.** Mr. Vincent J. Olivo is appointed as Affirmative Action Officer.
- DD.** Ms. Marie Luciano is appointed as the 504 Coordinator.
- EE.** Mr. Vincent J. Olivo is appointed as District Qualified Purchasing Agent with a bid threshold of \$29,000.
- FF.** Mr. Vincent J. Olivo is appointed as Custodian of Records (OPRA) and Right to Know Officer.



**GG.** Mr. Frank Patullo is appointed as the Integrated Pest Management Coordinator and Indoor Air Quality Designee.

**HH.** Mr. Eugene Mosley is appointed as Title IX Coordinator.

**II.** \_\_\_\_\_ is appointed the representative to the Middlesex County School Boards Association and as the New Jersey School Board Association Delegate.

**JJ.** \_\_\_\_\_ is appointed the District Representative to the Representative Assembly of the Middlesex Regional Educational Services Commission.

**KK.** Approval of the following Tax Shelter Annuity Companies/Brokers:

AXA Equitable  
214 Carnegie Center  
Suite 110  
Princeton, NJ 08540  
Matthew Karycki

MetLife  
581 Main Street  
Suite 650  
Woodbridge, NJ 07095  
Dustin Rudman

Lincoln Investment  
6111 Main Street  
Voorhees, NJ 08043  
Walter Winslow

VALIC  
c/o Chase Bank of Texas  
P.O. Box 200777  
Houston, TX 77216-0777

**LL.** Approval of the revised 2008 New Jersey Department of Education chart of accounts.

**MM.** Ms. Eileen Sanok is appointed as Homeless Liaison.

**NN.** Ms. Joanne Missimer is appointed as Issuing Officer for Working Papers.

**OO.** Mr. Frank Patullo is appointed Chemical Hygiene Officer.

**PP.** Approval for Travel Limitation for regular business travel (up to \$1500).

**V. Approval of Minutes**

A. Approval of April 26, 2011 minutes

**VI. President's Remarks**

**VII. Superintendent's Report**

**VIII. Questions/Comments from Public – Agenda Items**

**IX. Information /Reports/Action**

**A. Curriculum and Instruction**

**B. Buildings and Grounds**

1. Approval for Kelin Heating & Air Conditioning, Inc. to replace fireye relay and modules; two hot water circ. pumps; and old wing circ pumps for the High School to be paid out of the Maintenance Reserve account

**C. Finance**

**D. Executive Session**

**E. Personnel**

**X. Board Policy and Operations**

**A. Consent Motions**

1. Approval for placement at Highland School (Bergen County Special Services District) for the 2011-2012 extended school year for student 3499 at a tuition cost of \$4,300 with transportation to be determined
2. Approval of Somerset County Educational Services Commission 2011-2012 School Year Inter Local Transportation Services Agreement
3. Approval for Randi Axelrad to attend *Guidance Day* on May 10, 2011 at no cost

**B. Looking Ahead**

1. NJASK6, NJASK7 & NJASK8 – May 3 – 6
2. Faber Band & Choir Concert – May 4 at 7 pm  
Concert will be held in the Dunellen High School Auditorium
3. DHS-National Honor Society Induction Ceremony – May 4 at 7:30 pm
4. DHS AP Testing – May 3 – 9
5. Dunellies – May 6 at 7:00 pm
6. NJASK3, NJASK4 & NJASK5 Testing – May 9 – 13
7. LMS-National Honor Society Induction Ceremony – May 10 at 7 pm  
Dunellen High School Auditorium
8. Lincoln Middle School Science Fair – May 12 at 6:30pm LMS Cafetorium

**XI. Comments from the Public – *Any Issue/Topic***

**XII. New Business**

**XIII. President's Remarks**

**XIV. Executive Session: to discuss *non-agenda items* relating to Negotiations, Personnel, Students, Property, Legal**

**XV. Adjournment**

DUNELLEN PUBLIC SCHOOL EDUCATIONAL PROGRAM  
2010-2011 School Year

John P. Faber School: Grades K-5

Adaptive Physical Education	Media Skills (4 & 5)
Art	Music Appreciation
Autism Program	Music-Vocal
Basic Skills Instruction Language Arts	Music-Instrumental
Basic Skills Instruction Mathematics	Occupational Therapy
Character Education	Physical Education
Computer Literacy (K-5)	Physical Therapy
Counseling/Social Skills	Preschool Program
English Language Learners	Recorders (Grade 3)
Family Life Education (K-5)	Resource Center
Full Day Kindergarten	Science (K-5)
Gifted and Talented	Social Studies (K-5)
Health Education (K-5)	Special Education
History of Music	Speech Instruction
Language Arts (K-5)	World Languages (Grades 2-5)
Literature Appreciation	
Mathematics (K-5)	
Media	

\*\*\*\*\*

Lincoln Middle School: Grades 6-8

Accelerated Math (Grade 6)	English Language Learners (Regular)
Pre-Algebra (Grade 7)	English Language Learners (High Intensity)
Into to Algebra Honors (Grade 7)	World Geography (Grade 7)
Intro to Algebra	Life Science (Grade 7)
Algebra I Honors	Physical Education / Health / Family Life (Grades 6, 7 & 8)
Art-Gifted & Talented Studio (Grade 6)	Physical Science (Grade 8)
Band (Grades 6, 7 & 8)	Resource Center
Basic Skills Instruction Language Arts	Special Education
Basic Skills Instruction Mathematics	Speech Instruction
Career Education	Student Advisory (Grades 6, 7 & 8)
Choir (Grades 6, 7 & 8)	Study Skills
Civics (Grade 6)	World History I (Grade 8)
Cycles (Grades 6, 7 & 8)	World Languages (Grades 6, 7 & 8)
Earth Science (Grade 6)	Writing Lab (Grades 6, 7 & 8)
English (Grades 6, 7 & 8)	
English Honors (Grades 7 & 8)	

**I. Support Service**

Study Skills RC/SC  
HSPA BSI Language Arts (12<sup>th</sup>)  
BSI Language Arts - 5c  
BSI Language Arts – 3c  
HSPA BSI Math (12<sup>th</sup>)  
BSI Math - 5c  
BSI Math (3 credits) (11<sup>th</sup>)  
BSI Math (2 credits) (9-10<sup>th</sup>)  
ELL Hi Int  
ELL I  
ELL II  
ELL III  
ELL IV

**II. Community Service**

**III. Physical Education**

PE I  
Health I  
PE II  
Driver Ed  
PE III.  
Health III  
PE IV  
Health IV

**IV. English**

Understanding Writing  
Understanding Writing MS  
English I H  
English I  
English I MS  
English I RC  
English I SC  
English II H  
English II  
English II MS  
English II RC  
English II SC  
English III H  
English III  
English III MS  
English III RC  
English III SC  
AP English  
English IV  
English IV MS  
English IV RC

**English (cont.)**

English IV SC  
Creative Writing I  
Creative Writing I 3c  
Creative Writing II  
Creative Writing II 3c  
Creative Writing III

**V. Social Studies**

Modern World Cultures H  
Modern World Cultures  
Modern World Cultures MS  
Modern World Cultures RC  
Modern World Cultures SC  
U.S. History I H  
U.S. History I  
U.S. History I MS  
U.S. History I RC  
U.S. History I SC  
U.S. History II  
U.S. History II MS  
U.S. History II RC  
U.S. History II SC  
AP American History  
AP European History  
Economics/Public Speaking  
(semester classes)  
Contemporary American Issues

**VI. Language**

French I  
French II  
French III  
French IV  
  
Spanish I  
Spanish II  
Spanish III  
Spanish IV  
AP Spanish/Spanish Conversation and  
Composition

## **VII. Mathematics**

Algebra I  
Algebra I MS  
Algebra I RC  
Algebra I SC  
Geometry H  
Geometry  
Geometry MS  
Geometry RC  
Geometry SC  
Algebra II H  
Algebra II  
Algebra II MS  
Algebra II SC  
Intermediate Algebra  
Intermediate Algebra MS  
Intermediate Algebra RC  
Intermediate Algebra SC  
Intro to Discrete Math and Statistics  
Pre Calculus H  
College Prep Algebra  
AP Calculus AB  
Advanced Algebra and Trigonometry  
Chess Strategy/S.A.T. Prep

## **VIII. Fine & Practical Arts**

Drama I  
Drama I 3c  
Drama II  
Drama II 3c  
Drama III  
Drama III 3c  
Drama IV  
Drama IV 3c  
Public Speaking/Economics  
(semester classes)  
Computer Applications  
Computer Applications 3c.  
Video Editing 5c.  
Video Editing 3c.  
Digital Art/Web Design 5c.  
Digital Art/Web Design 3c.  
Portfolio Building  
Yearbook Design  
Industrial Arts I  
Industrial Arts II  
Machine Woodworking  
Cabinet Making  
Ed for Parenthood I  
Ed for Parenthood II

## **IX. Science**

Environmental Science  
Environmental Science MS  
Environmental Science RC  
Environmental Science SC  
Biology H 7c  
Biology 7c  
Biology MS 7c  
AP Biology/Gen. Bio 123/124  
(Gr. 12) 7c  
Chemistry H 7c  
Chemistry 7c  
Practical Chemistry  
Practical Chemistry MS  
Practical Chemistry RC  
Practical Chemistry SC  
Physics H 7c  
Physics 7c  
Intro to Forensics  
Human Anatomy and Physiology

## **Fine & Practical Arts – con't.**

Madrigal Singers 2c  
Choir 5c  
Choir 3c  
Choir 2c  
Music Theory I  
Music Theory I 3c  
Music Theory II  
Music Theory II 3c  
Music Theory III  
Music Theory III 3c  
Band 5c  
Jazz Band 2c.  
Art I  
Art I 3c.  
Art II  
Art II 3c  
Art III  
Art III 3c  
Art IV  
Art IV 3c