

**MS. MCGOUGH'S RULES FOR CAREER TECHNOLOGY:**

Name: \_\_\_\_\_

Class Period: \_\_\_\_\_

Today's Date: \_\_\_\_\_

1. Follow directions the first time they are given.
2. Be on time and prepared for class. Prepared means:
  - Lined-up in the hall quietly and ready to enter the room.
  - Disposing of candy and gum prior to entering the classroom.
  - Having the supplies necessary for class: a folder containing 10 sheets of loose-leaf paper, a pen or pencil, and your planner (agenda) everyday. Headphones and jump drive are optional.
  - **READY TO LISTEN, LEARN, AND WORK!**
3. One person speaks at a time. Use your hand to indicate that you want to share.
4. Be respectful of others. Respect means:
  - Not teasing others.
  - Using appropriate language.
  - Keeping hands, feet and personal objects to yourself.
  - Asking to borrow from others and the teacher before taking.
  - Avoid off-limit areas: items on and in the teacher's desk, the windows and the closets.
5. Wait to be dismissed by the teacher.

**CONSEQUENCES** when rules are broken:

- 1<sup>st</sup> time: Warning
- 2<sup>nd</sup> time: After school teacher detention
- 3<sup>rd</sup> time: Student sent to time-out, log entry, and/or phone call home

**\*SEVERE CLAUSE:** Other consequences may result for the student who chooses to repeatedly disobey rules or are disturbing others from learning.

**ABOUT DETENTION:** The official Ridley Middle School detention slip will be issued to a student who earns detention. The detention slip should be signed by a parent or guardian so that they are aware of the situation and possibly need to make transportation arrangements. Teacher detention is held in room 207 and it is for 30 minutes after school on the date assigned on the notice. Detention begins the moment the student arrives and ends 30 minutes later.

**NOTE: IF STUDENTS CANNOT STAY FOR THE DETENTION, THEY SHOULD NOT EARN THEM!**

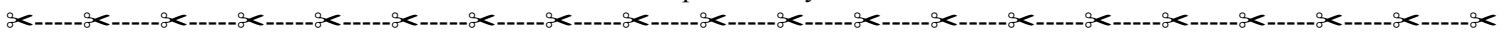
Examples of reasons for teacher detention:

- Repeated misbehavior or classroom disturbances that violate classroom rules.
- Late to class without a pass.
- Failure to complete homework.
- Chewing gum or eating in the classroom.

**REWARDS** for positive behaviors:

- Praise communicated to class, team, parents, etc.
- Independent computer time
- **GOLD SLIPS** ~ chances to win prizes!

Place this portion in your folder.



Return this section to Ms. McGough.

I have read these rules and I understand them. If I choose to disobey the rules, I will accept the consequences.

Please sign and return by: \_\_\_\_\_.

Student Signature:

Date returned to Ms. McGough: \_\_\_\_\_.

\_\_\_\_\_  
(Please leave blank)

Parent/Guardian Signature:

\_\_\_\_\_

**Emergency Drills:** Students should quietly walk to the designated area and form a straight line as a class facing the school. Students should remain quiet in order to hear further instructions from school personnel. Students who misbehave or conduct themselves inappropriately will serve after school detention with the teacher the following day.

**Grading:** Student grades are calculated as follows:

- 80% Projects, Tests & Quizzes: assignments that are completed over several class meetings.
- 10% Daily Assignments: assignments that are completed in one class meeting.  
This includes appropriate computer utilization (i.e. keyboarding, saving, spell-checking) and class participation.
- 10% Homework: written, as well as returning of items requiring a signature.

**RMS Grading Scale:** A+ 97-100, A 93-96, A- 90-92, B+ 87-89, B 83-86, B- 80-82, C+ 77-79, C 73-76, C- 70-72, D+ 67-69, D 63-66, D- 60-62, F 50-59.

**RMS Promotion Policy:** Students must pass all subjects in order to be promoted to the next grade. This includes this class. Students that fail may be asked to complete a remediation packet to demonstrate mastery of the competencies taught in the class.

**Class Participation:** Students are given a grade for class participation. This includes being prepared for class everyday. Students are expected to do their best and participate in all areas of class: discussion, computer usage, proper keyboarding techniques, working together, cooperating and returning materials to the proper location.

**Homework:** Homework is due on the assigned date. Late work will be collected and evaluated; however, minimal credit may be given. If the student is absent, homework is due the day the student returns to school.

**Student Absences:** Attendance is important since the majority of assignments are completed in class. Outside computerized assignments are not accepted for work that should be completed during class time. Additional computer time is available after school by scheduling an appointment with the teacher. Please note: The teacher is not available during TEP due to other obligations in her schedule.

**Teacher Absences:** In the event that the teacher is absent, students should be on their best behavior. An after school detention will be scheduled with Ms. McGough upon her return to any student who is reported as violating classroom rules and/or being uncooperative with the guest teacher.

**Passes:** Take care of personal needs prior to reporting to class. Passes are for emergencies only and are issued after the instructional period of class when students are working independently. The student planner is the preferred pass. If you are injured in class, the teacher should be notified immediately.