

**United Way of Missoula County  
Board Member Contract**

I, \_\_\_\_\_, understand that as a member of the United Way of Missoula County Board of Directors, I have a responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward.

**As part of my responsibilities as a Board Member:**

1. I will serve as an informed ambassador for United Way of Missoula County, promoting in the community the mission, programs and image of the organization in a positive manner consistent with UWMC policies.
2. I will make every effort to serve on at least one Board committee.
3. I will attend at least 75% of Board and committee meetings, and United Way-sponsored events (Kickoff event, Thanks to You celebration, etc.).
4. Each year, I will make a personal financial contribution at a level that is significant and meaningful to me. I will seek out opportunities to encourage those in my sphere of influence to do the same.
5. I will act in the best interests of the organization, disclosing any potential conflicts of interest and excusing myself from discussions and votes where conflicts exist.
6. I will stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other Board matters. I will be accessible to the CEO and president.
7. I will work in good faith with staff and other Board members as partners toward achieving our goals.
8. I will keep confidential information confidential.
9. I will exercise authority as a Board member only when acting in a meeting of the Board or as the Board delegates.
10. I understand that if I don't fulfill these commitments to the organization, a member of the Executive Committee may call and discuss my responsibilities with me.

**In turn, the organization will be responsible to me in several ways:**

1. I will be sent, without request, monthly financial summaries, periodic financial reports and regular updates of organizational activities.
2. Opportunities will be offered to me to discuss with the CEO and Board President the organization's programs, goals, activities and status; additionally, I can request such opportunities.
3. The organization will help me perform my duties by keeping me informed about issues in the philanthropic and charitable field in which we work, and by offering me opportunities for professional development as a Board member.
4. Staff will respond to questions that I feel are necessary to carry out my responsibilities to this organization. Staff will work with me to develop the most effective way for me to help raise resources.
5. UWMC will maintain an insurance policy that provides indemnification for all good-faith acts undertaken in fulfilling board responsibilities
6. If the organization does not fulfill its commitments to me, I can call on the Board President and CEO to discuss the organization's responsibilities to me.

Signed:

\_\_\_\_\_  
Member, Board of Directors

Date: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Directors

Date: \_\_\_\_\_