	FEES SCHEDULE:					ALIGARH	MUSLIM UN	IIVERSITY		
SPACE FOR ORIGINAL CASH RECEIPT/DD	Dup: Deg./Dip./Cert.) (a) for Degree/Diploma (b) for Certificate	Appl. Fee 10/- 10/-	Dup. Fee 200/- 75/-	<b>TOTAL</b> <b>Rs.</b> 210/- 85/-		Office of the Controller of (Degree ALIGARH (U				
RIGINAL CAS	Please paste here original Cash Receipt For Rs. 10/- issued from Cash Section, Finance Office, AMU, Aligarh. OR					APPLICATION FOR DUPLICATE DEGREE/DIPLOMA/				
FOR O	Please Pin/Staple demand d	raft for th	e said a	mount payabl	Appl Dogn No.	CERT.	dated			
SP ACE	the Finance Officer, AMU Payment is valid).							dated		
	/					Dup. DDC No			 	
Cash Receipt No dated for Rs (ENTRIES TO BE MADE BY THE CANDIDATE IN CAPITAL LETTERS)						Photograph (with signatures across) of the candidate to be attested by the Dean / the Chairman / the Principal / the Provost (by a gazetted Officer in case of Private candidate) and Seal Official				
1.	Personal Particulars of the					2. Particulars of Exam	the document is re	auired for:	_	
	(a) Name:					(a) Name of Exam				
								Division		
	(Please ensure that you is correctly spelled as per	r the HS/S	SSC or	equivalent ex		<ul><li>(b) Held in (Year)*(Month)</li><li>(c) Faculty Roll No</li></ul>				
	<b>before applying for issue</b> (b) Parents' Name	e of Cert./	Dip./De	egree)						
(i) Father: Mr.						<ul><li>Exam. Roll No Enrol. No</li><li>(d) Status (Regular/Ex/Private)</li><li>(*IN case of M.Phil., Ph.D., date of award)</li></ul>				
	<ul> <li>(ii) Mother: Mrs.</li> <li>(c) Last Hall &amp; Hostel</li> <li>(d) Full present Address for Correspondence:</li> </ul>									
						Place:Signature of the CandidateDate:Not in Capital Letters)				
			CERI	LIFICATI	E OF I	NDENTIFICATI	ON		—	
	(to					r UG and the Chairma				
The above particulars ofincludi (Name of the Candidate) the photograph and the signatures, are verified.							including	g		
		_				Signature		Date		
	Seal					Name	D	esignation		
	ATTENTION			ACKN		EDGEMENT			_	
(This slip must be produced by the candidate named below at the Degree counter								the document)		
	TO BE RECEIVED f	rom								
I E C	an application exam passed i	n the yea	ır		with Ro	ert. of oll No	Enrolment No	)		
	<b>IMPORTANT</b> : Appl. fo									
				ater, it will b	-		Dealing Assista (Degree Unit)	ni <b>P.T.</b>	0	

# [2]

## **Conditions/Instructions to the Candidate**

- 1. Each information/verification/document, etc. sought from the candidate, as shown overleaf and below (see CHECK LIST), is an essential requirement for issue of the DUPLICA TE degree/diploma/certificate and must be therefore be furnished/enclosed.
- 2. If the marksheet and/or internship certificate has/have also lost a duplicate copy thereof may obtained first so that attested photocopy of the same may be enclosed with this application.
- 3. Enclose an affidavit as per proforma given (if the degree/diploma/cert. is lost or destroyed or spoiled beyond recognition), duly certified by a First Class Magistrate.

OR

Enclose the original degree/diploma/cert. if the same can be recognized to be genuine.

4. If more than one duplicate degree/diploma/certificate are needed and affidavit is one, original affidavit be attached to one application and self attested photocopies be attached to other applications for issue of the degree/diploma/certificate.

# **PROFORMA FOR THE AFFIDAVIT**

**BEFORE CONTROLLER OF EXAMINATIONS** 

A.M.U., Aligarh (U.P.)

### AFFIDA VIT

Affidavit of	
son/daughter/wife of	
resident of	

I, the above named deponent, do hereby solemnly affirm and state on oath as under:

- 1. That the deponent is resident of above address.
- 2. That the deponent passed.....examination in 19 ...... from the Aligarh Muslim University with Roll No. ..... and Enrolment No. .... and was placed in the ..... division and obtained the degree/diploma certificate in 19 .....
- 4. That the deponent now need a duplicate of the said degree/diploma/certificate.

## **VERIFICATION**

Verified ...... (place) on this ...... day of ...... 19...... that the contents of para 1 to ...... of this affidavit are true to the best of my knowledge and belief. Nothing

are true to the best of my knowledge and belief. Nothing has been concealed. So help me God.

Deponent

Deponent

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- 2.;g fd 'kiFkdrkZ us vyhx <+ e6µye ;fnuofl 27h Is ......dho"kZ19......dhijh{kk......Jskh Işikş u6t......vk§,ujkşrebe/u6t......Is iki dhvk§midhlun@ibdr dhA
- 3. ; g fd mijkoör ijh(kk dh lun@inek.k i = okLro ena ...... Isrckg gksxb20[kk/sxbZvk/s dkQh izkl ds ckot wu ugha feyhA vxj fey xbZrk/s kiRkdrk/Zmls ,0,e0; 0w/dksyk/32k noskA
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**CHECK LIST : (Please tick P the boxes or write 'NA' if not applicable)** 1. All the entries have been made and checked. The specified/multilated document is enclosed a

- 2. Cash Receipt is pasted overleaf.
- 3. Photograph of the candidate pasted and signed across
- 4. Photograph of candidate attested as required and seal affixed .....
- 5. The candidate has signed at the end of the form.
- 6. An affidavit as per proforma given above is enclosed in original (duly certified by a First Class Magistrate). OR

The spoiled/multilated document is enclosed in original.

- 7. Certificate of Identification has been signed by the Dean/the Chairman and seal affixed.
- 8. A photocopy of marksheet of the exam the document is required for (or notification in case of M.Phil./Ph.D. Scholars) is enclosed.
- In case of MBBS/BUMS \degree, an attested photocopy of internship certificate is also enclosed.

IMPORTANT: The duplicate degree/diploma/cert. will be handed over only to the candidate.