

# Genesee/Shiawassee MICHIGAN WORKS!™

## WORKFORCE DEVELOPMENT BOARD

Meeting Minutes

Friday, January 23, 2015

IINN

4800 S. Saginaw Street

Flint, MI 48507

8:00am

**PRESENT:** Tracy Atkinson, Jeff Deason, Patrick Hurst, Kathy Jackson, Kevin Keane, Rene McMann, Sandi Mose, Mike Parker, Joe Perez,, Clarence Pierce, Amy Roddy, Elisabeth Saab, \*Maggie Sayles, John Schwartz, Verona Terry, and Leon Turnwald.

**ABSENT:** Lewis Driskell, Frank Ervin, Justin Horvath, Robert Hardy, Amer Iqbal, Greg Kimmer, Mark Miller, Vera Perry, Jerry Ragsdale, Donald Stevens and Greg Tewksbury.

\*Per Policy Issuance 11-13, we are required to have a current employee of the WDA on our Board. This member is a non-voting member.

**STAFF PRESENT:** Craig Coney, Sherry Adair-Goble, Sharon Bowen, Helen Brown, Greg Rancour, Wendy Paxton and Lanny Whetstone.

### **I. CALL TO ORDER:**

Vice Chair Elisabeth Saab called the meeting to order at 8:11 a.m. **\*\*\*We did not have a quorum.**

### **II. PUBLIC COMMENTS:**

No Public Comments

### **III. Presentation of June 30, 2014 Single Audit:**

Tadd Harburn & Kevin Rogner of Plante Moran presented the June 30, 2014 Single Audit. They found no material weakness and there were no audit adjustments. Kevin Rogner also presented the 990.

**\*\*\*We attained a quorum.**

### **IV. ACTION ITEMS:**

#### **A. 2015 Election of Officers Kevin Keane:**

1. Chair-Mark Miller

Kevin Keane called for additional nominations. There were no additional nominations. Tracy Atkinson moved to accept the nomination. John Schwartz supported the motion. Kevin Keane called for a roll call vote.

15 Yes  
No abstentions  
MOTION PASSED

2. Vice-Chair-Elisabeth Saab

Kevin Keane called for additional nominations. There were no additional nominations. Amy Roddy moved to accept the nomination. Tracy Atkinson supported the motion. Kevin Keane called for a roll call vote.

15 Yes  
No abstentions  
MOTION PASSED

3. Secretary-Jeff Deason

Kevin Keane called for additional nominations. There were no additional nominations. Mike Parker moved to accept the nomination. Rene McMann supported the motion. Kevin Keane called for a roll call vote.

15 Yes  
No abstentions  
MOTION PASSED

4. Treasurer-Vera Perry

Kevin Keane called for additional nominations. There were no additional nominations. Clarence Pierce moved to accept the nomination. Rene McMann supported the motion. Kevin Keane called for a roll call vote.

15 Yes  
No abstentions  
MOTION PASSED

**B. Consent Agenda:**

- 1) Move to approve WDB Minutes of November 21, 2014.
- 2) Move to approve the WDB and EAG Meeting Schedule for 2014.
- 3) Move to approve the appointment of Beverly Walker Griffea as co chair of the EAG replacing Dick Shaink.

Amy Roddy moved to accept the consent agenda. Jeff Deason supported the motion. Vice Chair Elisabeth Saab called for discussion. No discussion was presented. Vice Chair Elisabeth Saab called for vote.

All present voted AYE  
MOTION PASSED

**V. Budget and Finance Sub-Committee Recommendations:**

A. Move to extend Monitoring Services contract for PY 2015 in an amount not to exceed \$47,500 to Abraham and Gaffney.

Amy Roddy moved to extend the Monitoring Services for PY 2015 to Abraham and Gaffney. Jeff Deason supported the motion. Vice Chair Elisabeth Saab called for a vote.

All present voted AYE  
MOTION PASSED

**\*\*\* Jeff Deason & Rene McMann left the meeting. We no longer have a quorum.**

**VI. Financial Report:**

- 1) Presentation of the Financial Report-Wendy Paxton
- 2) Presentation of the Proposed 2013-2014 Budget Amendment-Wendy Paxton

No vote taken

**VII. Presentation:**

Broome Center Consideration: Jenan Jondy, Insight Institute of Neurosurgery & Neuroscience

Elisabeth Saab agrees to continue discussion with Executive Committee

No vote taken

**VIII. PARTNER AGENCY UPDATES:**

**DHS: Sandi Mose-**There has been a layoff of 100 DHS workers due to the closing of remote offices in Grand Rapids and Detroit. 400 have been impacted due to bumping rights. 15 have been impacted in Genesee County. By merging DHS and Community Mental Health, they will be bringing more services to the community.

**WDA: Maggie Sayles-** WDA Talent Division is merging with Economic Development and WD will merge with Unemployment Insurance Agency.

**EAG: Denise Belt-**The discussion is focused on Regional Prosperity and EAG impact. Local EAG is no longer mandate

**IX. ADMINISTRATIVE ITEMS:**

President's Update: Craig Coney:

- We appreciate the WDB oversight and diligence.
- Moving towards WDB consolidation in the Region.
- We are working with the Region 6 partners to implement new process.
- Our Work Participation Rate is the highest in the State.

- Members asked to complete their CEO appraisal form.

The Chair's Closing Remarks: Elisabeth Saab

- Thank you to the Board for your attendance and commitment to Workforce Development.
- The next meeting is scheduled for February 27, 2015.

**X. ADJOURNMENT**

Meeting adjourned at 9.47 a.m.

Elisabeth Saab, Vice Chair  
Sherry Adair Goble, Recorder

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Jeff Deason, Secretary

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Date

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