



YAKIMA BASIN  
FISH AND WILDLIFE  
RECOVERY BOARD

***DRAFT AGENDA***  
**Board of Directors Meeting**

**January 16, 2014**, 2 to 4 p.m. at the Board Office, 1200 Chesterly Drive Suite 280, Yakima

- |  |        |
|--|--------|
| 1) Welcome, Introductions, Agenda and Review of Minutes*   | 10 min |
| 2) Board Correspondence and Announcements<br><i>YELF film on Yakama Nation Fishing Right</i><br><i>Kittitas County E3 Winter Fair, 1/25</i><br><i>Thank you letter for John Hubbard</i><br><i>Landowner Liability Legislation Fact Sheet</i>   | 15 min |
| 3) Lead Entity Program<br><i>Update on 2013 SRFB List Status &amp; YBIP Habitat Project Contracting</i><br><i>Preparations for 2014 process &amp; draft schedule</i><br><i>Funded Projects Update</i><br><i>BLM Contract update &amp; Approval of MCFEG MOA*</i><br><i>Buffer Policy letter to SRFB*</i> | 20 min |
| 4) Recovery Planning Update<br><i>Introduce new Recovery Program Coordinator</i><br><i>Brief presentation on Recovery Planning Activities</i>  | 20 min |
| 5) Policy Updates<br><i>PCSRF status and outreach</i><br><i>State legislative and policy updates</i><br><i>Lead Entity Legislative Outreach Day 1/22</i><br><i>COR Communication Strategy development</i>  | 15 min |
| 6) YBIP Update<br><i>Habitat Committee status</i>  | 10 min |
| 7) Outreach Update<br><i>Outreach Committee update &amp; Monthly Outreach Reports</i>  | 10 min |
| 8) Board Logistics & Finances<br><i>Review financial reports</i>   | 10 min |
| 9) Public Comment  | 5 min  |

**\*Decision Item**

# January 16, 2014 YBFWRB Board of Directors Meeting

## OVERVIEW

Meeting to be held 2 to 4 p.m. at the Board Office, 1200 Chesterly Drive, Yakima

### 1) Welcome, Introductions, Agenda and Review of Minutes\* 10 min

We'll review and approve the agenda and the October meeting's minutes and review the notes of the 1/9/14 Executive Committee meeting. All three are included in the materials.

### 2) Board Correspondence and Announcements 15 min

Announcements include:

- 1) The Yakima Environmental Learning Foundation will present the movie ***River People: Behind the Case of David Sohappy*** at 7 pm on Thursday, January 16, at the Yakima Valley Community College, Kendall Auditorium. This film is about Yakama tribal fishers wrongfully imprisoned for salmon fishing. Members of the Sohappy Family plan to be present.
- 2) The 6<sup>th</sup> Annual Kittitas County e3 Winter Fair is coming up on Saturday January 25<sup>th</sup> at Hal Holmes Center in Ellensburg from 11-3 – you can find out more information about this free and fun community engagement event [here](#). e3 celebrates the intersections of environment, education and economy. There are still some booth spaces left. Over 350 people attend this event

We'll also circulate a letter to John Hubbard, thanking him for his service on the Board, for signatures, and review a new fact sheet from the Governor's Salmon Recovery Office on the Landowner Liability legislation we've discussed at past meetings (copy included in materials).

### 3) Lead Entity Program 20 min

The 2013 SRFB grant process concluded on December 5<sup>th</sup>, when the SRFB awarded funding to our projects. The press release and funding tables are included in the meeting materials; we'll also have some breaking news at the meeting about how other funding is allowing SRFB to go further down the list. Darcy will also update us on preparations for the 2014 grant round (draft calendar included in materials) and the status of funded projects from previous years.

We will review and consider approving the proposed **Memorandum of Agreement with the Mid-Columbia Fisheries Enhancement Group** (included in materials). This agreement will allow us to transfer \$67,500 we will receive from the BLM to the MCFEG for use in a floodplain restoration project on Cowiche Creek. This is the first project to receive funding through our new agreement to help BLM allocate funding to projects near BLM lands in the Yakima Basin. It is a great example of how we can use the existing grant review process to help allocate new sources of funding.

Finally, we will review and consider approving the proposed draft letter to the SRFB regarding a SRFB proposal to set requirements for buffer widths. See the letter in the materials for more info.

**4) Recovery Planning**

20 min

We'll welcome Chantell Krider, our new Recovery Program Coordinator, and Alex will give a brief presentation on current Recovery Program activities.

**5) Policy Updates**

15 min

We'll briefly review the status of the federal Pacific Coast Salmon Recovery Fund, items under discussion in the current supplemental legislative session in Olympia, and development of proposals for the 2015 state legislative session.

Darcy will present plans and talking points for our January 23<sup>rd</sup> Lead Entity outreach with state legislators.

Alex will briefly introduce the Communications Strategy currently being developed by the Governor's Salmon Recovery Board in conjunction with all of the regional salmon recovery organizations in the state.

**6) Yakima Basin Integrated Plan Update**

10 min

We'll discuss the current status of the habitat elements of the Integrated Plan. Alex will update the Board on the first meeting of the new Habitat Committee, which will be meeting right before our Board meeting.

**7) Outreach Update**

10 min

Heather will provide us with an outreach update at the meeting. Outreach reports for October, November and December are included in the materials.

**7) Board Logistics & Finances**

10 min

At the meeting, we'll review the quarterly financial reports (see materials).

**8) Public Comment**

5 min

For use as needed



YAKIMA BASIN  
FISH AND WILDLIFE  
RECOVERY BOARD

**Draft Minutes of the 10/10/2013 Board of Directors Meeting**

**Members Present:** Adam Fyall (Benton County), Paul Ward (Yakama Nation), Lloyd Carnahan (City of Benton City), Scott Hamilton (City of Prosser), Nancy Lillquist (City of Ellensburg), Jay McGowan (City of Cle Elum), John Hubbard (City of Kennewick), and Obie O'Brien (Kittitas County).

**Staff Present:** Alex Conley (Executive Director), Darcy Batura (Lead Entity Coordinator), and Heather Hadsel (Operations & Outreach Manager)

**Guests Present:** Mike Livingston (WDFW)

**1) Welcome, Introductions & Approval of Minutes**

Vice-chair Obie O'Brien called the business meeting to order at 2:00 p.m. After introductions, the Board reviewed the agenda, minutes from the August 7 Board meeting, and the notes of the October 2 Executive Committee meeting. *Nancy Lillquist made a motion to approve the August 7 meeting minutes as presented and Jay McGowan seconded the motion. The agenda and minutes carried with the support of all present.*

**2) Board Correspondence and Announcements**

A copy of the letter sent by the Board to the Northwest Power and Conservation Council on September 13 was included in the meeting packet. Alex will work with the Executive Committee to provide additional comments by the November deadline.

The Yakima Nation Sockeye Tour is scheduled for October 15 at 10:00 a.m. at Lake Cle Elum. The Yakima Canyon Scenic Byway Plan Open House will be held October 10 at the Yakima Greenway office at 4:00 p.m. The Governor's visit to Manastash Creek is October 29 at 1:30 p.m.

**3) Lead Entity Program**

Darcy provided a status of the projects on the list for funding this year. The Yakima Basin Integrated Plan (YBIP) has stepped in with funding for some of the approved projects under its early action program which allows the SRFB funding to go further down the list. The revised list has been sent to Olympia and the projects are being reviewed. A couple projects came back as "Projects of Concern" but Darcy is working with project sponsors to resolve any issues by the end of the month. The Landowner Liability

Legislation took effect in July. LEAG surveyed partners to show trends and questions related to the legislation. A link to the survey was included in the meeting overview handout. The Recreation and Conservation Office (RCO) is creating a fact sheet to help sponsors make sense of the requirements. Darcy also provided an update of SRFB projects on the ground.

#### **4) Recovery Planning**

Interviews for candidates for the now-vacant Recovery Program Coordinator were held on Tuesday, October 8. A second round of interviews will be scheduled if needed. The new hire will develop the next steps for the Steelhead Plan Actions Update and the proposed limiting factors/habitat monitoring plan.

#### **5) Policy & Budget Updates**

The Board briefly discussed Board and staff engagement in legislative outreach. Alex noted that the statewide Lead Entity Advisory Group will be holding a Lead Entity Outreach day in Olympia in January that staff plans to participate in, and that he and Darcy are working with LEAG and Council of Regions to discuss proposed 2015 state legislative and budget proposals with WDFW and RCO as the agencies develop their proposals to the governor. As a 501c3 using federal funding with specific restrictions, the board is not allowed to lobby for or against proposed legislation once it is introduced, but is allowed to educate legislators on issues and engage in executive discussions about possible legislation. Paul said that Derek at the Upper Columbia Salmon Recovery Board has been working hard on these issues and has developed media materials that demonstrate the economic multiplier benefits of investing in salmon recovery.

#### **6) Yakima Basin Integrated Plan Update**

An event to celebrate the state's purchase of the 50,000 acres Teanaway Community Forest was held in on October 1st. The new community forest will continue to be actively logged and maintained for forest and watershed health. There is a supplemental budget request for efforts to reduce the up-front fire risk up. The purchase is one of the first investments to be made as part of the Yakima Basin Integrated Plan, and will allow ongoing restoration efforts in the Teanaway watershed. The YBIP early action items approved by the state legislature in June also included \$2.4 million for projects in the next two years. Board staff worked with the Department of Ecology and the Salmon Recovery Funding Board as they developed an interagency agreement that allowed the SRFB to take the lead to contract with project sponsors to complete early action habitat projects.

#### **7) Board Logistics and Finances**

The draft quarterly financials and the draft fiscal year 2013 financial statement and audit completed by Abby Sanders were presented. *Nancy Lillquist made a motion to approve the 2013 financial statement and audit as presented. Adam Fyall seconded the motion, and the motion passed with the approval of all present.*

Bob Villbrandt is working on the Board's annual IRS 990 tax return. The final 990 will be forwarded by email and board members will be asked to reply confirming their approval prior to submission of the 990, which is due by November 15. *The Board approved submission of the 990 pending email review and approval by all Board of Director's members.*

The Bureau of Land Management cooperative agreement was reviewed by the board. This agreement will provide \$75,000 to support a SRFB project in the Cowiche watershed with a 10% overhead fee. *Adam Fyall made a motion to approve the BLM cooperative agreement as presented and Paul Ward seconded the motion; the motion carried.*

A potential office space has been identified at 1200 Chesterly Drive. Yakima County has a larger meeting space that we could use if needed. *Nancy Lillquist made a motion supporting the proposed office move and giving the Executive Committee the authority to review and approve the lease. Paul Ward seconded the motion and the motion carried with the approval of all present.*

#### **8) Outreach Update**

The outreach reports for August and September were presented to the board. The Fish Species page on our website continues to be one of our top-visited pages. We will be working to improve that page by including information for fishermen and educators and improving the flow of traffic to other pages on our website. The board suggested that the website include more graphs and current information about fish runs. Heather will be attending the Yakima River Canyon Interpretive Center Team Meetings and is planning the next Yakima River Outreach Committee meeting for October 24 from 10:00 a.m. – noon.

#### **9) Public Comment**

There were no public comments. The meeting was adjourned at 4:00 p.m.

## **1/9/2014 YBFWRB Executive Committee NOTES**

### **A. Welcome and Introductions**

The meeting was held at the Board's office at 1 pm. Mike Leita (Yakima County), Nancy Lillquist (City of Ellensburg), Dan Olson (City of Union Gap), Obie O'Brien (Kittitas County) and Paul Ward (Yakama Nation) and Executive Director Alex Conley were all present.

The Executive Committee was introduced to Chantell Krider, the new Recovery Program Coordinator.

### **B. Memorandum of Agreement with Mid-Columbia Fisheries**

The Executive Committee discussed the funding agreement with BLM and the proposed MOA between the Board and Mid-Columbia Fisheries that would govern how the Board would provide \$67,500 from the BLM to Mid-Columbia Fisheries for use as part of the Lower Cowiche Phase II project. The Exec made several recommendations for revising the agreement to clarify deliverables and procurement requirements, and approved the agreement for consideration by the full Board.

*Action: Present revised agreement to Board for approval on January 16.*

### **C. USFS Upper Yakima Project Support Letter**

As a member of the Upper Yakima Watershed Action Group, the Board will be asked to either sign on to a group letter or issue our own letter in support of the US Forest Service Cle Elum Ranger District's Upper Yakima Project. This is an ambitious umbrella project that includes a wide range of restoration-oriented timber management and aquatic restoration actions in the Snoqualmie Pass to Easton area. Board staff participated in the planning process to ensure proposed restoration actions from our recovery and action plans are included. The Executive Committee discussed the proposal and our role in it, and asked that a briefing and draft letter be prepared for consideration at the March board meeting.

*Action: Prepare briefing and letter for review by the Board at the March meeting.*

### **D. SRFB Buffer Policy Letter**

The Executive Committee reviewed the recent SRFB proposals to adopt new buffer standards for SRFB grants and discussed the need to maintain flexibility for SRFB projects, given the high level of scrutiny projects already undergo. They asked Alex to draft a letter for consideration at the January 16 board meeting expressing the need for the SRFB to avoid setting inflexible requirements.

*Action: Draft buffer policy letter and present for approval at January 16 Board meeting.*

### **E. Lead Entity Legislative Outreach Day**

Darcy briefly presented plans for upcoming legislative outreach meetings in Olympia with the Board. The Executive Committee advised staff on how to approach members, and requested that briefing materials be prepared and submitted to the Exec Board for review prior to the meetings in Olympia. The Committee also briefly discussed how to keep informed about prospective legislation and how it could impact the Board and its programs.

*Action: Staff to draft briefing materials and submit to Executive members for review prior to visits.*

## **F. Board Membership**

The Executive Committee supported having a letter thanking John Hubbard for his service on the Board circulated for signatures at the Board meeting. The group also discussed how to reach out to Benton County and City members to identify and select a new representative to fill the now-vacant Benton County City seat.

*Action: Prepare letter for meeting and contact Benton County members and partners to fill vacancies.*

## **G. Personnel Topics**

1. The Committee discussed the need to clarify how holiday hours and used sick and vacation hours are prorated for part time employees. The committee agreed that the best practice would be to prorate hours based on the average hours per day for all non-leave days in a given month, and asked that the personnel manual be revised accordingly.
2. The Committee supported a staff recommendation to set a defined work week to clarify when overtime accrues. They approved revising the personnel manual to clarify that the work week runs from Sat am to Fri pm, so that when an hourly employee works on the weekend the hours would count towards the overtime cap the next week.
3. The Committee asked that the personnel manual be revised to state that holiday and vacation benefits are only available to employees working 20 or more hours a week.
4. The Committee also approved a one-time payroll advance to a new employee, but emphasized that such advances should not be regular practice outside of the first month of employment.

*Action: Revise personnel manual accordingly and provide copy to Executive Committee*

## **H. Review of Agenda for January 16 Board meeting**

The Committee reviewed and approved the proposed agenda.

## **I. YBIP check in**

The committee briefly discussed the status of Yakima Basin Integrated Plan (YBIP) habitat projects and the YBIP habitat committee.

## **J. Financial and Audit Committee Review**

After the meeting, Treasurer Obie O'Brien worked with Operations Manager Heather Hadsel to request and review documentation on specific financial transactions.



# Salmon Restoration Projects and Civil Liability for Landowners



## FACT SHEET

### About this Fact Sheet

The Recreation and Conservation Office is providing this fact sheet as a service to help educate our project sponsors and the public about our initial good faith view of how to apply the new law.

This fact sheet is not claimed to be without error or to provide a definitive official interpretation of the RCO.

If any question arises, we recommend you consult an attorney.

RCO will not be involved in determining whether a landowner and sponsor have complied with the conditions of the law.

### Salmon Recovery Law

For more legislative context on the salmon recovery law, see House Bill 1194 at <http://apps.leg.wa.gov/documents/billdocs/2013-14/Pdf/Bills/Session%20Laws/House/1194.SL.pdf>

### Contact

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### Making it Easier to Do Salmon Restoration Projects

Landowners and government agencies were concerned about their ability to do habitat restoration projects in rivers and other waterways because of issues about their long-term liability for any property loss or public safety problems that may arise.

In 2013, a new state law exempting landowners from civil liability for property damages resulting from habitat projects on their land became effective. This new law amends the [Revised Code of Washington \(RCW\) 77.85.050](#), which is the salmon recovery law.



The salmon recovery law was amended to include Section 5 as follows:

(5) A landowner whose land is used for a habitat project that is included on a habitat project list, and who has received notice from the project sponsor that the conditions of this section have been met, may not be held civilly liable for any property damages resulting from the habitat project regardless of whether or not the project was funded by the salmon recovery funding board. This subsection is subject to the following conditions:

- (a) The project was designed by a licensed professional engineer (PE) or a licensed geologist (LG, LEG, or LHG) with experience in riverine restoration;
- (b) The project is designed to withstand one hundred year floods;
- (c) The project is not located within one-quarter mile of an established downstream boat launch;
- (d) The project is designed to allow adequate response time for in-river boaters to safely evade in-stream structures; and
- (e) If the project includes large wood placement, each individual root wad and each log larger than ten feet long and one foot in diameter must be visibly tagged with a unique numerical identifier that will withstand typical river conditions for at least three years.

# Salmon Restoration Projects and Civil Liability for Landowners

## FACT SHEET

### Landowners

A landowner may be an individual, corporation, tribe, LLC, or governmental entity whose name is on the title or deed to the property. Landownership is complicated by the fact that many restoration projects occur over, or in, navigable bodies of water. These lands are often state-owned aquatic lands managed by the Washington Department of Natural Resources. If the project is on state-owned aquatic lands, the sponsor must work with the Washington Department of Natural Resources for authorization.

### Habitat Projects Affected

The habitat project must either be funded by the Salmon Recovery Funding Board or be a habitat project identified on a habitat project list. As described in Revised Code of Washington 77.85.050(1)(b), a habitat project list is compiled by a committee established by the lead entity. Revised Code of Washington 77.85.050(1)(c) states that, “The committee shall compile a list of habitat projects, establish priorities for individual projects, define the sequence for project implementation, and submit these activities as the habitat project list. The committee shall also identify potential federal, state, local, and private funding sources.”

The form of this list is determined by the individual lead entity and may include the lead entity’s [“Habitat Work Schedule”](http://www.hws.ekosystem.us/) (www.hws.ekosystem.us/),” or the lead entity’s 3-year work plan, or other compiled list which meets the criteria of Revised Code of Washington 77.85.050.

Two landowner conditions must be met: 1) The landowner owns land that is used for a habitat project that is included on a habitat project list; and 2) The landowner has received notice from the project sponsor that the conditions of this section have been met.

### Five Project Conditions

- 1 The project was designed by a licensed professional engineer (PE) or a licensed geologist (LG, LEG, or LHG) with experience in riverine restoration;
- 2 The project is designed to withstand 100-year floods;
- 3 The project is not located within one-quarter mile of an established downstream boat launch;
- 4 The project is designed to allow adequate response time for in-river boaters to safely evade in-stream structures; and
- 5 If the project includes large wood placement, each individual root wad and each log larger than 10 feet long and 1 foot in diameter must be visibly tagged with a unique numerical identifier that will withstand typical river conditions for at least three years.

### Licensed Professional Engineer

It is the responsibility of the sponsor to complete his/her due diligence and determine if his/her selected licensed professional engineer has experience with riverine restoration.



# Salmon Restoration Projects and Civil Liability for Landowners

## FACT SHEET

### 100-Year Flood

It is the responsibility of the sponsor to work with his/her licensed professional engineer to design a project which can withstand 100-year floods.

### In-River Boaters

It is the responsibility of the sponsor to work with his/her licensed professional engineer to design a project that allows adequate response time for in-river boaters to safely evade the in-stream structures.

### Tagging Wood

Each individual root wad used in a project must be visibly tagged. Each log that is larger than 10 feet long and has a diameter of 12 inches or greater must be visibly tagged. At this time, no guidance exists as to the specifics on how logs should be measured to determine if the diameter of the log is over 12 inches, or if the log is longer than 10 feet. The Recreation and Conservation Office encourages the sponsor to be prudent and tag all logs which are longer than 10 feet and have a diameter of 12 inches or more at any point on the log. Each tag must include a unique numerical identifier and must be able to withstand typical river conditions for at least three years. It is up to the sponsor to conduct due diligence to determine if the selected tags fit this condition.



### Recreation and Conservation Office and Salmon Recovery Funding Board Involvement

The Salmon Recovery Funding Board program is not directly affected by the revised statute, and the Recreation and Conservation Office will not develop a Washington Administrative Code related to the revision. *Manual 18, Salmon Recovery Grants* will be updated to include a reference to the revised statute for informational purposes, but the conditions of the statute will not be new requirements for application or project eligibility. As it is the responsibility of the sponsor to provide notice to the landowner that the conditions of the law have been met, the Recreation and Conservation Office and the Salmon Recovery Funding Board will not be involved in that process. The Recreation and Conservation Office and the Salmon Recovery Funding Board will continue to require a landowner agreement for all restoration projects, but the landowner agreement will not be revised to include the conditions of this law.

### Stakeholder Input

The statute does not require stakeholder input. However, if the habitat project is funded by the Salmon Recovery Funding Board, the project may go through stakeholder review. The Salmon Recovery Funding Board outlines a detailed design process in [Manual 18, Salmon Recovery Grants](#), Appendix D, which includes a design memo the sponsor prepares that consolidates and responds to stakeholder (landowners, co-managers, lead entity citizen and technical groups, Salmon Recovery Funding Board grant manager, etc.) comments and other considerations during the preliminary design review. See [Manual 18, Salmon Recovery Grants](#), Appendix D ([www.rco.wa.gov/documents/manuals&forms/Manual\\_18.pdf](http://www.rco.wa.gov/documents/manuals&forms/Manual_18.pdf)) for more information.

### Who is Liable?

By complying with the conditions of this law the landowner (barring some change in law or constitutional issue or other legal complication) may not be held civilly liable for property damages that the project may have caused. Liability may fall on the project sponsor, engineers, designers, contractors, on-site construction inspectors, others, or no one (e.g., acts of nature or no negligence). It is the responsibility of the sponsors, engineers, inspectors, and other contractors to make their own decisions as to whether to hold insurance protecting them from liability related to their work.

News Release  
December 6, 2013

Contact: Darcy Batura  
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## Yakima Basin Receives \$1.26 Million in Grants for Salmon Recovery

The [Washington Salmon Recovery Funding Board](#) announced the award of \$1.26 million in grants to Yakima Basin organizations that will help bring salmon back from the brink of extinction.

The Yakima Basin Region includes Kittitas, Yakima and a portion of Benton Counties. This year, the \$1.26 million is divided into \$772,974 for two projects in Kittitas County, \$484,500 for two projects in Yakima County, and \$5,976 for one project in Benton County. The five local projects awarded funds during this year's grant round range from designing levee setbacks near the City of Yakima to completing a large side channel restoration project in Kittitas County's Cle Elum River. Each project will implement recovery plan goals and improving places salmon use to reproduce and grow on their way to and from to the ocean. [View the approved list of Yakima Basin projects](#)

"This year's project list includes projects that will improve fish habitat in the Yakima Basin, benefitting landowners, local communities and fish," said Mike Leita, Yakima County Commissioner. "This year we'll see five projects worth a total of \$1,263,450 funded by the SRFB. In addition, the Department of Ecology has provided \$2.4 million to seven habitat projects that are a part of the Yakima Basin Integrated Plan. Thanks to the coming together of these two funding sources and community members, we'll see more habitat improvement projects completed than ever before."

In addition to steelhead, the Yakima Basin once supported large populations of Chinook, coho, and sockeye salmon, ocean-going lamprey, and migratory bull trout. While only bull trout and steelhead are listed under the ESA, all of these species are significant to our Basin. 2013 was a milestone year, with the first real returns of summer chinook and sockeye in decades. The habitat projects done to help steelhead and bull trout also help all of these species to thrive.

The local grant review process is coordinated by the [Yakima Basin Fish and Wildlife Recovery Board](#) (YBFWRB), a consortium that include tribes, local governments, technical and biological experts and citizens all working together to spearhead local salmon recovery efforts. They encourage and review project proposals and make recommendations about which projects to forward to the Salmon Recovery Funding Board for funding. From 2005 to 2009, local governments, the Yakama Nation, State and Federal Biologists and stakeholders worked together to write a recovery plan that details what needs to be done to get Yakima steelhead off the Endangered Species List. In 2012, YBFWRB completed the Yakima Bull Trout Action Plan. Now, each year they work with the Salmon Funding Recovery Board to get funding to the projects that do the best job implementing these plans. It's a great example of partnership between local, tribal, state, and federal governments.

##

## 2013 Yakima Basin SRFB Project List

The 2013 project list is robust and has evolved since September to reflect collaboration with other funding sources. Our Basin was in the fortunate situation to have multiple funding sources this year. Those sources have offered funding to many of our project sponsors, which allows our SRFB dollars to fund a number of the alternate projects on our list. The following three tables demonstrate how our project list has evolved and what we expect it will look like when the Recreation & Conservation Office begins to develop project contracts in January. While funding sources have changed for some, the project ranking has not been modified in any way.

### YAKIMA LIST: SEPTEMBER

Rank	Project	Project Name	SRFB Request	SRFB Total	Other \$\$
1	13-1312	Little Rattlesnake Creek Floodplain Reconnection	\$ 360,000	\$ 360,000	
2	13-1315	Naneum, Wilson, and Cherry Creek Assessment	\$ 254,000	\$ 614,000	
3	13-1323	Reed Diversion Removal Design	\$ 69,000	\$ 683,000	
4	13-1314	Cle Elum River Side Channel Restoration Phase 2	\$ 518,974	\$ 1,201,974	
5	13-1317	Robinson Landing Levee Setback Design	\$ 55,500	\$ 1,257,474	
6	13-1317	Robinson Landing Levee Setback Design	\$ 69,000	\$ 1,326,474	
7	13-1310	Bateman Island Causeway Conceptual Design	\$ 215,581	\$ 1,542,055	
8	13-1309	Lower Cowiche Floodplain Reconnection, Ph 3	\$ 270,175	\$ 1,812,230	
9	13-1308	Teanaway Forks Large Wood Trapping	\$ 139,454	\$ 1,951,684	
10	13-1320	Floodplain Restoration with Beaver Dam Analogs	\$ 56,910	\$ 2,008,594	
11	13-1322	Ellensburg Water Co - Coleman Creek Intersection	\$ 250,025	\$ 2,258,619	
12	13-1313	Yakima Basin Bull Trout Task Force	\$ 47,640	\$ 2,306,259	
13	13-1347	Wise Manastash Creek Acquisition & Restoration	\$ 192,549	\$ 2,498,808	
14	13-1319	Ahtanum Creek Restoration Survey & Design	\$ 130,000	\$ 2,628,808	
15	13-1318	Naches River Riparian and Side Channel Design	\$ 84,730	\$ 2,713,538	
16	13-1311	Yakima Beaver Project, Phase 2	\$ 195,850	\$ 2,909,388	
			<b>Total Other Funds</b>	\$	-

## YAKIMA LIST: DECEMBER

Rank	Project	Project Name	SRFB Request	SRFB Total	Other \$s
1	13-1312	Little Rattlesnake Creek Floodplain Reconnection	\$ 360,000	\$ 360,000	
2	13-1315	Naneum, Wilson, and Cherry Creek Assessment	\$ 254,000	\$ 614,000	
	YBIP	Reed Diversion Removal Design	\$ -	\$ 614,000	\$ 69,000
4	13-1314	Cle Elum River Side Channel Restoration Phase 2	\$ 518,974	\$ 1,132,974	
5	13-1317	Robinson Landing Levee Setback Design	\$ 124,500	\$ 1,257,474	
	YBIP	Bateman Island Causeway Conceptual Design	\$ -	\$ 1,257,474	\$ 100,000
7	13-1310	Bateman Island Causeway Conceptual Design	\$ 5,976	\$ 1,263,450	
8	13-1310	Bateman Island Causeway Conceptual Design	\$ 103,184	\$ 1,366,634	
	BLM	Lower Cowiche Floodplain Reconnection, Ph 3		\$ 1,366,634	\$ 67,500
9	13-1309	Lower Cowiche Floodplain Reconnection, Ph 3	\$ 202,675	\$ 1,569,309	
10	13-1308	Teanaway Forks Large Wood Trapping	\$ 139,454	\$ 1,708,763	
11	13-1320	Floodplain Restoration with Beaver Dam Analogs	\$ 56,910	\$ 1,765,673	
12	13-1322	Ellensburg Water Co - Coleman Creek Intersection	\$ 250,025	\$ 2,015,698	
	YBIP	Yakima Basin Bull Trout Task Force	\$ -	\$ 2,015,698	\$ 47,640
13	13-1347	Wise Manastash Creek Acquisition & Restoration	\$ 192,549	\$ 2,208,247	
14	13-1319	Ahtanum Creek Restoration Survey & Design	\$ 130,000	\$ 2,338,247	
15	13-1318	Naches River Riparian and Side Channel Design	\$ 84,730	\$ 2,422,977	
16	13-1311	Yakima Beaver Project, Phase 2	\$ 195,850	\$ 2,618,827	
				<b>Total Other Funds</b>	<b>\$ 284,140</b>

## YAKIMA LIST: JANUARY?

Rank	Project	Project Name	SRFB Request	SRFB Total	Other \$s
	DOE	Little Rattlesnake Creek Floodplain Reconnection	\$ -	\$ -	\$ 360,000
1	13-1315	Naneum, Wilson, and Cherry Creek Assessment	\$ 254,000	\$ 254,000	
	YBIP	Reed Diversion Removal Design	\$ -	\$ 254,000	\$ 69,000
	13-1314	Cle Elum River Side Channel Restoration Phase 2	\$ -	\$ 254,000	\$ 518,974
	USACE	Robinson Landing Levee Setback Design	\$ -	\$ 254,000	\$ 124,500
	YBIP	Bateman Island Causeway Conceptual Design	\$ -	\$ 254,000	\$ 100,000
2	13-1310	Bateman Island Causeway Conceptual Design	\$ 109,160	\$ 363,160	
	BLM	Lower Cowiche Floodplain Reconnection, Ph 3		\$ 363,160	\$ 67,500
3	13-1309	Lower Cowiche Floodplain Reconnection, Ph 3	\$ 202,675	\$ 565,835	
4	13-1308	Teanaway Forks Large Wood Trapping	\$ 139,454	\$ 705,289	
5	13-1320	Floodplain Restoration with Beaver Dam Analogs	\$ 56,910	\$ 762,199	
	DOE	Ellensburg Water Co - Coleman Creek Intersection	\$ -	\$ 762,199	\$ 250,025
	YBIP	Yakima Basin Bull Trout Task Force	\$ -	\$ 762,199	\$ 47,640
6	13-1347	Wise Manastash Creek Acquisition & Restoration	\$ 192,549	\$ 954,748	
7	13-1319	Ahtanum Creek Restoration Survey & Design	\$ 130,000	\$ 1,084,748	
8	13-1318	Naches River Riparian and Side Channel Design	\$ 84,730	\$ 1,169,478	
9	13-1311	Yakima Beaver Project, Phase 2	\$ 195,850	\$ 1,365,328	
				<b>Total Other Funds</b>	<b>\$ 1,537,639</b>

## Projects in Benton County

\$5,976

### **Mid-Columbia Fisheries Enhancement Group**

**Grant Awarded: \$5,976**

#### **Designing the Breaching of the Bateman Island Causeway**

The Mid-Columbia Fisheries Enhancement Group will use this grant to identify alternatives for breaching the Bateman Island causeway, a short earthen structure connecting the island to the City of Richland at the confluence of the Yakima and Columbia Rivers, in Benton County. The presence of the causeway has altered river flow and water quality conditions in the area. Flow modeling indicates that migratory conditions of salmon species would improve if the causeway were breached. The project will identify alternatives that allow river flow along the south side of Bateman Island while accommodating recreational and emergency access. It also will identify and address the concerns of people in the area, including the landowner, U.S. Army Corps of Engineers, lessees, City of Richland, Columbia Park Marina, and recreationists. Alternative development will consider: Mobilization of sediment deposited to the west of the causeway, bank scour, reduction of rearing habitat for non-native species, protection of marina resources, and relative project costs. The Mid-Columbia River Fisheries Enhancement Group will contribute \$100,000 from a Department of Ecology grant.

#### **Alternate**

The first alternate project for this year includes \$103,184; the additional funding required to complete the Bateman Island Causeway Design.

## Projects in Kittitas County

\$772,974

### **Kittitas Conservation Trust**

**Grant Awarded: \$518,974**

#### **Restoring Cle Elum River Side Channel**

The Kittitas Conservation Trust will use this grant to expand and enhance salmon spawning and rearing habitat in 2 miles of the Cle Elum River, downstream of the Cle Elum Dam. Regulated irrigation releases from the dam have eliminated peak winter flows, incised the river channel, and decreased the river's ability to maintain side-channel networks. The conservation trust will install ten engineered logjams, four gravel nourishment bars that will provide spawning gravel to the river, and 55 woody structures in the river. The work will re-establish the flow to 5 miles of side channels, which salmon use to rest, feed, and grow. Spawning habitat will be expanded and rearing juveniles will gain protection from fast-moving irrigation flows. The Kittitas Conservation Trust will contribute \$91,584 in the form of contribution from local partners and a grant from the McNary Mitigation Fund.

### **Kittitas County**

**Grant Awarded: \$254,000**

#### **Assessing Naneum, Wilson, and Cherry Creeks**

The Kittitas County Public Works Department will use this grant to assess Naneum, Wilson, and Cherry Creek watersheds and start to develop long-term management plans that address floods, infrastructure, fish habitat needs, and irrigation in streams and ditches north and east of the City of Ellensburg. The assessment will rely upon frequent and meaningful communication with stakeholders, including landowners, agencies, irrigation districts, local governments and non-profit organizations. With landowner permission, project partners will inventory the streams and their tributaries for fish screens, passage barriers, irrigation control structures, and habitat suitability. Fish surveys above possible passage barriers also will be completed. Water rights and points of diversion will be mapped, with particular emphasis on finding efficiencies where there are multiple irrigation water sources for the same fields. The historic and current management of flows between the streams will be researched and documented. This assessment is a critical first step toward determining what is

needed to restore fish passage into the upper Naneum watershed, and building consensus on priority salmon recovery actions in these upper Yakima River tributaries. Kittitas County will contribute \$62,520 from a combination of County sources and regional partners.

## Alternates

### **Mid-Columbia Fisheries Enhancement Group Teanaway Forks Large Wood Trapping, Phase 2**

**Grant Awarded: \$139,454**

The Mid-Columbia Fisheries Enhancement Group will use this grant to improve fish habitat and reconnect floodplains by installing structures to catch and retain large wood in the West and North Fork Teanaway Rivers, in Kittitas County. Large woody materials such as logs and tree root wads slow rivers, creating places for salmon to rest, hide from predators, eat, and grow. By slowing the river, they reduce erosion and allow gravel to settle out of water, creating places for salmon to spawn. The Teanaway River Forks have legacies of splash damming, timber harvest, beavers trapping, and large wood removal. Each fork displays exposed bedrock, few pools, and too warm of water, and each fork lacks the key large wood pieces that would trap smaller pieces. This project will design and install structures and fence and replant more than .37 mile of stream bank. The Mid-Columbia Fisheries Enhancement Group will contribute \$24,800 in the form of in-kind support from local agencies and organizations.

### **Kittitas County Conservation District Ensuring Safe Fish Passage at Ellensburg Water Company**

**Grant Awarded: \$250,025**

The Kittitas County Conservation District will use this grant to pay for part of a larger project to build a siphon at the Ellensburg Water Company and Coleman Creek intersection east of Ellensburg, in Kittitas County. The SRFB funding would replace the water company's diversion with a structure that includes a fish screen and fishway for passage. The larger project will also install a siphon that carries canal water under the creek, eliminating a passage barrier where the canal now crosses the creek. The project is one in a series designed to provide safe fish passage in the lower 5 miles of Coleman Creek for mid-Columbia River summer steelhead, which are listed as threatened with extinction under the federal Endangered Species Act, as well as for Chinook salmon.

### **Kittitas County Wise Manastash Creek Acquisition & Restoration**

**Grant Awarded: \$130,000**

The Kittitas County Public Works Department will use this grant to buy nearly 2 acres of floodplain on Manastash Creek, just below the Brown Road Bridge and upstream of the delta at the Yakima River, in Kittitas County. The purchase will prevent future development and allow the removal of the existing structures and berms, and future restoration of the creek. Manastash Creek is used by mid-Columbia River steelhead, which are listed as threatened with extinction under the federal Endangered Species Act, as well as Chinook and coho salmon and rainbow and cutthroat trout.

### **Mid-Columbia Fisheries Enhancement Group Relocating Beavers in the Yakima River**

**Grant Awarded: \$195,850**

The Mid-Columbia Fisheries Enhancement Group will use this grant to relocate nuisance beavers from urban and agricultural areas in the lower and mid Yakima River Basin, where they are being killed, and re-establish them in upper Yakima River tributaries to improve water retention, restore priority wetlands, reconnect floodplains, and improve fish habitat. The Yakima River is used by steelhead and bull trout, which are listed as threatened with extinction under the federal Endangered Species Act, as well as Chinook and coho salmon, and resident rainbow, and cutthroat. Scientists will target areas with previous restoration work for beaver reintroduction. This project will result in the successful establishment of a minimum seven beaver colonies.



Watersheds will be monitored to determine if beaver dispersal is limited by degraded and fragmented habitat, to assess ecosystem recovery in relocation areas, and to monitor beaver population recovery. Poor historical management has left the Yakima Basin tributaries channelized and disconnected from their floodplains. Restoring beaver populations will help reconnect floodplains, attenuate flows, and recharge aquifers for later summer conditions when fish, wildlife, and people need it the most. The Mid-Columbia Fisheries Enhancement Group will contribute \$35,890 in the form of in-kind support from WDFW and Central Washington University.

## Projects in Yakima County

\$484,500

### **Mid-Columbia Fisheries Enhancement Group Removing a Road along Little Rattlesnake Creek**

**Grant Awarded: \$360,000**

The Mid-Columbia River Fisheries Enhancement Group and the US Forest Service will use this grant to decommission about 5 miles of U.S. Forest Service Road 1501, from its beginning at Forest Service Road 1500 to its junction with Forest Service Road 1503 near the national forest boundary. Little Rattlesnake Creek is a tributary to Rattlesnake Creek in the Naches River drainage in Yakima County. It is used by steelhead and bull trout, which are both listed as threatened with extinction under the federal Endangered Species Act, as well as resident rainbow and cutthroat trout. The presence of a road along Little Rattlesnake Creek has reduced the number of trees near the stream, degraded floodplain function, interrupted hydrologic processes, and is likely to have affected water temperature over time. Obliterating the first 5 miles of the road will allow more trees to grow near the creek, reduce the amount of sediment washed into the creek, and restore the floodplain. These changes will slow the creek, create more places for fish to rest, hide from predators, feed, and grow, and shade the water, cooling it for fish. The Mid-Columbia Fisheries Enhancement Group will contribute \$64,000 from a federal grant.

### **Yakima County Designing the Robinson Landing Levee Setback**

**Grant Awarded: \$124,500**

The Yakima County Public Services Department will use this grant to design a levee setback that will reconnect 2 acres behind the lowest portion of the Robinson Landing Levee to the active floodplain. The levee is on the Yakima River, near Yakima, in Yakima County. Flood water conveyance through the reach will be increased by as much as 40 percent to the benefit of nearly 3 miles of riverine and riparian habitat upstream and downstream of the project site. The river is used by steelhead and bull trout, which are both listed as threatened with extinction under the federal Endangered Species Act, as well as Chinook and coho salmon and other native species. A secondary benefit of this action will be to allow access to remove the old Highway 24 bridge piers, allowing the sediment built up there to begin to move downstream.

### **Alternates**

### **Mid-Columbia Fisheries Enhancement Group Reconnecting the Lower Cowiche Creek Floodplain**

**Grant Awarded: \$270,175**

The Mid-Columbia Fisheries Enhancement Group will use this grant to reconnect Cowiche Creek to its floodplain. The project is in the lower reach of Cowiche Creek, west of Yakima, in Yakima County, within 1 mile of the confluence with the Naches River. The fisheries enhancement group will remove 400 feet of railroad berm on the creek's east bank and reshape the bank, which will give the river more room to meander. The fisheries group also will remove 200 feet of railroad berm parallel to the creek and place a setback dike to redirect flood flows to the floodplain. Finally, the fisheries group will remove cement in the creek and floodplain, plant 900 feet of creek bank and 1 acre of floodplain, and complete work funded by an earlier SRFB grant. Cowiche Creek is used by steelhead, which are listed as threatened with extinction under the federal

Endangered Species Act, as well as Chinook and coho salmon, and rainbow trout. The Mid-Columbia Fisheries Enhancement Group will contribute \$47,801 from a combination of in-kind and volunteer support, and cash assistance for mobilization from the USFWS.

**North Yakima Conservation District**

**Grant Awarded: \$56,910**

**Restoring Wenas Creek Floodplain with Beaver Dam Analogs**

North Yakima Conservation District will use this grant to simulate beaver dams by installing 12 biodegradable wooden structures across the floodplain and channel of lower Wenas Creek, in Yakima County. The biodegradable structures are intended to act like beaver dams, which create ponds, slow the stream, and cause sediment to build up, reconnecting the stream with its floodplain. The structures will be installed along Wenas Creek on two adjoining properties and one near property. These three properties encompass more than 1 mile of Wenas Creek and 22 floodplain acres. Wenas Creek is used by steelhead, which are listed as threatened with extinction under the federal Endangered Species Act, as well as Chinook and coho salmon, and resident trout. The North Yakima Conservation District will contribute \$10,043 from a state grant.

**North Yakima Conservation District**

**Grant Awarded: \$84,730**

**Designing Ahtanum Creek Restoration**

The North Yakima Conservation District will use this grant to survey, assess, and design a restoration project on Ahtanum Creek, in Yakima County. The creek is used by steelhead and bull trout, which are listed as threatened with extinction under the federal Endangered Species Act, as well as Chinook and coho salmon, lamprey, and other fish species. This assessment will focus on about 1.6 miles of stream and more than 26 acres of floodplain West of Union Gap. In this part of Ahtanum Creek, its banks don't have enough plants and trees on them, the floodplain doesn't function well, the channel is incised, and the bank eroding, all of which translate into bad fish habitat. This project is a collaboration with the Confederated Tribes and Bands of the Yakama Nation.

**North Yakima Conservation District**

**Grant Awarded: \$195,850**

**Designing the Restoration of the Naches River**

The North Yakima Conservation District will use this grant to produce final designs for a project to improve habitat on the left bank of the Naches River, near Naches in Yakima County. The conservation district will complete site assessments, hydraulic modeling, a list of design alternatives, final designs, construction specifications, and design memos. The projects might include planting the river banks or placing large woody materials in the river to create a side channel that connects to the floodplain. Design will be focused on using the entire 50 acres and half-mile of stream bank. The river is used by steelhead and bull trout, which are listed as threatened with extinction under the federal Endangered Species Act, as well as Chinook and coho salmon, lamprey, and other fish species.

**Thank You!**

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The Yakima Basin Fish and Wildlife Recovery Board would like to extend its sincere thanks to the many committee members who volunteer their time towards this process. We calculated that these members donated nearly 800 hours to the 2013 grant review process. Their time is greatly appreciated – we simply could not do this without them!

## 2014 YBFWRB Lead Entity SRFB Schedule

*All meetings will be held at the YBFWRB office, 1200 Chesterly Drive, Suite 280, Yakima.*

**\*Note: multiple sponsors asked for more time between pre-apps and full apps. This draft attempts to accommodate that request.**

Date	Phase	Description
February 13	MEETING: Yakima Basin Lead Entity Meeting	Lead Entity staff, project sponsors, and pre-application review committee members meet to discuss changes and new requirements for the 2013 process. Technical Advisory Group Members to present 2014 priorities.
March 7	DUE DATE: Project pre-application materials due	Applicants for Salmon Recovery Funding Board funds must complete a pre-application before entering the project into PRISM. The more thorough the pre-application, the more feedback the pre-application review committee can provide for strengthening the proposal. Submitting a pre-application does not obligate the sponsor to submit a full application for the project.
March 10 – 12 Spring breaks last wk of March & 1 <sup>st</sup> wk of April	Pre-application conferences	The applicant and pre-application committee will talk through the steps of completing the project to prove that the project is well thought out, meets priority needs, and will be able to be implemented as proposed within the grant timeframe. Applicants will need to provide a legal parcel map depicting the ownership of the project site and adjacent properties.
April 23	DUE DATE: Full Applications Due in PRISM	Projects are submitted to PRISM from the HWS (Work with Darcy on this step). Project sponsors enter project review materials in PRISM for the SRFB Review Panel. Complete project review materials are required to secure a site visit by the Review Panel. Enter all project information, but <b>DO NOT click "submit"</b> . We officially submit in August.
May 14, 15 & 16	Review Panel Site Visits	RCO staff and Review Panel members meet with lead entities, project sponsors, and TAG/CC member (those who can make it) to discuss project ideas and visits each proposed project site.
May 30 (estimate)	Receive Post-Site Visit Review Panel Comments	Two weeks after visiting projects, the Review Panel will post comments project sponsors. The Review Panel will categorize each project as "clear", "need more information", or "flagged" for additional review at the regional area project meeting. Once received, applicants should update their applications <b>(using track changes)</b> to address Review Panel concerns.
June 12	MEETING: Sponsor Presentations	Project sponsor will deliver a 20 minute presentation of the proposal to the TAG, CC, and YBFWRB staff members. The goal of this presentation is to generate dialog between applicants and reviewers that can be used to modify and strengthen the proposal prior to the technical and citizen review process.
June 20	DUE DATE: Final Materials & Response to initial project review forms	Grant applicants submit their updated applications <b>(using track changes)</b> to address Review Panel concerns from initial site visit and review. Responses must be submitted as an attachment in PRISM titled "Response to Review Panel Comments."  <b>Final day for sponsors to submit updated materials for TAG &amp; CC review committee consideration.</b>

Date	Phase	Description
June 26	Project Binders Available	Project binders will be assembled and available for Technical Advisory Group and Citizen Committee Review.
July 10 <i>*hold July 11 as well</i>	MEETING: Technical Advisory Group Project Evaluation	TAG meets to rate the proposals submitted by project sponsors on their technical merits, benefits to salmon, certainty that the benefits will occur, and certainty that the project can be completed within the grant timeframe and within the proposed budget.
July 29	MEETING: Citizen Committee Project Ranking	The CC will use the TAG's scoring for each project in conjunction with community value considerations to develop a ranked project list. Community values considered include: cultural, social, economic, efficient & effective resource use, community support, and partner support. The Citizens Committee makes the final recommendation for what projects get funded.
August 7	Yakima Basin Fish & Wildlife Recovery Board Reviews and Approves List	The YBFWRB reviews the project list. If they have any discomfort with the project ranking, they may ask the CC to reconvene to respond to the Board's concerns and make adjustments as necessary. The Board cannot reorder the ranked list.
August 15	DUE DATE: Final Applications due	Application materials, including attachments, must be submitted via PRISM by August 16.
September 22 - 25	SRFB Review Panel meeting	Review panel meets to discuss projects. The review panel will consider application materials and site visits to prepare comment forms and determine the status of each project.
October 3?	SRFB review panel updates project review forms	Within one week of the review panel meeting the review panel will post comments in SharePoint for lead entities and grant applicants. A status will be identified for all projects as either "Clear", "Conditioned", "Need More Information" (NMI), or "Project of Concern" (POC)
October 15	DUE DATE: Response to comment forms	Grant applicants with projects that are assigned a status of "NMI," "Conditioned" "POC" must provide a response to review panel comments through revisions to the application in PRISM <b>using track changes</b> . <b>If sponsor has not submitted response to comments by this date, RCO staff will assume the project has been withdrawn for funding consideration.</b>
October 27 - 30	Regional area project meetings	Regional organizations and lead entities present all projects on the list to the Review Panel, with a key emphasis on projects identified as "conditioned" or "POC" by the Review Panel.
November 6	Review Panel finalizes comment forms	The Review Panel will finalize comment forms by considering application materials, site visits, sponsor's responses to comments, and presentations during the regional area meeting.
December 3 & 4	Board Funding Meeting	SRFB awards grants during December meeting in Olympia. Public comment period available.
Fall/Winter	TAG Priority Action List Review	The TAG's annual Priority Action List review will occur in the fall or early winter. Any modifications to the list will be communicated to project partners once the annual review is complete.



## Memorandum of Agreement

**Project Title:** 2014 Cowiche Creek Floodplain Reconnection  
**CFDA No.** 15.231  
**CFDA Title:** Fish, Wildlife, and Plant Conservation Resource Management

**Parties of the Agreement:**

Mid-Columbia Fisheries Enhancement Group  
P.O. Box 2211  
White Salmon, WA 98672

And

Yakima Basin Fish & Wildlife Recovery Board  
1200 Chesterly Drive, Ste. 280  
Yakima, WA. 98902

**Performance Period:** Date of Signed Agreement to December 31, 2014

The Mid-Columbia Fisheries Enhancement Group (Mid-Columbia Fisheries) and the Yakima Basin Fish & Wildlife Recovery Board (YBFWRB) enter into this agreement to clarify roles and responsibilities related to use of Bureau of Land Management (BLM) funding for implementation of habitat restoration activities on Cowiche Creek. The YBFWRB has secured funding from the BLM that is designated for projects that restore aquatic habitats in Cowiche Creek. Mid-Columbia Fisheries is actively implementing restoration projects in the Cowiche Creek watershed that were identified and prioritized through YBFWRB's Lead Entity project review. Funding provided under this agreement will be used by Mid-Columbia Fisheries, in conjunction with funding provided by the Salmon Recovery Funding Board (SRFB), to remove 900 feet of abandoned railroad berm on the stream's right bank, as detailed in Mid-Columbia Fisheries' agreements with the Recreation and Conservation Office (RCO) for completion of SRFB Projects [11-1320](#) And [13-1309](#).

Additional projects, and changes to roles and responsibilities for existing projects, can be incorporated into this agreement through addenda.

The principle purpose of the agreement between the YBFWRB and the BLM is to provide public benefit for fish and wildlife resources in Cowiche Creek and other riparian systems in Yakima, Kittitas, and Benton Counties, WA. This agreement may provide funding for: a) fish screening and passage; b) reduction of irrigation withdrawals; c) riparian, floodplain and in-stream habitat restoration; d) reduction of fine sediment, and/or; e) reduction of creek temperature.

Mid-Columbia Fisheries is dedicated to restoring self-sustaining populations of salmon and steelhead. This organization has proven capacity based on a long track record of successfully implementing restoration projects.

During the 2013 local SRFB grant review process, the YBFWRB reviewed a project proposal titled Lower Cowiche Floodplain Reconnection, Phase 3. This proposal, sponsored by Mid-Columbia Fisheries was reviewed and ranked as "priority fund" by the YBFWRB's Technical Advisory Group and Citizen's Committee. The YBFWRB has allocated up to \$67,499.40 of the funding it will receive from the BLM for use by Mid-Columbia Fisheries to complete the removal of 900 feet of abandoned railroad berm on the stream's right bank, as described in this project proposal.

Mid-Columbia Fisheries acknowledges that it has had ample and adequate opportunity to review the grant agreement between the YBFWRB and the BLM and all attachments, guidelines and requirements referenced in that agreement, and based upon its own review, warrants that it can fully perform its obligations in accordance herewith. The grant agreement is attached as Appendix A and hereinafter referred to as “BLM Agreement”.

YBFWRB agrees to reimburse expenses up to \$67,499.40 as detailed in the BLM Agreement (Appendix A) and only with proper documentation from Mid-Columbia Fisheries and approval by BLM that the costs are eligible for reimbursement.

### **Roles and Responsibilities of Mid-Columbia Fisheries**

Mid-Columbia Fisheries will:

- Be responsible for the planning, design and implementation of the removal of 900 feet of abandoned railroad berm on the stream’s right bank as described in the SRFB project proposal and the BLM Agreement (Appendix A, Detailed Budget Breakdown & Budget Narrative, Section K).
- Manage any and all professional services contracts and keep all parties informed of the progress through the final design period.
- Manage any and all construction contracts and keep all parties informed of progress throughout the construction period.
- Provide a copy of the bid-ready designs and specifications, the permit documents, and the construction contract to YBFWRB upon request.
- Ensure all applicable permits are obtained prior to construction and that the permit requirements are met during construction.
- Bid the construction portion of this project out in accordance with Salmon Recovery Funding Board standards.
- Coordinate with the landowners.
- Oversee project implementation.
- Ensure all deliverables are completed as specified in this agreement and the BLM Agreement (Attachment A)
- Provide the YBFWRB with all information necessary to complete required performance reporting to the BLM Agreement (see Attachment A, IX.B. for reporting requirements).
- Provide YBFWRB with notice by November 1 if any portion of the eligible project funds will not be spent.
- Provide the YBFWRB an invoice for eligible project expenses of up to \$67,499.40 by December 31, 2014.
- Mid-Columbia Fisheries shall provide insurance coverage as set out in this section. The intent of the required insurance is to protect the state should there be any claims, suits, actions, costs, damages or expenses arising from any negligent or intentional act or omission of Mid-Columbia Fisheries or subcontractor, or agents of either, while performing under the terms of this contract.
- Mid-Columbia Fisheries shall provide insurance coverage, which shall be maintained in full force and effect during the term of this contract, as follows:

1. Commercial General Liability Insurance Policy: Provide a 1. Commercial General Liability Insurance Policy, including contractual liability, in adequate quantity to protect against legal liability arising out of contract activity but no less than \$1,000,000 per occurrence. Additionally, Mid-Columbia Fisheries is responsible for ensuring that any subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.
2. Automobile Liability. In the event that services delivered pursuant to this contract involve the use of vehicles, either owned or unowned by Mid-Columbia Fisheries, automobile liability insurance shall be required. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.
3. The insurance required shall be issued by an insurance company/ies authorized to do business within the state of Washington, and shall name the Yakima Basin Fish & Wildlife Recovery Board, its agents and employees as additional insureds under the insurance policy/ies. All policies shall be primary to any other valid and collectable insurance. Mid-Columbia Fisheries shall instruct the insurers to give YBFWRB thirty (30) calendar days advance notice of any insurance cancellation.

Mid-Columbia Fisheries shall submit to YBFWRB within fifteen (15) calendar days of the contract effective date, a certificate of insurance that outlines the coverage and limits defined in the Insurance section. Mid-Columbia Fisheries shall submit renewal certificates as appropriate during the term of the contract; the failure of the YBFWRB to enforce this term in no way reduces Mid-Columbia Fisheries responsibilities under this section.

#### **Roles and Responsibilities of YBFWRB:**

YBFWRB will:

- Reimburse up to \$67,499.40 for eligible expenses (as described in the BLM Agreement), within 30-days of receipt of an eligible invoice from Mid-Columbia Fisheries.
- Provide Mid-Columbia Fisheries with any reporting-related information requests at least 30 days prior to the deadline for YBFWRB's submission of reports to the BLM.
- Submit required reports to the BLM in a timely manner.

#### **General Terms of Agreement**

- A. Successors And Assigns:** YBFWRB and the Mid Columbia Fisheries, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither the YBFWRB nor the Mid Columbia Fisheries will assign, sublet, or transfer any interest in this Agreement or claims arising therefrom without the written consent of the other parties hereto.
- B. Effective Date-Amendments-Termination.** This Agreement shall be effective from the date of the last Party to sign and termination shall occur automatically at the end of the period of



performance unless renewed, amended, supplemented, terminated, or superseded by mutual written consent of the Parties thereto.

- C. Compliance with State Law.** Compliance with this agreement does not exempt any party from compliance with Washington State law.
- D. Attorneys' Fees.** In the event of any litigation for the interpretation or enforcement of this Agreement, the prevailing Party shall be entitled to recover from the Party against whom the litigation was initiated, an amount equal to its reasonable expenses, costs, and reasonable attorneys' fees incurred in connection therewith.
- E. Invalidity.** In the event any portion of this Agreement should be held to be invalid by any court of competent jurisdiction, such holding shall not affect the remaining provisions hereof unless the court's ruling includes a determination that the principal purpose and intent of this Agreement are thereby defeated.
- F. Legal Relationships.** No employment, agency, partnership, joint venture or joint undertaking relationship shall be construed from this Agreement, and except as herein specifically provided, no Party shall have the right to make any representation for, act on behalf of, or be liable for the debts or legal obligations of any party. No third party is intended to be benefited by this Agreement.
- G. Entire Agreement.** All understandings and agreements previously existing between the Parties, if any, are merged into this Agreement, which alone fully and completely expresses their agreement, and the same is entered into after full investigation, no party relying upon any statement or representation made by the other not embodied herein.
- H. Interpretation.** This Agreement has been reviewed by all the Parties and each Party has had the opportunity to consult with independent counsel with respect to the terms hereof and has done so to the extent that such Party desired. No stricter construction or interpretation of the terms hereof shall be applied against any Party as the drafter hereof.
- I. Amendment.** This Agreement may not be modified or amended except by the written agreement of the Parties.
- J. Indemnification.** Each party shall defend, indemnify and hold harmless the other, as well as its officers, agents and employees, from and against any and all claims, demands, losses and liabilities to or by third parties arising from, resulting from, or connected with, a breach of such party's obligations under this contract, or the negligence or intentional acts of such party, to the fullest extent permitted by law, whether arising from contract liability(ies) or otherwise.

This duty to indemnify shall not apply to liability from damages arising out of bodily injury to persons or damages to the property to the extent caused by, or resulting from, the negligence of the indemnified party, or its respective officers, agents and employees.

This duty to indemnify for liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the indemnifying party's agents or employees shall apply only to the extent of negligence of such indemnifying party's agents, employees, subcontractors and suppliers.

Both parties specifically and expressly waive any immunity that may be granted under the Washington State Industrial Act, Title 51, RCW. Further, the indemnification obligation under this Contract shall not be limited in any way by any limitation on the amount of type of damages, compensation, benefits payable to or by any third party under Worker's Compensation Acts, Disability Benefits Acts, or other employee benefit acts.

This duty to defend, indemnify, and hold harmless shall include all related costs, reasonable attorney fees, court costs and related expenses asserted against or incurred by the indemnified party, or their respective officers, agents and employees.

The parties hereby certify that these indemnification provisions were mutually negotiated and agreed to by the parties.

**K. Appendices.** All appendices referenced in this Agreement are incorporated within it.

**L. Condition.** This Agreement is conditioned upon receiving the necessary funding to implement the actions identified herein.

**M. Governance:** This contract is entered into pursuant to and under the authority granted by the laws of the State of Washington and any applicable federal laws. Venue of any action brought to interpret or enforce the terms of this Agreement shall be in the Superior Court of Kittitas County, Washington.

**N. Waiver:** A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

**O. Notices.** Subject to the requirements of any applicable statute, any notices required or permitted by law or under this Agreement shall be in writing and shall be (i) personally delivered, (ii) sent by first class certified or registered mail, return receipt requested, with postage prepaid, or (iii) dispatched by facsimile transmission (accompanied with reasonable evidence of receipt of transmission and with a confirmation copy mailed no later than the day after transmission) to the Parties' addresses set forth as follows:

a. Yakima Basin Fish & Wildlife Recovery Board, attn.: Alex Conley, 1200 Chesterly Drive, Suite 280, Yakima, WA. 98902

b. Mid Columbia Regional Fisheries Enhancement Group, attn: Margaret Neuman, PO Box 2211, White Salmon, WA 98672

**P.** Any party may change its address for notice by providing the other parties notice of such change in accordance with the terms of this section. All notices required by this section which are so addressed and paid for shall be deemed effective when personally delivered, or, if mailed, on the earlier of receipt or three (3) days after deposit thereof in the U.S. mail.

**Q. Property.** Unless otherwise specifically agreed by the parties in writing, all property, personal and real, utilized by the parties hereto in the execution of this Agreement shall remain the property of that party initially owning it.

**Signatures:**

\_\_\_\_\_  
Mike Leita, Chairman  
Yakima Basin Fish & Wildlife Recovery Board

\_\_\_\_\_  
Glenn Miller, President  
Mid-Columbia Fisheries

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



YAKIMA BASIN  
FISH AND WILDLIFE  
RECOVERY BOARD

David Trout, Chair  
Salmon Recovery Funding Board  
PO Box 40917, Olympia WA 98504-0917

January 16, 2014

Dear Chairman Trout,

At the December meeting of the Salmon Recovery Funding Board (SRFB), the Board discussed a proposal to adopt the new wider riparian buffer standards recently released by the Department of Ecology as required standards for SRFB grants. We would like to encourage the SRFB not to adopt this proposal.

Buffers are an important part of restoration projects, and we applaud the SRFB's desire to ensure that they are as effective as possible. However setting specific requirements for their width pose problems. For some settings and objectives, narrower buffers may meet project goals effectively. In others settings, new buffer standards may still not achieve full benefits (e.g. when an active channel migration zone extends beyond the designated buffer width). Setting appropriate buffer widths is a case-by-case process that requires careful attention to site-specific conditions and project goals and objectives.

Restoration projects- especially those on private lands- typically require some compromise between landowner goals and restoration goals. Requiring wider buffers will inevitably create situations where a landowner chooses not installing a buffer over having to implement a wider buffer that reduces their ability to use their land for agricultural production. In cases where much of the benefit of the larger buffer would be gained with a smaller buffer more workable for a landowner, this results in a good project not happening. Often, buffers are but a small part of a larger project; many of our projects improve fish passage and screening on small irrigation dams and include small buffers around re-vegetated areas near the diversions. In these cases, more stringent requirements may lead landowners either to not include a buffer component in a larger project, or to drop the project all together.

We share the SRFB's desire to insure that SRFB funding is not awarded to projects that propose buffer widths that are insufficient to meet project goals. However, we believe that the existing intensive local and state reviews of SRFB projects will weed out proposals that use buffer widths that are insufficient to meet their goals. Setting new standards accomplishes little not already addressed in the existing project review, yet risk alienating key partners.

Sincerely,

Mike Leita, Chairman

Yakima Basin Fish and Wildlife Recovery Board  
Outreach Report  
October 2013



**Online Outreach Metrics**

	<b>October 2013</b>	<b>FY14</b>
Website – Total Visits	285	1,492
Website – Unique Visitors	222	1,088
Website – Pageviews	809	3,978
Facebook – New Fans	2	24 (158 total likes)
Facebook – Posts	13	59
Facebook – Impressions (views of content and comments by any FB user)	2,581	11,603

**Top 10 website pages in October:**

1. Home – 206
2. Steelhead Recovery Plan – 54
3. Fish Species – 52
4. Yakima Basin Integrated Plan – 40
5. Other Sources of Funding – 32
6. Staff – 32
7. Subbasin Plan - 28
8. Planning Overview - 24
9. Calendar – 21
10. Contact - 21

**Top Traffic Sources in October:**

1. Search – 182
2. Direct – 69
3. rco.wa.gov – 13
4. Newsletter – 11
5. stateof salmon.wa.gov - 2

*YBFWRB fosters public awareness and engagement in fish and wildlife recovery issues throughout the Yakima Basin to inform and engage elected officials; federal, tribal, state and local agencies; local interest groups; property owners; and the general public.*

## Outreach Meetings, Presentations, & Events in October

- **October 4** - Heather met with Jeanna Paluzzi from Yakima County to discuss outreach and education activities.
- **October 17** – Heather attended the Yakima River Canyon Interpretive Center Team Meeting.
- **October 23** – Alex volunteered at a habitat restoration day for students at Heavenly Harvest sponsored by MCFEG.
- **October 24** from 10:00 a.m. -12:00 p.m. –The quarterly Yakima River Outreach meeting was held at the YBFWRB office.

## Planned Outreach

- **November 8** – Alex will present an annual presentation to the Joint Board.
- **December 12, 3:00 – 5:00 p.m.** – We will host an Open House at the new office location. The final approved SRFB project list will be announced and the FY13 Annual Report will be distributed. The event will be announced by email, newsletter, Facebook, and press release.

Yakima Basin Fish and Wildlife Recovery Board  
Outreach Report  
November 2013



### Online Outreach Metrics

	November 2013	FY14
Website – Total Visits	260	1,752
Website – Unique Visitors	166	1,088
Website – Pageviews	613	4,591
Facebook – New Fans	4	28 (162 total likes)
Facebook – Posts	15	74
Facebook – Impressions (views of content and comments by any FB user)	2,211	13,814

#### Top 10 website pages in November:

1. Home – 161
2. Other Sources of Funding – 30
3. Yakima Basin Integrated Plan - 29
4. Staff – 25
5. Calendar - 19
6. Yakima Basin Overview - 18
7. Project Summary - 17
8. Fish Species – 14
9. News – 13
10. Steelhead Recovery Plan - 12

#### Top Traffic Sources in November:

1. Search – 182
2. Direct – 69
3. Newsletter – 17
4. RCO – 12
5. Yakima County - 3

*YBFWRB fosters public awareness and engagement in fish and wildlife recovery issues throughout the Yakima Basin to inform and engage elected officials; federal, tribal, state and local agencies; local interest groups; property owners; and the general public.*

## Outreach Meetings, Presentations, & Events in November

- **November 8** – Alex presented an annual recovery planning update to the Yakima Basin Joint Board.

## Planned Outreach in December

- Press Release will be sent to media outlets following the approval of SRFB projects.
- **December 11** – Heather will attend the Interpretive Center Core Team Meeting
- **December 12, 3:00 – 5:00 p.m.** – We will host an Open House at the new office location. The final approved SRFB project list will be announced and the FY13 Annual Report will be distributed. The event will be announced by email, newsletter, Facebook, and press release.
- **December 19** – Heather will attend the Yakima River Canyon Full Partnership Meeting.



Yakima Basin Fish and Wildlife Recovery Board  
Outreach Report  
December 2013



**Online Outreach Metrics**

	<b>December 2013</b>	<b>FY14</b>
Website – Total Visits	218	1,970
Website – Unique Visitors	153	1,241
Website – Pageviews	602	5,193
Facebook – New Fans	3	31 (165 total likes)
Facebook – Posts	16	90
Facebook – Impressions (views of content and comments by any FB user)	2,044	15,858

**Top 10 website pages in December:**

1. Home – 157
2. 2013 SRFB Process – 60
3. Staff – 35
4. Contact – 21
5. Funded Project Summary – 20
6. Steelhead Recovery Plan – 18
7. SCCS 2012 – 18
8. News – 16
9. Calendar – 15
10. Assessments – 13

**Top Traffic Sources in December:**

1. Direct – 113
2. RCO – 13
3. Newsletter – 11
4. Friends of the Teanaway – 4
5. State of the Salmon – 3

*YBFWRB fosters public awareness and engagement in fish and wildlife recovery issues throughout the Yakima Basin to inform and engage elected officials; federal, tribal, state and local agencies; local interest groups; property owners; and the general public.*

## Outreach Meetings, Presentations, & Events in December

- **December 6** – A press release announcing the \$1.26 million SRFB award was delivered to local media.
- **December 6** – Alex was interviewed by KNDO about the SRFB award.
- **December 7** – Tri-City Herald published an article on the project at Bateman Island partially funded by SRFB. <http://www.tri-cityherald.com/2013/12/07/2719855/breaching-bateman-island-causeway.html>
- **December 9** – Alex was interviewed on KIT Radio about the status of salmon recovery in the Basin, the SRFB award, and the Open House.
- **December 11** – Heather attended the Yakima River Canyon Interpretive Center Core Team Meeting.
- **December 11** – The monthly newsletter was delivered to 209 recipients. The open rate was 30.1%, above the industry average of 21.5%, and had a click rate (links within the newsletter) of 12.1% which is above the industry average of 2.7%. <http://goo.gl/oaYgTe>
- **December 12, 3:00 – 5:00 p.m.** – We hosted an Open House at the new office location.
- **December 12** – KIMA TV reported on the SRFB award, specifically for the Naneum, Wilson, and Cherry Creek watershed assessments. <http://www.kimatv.com/news/local/Kittitas-County-Flood-Control-District-receives-grant-235661441.html>
- **December 19** – Heather attended the Yakima River Canyon Full Partnership Meeting

## Planned Outreach in January/February

- **January 14** – Heather will attend the Interpretive Center Follow-Up Meeting
- **January 25** – Heather will host a booth at the e3 Winter Fair in Ellensburg
- **February 4** – Heather will attend the EE Summit at Hal Holmes in Ellensburg

# Yakima Basin Fish & Wildlife Recovery Board

## Balance Sheet

As of December 31, 2013

	Dec 31, 13
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100 · Wells Fargo Checking	14,557.42
110 · Wells Fargo Savings	607.72
<b>Total Checking/Savings</b>	15,165.14
<b>Total Current Assets</b>	15,165.14
<b>Fixed Assets</b>	
<b>160 · Fixed Assets</b>	
161 · Equipment	46,369.97
<b>Total 160 · Fixed Assets</b>	46,369.97
170 · Accumulated Depreciation	-21,939.59
<b>Total Fixed Assets</b>	24,430.38
<b>TOTAL ASSETS</b>	<b>39,595.52</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
208 · Darcy Card - 7661	363.05
207 · Heather Credit Card 4176	208.96
202 · Alex Credit Card 0122	100.99
<b>Total Credit Cards</b>	673.00
<b>Other Current Liabilities</b>	
204 · Line of Credit	19,000.00
<b>210 · Payroll Liabilities</b>	
2101 · Federal Withholding Payable	820.00
2102 · Social Security Tax Payable	1,506.46
2103 · Medicare Tax Payable	352.30
2106 · Medical Insurance Payable	470.09
2107 · Simple IRA Payable	1,337.01
2108 · Labor & Industries Payable	208.64
2109 · Employment Security Payable	22.98
<b>Total 210 · Payroll Liabilities</b>	4,717.48
<b>Total Other Current Liabilities</b>	23,717.48
<b>Total Current Liabilities</b>	24,390.48
<b>Total Liabilities</b>	24,390.48
<b>Equity</b>	
310 · Retained Earnings	22,025.74
<b>Net Income</b>	-6,820.70
<b>Total Equity</b>	15,205.04
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>39,595.52</b>

**Yakima Basin Fish & Wildlife Recovery Board**  
**Statement of Cash Flows**  
 October through December 2013

	<b>Oct - Dec 13</b>
<b>OPERATING ACTIVITIES</b>	
Net Income	-73,276.13
Adjustments to reconcile Net Income to net cash provided by operations:	
208 · Darcy Card - 7661	363.05
207 · Heather Credit Card 4176	-288.46
202 · Alex Credit Card 0122	-330.47
204 · Line of Credit	19,000.00
210 · Payroll Liabilities:2101 · Federal Withholding Payable	-143.00
210 · Payroll Liabilities:2102 · Social Security Tax Payable	-147.36
210 · Payroll Liabilities:2103 · Medicare Tax Payable	-34.46
210 · Payroll Liabilities:2106 · Medical Insurance Payable	3,531.87
210 · Payroll Liabilities:2107 · Simple IRA Payable	132.76
210 · Payroll Liabilities:2108 · Labor & Industries Payable	67.79
210 · Payroll Liabilities:2109 · Employment Security Payable	-2.56
Net cash provided by Operating Activities	-51,126.97
Net cash increase for period	-51,126.97
Cash at beginning of period	66,684.90
Cash at end of period	<b>15,557.93</b>

**Yakima Basin Fish & Wildlife Recovery Board**  
**Total Transactions by Account**  
 October through December 2013

	Oct - Dec 13
Ordinary Income/Expense	
Expense	
717 · Interest Expenses	42.06
706 · Personnel	
7065 · Salary & Wages	
7062 · Regular Salary & Wages	35,053.02
7063 · Paid Time Off	
7063-1 · Holiday Pay	2,477.75
7063-2 · Sick Pay	1,024.47
7063-3 · Vacation Pay	2,355.77
Total 7063 · Paid Time Off	5,857.99
Total 7065 · Salary & Wages	40,911.01
7061 · Benefits	
7061-1 · Medical Insurance	7,882.20
7061-2 · Simple IRA	1,126.54
Total 7061 · Benefits	9,008.74
7064 · Payroll Taxes	
7064-1 · Federal Social Security Taxes	2,381.14
7064-2 · Federal Medicare Taxes	556.88
7064-3 · State Industrial Insurance Tax	134.27
7064-4 · State Unemployment Taxes	22.97
Total 7064 · Payroll Taxes	3,095.26
Total 706 · Personnel	53,015.01
710 · Operating Costs	
7102 · Bank Service Charges	
7102-1 · Bank Recon Discrepancies	-66.00
7102 · Bank Service Charges - Other	6.00
Total 7102 · Bank Service Charges	-60.00
7103 · Communications	
7103-1 · Internet Service	999.11
7103-2 · Telephone	221.14
Total 7103 · Communications	1,220.25
7104 · Computer Support	
7104-1 · Website Maintenance	0.00
7104 · Computer Support - Other	22.50
Total 7104 · Computer Support	22.50
7105 · Dues and Subscriptions	54.95
7120 · Office Rent	4,650.00
7130 · Office Supplies	136.77
7132 · Equipment & Furnishings	2,321.50
7135 · Maintenance & Repairs	257.18
7138 · Miscellaneous	2,608.55
7140 · Postage and Delivery	49.12
7150 · Printing and Reproduction	74.75
7157 · Food & Beverages	98.65
7160 · Utilities	
7160-1 · Electric	188.12
7160-2 · Natural Gas	199.93
7160-3 · Janitorial	217.50
7160-4 · Security Service	97.50
Total 7160 · Utilities	703.05
Total 710 · Operating Costs	12,137.27
715 · Professional Fees	
7151 · Accounting	5,200.00
Total 715 · Professional Fees	5,200.00

**Yakima Basin Fish & Wildlife Recovery Board**  
**Actual Expenses vs. Total Annual Budget**  
 July - Dec '13 (50% of Fiscal Year)

	<u>Jul '13 - Jun 14</u>	<u>Budget</u>	<u>+/- Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>717 · Interest Expenses</b>	121	225	-104	54%
<b>706 · Personnel</b>				
<b>7065 · Salary &amp; Wages</b>	69,630	235,916	-166,286	30%
<b>7061 · Benefits</b>				
<b>7061-1 · Medical Insurance</b>	13,384	38,000	-24,616	35%
<b>7061-2 · Simple IRA</b>	1,773	7,077	-5,304	25%
<b>Total 7061 · Benefits</b>	<u>15,157</u>	<u>45,077</u>	<u>-29,920</u>	<u>34%</u>
<b>7064 · Payroll Taxes</b>	<u>5,275</u>	<u>23,592</u>	<u>-18,317</u>	<u>22%</u>
<b>Total 706 · Personnel</b>	<u>90,062</u>	<u>304,585</u>	<u>-214,523</u>	<u>30%</u>
<b>710 · Operating Costs</b>				
<b>7101 · Advertising</b>	824	1,000	-176	82%
<b>7102 · Bank Service Charges</b>	13	275	-262	5%
<b>7103 · Communications</b>				
<b>7103-1 · Internet Service</b>	1,188	1,200	-12	99%
<b>7103-2 · Telephone</b>	925	2,800	-1,875	33%
<b>Total 7103 · Communications</b>	<u>2,113</u>	<u>4,000</u>	<u>-1,887</u>	<u>53%</u>
<b>7104 · Computer Support</b>	507	2,000	-1,493	25%
<b>7105 · Dues and Subscriptions</b>	181	500	-319	36%
<b>7106 · Insurance</b>	0	2,500	-2,500	0%
<b>7120 · Office Rent</b>	9,300	19,800	-10,500	47%
<b>7130 · Office Supplies</b>	562	3,000	-2,438	19%
<b>7132 · Equipment &amp; Furnishings</b>	2,322	2,500	-178	93%
<b>7138 · Miscellaneous</b>	2,609	2,665	-56	98%
<b>7140 · Postage and Delivery</b>	138	1,000	-862	14%
<b>7150 · Printing and Reproduction</b>	287	5,000	-4,713	6%
<b>7155 · Registration Fees &amp; Training</b>	0	4,000	-4,000	0%
<b>7157 · Food &amp; Beverages</b>	108	500	-392	22%
<b>7160 · Utilities</b>				
<b>7160-1 · Electric</b>	753	1,750	-997	43%
<b>7160-2 · Natural Gas</b>	245	1,600	-1,355	15%
<b>7160-3 · Janitorial</b>	653	1,750	-1,097	37%
<b>7160-4 · Security Service</b>	195	500	-305	39%
<b>Total 7160 · Utilities</b>	<u>1,846</u>	<u>5,600</u>	<u>-3,754</u>	<u>33%</u>
<b>Total 710 · Operating Costs</b>	<u>20,810</u>	<u>54,340</u>	<u>-33,530</u>	<u>38%</u>
<b>715 · Professional Fees</b>				
<b>7151 · Accounting</b>	5,600	9,000	-3,400	62%

**Yakima Basin Fish & Wildlife Recovery Board**  
**Actual Expenses vs. Total Annual Budget**  
 July - Dec '13 (50% of Fiscal Year)

	<b>Jul '13 - Jun 14</b>	<b>Budget</b>	<b>+/- Budget</b>	<b>% of Budget</b>
7153 · Consulting	0	2,000	-2,000	0%
7156 · Legal Fees	0	1,000	-1,000	0%
7158 · Technical Support	850	7,000	-6,150	12%
<b>Total 715 · Professional Fees</b>	<b>6,450</b>	<b>19,000</b>	<b>-12,550</b>	<b>34%</b>
720 · Program Expense	559	1,000	-441	56%
780 · Travel				
7801 · Lodging	1,404	1,500	-96	94%
7802 · Meals & Per Diem	811	800	11	101%
7804 · Mileage Reimbursements	2,280	4,000	-1,720	57%
7805 · Miscellaneous, Parking, Ferries	45	150	-105	30%
<b>Total 780 · Travel</b>	<b>4,540</b>	<b>6,450</b>	<b>-1,910</b>	<b>70%</b>
<b>Total Expense</b>	<b>122,542</b>	<b>385,600</b>	<b>-263,058</b>	<b>32%</b>